

APPROVED
Parks and Recreation Advisory Board Minutes
March 4, 2008

Chair Wager called the meeting to order at 5:00 pm in the Parks and Recreation Community Room in Mayors' Riverfront Park.

Roll Call:

Members Present: Lance Ferraro, Larry Ross, Gary Wager, Garrylee McCormick, Griffin Williams, and Michael Dombos (5:15 pm)

Members Absent: Zachary Greening, Gina Antoniotti, and Brian Fricke

City Commission Liaison: Barbara Miller, present

Friends of Recreation Liaison: absent

Staff Present: Frances Jewell and Pat Vinge

Introduction of Guests: Kate Pifer, Central Michigan University Recreation student

Changes to the Agenda: None

Special Presentations: None

Approval of Minutes: *The February 5, 2008 minutes were unanimously approved.*

Old Business:

Property Review Committee

Frances shared the Property Review Committee (PRC) is an *ad hoc* committee that meets as needed. Parks and Recreation was on the PRC until May 7, 2004. From the PRC February 6, 2004 minutes:

A discussion of the core Committee being too large and unwieldy ensued in which [Chair] Jerome Kisscorni suggested the core Committee be reduced and Departmental representatives be summoned when the department's properties were in question. The Chair concluded that [representatives from] ... Neighborhood & Economic Development; ... Public Safety; ... Management Services – Finance ; ... CP&D Economic and Neighborhood Development; ... Parks and Recreation; and ... Environmental Concerns Committee Liaison be excluded from the Committee.

The PRC now consists of one representative from CP&D Planning Division, Management Services / Assessor's Division, the City Attorney's Office, Public Services Department / Engineering Division, and City Clerk's Office / Records & Information Manager.

The Board agreed that Parks and Recreation should be included on the PRC due to the large amount of property which the Department oversees. ***It was moved and unanimously passed that Chair Wager would write a letter to the City Manager requesting that the Parks and Recreation Department be reinstated to the Property Review Committee.***

New Business: None

Event Recommendations for Approval:

The Board unanimously recommended that the City Manager approve the following events:

- Kalamazoo Deacons Conference, LaCrone Park, Community Picnic, Saturday, June 14, 2008 8:00 am-5:00 pm [event noon-3:00 pm]
- Kalamazoo Deacons Conference, Back to School Bash, Friday, August 15, 2008, 8:00 am-5:00 pm [event noon-3:00 pm]

Comments:

Citizens – Non Agenda Items: None

Commission Liaison Comments: None

Friends of Recreation Liaison:

Parks and Recreation Managing Director – Monthly Report:

Frances Jewell shared that the RFP for the 5 Year Parks and Recreation Master Plan is out to bid with bid opening scheduled for March 25, 2008. The timeframe is: mid-April, award bid; June through August, public meetings; August 31, final draft of Master Plan. The Master Plan must be approved by the City Commission and then will be sent on to the State. This document is required if the City wishes to participate in state and federal parks and recreation grant funding.

Gary Wager asked if any additional funds had been secured for the Oakwood Neighborhood Association youth programs. Frances responded that the City Commission Initiative Fund Account was providing \$10,000 for Parks and Recreation programming in Rockwell Park and the extension of summer mini-camps at Milham Park. Additionally, ONA was directly allocated \$1,310 for their summer drop-in program.

Frances shared that City residents will have 5 days to register for summer programs prior to non-resident registration. City resident registration is April 14-18 and open registration begins April 21, 2008

Frances said that she received an email from Holly Ringle regarding her interest in serving on the PRAB Board. She is still interested but could only commit to a partial term. Frances shared that the term for PRAB was 3 years and suggested she inquire with the City Clerks Office to determine if another board had terms that fit with her schedule.

Staff Comments: None

Adjournment: The meeting was adjourned at 5:30 pm.

Respectfully submitted,
Pat Vinge, Recording Secretary