

**KALAMAZOO HISTORIC
PRESERVATION
COMMISSION MINUTES**

**July 12, 2005
Third Floor Conference Room
241 W. South St.
Kalamazoo MI 49007**

MEMBERS PRESENT: Chris Wright, Linda Bennett; Norman Jung, Chad Slider;
Claire Milne; Josh Willson

MEMBERS ABSENT: Derl Oberlin - excused

CITY STAFF: Sharon Ferraro, Historic Preservation Coordinator
Karleen Steppenwolf, Records Coordinator

CALL TO ORDER

Mr. Wright called the meeting to order at 7:02 PM.

APPROVAL OF ABSENCES

Derl Oberlin was absent from the meeting.

**Ms. Bennett, supported by Mr. Jung moved to approve the absence of Mr. Oberlin.
With a roll call vote the motion carried unanimously.**

AGENDA

There were no additions to the agenda.

**Ms. Milne, supported by Mr. Jung moved to approve the July 12, 2005 agenda as is.
With a roll call vote the motion carried unanimously.**

MINUTES

There were some changes to the June 14, 2005 minutes. They were on pages 1, 2 & 3.

**Mr. Jung, supported by Ms. Bennett, moved to approve the June 14, 2005 HPC
minutes as amended. With a voice vote, the motion carried unanimously.**

INTRODUCTION OF GUESTS

Curt Aardema – Hope college student
Pam O'Connor – former HPC board member
Marissa Ferrari – DKI
David Conwill – interested citizen

CITIZEN COMMENTS

Ms. O'Connor had a couple of articles to share with the commission. One was from the Kalamazoo Gazette regarding an article about the aging juvenile home. The other was a report on federal tax incentives for rehabbing historic buildings.

Ms. O'Connor was also wondering if we could get speakers to speak to journalism classes and discuss historic preservation.

Mr. Aardema stated that the KTS site has a demolition fence up. Mr. Aardema would like to see the smoke stack saved because it offers the height to distinguish that area of the City.

CORRESPONDENCE

In packets.

Ms. Ferraro had some information about the Humanities Council Grant for anyone that was interested.

FINANCIAL REPORT

City: Derl Oberlin was not present to make a comment.

O'Connor Fund: nothing to report.

Lost and Found Book Project: We did receive a credit from Edwards Brothers around \$1600. The invoice should be paid this week. Ms. O'Connor had a meeting with Brakeman regarding the 2006 calendars and it should go to the printer by the end of the month. Ms. O'Connor did not think it was worth pursuing the opportunity of selling books on Amazon.com.

Mr. Willson's company Vertagee would like to sell KL&F books on consignment and will donate the proceeds to HPC.

Mr. Jung, supported by Ms. Bennett moved to disburse eight books to Vertagee to sell on consignment. With a roll call vote the motion carried unanimously.

ACTION ITEMS

A. Donating Books: Two hard copies of KL&F to be donated to the library for the summer reading program and one replacement book to Blair Kamin.

Ms. Bennett, supported by Mr. Jung approved to donate the books to the library and Blair Kamin. With a roll call vote the motion carried unanimously.

- B. MHPN PSF Fund: Ms. O'Connor stated that the deadline for making commitments that will be matched is December 15, 2005. Ms. O'Connor would like to see the commission members donate \$100 individually and the Historic Preservation Commission to donate \$1000. The National Trust administers funds.
- C. 2006 Budget: A subcommittee was formed and it will consist of Derl Oberlin, Josh Willson and Sharon Ferraro.

Ms. Bennett, supported by Mr. Wright moved to approve the subcommittee for the 2006 budget. With a roll call vote the motion carried unanimously.

- D. Strategic Planning Committee: The subcommittee will consist of Curt Aardema, Chris Wright and Claire Milne. The committee should think about long term plans for education and work on the demolition ordinance and other projects that arise. The first meeting will be set up via email and will include Ms. Ferraro.
- E. 100 Block of East Michigan: Mr. Wright and Ms. Bennett have constructed a letter they would like to send to the Mayor and City Commissioners.
- F. Section 106 Reviews: There are no properties to comment on.

COMMITTEE REPORTS

Strategic Planning: This has been discussed earlier in the meeting.

CITY REPORTS

Ms. Ferraro included information in the packets to the commission members.

COMMISSIONER COMMENTS

Ms. Ferraro included information in the packets to the commission members.

Mr. Slider will be attending the next City Commission meeting (July 18) to read the letter that will be submitted to the Mayor and City Commissioners regarding the 100 Block of E. Michigan.

Mr. Slider will be leaving the Historic Preservation Commission on August 24 to move to Indiana to attend school.

The City Commissioners should approve the zoning ordinance on July 18, 2005.

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ADJOURNMENT

Mr. Wright adjourned the meeting at 9:15 p.m.

Submitted by (Sharon Ferraro)

Reviewed by (Sharon Ferraro)

Approved by (Chris Wright)