

COMMUNITY DEVELOPMENT ACT ADVISORY COMMITTEE
(CDAAC)
Minutes
September 8, 2005

The Development Center
445 W. Michigan Ave., Suite 101
Conference Room #1

Members Present: Charley Coss, Vice Chair; Shirley Coleman; Doris Jackson; Dave Kinsey; Susan Oakes, Pegg Osowski

Members Excused: Mark Fricke

Members Absent: Tristan Brown, MonaLisa James

City Staff: David C. Thomas, Neighborhood Development Specialist

CALL TO ORDER

In the absence of Chair, Mark Fricke, Vice-Chair Charley Coss called the regularly-scheduled CDAAC meeting to order at 6:30 p.m. Mr. Coss asked that there be a moment of silence in memory of and respect for Mr. Jurel Fullerton, who passed away unexpectedly on September 1.

ROLL CALL

It was determined during roll call that the aforementioned members were present.

EXCUSED ABSENCES

Mr. Fricke and Commissioner Juarez advised city staff that they would not be present at the meeting.

APPROVAL OF AGENDA (September 8, 2005)

There were no changes to the agenda.

Ms. Oakes, supported by Ms. Osowski, moved to approve the September 8, 2005 Agenda. With a voice vote, the motion carried unanimously.

APPROVAL OF MINUTES (August 11, 2005)

There were no changes to the minutes.

Mr. Kinsey, supported by Ms. Coleman, moved to approve the August 11, 2005 CDAAC Minutes. With a voice vote, the motion carried unanimously.

CITIZENS' COMMENTS ON NON-AGENDA ITEMS

None

COMMUNICATIONS/MEMBERS REPORTS

a) Mr. Thomas advised the CDAAC members that a card had been sent to the Fullerton family expressing CDAAC's sincere condolences for the loss of Jurel Fullerton.

b) Considering their public role in recommending federal funding to the City Commission, Mr. Thomas shared with the CDAAC members the City's written advice regarding requests to assist the victims of Hurricane Katrina, including contact information for various types of assistance.

c) Mr. Thomas briefed the CDAAC members on a Dedication and Open House held at the Rosewood Housing Development/12th Street PUD on September 8. It was well attended by City, State and Federal representatives, and was very well received.

d) Mr. Thomas was asked if there was an update on the search for a City Manager. He replied that the City Commission was still exploring all of its options, and that he expected some specific direction should be made clearer at the September 26 meeting.

OLD BUSINESS

Submittal of CAPER to HUD

Mr. Thomas advised CDAAC that the Consolidated Annual Performance and Evaluation Report (CAPER), for which a Public Hearing was held at the August meeting, had been submitted to HUD as per HUD requirements.

Discussion of Possible Revisions to CDBG Application for PY2006

Mr. Thomas advised that while Suprotik Stotz-Ghosh from the United Way was willing to meet with CDAAC's sub-committee to review the CDBG application, they had not been able to find a time to schedule such a meeting that worked for all involved. Mr. Coss requested that Mr. Thomas continue to work to set up a time to meet with Mr. Stotz-Ghosh.

Nominating Committee

Mr. Coss asked Mr. Kinsey to provide a brief report from the Nominating Committee. Mr. Kinsey indicated that, upon their review, the members of the committee were in favor of Mr. Shawn Patrick Hawk's application to become an at-large member of CDAAC. CDAAC accepted the recommendation of the committee. Mr. Coss then asked Mr. Thomas to formally submit the nomination of Shawn Patrick Hawk to the City Commission for its approval.

Mr. Thomas went on to report that letters were sent to the Northside Association for Community Development and the Fairmont Neighborhood Association encouraging them to appoint representatives to CDAAC.

Ms. Jackson asked that the same type of letter be sent to the Eastside Neighborhood Association in order to fill the position left vacant by Mr. Fullerton.

Staff Announcement

Mr. Thomas reported on the Government Service Award for which he received honorable mention by NeighborWorks America on Tuesday, August 23 in Washington, D.C.

NEW BUSINESS

Mr. Thomas circulated a draft timeline for CDAAC and the City of Kalamazoo to process PY2006 CDBG applications and recommendations.

Ms. Jackson inquired if the City Attorney's office could provide guidance to CDAAC concerning the issue of being contacted by representatives of those nonprofit organizations that are applying for CDBG funding through CDAAC. CDAAC agreed that the practice was in poor taste, but unsure of its legal ramifications. Mr. Thomas indicated that he would inquire.

ADJOURNMENT

Ms. Oakes, supported by Mr. Kinsey, moved to adjourn the September 8, 2005 CDAAC meeting. With a voice vote, the motion carried unanimously.

The meeting adjourned at 7:45 p.m.

Prepared by: _____ Date: _____
(Recording Secretary)

Reviewed by: _____ Date: _____
(Staff Liaison)

Approved by: _____ Date: _____
(CDAAC Chair)