

TO: Downtown Development Authority
Board of Directors

FROM: Steven R. Deisler, AICP

DATE: December 15, 2009

RE: December Board Meeting
Monday, December 21, 2009

The next meeting of the Kalamazoo Downtown Development Authority will be held on Monday, December 21, 2009 at 3:00 p.m. in the Commission Chambers, City Hall – 241 West South Street.

Please indicate your attendance or regrets with a quick reply to this message or call 344-0795.

SD/slw
Attachments

pc: Michael O'Connor
City Clerk

**DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS
REGULAR MEETING AGENDA**

DATE: Monday, December 21, 2009

TIME: 3:00 p.m.

PLACE: Community Room, City Hall
241 West South Street

- I. CALL TO ORDER
- II. ADOPTION OF AGENDA
- III. MINUTES - November 16, 2009
- IV. FINANCIAL REPORT - October 31, 2009
- V. ACTION ITEMS
 - A. Resolution to Sign Interim Budget Appropriation (attachment)
 - B. DDA/DKI 2010 Service Agreement Approval (attachments)
 - C. Building Revitalization Program Grant - Applications
 - 1. Façade - 230 S. Kalamazoo Mall (Brett Plew)
 - 2. Façade - 312 W. Michigan Ave. (Studio Grill)
 - 3. Rehab - 312 W. Michigan Ave. (Studio Grill)
 - D. WMU/CCP Parking Lot Lease Agreement
- VI. COMMITTEE REPORTS
- VII. DIRECTOR COMMENTS
- VIII. PUBLIC COMMENTS
- IX. ADJOURNMENT

DOWNTOWN DEVELOPMENT AUTHORITY
MEETING PROCEDURES

1. A person may speak on “Action or Discussion” items on the Downtown Development Authority’s agenda. The Chairperson will ask for people’s comments as each of these agenda items are discussed.
2. To address the Downtown Development Authority, please clearly state your name and business or home address for the record so that a response to your inquiry can be completed if necessary. Please limit your comments to four minutes.
3. Comments on non-agenda items are reserved for “Public Comments” agenda item prior to adjournment of the meeting.
4. Out of respect for business being conducted during the meeting, please turn off all cell phones and pagers prior to the start of the meeting.