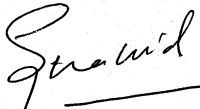


INTER-OFFICEMEMO

To: All Members

From: Shahid Abbas, Traffic Engineer 

Date: May 27, 2008

Subject: Minutes Of May 8, 2008 Traffic Board Meeting

The May 2008 meeting of the City Traffic Board was called to order at 2:00PM at the Public Services conference room. Meeting attendance was recorded on the sign-in-sheet.

Members Present. Shahid Abbas (chair), Bob Wass, Frank Szopo, and Keith Hernandez,

Other Present. Jeff Chamberlain, Tom Ludwig, and Paul Ecklund.

The agenda points and the decisions of the board are recorded in the subsequent paragraphs.

ADA Parking on Academy Street

The Traffic Board adopted a resolution to approve conversion of existing two metered parking spaces located at southeast corner of the intersection of Academy Street and Church Street to two metered ADA parking spaces.

Sidewalk Design Standards

Jeff Chamberlain brought up the issue of width of sidewalks in the downtown. To maintain ADA accessibility the City at present requires a minimum of 5 feet wide sidewalks on new construction. Jeff Chamberlain inquired about scaling this requirement down to 4 feet or less.

Traffic Engineer explained that the existing AASHTO design standards and ITE design guidelines for "Safety of Pedestrian Facilities" requires a minimum width of 8 feet for sidewalks in the Central Business District, and 5 feet in residential areas to meet ADA standards.

Paul Ecklund, Disability Right Advocate said that a minimum of 5 feet wide sidewalks are need to maintain ADA accessibility. Efforts should be made to provide greater width where possible.

Street Name Change Request

Traffic Board approved the request of Kazoo Books at 2413 Parkview Avenue for changing the name of Alley behind their store to Book Alley.

Next Traffic Board meeting will be held at 2:00PM on June 12, 2008 in the Community Room, 2nd Floor City Hall. Please forward agenda points to me as soon as possible.