

**KALAMAZOO HISTORIC
PRESERVATION
COMMISSION MINUTES**

**November 1, 2005
Second Floor Community Room
241 W. South St.
Kalamazoo, MI 49007**

Members Present: Chris Wright; Linda Bennett; Norman Jung; Josh Willson; Derl Oberlin; Claire Milne

Members Absent: None

City Staff: Sharon Ferraro, Historic Preservation Coordinator
Karleen Steppenwolf, Records Coordinator

Call To Order

Mr. Wright called the meeting to order.

Approval Of Absences

None

Agenda

Additions to the agenda include: IX. Item C. 100 Block of E. Michigan, D. Recruitment of new members and E. Landmark Districts.

Ms. Bennett, supported by Mr. Wright moved to approve the November 1, 2005 agenda as amended. With a roll call vote the motion carried unanimously.

Minutes

Changes to the minutes included a correction on page 1 and page 2.

Mr. Wright, supported by Mr. Jung moved to approve the October 11, 2005 minutes as amended. With a roll call vote the motion carried unanimously.

Introduction Of Guests

Christine Ballard, FOHEC Member (Portage Resident)
Student of Sharon Ferraro: Eddie, Elizabeth, Carrie, Stephanie, Lisa, Courtney, Denise
Pam O'Connor

Citizen Comments

None

Correspondence

In packets.

Financial Report

City: Will need to check with finance department on discrepancy with account balance.

O'Connor Fund: Appeal letters will be mailed before next meeting.

Lost and Found Book Project: There are some customers with past due accounts, Ms. O'Connor will be contacting them. Athena Book Store will be closing. KIA has reordered. Ms. O'Connor informed the commission that her consulting rate would be going up starting January 1, 2006 from \$15.00/hour to \$22.50/hour.

Action Items

- A. Budget for 2006 – New budget submitted.
- B. Section 106 – None
- C. 100 Block of E. Michigan – Ms. Milne will be writing a letter to the Gazette explaining the character of the buildings.
- D. Recruitment – Pam O'Connor stated that the owner of the Rocket Star Café was interested in becoming a member of the board.
- E. Landmark District – Pam O'Connor had a list of properties that could possibly be recognized as historical landmarks.

Committee Reports

- A. Strategic Planning Subcommittee – Ms. Ferraro will prepare notes regarding the meeting. The committee would like to see the Library carry some “Do it Yourself” books.
- B. Preservation Month – Ms. Ferraro suggested removing the siding at 914 S. Westnedge. Ms. Ferraro would like to have Bob Yapp as a speaker.

City Reports

Ms. Ferraro included information in the packets to the commission members.

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Commissioner Comments

None.

Adjournment

Mr. Wright adjourned the meeting.

Submitted by (Karleen Steppenwolf)

Reviewed by (Sharon Ferraro)

Approved by (Chris Wright)