



# Steering Committee Meeting Minutes

**Date:** 18 March 2015

**Project:** Master Planning Services for Bronson Park  
Kalamazoo, Michigan

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A Steering Committee meeting was held at Mayors' Riverfront Park and the following items were noted.

1. Welcome by Sandy Bliesener, OCBA.
  - i. The Steering Committee's meeting minutes from the February 18, 2015 were reviewed and accepted.
2. Sandy Bliesener reviewed the process to date. A draft of the Bronson Park Master Plan report has been uploaded to the City's website for review from committee members and general public.
3. Sandy reviewed the updated overall master plan based on past comments from the Steering Committee and public. The children's sculpture is shown relocated to the south central lawn panel and additional tables are shown at the east end of the park near the relocated holiday tree. The proposed flower beds shown at the east and west ends of the park have been reduced to match the current quantities of flower beds, both perennials and annuals, and some of the beds have been moved further into the park to make sure not to create "drive-by gardens". The existing seventeen (17) monuments have been shown in general locations, but the actual placement is a project in itself. The actual locations will need to be established in the future with a future committee and future established guidelines.
  - a. Deb Droppers stated that in previous meetings, there had been discussions regarding about free-standing site furniture. Sandy stated that discussions about the site furniture was a bit further down the agenda.
4. Sandy showed updated sketches for a signage kiosk and a parking meter kiosk. Sandy stated that in previous sketches, the kiosks had been combined into one kiosk. Sandy stated that further evaluation showed that the kiosks would be located in different spots within the park and therefore needed to be separate kiosks. Sandy stated that the kiosk locations can be generally shown in the master plan and then refined in the future with further input from City staff.
  - a. Steve Deisler stated that more than one kiosk will likely be needed per block and stated that further conversations needed to occur with City staff.
  - b. David Brose asked if the proposed kiosks could carry the proposed sound system upgrades.
  - c. Sean Fletcher stated that the sound system upgrades could be part of the proposed kiosks.
  - d. Neil Bremer stated that the sound needs to emanate from the sound's source and from natural matching relays. The sound would likely not be in the corners of the park pointing back into the park. Neil stated that a proper sound layout would need to be evaluated by licensed engineers.
  - e. Deb Droppers stated that she would be concerned about the pricing of the upgraded sound system and how that would affect smaller events' use of the sound system since they would

be using a smaller portion of the park. Deb stated that the sound design would need to take the smaller events into account. Deb expressed concerns about how the upgraded sound system would affect local surrounding businesses and stated that the noise during the day and week could be an issue. Deb also stated that the proposed kiosks would be very expensive.

- f. Grant Fletcher stated that he likes the design of the proposed signage and parking kiosk. Grant stated that he had concerns about unauthorized people adhering items to the kiosk.
- g. Sandy Bliesener stated that the proposed kiosk would have a locked case for the posted items and City staff would be responsible for removing and posting items.
- h. Sean Fletcher stated the unauthorized postings will still happen and that City staff will have to be vigilant to remove the items.
- i. Sandy Bliesener asked the Committee if the memorial interpretations could be part of the signage kiosk.
- j. David Brose suggested that part of the signage kiosk could be digital.
- k. Deb Droppers stated that the signage kiosk could do videos or touch screens.
- l. David Brose stated that touch screens would not last long in the open park.
- m. Tom McKercher stated that QR codes could be included in the signage kiosk to give additional information to people who want more in-depth information.
- n. Monika Trahe stated that information will need to be available to visitors and users without cell phones.
- o. David Brose stated that everyone's use of the park will need to be supported.
- p. Sandy Bliesener raised the issue of possible vandalism of the kiosks.
- q. Steve Deisler stated that the City staff deals with vandalism all over the City. Steve stated that there is no way to completely omit it from the park.
- r. Monika Trahe asked if the new technology in the park would affect the National Historic Registration.
- s. David Brose stated that the new technology would not affect the National Historic Registration.
- t. Grant Fletcher asked if the QR codes are becoming a past technology, but stated that he likes the proposed digital elements in the park. Grant suggested using more of these kiosks around town to help citizens post information and keep paperwork out of the downtown store windows.
- u. Neil Bremer stated that the digital technology is something preferred by the younger generations who prefer to use their smart phones, but there are still generations that like the printed elements and that printed items should still be included in the design.
- v. Sandy stated that digital information could be on one side of the kiosk and printed items on the other side.
- w. Sandy Bliesener stated the proposed kiosk design will give an idea for cost estimating and asked the committee member what they thought of the kiosk.
- x. Meka Phillips asked about the size of the proposed kiosk.
- y. Sandy Bliesener stated that the kiosk would be about 10'-12' tall.
- z. David Brose stated that the signage information would need to meet ADA standards for height, font size, etc.

