

**KALAMAZOO HISTORIC
PRESERVATION
COMMISSION MINUTES**

**April 5, 2005
Community Room, City Hall
241 W. South St.
Kalamazoo MI 49007**

MEMBERS PRESENT: Chris Wright, Derl Oberlin; Linda Bennett; Norman Jung;
Chad Slider; Pamela Hall O'Connor

MEMBERS ABSENT: Josh Willson, excused

CITY STAFF: Sharon Ferraro, Historic Preservation Coordinator; Karleen
Steppenwolf, Records Coordinator

CALL TO ORDER

Mr. Wright called the meeting to order.

APPROVAL OF ABSENCES

Mr. Jung, supported by Ms. Bennett, moved to approve the absence of Josh Willson from the April 5, 2005 HPC meeting. With a roll call vote the motion carried unanimously.

AGENDA

Additions to the agenda include Item IX. G. Banner Works, Item IX. H. MHPN Conference and Item XII. 1. Application from Claire Milne for a board position.

Mr. Oberlin, supported by Mr. Jung, moved to approve the changes to the April 5, 2005 HPC agenda. With a roll call vote, the motion carried unanimously.

MINUTES

There was one change to the March 1, 2005 minutes on page 2 under action items letter F.

Ms. O'Connor, supported by Mr. Wright, moved to approve the changes to the March 1, 2005 HPC minutes. With a roll call vote, the motion carried unanimously.

INTRODUCTION OF GUESTS

Liaison Officer Bobby Hopewell.
Students Amy Quinkert and Andrea Sevonty.
Claire Milne – prospective board member

CITIZEN COMMENTS

No comments.

CORRESPONDENCE

None

FINANCIAL REPORT

City: Financial report looked good.

O'Connor Fund: Total current amount is \$92,547.45

ACTION ITEMS

- A. **Iannelli Fountain:** Ms. Ferraro has spoken with Tom Nehil. This project is pre-approved with the City of Kalamazoo. Ms. Ferraro hopes to have a report by the end of April regarding a dollar amount to repair the fountain. Tom Nehil will oversee the project. These repairs will only include the concrete itself. Ms. Ferraro is also looking into using a cap of zinc to prevent the black algae.
- B. **Preservation Awards 2005:** Information is included in the packets to the board members.

Ms. O'Connor, supported by Mr. Oberlin moved to confirm the awards. With a roll call vote the motion carried unanimously.

Ms. O'Connor had information regarding state and local awards and also suggested that next year they also have an interior rehab award. The commission would like to use \$300.00 to buy frames to put the awards in.

Ms. O'Connor, supported by Mr. Oberlin moved to spend up to \$300.00 to purchase frames for the Preservation awards. With a roll call vote the motion carried unanimously.

- C. **Impact Study:** Historic District vs. undesignated areas. This discussion was postponed until the May 2005 meeting.
- D. **Zoning Code Report:** They will be taking recommendations next month. Ms. O'Connor strongly encourages the board to be active in the process.

- E. **Section 106 Review:** This involves the widening of West Michigan between Drake and Howard. Front yards will be made smaller, traffic speed will increase and there will be more traffic. Ms. O'Connor has concerns on the example being set.
- F. **Change Date of HPC Meetings:** Ms. Ferraro would like to change the meeting to the second Tuesday of the month.

Ms. Bennett, supported by Mr. Oberlin moved to ask the City Commission to change the date of the HPC meetings to the second Tuesday of the month. With a roll call vote the motion carried with majority vote.

Ayes: Derl Oberlin, Pam O'Connor, Linda Bennett, Chad Slider, Norm Jung

Nays: Chris Wright

Ms. Ferraro would like to take a vote to change May's meeting date to the second Tuesday, which would be May 10.

Ms. Bennett, supported by Mr. Slider moved to change May's meeting to the second Tuesday of the month. With a roll call vote the motion carried unanimously.

- G. **Banner Works:** Banner Works has offered to replace the old banners for the Stuart and South Street Historic Districts at cost. The cost would be \$1,100.00 and taken from the historical marker fund. Ms. Ferraro will keep the commission informed.
- H. **MHPN Conference:** Chad Slider cannot attend the conference. Ms. O'Connor will be attending and would like to be reimbursed.

Mr. Oberlin, supported by Mr. Wright moved to reimburse Ms. O'Connor for the amount allocated for the conference. With a roll call vote the motion carried unanimously.

Historic Preservation Commission
April 5, 2005
Page 4 of 4

COMMITTEE REPORTS

Lost and Found Book Project: There are still problems with Edward Brothers. The board will discuss in the May meeting what to do with the remaining calendars.

CITY REPORTS

Ms. Ferraro included information in the packets to the Board.

COMMISSIONER COMMENTS

Ms. Ferraro introduced Claire Milne, a prospective HPC Board Member. Nomination will take place in May's meeting.

ADJOURNMENT

Mr. Wright adjourned the meeting at 8:55p.m.

Submitted by (Karleen Steppenwolf)

Reviewed by (Sharon Ferraro)

Approved by (Chris Wright)