

COMMUNITY DEVELOPMENT ACT ADVISORY COMMITTEE
(CDAAC)
July 19, 2018
Minutes

**Main Conference Room
415 Stockbridge Avenue
Kalamazoo, MI 49001**

Members Present: Jennette Tarver, Amina Shakir, Bill Wells, Dana Underwood, Annie Sprague, Tami Rey, Margaret Wilson, Candice Howell, Ken Nichols

Members Absent: None

City Staff: Dorla Bonner, Community Investment Manager; Venessa Collins-Smith, Compliance Specialist; Amanda Coeur, Community Development Secretary; Kevin Ford, SPK Coordinator; Dwayne Powell, Neighborhood Business & Special Projects Coordinator; Sharmeen Chauhdry, CPED Intern

Commissioners: Eric Cunningham

CALL TO ORDER

Ms. Rey called the meeting to order at approximately 4:10pm.

ROLL CALL

Ms. Coeur conducted roll call of CDAAC members and determined quorum existed.

APPROVAL OF AGENDA

It was requested that the New Membership Discussion be moved to the first item under New Business.

Mr. Wells, supported by Ms. Wilson, moved to accept the 7/19/18 agenda as amended. A voice vote was taken and the motion passed.

APPROVAL OF MINUTES

Mr. Sprague, supported by Mr. Wells, moved to accept the June 2018 CDAAC minutes. A voice vote was taken and the motion passed.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

None

OLD BUSINESS

None

NEW BUSINESS

New Membership Discussion

It was explained to the committee that the applicant was not able to make the suggested interview times, and that it was extremely difficult for new members to join the committee during the application process.

ConPlan Discussion

City Staff Members introduced themselves to board members and explained what they do. It was stated that a five-year Consolidated Plan would be submitted to HUD. Ms. Collins-Smith spoke about the timeline of submitting the Consolidated Plan to HUD.

Ms. Bonner spoke about the partnerships with LISC and where there are gaps that HUD dollars could fill in. Some of these gaps include: Minor Rehabs, Blight Elimination (Demolitions), Weatherization, Energy Efficiency, Re-entry Programs, and Pre-Employment Training.

The committee thought the following ideas would be good options for activities within the Consolidated Plan:

- Training that leads to a livable wage
- Homeownership Assistance
- Property Acquisition
- High/Medium/Low classification system for home rehabs from an independent inspector.
- Rental Rehab Loan Program
- Employee Resource Network
- Financial Literacy Training- would be classified as a Public Services activity.
- Advocate to Schools to not push four year universities to all students. Have more trades, vocational options to students.

Role of CDAAC under new ConPlan

Ms. Bonner discussed the role of CDAAC under a new Consolidated Plan. It was asked if CDAAC would participate in a Leader Resident Training if offered. Discussion occurred as to whether or not CDAAC should only meet for the application process, members decided that they would be willing to take the summer months off, but prefer maintain the current meeting schedule.

2019 Action Plan/ Application Process

Discussion occurred about the option of not having an application process for PY2019. Members like the idea of organizations being selected without applications if they are the sole provider for that service

in the area, applications would then be required if more than one capable organization is already completing the work.

The idea was submitted that multiple contractors and independent inspectors are on contract with the city, and when home repairs were needed for residents there wouldn't need an application process in place a contractor would be assigned to the homeowner and/or landlord.

Discussion also occurred as to whether the city should collect the program income from sub recipients. The answer was an overwhelming yes from members.

Members agreed that we could forgo the application process this year to the 2019 Action Plan, to devote time to the development of the Consolidated Plan and Analysis to Impediments. Staff will bring projects to the committee for their approval in the fall.

COMMUNICATIONS/MEMBERS' REPORTS/STAFF UPDATES

CDAAC members will be sent a copy of the housing survey the City of Kalamazoo is conducting.

Ms. Coeur shared with the board that this would be her last CDAAC meeting. She is leaving the City of Kalamazoo for other employment opportunities.

CITIZEN COMMENTS

None

ADJOURNMENT

Ms. Howell, supported by Mr. Wells moved to adjourn the meeting. A voice vote was taken and passed. The meeting adjourned at 8:20pm.

Submitted by: _____
(Recording Secretary)

Dated: _____

Reviewed by: Alora Bonner
(Staff Liaison)

Dated: 4/24/19

Approved by: Marki Rey
(CDAAC Chair/Vice Chair)

Dated: 4-24-19

