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CITY OF KALAMAZOO  
BROWNFIELD REDEVELOPMENT AUTHORITY  
Thursday, December 16, 2004 - 7:30 a.m. • Community Room, City Hall

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MEMBERS PRESENT: Larry Bell; Pat DiGiovanni; Malcolm Earhart; Susan Einspahr; Jim Greene; Mary Harper\*; Jim Marquardt; Sean McCann\*\*; Jim McIntyre; Jerry Meinzinger\*; Bob Miller; Nancy Troff; Myra Willis\*

MEMBERS ABSENT: None

CITY COMMISSIONERS/CITY STAFF PRESENT: Jerome Kisscorni (Assistant City Manager); John Kneas (Assistant City Attorney); Chad Howell (Development Manager); Andrew Falkenberg (GIS Property Mapping Specialist); Tonya Sloan (Administrative Secretary)

Meeting was called to order at 7:30 a.m. by Chair Einspahr

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APPROVAL OF AGENDA: Mr. Greene moved approval of the agenda; supported by Ms. Troff. Motion approved by voice vote unanimously.

APPROVAL OF THE MINUTES OF OCTOBER 21 AND NOVEMBER 18, 2004: Ms. Troff moved approval of the minutes; supported by Mr. Bell. Motion approved by voice vote unanimously.

\* Ms. Harper, Mr. Meinzinger, and Ms. Willis joined the meeting at 7:33 a.m.

NEW BUSINESS

CONSIDERATION OF A RECOMMENDATION TO FORWARD TO THE CITY COMMISSION THE PROPOSED 2005 BRA BUDGET: Mr. Kisscorni outlined the proposed budget.

\*\* Mr. McCann joined the meeting at 7:37 a.m.

Mr. Bell moved that the proposed budget be forwarded to the City Commission; supported by Mr. Greene. Motion approved by voice vote unanimously.

CONSIDERATION OF A RECOMMENDATION TO ACCEPT THE KTS PROPERTY FROM THE CITY OF KALAMAZOO: Mr. Kisscorni provided a brief history regarding the city's acquisition of the site and indicated that staff is recommending that the board accept the property from the city. There was some discussion regarding why the BRA holds some properties, but the city retains ownership of others, such as the former Public Safety headquarters. Concerns were raised regarding the lack of centralization and the need to ensure continuity of our actions. It was noted, however, that the city's Economic Development staff is involved in such projects regardless of which entity owns the property. Mr. Earhart moved that the board accept the KTS property from the city; supported by Mr. Greene. Motion approved by roll call vote unanimously.

RECEIPT OF RESIGNATION OF JIM MARQUARDT FROM THE BROWNFIELD REDEVELOPMENT AUTHORITY EFFECTIVE DECEMBER 31, 2004: Board members thanked Mr. Marquardt for his service. Mr. Greene moved that the board accept the resignation with regret; supported by Mr. McIntyre. Motion approved by voice vote unanimously.

#### COMMUNICATIONS & ANNOUNCEMENTS

RECEIPT OF INFORMATIONAL ITEMS: Ms. Einspahr indicated that the board members have received the Projects & Finance Committee report and the BRI summary chart in their packets.

ADJOURNMENT: 7:50 a.m.

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Tonya Sloan, Recording Secretary

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Susan Einspahr, Chair