
**CITY OF KALAMAZOO
BROWNFIELD REDEVELOPMENT AUTHORITY
Thursday, March 21, 2019 • City Manager's Office Conference Room, City Hall**

MEMBERS PRESENT: Nathan Bolton; Fritz Brown; Jim Escamilla; Kyle Gulau; Kevan Hess; Mayor Bobby J. Hopewell; Bob Miller; Patti Owens; Doug Phillips

MEMBERS ABSENT: Tom Schlueter; Nancy Troff

CITY COMMISSIONERS/CITY STAFF PRESENT: Rebekah Kik (Director of City Planning & Economic Development); Joy Hills (Program Assistant); Jamie McCarthy (Development Coordinator); Antonio Mitchell (Development Coordinator); John Kneas (Legal Counsel for the Brownfield Redevelopment Authority)

Meeting was called to order at 7:30 a.m. by Chair Patti Owens

MOTION TO EXCUSE ABSENT MEMBERS: Mr. Brown moved to excuse the absent; supported by Mr. Bolton. Motion approved by voice vote unanimously.

APPROVAL OF AGENDA: Mr. Bolton moved the approval of the amended agenda; supported by Mr. Brown. Motion approved by voice vote unanimously.

APPROVAL OF THE MINUTES OF FEBRUARY 21, 2019: Mr. Brown moved the approval of the minutes; supported by Mr. Phillips. Motion approved by voice vote unanimously.

NEW BUSINESS

- 1. Consideration of a recommendation to approve the Fourth Amendment to the Brownfield Plan Development Agreement with Gilmore Real Estate, LLC. (ACTION: Motion to approve the Fourth Amendment to the Brownfield Plan Development Agreement with Gilmore Real Estate, LLC)**

Ms. Kik introduced Mr. Greg Taylor who was representing the Gilmore Real Estate, LLC project. Mr. Taylor discussed the state of the mixed-use project located at 162 E Michigan Avenue, Kalamazoo, is moving quickly through the approval process at MEDC. The purpose of the discussed Fourth Amendment is to add three additional years to the TIF term for the project (totaling thirteen as opposed to the original ten) to cover the additional eligible expense of snowmelt system.

All questions were answered to the board's satisfaction.

Mr. Miller motioned to approve the Fourth Amendment to the Brownfield Plan Development Agreement with Gilmore Real Estate, LLC; supported by Mr. Phillips. The motion passed 9 in favor, 0 against.

- 2. Consideration of a recommendation to approve the proposal of work from Southwest Michigan First, and allocate BRA funds for partial payment of services. (ACTION: Motion to approve the proposal of work from Southwest Michigan First, and allocate BRA funds for partial payment of services.)**

Ms. Kik introduced the proposal submitted by Southwest Michigan First to offer consulting services for the BRA. This work would assist City staff in keeping up with daily work capacity as new staff are being trained, assist in required reporting, and aid with the design of new BRA practices and policies to reflect best practices throughout the State. The proposed work would not exceed the cost of \$25,000.

Mr. Joe Agostinelli from Southwest Michigan First introduced himself to the board, and answered all questions the board had to their satisfaction regarding the work.

Mr. Brown motioned to approve the proposal of work from Southwest Michigan First, and allocate BRA funds for partial payment of services; supported by Mr. Miller. The motion passed 9 in favor, 0 against.

OLD BUSINESS

COMMUNICATIONS & ANNOUNCEMENTS

Ms. Kik asked the board about scheduling a strategic planning meeting for the April meeting. The board agreed to the meeting, but requested the time allotted would be increased. The request required a special meeting to be held in place of the regularly scheduled meeting. The new meeting time and date will be determined at a later date.

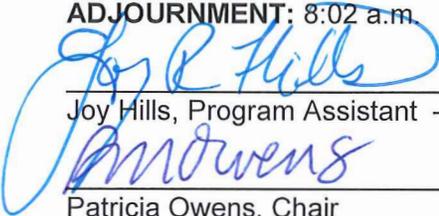
STAFF UPDATES

CITIZEN COMMENTS

DIRECTOR'S COMMENTS

Mayor Hopewell asked if the BRA's current purchasing policy could be updated to reflect that of the City of Kalamazoo. City Staff agreed to look into that and hopefully have something prepared in the next couple of weeks.

ADJOURNMENT: 8:02 a.m.



Joy Hills, Program Assistant – Community Planning & Economic Development



Patricia Owens, Chair