5. Sandy Bliesener stated that the previous master plan sketch from the February meeting showed lots of new benches along the main central pathway and the proposed benches, with concrete elements to match the character of the Iannelli fountain, would be much heavier. These heavier benches could be an issue for relocation of the benches during events. Sandy stated that the benches should be lighter, but still have elements of the art deco style in the fountain. Sandy stated that the bench design needed further refinement and the committee members agreed.
6. Sandy reviewed the additional proposed items for the park including the art locations, temporary ice rink, monument relocation, electrical upgrades, sound system upgrades, additional tree canopy improvements, and temporary shade structures.
  - a. Steve Deisler asked if the proposed temporary shade structures could go anywhere in the park.
  - b. Sandy Bliesener stated that the master plan did not have a set location for the shade structures and that they could theoretically be moved anywhere in the park.
7. Sandy Bliesener stated that the last issue for the Steering Committee's review and decisions was the issue of the reflecting pool, which is caught between a desire to preserve the fountain complex in its entirety, and a desire to create appropriate seating for performances at the Rotary Stage. Sandy stated that in going back to the Committee's vision statement and guiding principles and goals developed early in the process, there is a consistent tension between preservation and new uses in the park. Sandy reviewed the rehabilitation guidelines within the Secretary of Interior's (SOI) Standards, which do not allow much flexibility to make changes to the reflecting pool. Sandy stated that the placemaking principles discussed during initial concept development talk about creating a place that people will be drawn to and want to use. So the issue that has to be discussed is how to do both: adhere to the rehabilitation guidelines described in the SOI Standards, and create appropriate seating for performances at the Rotary Stage.
  - a. Sandy discussed one option which would meet the SOI standards: leave the reflecting pool as is and provide temporary shade over the central lawn panel so that visitors could look across the reflecting pool to the stage.
  - b. Sandy discussed a second option: install a platform with temporary ramp access to seating within the drained reflecting pool. Temporary shade structures could be installed for several months at a time, but would not meet the SOI standards. Sandy stated that there could be maintenance issues with draining the pool and installing the platform. Sandy also stated that the costs of repeatedly draining and filling the pool could be quite expensive.
  - c. Sandy discussed a third option: raise the bottom of the existing reflecting pool from the current 24" depth to a 6" depth. Sandy stated that the shallower bottom would provide better seating options and would still keep the reflecting pool intact.
  - d. Sharon Ferraro stated that City has discussed an infinity pool in the reflecting pool, but liked the shallower pool idea better. Sharon stated that the surface could be roughened to help with walking and that steps could provide access.
  - e. David Brose asked if the water would still be moving in the reflecting pool.
  - f. Sharon Ferraro stated that the water would still be moving and that the raised bottom idea would be a simple solution to the problem. Sharon stated that she thought the shallower depth would be lower maintenance as well.

