

COMMUNITY DEVELOPMENT ACT ADVISORY COMMITTEE
(CDAAC)
February 8, 2018
Minutes

**Community Room, City Hall
241 West South Street
Kalamazoo, MI 49007**

Members Present: Amina Shakir, Bill Wells, Margaret Wilson, Annie Sprague, Tami Cox, Ken Nichols

Members Absent: Jennette Tarver, Dana Underwood, Adam Roth, Candice Howell

City Staff: Dorla Bonner, Community Development Manager; Venessa Collins-Smith, Compliance Specialist; Amanda Coeur, Community Development Secretary

NAMING OF TEMPORARY CHAIR

Due to the absences of the chair and vice chair Ms. Cox seconded by Ms. Wilson motioned to name Annie Sprague chair of the February 8, 2018 CDAAC meeting. With a voice vote, the motion carried.

CALL TO ORDER

Ms. Sprague called the meeting to order at approximately 6:38pm.

ROLL CALL

Ms. Coeur conducted roll call of CDAAC members and determined quorum existed.

APPROVAL OF AGENDA

Mr. Wells, seconded by Ms. Cox, moved approval of the February 8, 2018 CDAAC agenda. With a voice vote, the motion carried.

APPROVAL OF MINUTES

Ms. Wilson, seconded by Mr. Wells, moved approval of the January 2018 CDAAC minutes. With a voice vote, the motion carried.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

None

OLD BUSINESS

None

NEW BUSINESS

Scoring Recommendations

Ms. Collins-Smith gave the committee a presentation on the scoring recommendations for PY2018 based upon the Affordable Housing subcommittee scores. Community Homeworks, and Senior Services requested CDBG funding, based on their application scores it is recommended to award these agencies 100% of their requested amounts. New Horizon Village and Habitat for Humanity requested HOME funding. It is recommended that Habitat for Humanity be awarded 100% of their requested amount, and New Horizon Village be awarded 85% of the requested amount based on their applications. Habitat for Humanity will be rehabbing two homes; they would be the CHDO for the program year. New Horizon Village will be converting two apartments to handicap accessible apartments.

Mr. Wells, seconded by Ms. Shakir motioned to approve the recommendations brought forth, and send the recommendations to the City Commission for approval. With a voice vote, the motion passed.

Ms. Bonner shared with the committee what the next steps of the process will be, and when the Action Plan will come before CDAAC.

COMMUNICATIONS/MEMBERS' REPORTS/STAFF UPDATES

Ms. Collins-Smith spoke about project updates. In regards to the Neighborhood Enhancement projects from PY2016 Metro Transit is identifying the bus stops that need to be brought up to ADA compliance. There is a priority going to bus stops that are heavily used by people with disabilities.

Ms. Collins-Smith also gave a yearly accomplishment report on the subrecipients for PY2015-2016.

- Community Homeworks served 80 units,
- Senior Services served 37 units,
- KNHS Revolving Loan Program served 4 units,
- KNHS Down Payment Assistance and Acquisition have not identified the acquisition property but are moving forward with the down payment assistance portion of their program,
- KNHS's HOME program is currently rehabbing properties,
- Housing Resources Inc. signed their agreement in November and has served 4 units with the Tenant Based Rental Assistance Program.
- Fair Housing Center of Southwest Michigan has not completed their rehab project; Ms. Collins-Smith hopes to walk thru the completed property in the near future,
- Housing Resources Inc. HESG program served 105 units with their shelter and homeless prevention program.

There was a conversation with the committee about the Continuum of Care and homelessness funding. Ms. Bonner stated she would try to have Kathy Roberts from the Continuum of Care program attend the March CDAAC meeting. Ms. Roberts would be able to explain what the Continuum of Care does and how CDAAC can assist with the issue of homelessness in Kalamazoo.

Ms. Bonner shared that there would be no Tenant Based Housing Assistance (TBRA) programs this year. Kalamazoo’s HOME program funding has been significantly cut for this program year. One of our staff members has been eliminated due to the funding cuts. TBRA was a very staff intensive program which is why the decision has been made not to fund it for the next program year.

The committee was informed that the Community Development Division of Community Planning and Development would now be called Community Investment Division. Ms. Bonner also informed the committee that she has been promoted and is now managing two members of the Economic Development Division.

The City of Kalamazoo has two grants in the works, one is a housing grant that is a partnership with LISC, and the other is the GARE grant. City staff will send GARE meeting invites to CDAAC members.

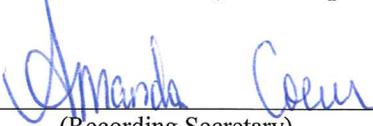
CITIZEN COMMENTS

None

ADJOURNMENT

Mr. Wells, seconded by Ms. Wilson, moved to adjourn the February 8, 2018 CDAAC meeting. With a voice vote, the motion carried unanimously.

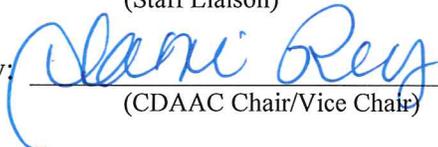
Ms. Sprague adjourned the meeting at 7:40 p.m.

Submitted by: 
(Recording Secretary)

Dated: 5/10/18

Reviewed by: 
(Staff Liaison)

Dated: 5/10/18

Approved by: 
(CDAAC Chair/Vice Chair)

Dated: 5/10/18

