

COMMUNITY DEVELOPMENT ACT ADVISORY COMMITTEE
(CDAAC)
November 8, 2007
Minutes
DRAFT

Development Center
Conference Rm. #1
445 W. Michigan Ave.
Kalamazoo, MI 49007

Members Present: David Kinsey, Chair; Shirley Coleman, Vice Chair; Wade Allen; Charley Coss; Mark Fricke; Kris Kronlein; Sue Oakes; Mildred Smith

Members Excused: Mike Bracy; Jennifer Mills; Pegg Osowski; Kathy Steppenwolf; Doris Jackson

City Staff: David Thomas, Neighborhood Development Specialist; Amy Thomas, Recording Secretary

CALL TO ORDER

Mr. Kinsey called the meeting to order at 6:35 p.m.

AGENDA (November 8, 2007)

There were no changes to the agenda.

Mr. Coss, supported by Ms. Coleman, moved approval of the November 8, 2007 CDAAC agenda. With a voice vote, the motion carried unanimously.

MINUTES (October 11, 2007)

There were no changes to the minutes.

Ms. Oakes, supported by Mr. Coss, moved approval of the October 11, 2007 CDAAC minutes. With a voice vote, the motion carried unanimously.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

None

COMMUNICATIONS/MEMBERS' REPORTS

Mr. Thomas advised that he attended a farewell gathering for former City Commissioner David Juarez, who accepted a position in Phoenix, Arizona. Mr. Thomas was able to thank Mr. Juarez for his work as former City Commission liaison to CDAAC.

OLD BUSINESS

General Funds for Summer Programming Review Process – Update

Mr. Thomas advised that not all grant packets got to the CDAAC members at the same time due to mailing address issues. He inquired if the CDAAC members had enough time to review the grants. The members indicated that they had read the grants.

Mr. Fricke inquired if there would be subcommittees to review the grant applications for summer programming. Mr. Kinsey commented that for CDBG grant applications there are two distinct categories for funding and that dictates how the work is distributed among the subcommittees. That is not the case with the Summer Programming.

Citizen Participation Plan

Mr. Thomas advised that CDAAC reviewed the Citizen Participation Plan last month and the updated document was provided in the November packet for further review. The updates were made to allow the plan to conform more closely to current HUD requirements. The existing Plan was last updated in 1998. Following CDAAC's final review, the revised Plan will be forwarded to the City Commission for its approval.

Mr. Fricke, supported by Mr. Coss, moved that the updated Citizen Participation Plan be forwarded to the City Commission for approval. With a voice vote, the motion carried unanimously.

NEW BUSINESS

PY2008 CDBG Subcommittee Assignments

Mr. Thomas stated that the PY2008 CDBG applications are due by Monday, December 3rd. After a brief discussion, the following subcommittee assigned tentatively:

Housing

Charley Coss, Chair
Wade Allen
Kris Kronlein
Shirley Coleman
Kathy Steppenwolf
Mike Bracy
David Kinsey (Chair)
David Thomas (Staff)

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Public Services/Programs
 Mark Fricke, Chair
 Sue Oakes
 Doris Jackson
 Pegg Osowski
 Mildred Smith
 Jennifer Mills
 David Kinsey (Chair)
 David Thomas (Staff)

Mr. Thomas advised that it would take several days to process the applications and put them in notebooks. They will be made available to the subcommittees at the December 13, 2007 regularly-scheduled meeting of CDAAC.

CITIZEN COMMENTS

None

GENERAL FUNDS FOR SUMMER PROGRAMMING

After a brief conversation, the CDAAC members decided to proceed with a review of the applications for summer programming.

(7:45 p.m. – Ms. Smith arrived.)

Following are the annotated comments and City Commission Initiatives funding recommendations by unanimous consensus of the CDAAC members present.

Organization	First Time?	Amount Requested	CDAAC Recommend	Notes
Boys and Girls Club	NO	\$16,000	\$16,000	Very good proposal; the driver education and training are pluses
Child Care Resources	YES	\$10,000	\$10,000	An often unserved need; good proposal.
Disability Resource Center	YES	\$10,000	-0-	Already receiving CDBG for the same project; did not adequately argue need for administrative funding under this program.
Douglass Community Association	NO	\$9,060	\$5,000	While the demographics of the service area indicate that youth programs are needed, there is little evidence that the programs offered make a difference. Also funded with CDBG.

Eastside Neighborhood Association	YES	\$6,000	\$6,000	Program reaches many youth in a neighborhood where additional programs are needed.
Ecumenical Senior Center	YES	\$16,000	-0-	The proposal was not well presented. Is there a need for this program at this cost?
Goodwill Industries	YES	\$5,000	\$5,000	Strong proposal involving children and families.
Kalamazoo County YMCA	NO	\$4,000	\$4,000	The Splash swimming program reaches those who can't afford training in swimming. This is a high demand program.
Kalamazoo County Poverty Reduction Initiative	NO	\$14,000	-0-	Disappointed in this request. For each objective mentioned, there are others who are already doing most of this work. To cite statistics that poverty continues to rise does not argue well for the effectiveness of this organization. The initiative funding is seen as project specific and not largely for operational support.
Ministry with Community	YES	\$15,000	\$15,000	This is a priority proposal recommended for full funding.
Oakwood Neighborhood Association	YES	\$1,310	\$1,310	Program reaches youth in a neighborhood where additional programs are needed. Proposal seems to be under funded.
Prevention Works	YES	\$5,996	-0-	This proposal appears to be nearly fully funded already. 4% request from City for three sites. There is no rationale apparent for the selection of these three sites.
Senior Services	YES	\$11,710	\$5,000	This proposal warrants consideration, but not at the funding level requested.
Vineyard Outreach Ministry	YES	\$5,000	\$2,690	The application lacks specificity in both the organization's history and activities. Yet, the need is there, and this should receive partial funding.
YWCA of	NO	\$15,000	-0-	This proposal does not seem to fit in this

Kalamazoo				funding initiative. While the merits of the efforts are laudable, the initiative funding is seen as project specific and not largely for operational support.
TOTALS:		\$144,076	\$70,000	

ADJOURNMENT

Mr. Fricke, supported by Ms. Kronlein, moved to adjourn the November 8, 2007 CDAAC meeting. With a voice vote, the motion carried unanimously.

The meeting adjourned at 8:15 p.m.

Submitted by: _____
(Recording Secretary)

Dated: _____

Reviewed by: _____
(Staff Liaison)

Dated: _____

Approved by: _____
(CDAAC Chair)

Dated: _____