

COMMUNITY DEVELOPMENT ACT ADVISORY COMMITTEE

(CDAAC)

May 9, 2019

*Minutes*

**Community Room, City Hall  
241 West South Street  
Kalamazoo, MI 49007**

Members Present: Bill Wells, Margaret Wilson, Candice Howell, