
CITY OF KALAMAZOO
BROWNFIELD REDEVELOPMENT AUTHORITY
Thursday, November 18, 2004 - 9:10 a.m. • 3rd Floor Conference Room, City Hall

MEMBERS PRESENT: Larry Bell; Pat DiGiovanni; Malcolm Earhart; Susan Einspahr; Mary Harper; Jim McIntyre; Jerry Meinzingler; Myra Willis

MEMBERS ABSENT: Jim Greene; Jim Marquardt; Sean McCann; Bob Miller; Nancy Troff

CITY COMMISSIONERS/CITY STAFF PRESENT: Jerome Kisscorni (Assistant City Manager); John Kneas (Assistant City Attorney); Mark Stuhldreher (Management Services Director); Chad Howell (Development Manager); Martha Aills (Special Projects Coordinator); Marc Hatton (Redevelopment Coordinator); Andrew Falkenberg (GIS Property Mapping Specialist); Tonya Sloan (Administrative Secretary)

Meeting was called to order at 9:10 a.m. by Chair Einspahr

MOTION TO EXCUSE ABSENT MEMBERS: Ms. Sloan reported that Mr. Greene, Mr. Marquardt, Mr. McCann, Mr. Miller, and Ms. Troff had indicated that they would be absent. Mr. Bell moved to excuse those members; supported by Ms. Willis. Motion approved by voice vote unanimously.

APPROVAL OF AGENDA: Ms. Einspahr proposed that the agenda be amended to remove approval of the minutes, the proposed 2005 BRI budget and the EIF loan request from United Building, LLC, and add approval of a resolution for the sale of 2152 Portage Street. Ms. Willis moved approval of the agenda as amended; supported by Mr. Meinzingler. Motion approved by voice vote unanimously.

APPROVAL OF FINANCIAL STATEMENTS FOR PERIOD ENDING OCTOBER 31, 2004: Ms. Willis moved approval of the financial statements; supported by Mr. Meinzingler. Motion approved by voice vote unanimously.

NEW BUSINESS

APPROVAL TO REFUND \$305,921 FROM THE BRI FUND TO THE CMI GRANT: Mr. Kisscorni indicated that the State of Michigan is no longer allowing us to use CMI grant funds for CMI Block #4 because KTS tenants did not relocate there. The money refunded would be used on the KTS site. Mr. Bell moved that \$305,921 be refunded from the BRI Fund to the CMI grant; supported by Mr. McIntyre. Motion approved by voice vote unanimously.

APPROVAL OF RESOLUTION APPROVING THE SALE OF 2152 PORTAGE STREET: Mr. Kneas stated that the board has approved a Purchase and Redevelopment Agreement for this site, but as part of the title commitment process the title company is requiring a resolution from the board. The resolution approves the sale, authorizes the chair to sign the deed on behalf of the board, and authorizes the chair or Mr. Kisscorni to sign other documents required for the closing.

Mr. Earhart moved approval of the resolution; supported by Mr. Bell. Motion approved by roll call vote unanimously.

COMMUNICATIONS & ANNOUNCEMENTS

RECEIPT OF INFORMATIONAL ITEMS: Ms. Einspahr indicated that the board members have received the Project & Finance Committee report and the BRI and CMI summary charts in their packets.

DIRECTORS' COMMENTS

Mr. Earhart stated that he feels the EDC and BRA need to have a retreat to discuss future plans. Other board members agreed.

ADJOURNMENT: 9:24 a.m.

Tonya Sloan, Recording Secretary

Susan Einspahr, Chair