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CITY OF KALAMAZOO  
BROWNFIELD REDEVELOPMENT AUTHORITY  
Thursday, October 20, 2005 - 7:30 a.m. • Community Room, City Hall

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MEMBERS PRESENT: Larry Bell; Malcolm Earhart; Susan Einspahr; Mary Harper; Sean McCann\*; Jim McIntyre\*\*; Bob Miller; Nancy Troff; Myra Willis

MEMBERS ABSENT: None

CITY COMMISSIONERS/CITY STAFF PRESENT: Jerome Kisscorni (Acting Executive Director of the EDC); John Kneas (Assistant City Attorney); Martha Aills (Special Projects Coordinator); Warren Cook (Business Growth Specialist); Marc Hatton (Redevelopment Coordinator); Tonya Sloan (Administrative Secretary)

Meeting was called to order at 7:34 a.m. by Chair Einspahr

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APPROVAL OF AGENDA: Ms. Troff moved approval of the agenda; supported by Ms. Willis. Motion approved by voice vote unanimously.

APPROVAL OF THE MINUTES OF SEPTEMBER 15, 2005: Ms. Troff moved approval of the minutes; supported by Ms. Harper. Motion approved by voice vote unanimously.

\* Mr. McCann joined the meeting at 7:36 a.m.

NEW BUSINESS

RECOMMENDATION TO FORWARD TO THE CITY COMMISSION THE PROPOSED 2006 BRA BUDGET: Mr. Kisscorni outlined the budget approval process, indicating that the board should approve the 2006 budget, forward it to the City Commission for approval, and then adopt the budget once City Commission approval has been received. He then reviewed the details of the proposed 2006 BRA budget.

\*\* Mr. McIntyre joined the meeting at 7:43 a.m.

During the course of reviewing the budget, staff was asked to present information regarding the river trailway and Performance Paper projects, and the budget for the Davis Creek Business Park project, at future board meetings.

Mr. Kisscorni noted that he will be recommending to the city manager that the EDC and BRA boards be recombined. The 2006 EDC budget will include a request for \$250,000 from the General Fund.

Mr. Bell moved that the board approve the 2006 BRA budget and forward it to the City Commission; supported by Mr. Miller. Motion approved by roll call vote unanimously.

**DAVIS CREEK BUSINESS PARK DEVELOPMENT STANDARDS:** Mr. Hatton reviewed sections IV and VI of the proposed standards. Ms. Einspahr noted that the word “attractive,” which is very subjective, is used several times. She feels that word should be changed to something less subjective or else removed entirely. She indicated that the statement that “mirrored glass shall not be acceptable” should also be removed. Mr. Earhart noted that staff should have a packet of informational materials that can be given to potential developers. Mr. Kisscorni indicated that the board will be asked to approve the development standards at its November meeting.

### COMMUNICATIONS & ANNOUNCEMENTS

**RECEIPT OF INFORMATIONAL ITEMS:** Ms. Einspahr indicated that the board members have received the Project and Finance Committee report and the BRI summary chart in their packets.

### DIRECTORS' COMMENTS

Mr. Bell asked that a schedule of 2006 meetings and an updated board roster be provided to the board.

Mr. Bell noted that after the election, the mayor will no longer be serving on the EDC. It would be nice if the board sent him a letter recognizing his service. Ms. Einspahr stated that she will bring a letter to the next board meeting for everyone to sign.

**ADJOURNMENT:** 8:57 a.m.

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Tonya Sloan, Recording Secretary

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Susan Einspahr, Chair