- g. Sandy stated that part of the overall issue is the depth of the existing pool and how to use it as is. Sandy stated that the reduction of the overall depth would help with programming by making the space more accessible. Sandy stated that if stage seating were placed within the raised pool, the seats would not be much lower than the surrounding lawn panels.
- h. Sharon Ferraro stated that a 4" depth below the existing coping would provide good seating for the stage. Sharon stated that a covering may need to be installed over the pool bottom to prevent damage.
- i. Deb Droppers stated that something could be rolled out to protect the pool bottom and that the City would need to provide and install any seating in the pool to prevent damage to the bottom.
- j. David Brose stated that the third design option sounded like a viable option to keep the national registration eligibility, which would keep existing and future funding while still giving additional options for stage seating.
- k. Beth McCann asked if the events would be required to absorb the costs for the seating and protective cover installation.
- l. Sean Fletcher stated that installing the seating and protective covers would be beyond his department's capability. Sean suggested looking into how to capture the water drained from the pool to refill the pool again and asked for additional research into a system that would reduce City staff maintenance.
- m. Steve Deisler asked for an approximation on the size of the reflecting pool and how many seats could be provided in this area.
- n. Beth McCann stated that the area wouldn't be packed with people.
- o. Sharon Ferraro stated that the area would seat approximately 50-75 people.
- p. Deb Droppers stated that the new seating area would provide flexibility for programming within the park. If a movie was projected on the stage, the new seating area would be perfect for the crowd.
- q. Steve Deisler stated that the raised pool area could be used for holiday decorations in the winter.
- r. Neil Bremer stated that the pool area could provide a central location for a play that addresses the history of the park, the Iannelli fountain, and the local Native American tribes. The play could occur within the reflecting pool area and then go on to the local schools to help educate students.
- s. Beth McCann stated that the new seating area in the pool would still be hot, which is a major issue for the concrete paved area between the stage and reflecting pool.
- t. David Brose stated that the raised pool bottom will not correct the heat issue.
- u. Neil Bremer stated that preserving and protecting the pool is a clunky solution and the possible floor coverings are an expensive solution that would be labor intensive. The installation of the coverings could be an issue with schedules and operational logistics.
- v. Sean Fletcher agreed that there could be scheduling issues with City staff and pool alterations.
- w. Beth McCann stated that most of the local event organizers are women and do not have the male employees to do the work.
- x. Steve Deisler asked if the fourth option would be to remove the reflecting pool entirely.

- y. Neil Bremer stated that the proposed removal of the reflecting pool is only one possible option, but understands that this is not an option for the preservationists. Neil stated that he, Pam O'Connor and David Brose have had discussions in the past to try to brainstorm how to use the reflecting pool beyond preservation.
- z. Chris Wright stated that the Rotary stage was poorly designed and should have been sited better in the park.
- aa. Sean Fletcher stated that local standards were met for the stage placement and could not have been located closer to Park Street.
- bb. Committee guest, Rick Wordell, stated that local and state codes required the stage to be located a certain distance from the Park Street.
- cc. Beth McCann stated the noise from Park Street is a constant issue with the stage even situated as far from the street as it is now.
- dd. Jeff Chamberlain stated that the Committee needed to figure out how to blend all of the needs of the park and the community. Jeff stated that that the SOI standards are guidelines and that the City is not bound by them legally. Jeff stated that the Committee needs to figure out how the City wants to move forward. If the pool was removed completely, the design team consultants have stated that the removal would violate the SOI standards. Could the City still remove the pool, yes, but there would be many consequences including losing funding and recognition. Jeff stated that the Committee needed to look at all possible ideas and review old needs and new needs. Jeff stated that the big ideas can be shown on the master plan and then the City will work on moving forward to implementation. The community would need to help give the directions to the City for proceeding with implementation and everyone would need to work together as partners to move forward successfully.
- ee. Steve Deisler asked if the seating in the reflecting pool would need to be made ADA accessible.
- ff. Sharon Ferraro stated that the pool seating would not have to be made ADA accessible as there were many other ADA accessible seating areas in the park.
- gg. Paul Eckland stated that if a stage was installed in the pool, it would need to be made ADA accessible. Paul agreed with Sharon that seating would not need to be made ADA accessible.
- hh. Sharon Ferraro stated that the design needed further refinement.
- ii. Steve Deisler stated that the existing coping could be a tripping hazard for park visitors.
- jj. Deb Droppers stated that if the height difference between the coping and the pool bottom was the height of a stair riser, the edge would be more noticeable and less likely for visitors to trip.
- kk. Paul Eckland stated that a 6" difference would equal one step, but anymore difference would require a ramp and handrail.
- ll. Deb Droppers stated that if her events rented Wings Stadium, she would have to budget to cover the ice, which is part of the rental fee. Deb stated that the pool bottom covering idea would be the same concept.

