

**KALAMAZOO HISTORIC
PRESERVATION
COMMISSION MINUTES**

**January 4, 2005
Community Room, City Hall
241 W. South St.
Kalamazoo MI 49007**

MEMBERS PRESENT: Chris Wright, Pam O'Connor; Chad Slider; Derl Oberlin;
Linda Bennett; Norman Jung

MEMBERS ABSENT: None

CITY STAFF: Sharon Ferraro, Historic Preservation Coordinator; Karleen
Steppenwolf, Records Coordinator

CALL TO ORDER

Mr. Wright called the meeting to order.

APPROVAL OF ABSENCES

There was no notification from Commissioner Hopewell.

AGENDA

Approval of agenda as submitted.

Ms. O'Connor, supported by Mr. Jung, moved to approve the January 4, 2005 agenda. With a roll call vote, the motion carried unanimously.

MINUTES

Ms. O'Connor requested changes on page 2 and 3. Ms. O'Connor also would like to see more of the public comments included in the minutes. Ms. O'Connor would like to approve the minutes at the February meeting after the corrections have been made.

Ms. O'Connor, supported by Mr. Jung, moved to postpone the approval of the January 4, 2005 minutes until the February meeting. With a roll call vote, the motion carried unanimously.

INTRODUCTION OF GUESTS

Curt Aardema, Josh & Kristine Willson.

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CITIZEN COMMENTS

There were no citizen comments.

CORRESPONDENCE

Ms. Ferraro had information on further restoration of the Iannelli Fountain from CTL and Wiss, Jenny, Elstner.

FINANCIAL REPORT

City: Ms. O'Connor would like to see the new headings on the financial report at February's meeting.

O'Connor Fund: The fund has received \$1,325.00 in gifts.

ACTION ITEMS

Window rehab workshop with NACD: This is an outreach project with NACD to teach neighborhood residents how to repair windows. The workshop has a limit of 20 people. Jim Turner will be the speaker for this project and his fee is \$550.00. The date of the workshop will be either January 29 or February 5. The HPC will donate \$400.00 from the neighborhood assistance budget and possibly \$150.00 from miscellaneous funds, if needed.

Ms. O'Connor, supported by Mr. Oberlin, moved to donate \$400.00 from neighborhood assistance to the window rehab workshop and provisionally approve the use of the \$150.00 from miscellaneous funds, if needed. With a roll call vote the motion carried unanimously.

Historic Homes Tour: The HPC can sell books at the tour. Ms. Ferraro will check on the level of sponsorship for this event. Ms. O'Connor stated that the money can be pulled from the historical markers budget. This is to be placed on the agenda for February as an action item.

Retreat with HDC: Ms. Ferraro suggested that both commissions get together to see what functions each commission performs. Possible dates for the retreat would be March 22 or 29. Mr. Ferraro will report more on this at the February meeting.

Preservation Month 2005: This year there is a possibility of a joint event with the City of Portage. Ms. Ferraro would like to set up a subcommittee to work on this project. The commission would like to have a Great Unveiling activity going on during preservation month, but it may not be possible this year.

Carlton Olson's report on Iannelli Fountain: Ms. Ferraro has photos of the fountain taken in 2000 by McKay-Lodge Conservators. An intensive study of what needs to be done

needs to be performed. The HPC will need to know how much the restoration will cost before they start a fund raiser for this project or look for grants. There is some City funding for the cleaning of the fountain.

COMMITTEE REPORTS

Lost and Found Book Project-O'Connor: There is still a problem with the second printing of the books. Ms. O'Connor is continuing to follow up with the printing company and will keep the commission informed of any changes.

Ms. O'Connor felt the WMUK ad's did very well this year.

Ms. O'Connor talked about how to distribute the remaining 2005 calendars. At this time Ms. O'Connor does not have an exact count of the remaining calendars. Some suggestions included giving them to the third grade classrooms of public schools, City Commissioners, DDA, DKI, Planning Commission, heads of colleges and universities, etc. The calendars would be distributed with a cover letter and Mr. Wright's signature.

Ms. O'Connor, supported by Ms. Bennett, moved to approve the distribution of the remaining calendars with the third grade classrooms and the City Commission taking priority followed by County Commission, DDA, DKI, Planning Commission, colleges and universities and Heads of local foundations. With a roll call vote the motion carried unanimously.

Ms. O'Connor would like for the commission to do a 2006 calendar. This will be placed on the March agenda for consideration. The commission could take orders ahead of time from companies that may want to give the calendars as gifts to their employees.

CITY REPORTS

Coordinator's Report – Ms. Ferraro had information regarding the one way to two way street plan from 1997 and the results of the study. The final reading for the Downtown Design Review Guidelines will be on January 18, 2005.

The Historic District Study committee will be getting underway. The members were appointed at the December 20, 2004 City Commission meeting.

Metro Transit Transfer Center will be getting work underway this spring.

The Lovell Street Public Safety building will be torn down within the next six to eight weeks. Ms. Ferraro wants to go into the building and salvage what she can and take some pictures.

Unity Church has sold to Latter Day Saints. They will only make repairs that are needed.

The Bryant Mill will cost more to tear down than originally estimated.

Ark Site at 527 and 531 Eleanor: One house may be turned into transitional living and the other may be sold.

Ms. Ferraro shared her findings on the economic impact study.

COMMISSIONER COMMENTS

Ms. O'Connor stated that there will be sixteen new residential condos on what is now a parking lot. Location could not be released.

The Kalamazoo Symphony Orchestra will be having a loft tour the first weekend in May.

Ms. O'Connor expressed concern over the Pfizer buildings. She feels they deserve due consideration and wants the commission to go on record as being an interested party. The HPC was created to make recommendations to the City Manager and advise the City Commission.

ADJOURNMENT

Mr. Jung, supported by Mr. Wright moved to adjourn the meeting. With a roll call vote the motion carried unanimously.

Submitted by

Received by

Approved by