

COMMUNITY DEVELOPMENT ACT ADVISORY COMMITTEE
(CDAAC)
February 21, 2019
Minutes

**Community Room, City Hall
241 West South Street
Kalamazoo, MI 49007**

Members Present: Bill Wells, Margaret Wilson, Annie Sprague, Candice Howell, Tami Rey, Jennette Tarver, Amina Shakir (late)

Members Absent:

City Staff: Dorla Bonner, Community Investment Manager; Venessa Collins-Smith, Compliance Specialist; Jennifer Gutierrez Community Investment Secretary

CALL TO ORDER

Ms. Rey called meeting to order at approximately 6:31 pm

ROLL CALL

Ms. Gutierrez conducted roll call of CDAAC members and determined quorum existed

APPROVAL OF AGENDA

Mr. Wells. Supported by Ms. Sprague, moved to accept the February 21, 2019 agenda. A voice vote was taken and the motion passed.

APPROVAL OF MINUTES

- **January 10, 2019**

Ms. Sprague mentioned that there were recommendations she had pointed out prior that were overlooked in prior minutes and that there minor errors in the minutes.

Ms. Wilson. Supported by Mr. Wells, motioned to approve the January 10, 2019 minutes as amended. A voice vote was taken and the motion passed.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

None Responded

OLD BUSINESS

- **Analysis of Impediments**
 - **Revised timeline for submission to HUD**

Ms. Bonner mentions that there was a delay on the submission for the Analysis of Impediments due to a deadline of the Consolidated Plan. The submission will be focused into March.

NEW BUSINESS

- **Consolidated Plan**
 - o **Updates**

2019 – 2022 Con-Plan Goals

Ms. Collins – Smith discusses the objective goals and strategies for the Con- Plan. The Overview of the four goals, focus on the Affordable Housing, Homeless assistance, Neighborhood Enhancement and Youth Development. As well as what needs to be addressed for each goal. It is mentioned that currently the consolidated plan is a draft it is not officially final.

Ms. Bonner summarizes and highlights major points from the evaluation performance and census tract and how it impacts the neighborhoods, HUD and SPK programs.

2019 Action Plan

Ms. Collins – Smith describes the list of fourteen projects that will be funded for 2019, the majority of which are rolled over from 2018. The new additional project is Ministry with Community.

Ms. Bonner describes minor details of the Ministry with Community project and mentions there will be more detailed information provided.

Ms. Collins – Smith mentions that there will be a PILOT program for the code enforcements to assist families with repairs for code enforcements.

HUD/SPK Integration

Ms. Bonner discusses a proposal of integrating CDAAC, HUD and SPK. There was an overview of the rationale of integration. There was discussion about taking the time to have more thorough discussion of the details and official determination of a decision. There was discussion of why there should be consideration for the proposal.

Timeline for Approval

The Committee briefly discusses the timeline of the Consolidated Plan approval. That it would first begin with the public comment period that will start February 22, 2019 – March 21, 2019 pending the committees vote of approval of opening the 30 day public comment period.

Action – Vote to open 30 day public comment period

Mr. Wells. Supported by Ms. Howell, motioned to approve opening 30 day public comment period. A voice vote was taken and the motion passed.

Subcommittees

There was discussion that there was a hold of adding any additional members to the committee.

COMMUNICATIONS/MEMBERS' REPORTS/STAFF UPDATES

Ms. Bonner informed the committee that there was a FOIA for prior meetings audio and minutes and additional records.

CITIZEN COMMENTS

None

ADJOURNMENT

Mr. Wells, supported by Ms. Wilson, moved to adjourn the meeting. A voice vote was taken and passed. The meeting adjourned at 7:16 pm.

Submitted by: 
(Recording Secretary)

Dated: 5-9-19

Reviewed by: 
(Staff Liaison)

Dated: 5/13/19

Approved by: 
(CDAAC Chair/Vice Chair)

Dated: 5-9-19