- mm. Jeff Chamberlain stated that for City facilities, the work to drain and cover the pool would be built into the use application and fees. Jeff stated that the City current operates this way with street closures for festivals.
- nn. Deb Droppers stated that the application and fee combination is the same for current operations to rent and install tents in Bronson Park and it's not cheap for the events. Deb stated that it will be up to the individual events whether these fees will be viable and truly desired for the event.
- oo. Sean Fletcher stated that he believes it would take a while to install the pool bottom covering. Sean stated that there probably is a better solution, but it would need to be designed in the future.
- pp. David Brose stated that as a college professor, he used to have students engineer solutions to problems and stated that he was confident that a design could be created for low maintenance and meeting SOI standards.
- qq. Sandy Bliesener asked if the concrete paving area in front of the stage could be altered to a lawn panel.
- rr. Sharon Ferraro stated that the concrete paving area cannot be changed into a lawn panel because the original design intent was for a concrete paved area.
- ss. Sean Fletcher asked how far prime seating should be from the stage.
- tt. Neil Bremer stated that prime seating distance depended on the event, but it would likely be at the point of the reflecting pool.
- uu. David Brose stated that shade over the concrete paving area would help to draw people to the space.
- vv. Neil Bremer stated that if a shade sail was created from the front edge of the stage and connected to hidden posts outside of the paved areas, a large shaded area could be created. The hidden posts could be removable posts with collars. Neil stated that the shade sail could be designed to respect the architecture of the park and the stage, but that it would likely need to be in place for several months at a time.
- ww. Deb Droppers stated that she looked into the design of a large pole to be used as a ball drop pole for New Year's Fest. She stated that she felt that the stage could take the stresses of a shade sail and that the new shade sail technologies would be very artistic and attractive. Deb stated that the benefit of the shade sail would be that it would allow gatherings and impromptu events.
- xx. Beth McCann stated that the large shade sail would help with weather issues during events and might help prevent some cancellations.
- yy. David Brose stated that he has sat in the rain for park events and felt it wasn't a big deal.
- zz. Beth McCann stated that events have been relocated or cancelled due to possible weather conditions and then missed out on the events because the weather improved. Beth stated that this would give more options to event planners.
- aaa. Neil Bremer stated that the shade sail issue is more complex than just the sail itself. Neil stated the preservation is very important to the park and is the first goal, but that there needed to be a way to accommodate the area in front of the stage. This area needs to be able to be programmed for other events and create a place where people want to go.

