

COMMUNITY DEVELOPMENT ACT ADVISORY COMMITTEE
(CDAAC)
Minutes
May 11, 2006
6:30 p.m.

Conference Rm. #1
Development Center
445 W. Michigan Ave., Suite 101
Kalamazoo, MI 49007

Members Present: Charley Coss, Chair; Dave Kinsey, Vice Chair; Shirley Coleman; Doris Jackson; Jennifer Mills; Pegg Osowski; Kathryn Steppenwolf

Members Excused: Mark Fricke; Susan Oakes, Mildred Smith

City Staff: David Thomas, Neighborhood Development Specialist; Amy Thomas, Recording Secretary

CALL TO ORDER

Mr. Coss called the meeting to order at 6:30 p.m.

ROLL CALL

The Recording Secretary completed roll call and determined that the aforementioned members were present.

AGENDA (May 15, 2006)

There were no changes to the agenda.

Ms. Steppenwolf, supported by Ms. Coleman, moved approval of the May 11, 2006 CDAAC agenda. With a voice vote, the motion carried unanimously.

Mr. Coss introduced Jennifer Mills, who was recently approved by the City Commission to fill an at-large position on CDAAC. At the suggestion of Mr. Coss, everyone took turns introducing themselves and providing a few details about their background.

MINUTES (April 13, 2006)

Ms. Steppenwolf requested the following change: Page 2, paragraph 4, Medicare Part “B” should be changed to Medicare Part “D.”

Mr. Kinsey, supported by Ms. Steppenwolf, moved approval of the April 13, 2006 CDAAC minutes as amended. With a voice vote, the motion carried unanimously.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

None

COMMUNICATIONS/MEMBERS' REPORTS

Mr. Kinsey requested that the CDAAC roster be updated, and he advised that he would provide information at the end of the meeting.

Ms. Osowski stated that the Vine Neighborhood Association recently had its annual meeting and there was a very good turn out. The “Spring in Vine” program provided perennials to the Vine residents. The goal is to have the parkways in the neighborhood planted with flowers. On Saturday there will be a French market (weather permitting), which will include an arts and crafts fair, jugglers, mimes and other entertainment. The French market will be held behind the Vine Neighborhood office on Westnedge/Vine. On June 1, 2 & 3 the Vine Neighborhood Association will be running the beer tent at the Greek Festival and they are looking for volunteers to help at the event.

OLD BUSINESS

Nominating Committee: Fairmont Representative Update

Mr. Kinsey stated that he had received word from the City Clerk’s office that CDAAC members must be residents of the City of Kalamazoo. Accordingly, Ms. Hammond will not be able to represent the Fairmont Neighborhood on CDAAC. Mr. Thomas commented that CDAAC needs two at-large members and a Fairmont representative.

Mr. Coss reiterated the need to build a list of potential board members to choose from when seats become vacant. Ms. Osowski suggested checking with the City Clerk’s office regarding old applications that might be on file. Some of the applicants might still be interesting in serving on a board/commission.

Ms. Jackson advised that the Clerk’s office had contacted her with regard to serving on the Zoning Board of Appeals. She was then told that would not be possible since she is already serving on CDAAC.

Staff Updates: PY2006 Subrecipient Training

Mr. Thomas advised that he had provided an agenda for the subrecipient technical assistance training held on May 3. The training was attended by 19 people representing 14 agencies. Mr. Thomas stated that he took a little over an hour with the training session and then he stayed about 30 minutes longer to answer specific questions. He commented that he thought that the training session made the funding process more understandable and therefore easier last year. Packets that weren't picked up were mailed to the subrecipients. A few of the sub-recipients asked for one-on-one training because they were unable to attend the group training session.

NEW BUSINESS

Some of the CDAAC members provided new contact information. Some of the information is confidential and will be treated accordingly.

CITIZEN COMMENTS

Ms. Jackson mentioned that there had been some discussion in the past about CDAAC reviewing additional grant applications, and she inquired if that was still a possibility. Mr. Thomas advised that there will be a public hearing next month regarding the city's efforts to get additional block grant funds from the state for infrastructure improvements along South Burdick. A couple of years ago, Kalamazoo was selected by the Michigan Economic Development Corporation for a pilot project involving neighborhood revitalization with an emphasis on infrastructure improvements. As a result of the improvements, it was anticipated that other updates would occur on that corridor. Since the funding has just recently become available, a public hearing will be held to comply with the requirements for block grant funding. There is \$350,000 in state funds just for infrastructure on South Burdick.

Mr. Thomas wondered if Ms. Jackson might have been referring to the summer program to employ youth in CDBG eligible neighborhoods. He stated that he hadn't heard anything about that program recently, but he advised that there isn't any federal funding associated with it. Mr. Kinsey advised that supervisors are being hired for the summer youth employment program. It is a little more organized this year and the Parks and Recreation Department is overseeing the program.

ADJOURNMENT

Ms. Steppenwolf, supported by Mr. Kinsey, moved to adjourn the May 11, 2006 CDAAC meeting. With a voice vote, the motion carried unanimously.

The meeting adjourned at 7:00 p.m.

Prepared by: _____
(Recording Secretary)

Dated: _____

Reviewed by: _____
(Staff Liaison)

Dated: _____

Approved by: _____
(CDAAC Chair)

Dated: _____