- bbb. Sandy Bliesener asked how long the shade sail could be installed for without violating the SOI standards.
- ccc. Sharon Ferraro stated that the shade sail would need to be designed to have a minimal visual impact on the park as that would violate SOI standards. Sharon asked how it would be possible to design the shade sail without visual impact.
- ddd. Sandy Bliesener asked if there was a difference between shading the concrete paving area in front of the stage and the reflecting pool.
- eee. Sharon Ferraro stated that the concrete paving area would likely be more acceptable.
- fff. David Brose stated that later afternoon events would have shade over the reflecting pool due to the shade sail location.
- ggg. Chris Wright stated that the concept and design of the shade sail would need to be reviewed with the State historical department.
- hhh. Sandy Bliesener stated that she would research shade sail manufacturers, codes and costs.
- iii. Sharon Ferraro stated that the shade sail over the concrete paving area would not require any alteration to the reflecting pool and would only require alteration to the stage which is not part of the preservation and historical standards.
- jjj. Beth McCann stated that the Board of Directors of the Arts Council of Greater Kalamazoo had issued the following statement concerning Bronson Park: The Board of Directors of the Arts Council of Greater Kalamazoo approves and endorses the greenspace concept brought forth in the Bronson Park Master Plan Steering Committee meetings and encourages improvements to Bronson Park for the purpose of enhancing the performing arts.
- kkk. Steve Deisler asked Neil Bremer if the shade sail would meet the stage's needs.
- lll. Neil Bremer stated that the shade sail would meet the stage's needs, but it would need to be in place for a while and not drastically increase the costs to the non-profit users of the park.
- mmm. David Brose stated that the proposed mechanical improvements to the reflecting pool needed to help with the draw down and fill up needs so that the pool wouldn't have to rely on City staff to do the work.
- nnn. Sean Fletcher stated that he agreed with those mechanical improvement concepts.
- ooo. Deb Droppers asked if the Steering Committee was behind the idea of raising the pool depth to a shallower depth.
- ppp. Neil Bremer stated that he was not behind the idea as he felt that the new space would be awkward.
- qqq. Sandy Bliesener stated that the shallower area would be an improvement on many levels for the park.
- rrr. Beth McCann stated that if raising the pool bottom would help with aesthetics, it would be okay. Beth stated that she didn't see people using the revised space for programming and felt that the change would be cost prohibitive.
- sss. Neil Bremer stated that the revised space would not draw people into using the space. Neil stated that the existing drinking fountains would be a visual deterrent.
- ttt. Deb Droppers stated that fall and winter programming would definitely benefit from the raised pool bottom. Deb stated that the space would provide flexibility for events. Deb stated that she and other event organizers have concerns about children jumping or falling

- into the existing pool. Deb stated that the space could be programmed for ice carvings, snow designs, kids' winter activities, holiday lighting, etc.
- uuu. Sean Fletcher stated that the raised pool bottom would provide a safer space overall. Sean stated that the space is not used appropriately during fall and winter events and this revised space would help that issue.
- vvv. Beth McCann stated that the revised space would likely help with programming during summer months.
- www. Jeff Chamberlain stated that if the existing coping remained and the bottom of the pool was raised to hold only a few inches of water, the new bottom of the pool would be almost level with the surrounding sidewalk.
- xxx. Sharon Ferraro stated that it would be a few inches below the sidewalk, but agreed with Jeff that the elevations would be close.
- yyy. Jeff Chamberlain stated that the water would be in the revised pool area most of the time and would therefore preserve the historical integrity of the space.
- zzz. Tom McKercher stated that the structural integrity of the stage would need to be evaluated by structural engineers before the discussion of a shade sail goes much further.
- aaaa. Beth McCann stated that the lighting at the stage would be altered from the proposed shade sail. Beth stated that additional lighting may need to be added. Beth stated that even on a cloudy day with the current lighting, musicians need additional lighting for their equipment.
- bbbb. Tom McKercher stated that additional lighting was installed at the stage last fall, but stated that additional lighting may be needed due to the shade sail.
- cccc. Deb Droppers stated that she has heard a lot of compliments about the new lighting for the stage.
- dddd. Steve Deisler asked if the master plan would help the proposed park alterations capture any federal funding.
- eeee. Sean Fletcher stated that the City would plan to capture any funding possible for the proposed alterations to the park.
- ffff. David Brose stated that the park would need to be on the National Historic Registry in order to capture federal funding. David stated that several of the existing private donations are dependent on the National Historic Registry as well.
- gggg. If the entire park is included in the National Historic Registry, then the entire park would be available for funding.
- hhhh. Jeff Chamberlain stated that if the City accepts the Registry and funding, then the City will be locked into the proposed design and course of action. Jeff asked if the funding was accepted and changes were made to the park, what would happen if the park was altered again later on in a manner that did not meet SOI standards.
- iiii. David Brose stated that those changes would have consequences, but the park would just lose the Registry status. The City would likely not have to pay back the grants.
8. Sandy Bliesener reviewed the proposed draft park memorial policies and guidelines for the Steering Committee's review.
- a. Neil Bremer asked about the difference between memorials and sculptures and stated that this issue should be an ongoing conversation in the City.



- b. Sean Fletcher stated that he would like to create a new committee with a PRAB member, Arts Council member and a few other members to review proposals, make recommendations and approve requests. Sean stated that this proposed process does not exist currently.
9. Sandy Bliesener stated that the March Steering Committee meeting had been scheduled as the last Steering Committee meeting, but some additional work was needed for the final master plan report and design. Sandy proposed one (1) additional meeting for **May 20, 2015** to look at costs and a slightly refined master plan. Sandy stated that the Steering Committee would be required to give their final approval at that time and then the master plan would be complete.
10. Sandy Bliesener asked if any of the public had any additional comments.
  - a. Jack Urban stated that he was excited about the Steering Committee's compromise and willingness to find a middle ground. Jack stated that he had been aware of the issue and was hoping that the shade sails would be added to the master plan. Jack stated that he hoped the overall layout of the reflecting pool could still be seen from above and would not be blocked by the proposed shade sail. Jack stated that he felt the stage seating issue was still unresolved and suggested looking into tiered seating located outside of the pool. Jack stated that the tiered seating would give good sight lines to the stage and would make events more attractive.
  - b. Heidi Stucki stated that she had concerns about how raising the reflecting pool bottom would meet the SOI standards. Heidi also had concerns about the stagnant water in the pool and wants mechanical improvements made to the pool to help with that issue. Heidi stated that the shallower pool will not have the same reflectivity and movement of deeper pools and had concerns about the aesthetics. Heidi stated that if the shade sails remain in place for 6 months, the sail will not meet the SOI standards. Heidi stated that it was her understanding that any kind of long standing shading anywhere on the site would not meet the SOI standards. Heidi stated that she had safety concerns about any shade sail poles being located within the pool. Heidi stated that the stage is an intrusion into the park. Heidi stated that she had concerns about shading trees since her high school class reunion had made a donation to the City for additional tree plantings and she never saw any additional trees planted, nor did she receive a thank you note from the City.
  - c. Jim Bridenstine stated that he likes the flexible designs proposed. Jim stated that he worked next to the park and walks through it every day. Jim would like to keep the park as simple as possible. Jim stated that the reflecting pool is usually stagnant and needs better maintenance. Jim suggested looking into the costs for upgrading the mechanicals for the pool and suggested setting aside money to help with future maintenance for the pool and fountain.
  - d. Rick Wordell thanked the Steering Committee members for their care and work with the park master plan. Rick stated that his architectural firm, Eckert-Wordell, Inc., designed the stage as part of a City wide design competition and feels very personally close to the stage. Rick stated that he wants it to remain part of the park and is happy to see that the Steering Committee members are putting in depth thought and consideration into the master plan. Rick stated that he noticed everyone stating that the fountain is the primary priority of the park with the reflecting pool as the secondary priority. Rick stated that he does not see the

two elements as part of one complex but as two separate elements. Rick stated that the group is fighting the issue of the pool versus seating for the stage and feels that a better compromise needs to be met. Rick stated that the shallower pool is not a clean solution and asked if the park truly needed the National Historic Registry. Rick stated that he is not questioning the funding sources, but feels that the City does not need the registry and feels that it is more important to make changes to the park that help all of the community. Rick stated that a lawn panel in the location of the reflecting pool would give a lot of options to events and the community. Rick stated that the shallower pool will likely be the best compromise idea.

- e. Michael Dombos stated that as long as the SOI standards can be achieved, then the master plan will be complete. Michael stated that he is excited about the future work to repair the fountain and create a fund to help with future maintenance. Michael stated that he feels this plan creates an exciting time for the City of Kalamazoo and complimented the Steering Committee members and OCBA for helping to reach a compromise for the key issues.
- f. Ryan Johnson stated that the best ideas come from collaboration and complimented the Steering Committee members for working together on this master plan.
- g. Natalie Patchell stated that she used to be a part of the Flower Fest and as a master gardener still does a planting bed in the park. Natalie stated that she was concerned that the process was falling apart and was happy that the Steering Committee had worked on compromising. Natalie stated that she used to be a part of PRAB and had looked through City archives in the past for placement of the existing memorials. Natalie stated that the park was never intended for festivals or large events and was intended as a passive green space. Natalie stated that history cannot be removed nor can it be recreated. Natalie stated that the City does not have enough green space and needs additional green space on the west side of the City. Natalie suggested creating another park on the west side of the City to remove the events from Bronson Park and leave Bronson Park as a passive green space. Natalie stated that she has never seen any issues with seating in the park for events nor did she ever receive any complaints from citizens about the lack of seating in the park.
- h. Chris Patchell stated that the park should be kept simple and did not want anything created in the park that cannot be improved upon or cannot be taken back. Chris stated that keeping the park changes affordable and simple are the best solution.
- i. Tony Holewinski stated that raising the reflecting pool bottom would provide a safety net and would likely help with future problems. Tony stated that the sight lines in the park would be okay with the shade sail and loves the idea of the shade sail. Tony stated that the shade sail will help shade the reflecting pool in the afternoons. Tony stated that getting rid of the fountain complex will get rid of the existing funding for the park and appreciates the Steering Committee's compromises.
- j. Barbara Brose stated that she likes Bronson Park as a green space and loves the work that Kalamazoo in Bloom does for the park. Barbara recounted a visit from a notable sculptor who suggested that the water in the fountain "swooshed" up above the fountain like the sails of ship and saw the pools as two oceans. Barbara stated that the City of St. Joe has jumping jet water features for the public to interact with and suggested including something like that in the City of Kalamazoo.

The aforementioned constitutes our opinion of matters discussed with decisions reached. If there are any corrections, additions, or deletions, please contact the undersigned within five (5) days of receipt of this memo.

Respectfully,

O'BOYLE, COWELL, BLALOCK, & ASSOCIATES, INC. & QUINN EVANS ARCHITECTS

**Copies:** Steering Committee

**Steering Committee Meeting Sign In Sheet – 03.18.15**

<b>Name</b>	<b>Company</b>
Sean Fletcher	City of Kalamazoo
Sandy Bliesener	OCBA
Rachel Hughes-Nilsson	OCBA
Deb Droppers	The Event Company
David Brose	Kalamazoo Historical Preservation Commission
Sharon Ferraro	City of Kalamazoo
Monika Trahe	Kalamazoo in Bloom
Meka Phillips	PRAB Chair
Neil Bremer	Kalamazoo County Public Art Commission
Grant Fletcher	Bronson Hospital
Beth McCann	Arts Council of Greater Kalamazoo
Tom McKercher	Rotary Club of Kalamazoo
Steve Deisler	Downtown Kalamazoo, Inc.
Jeff Chamberlain	City of Kalamazoo
Ryan Johnson	City of Kalamazoo
Laura Lam	City of Kalamazoo
<i>Christopher Wright</i>	<i>Guest, Kalamazoo Historic Preservation Committee</i>
<i>Michael Dombos</i>	<i>Guest, Committee for the Preservation of the Pioneer Fountain</i>
<i>Heidi Stucki</i>	<i>Guest, Stucki Family Foundation</i>
<i>Jim Bridenstine</i>	<i>Guest</i>
<i>Tony Holewinski</i>	<i>Guest, Kalamazoo Historic Preservation Committee</i>
<i>Jack Urban</i>	<i>Guest, Kalamazoo City Commission</i>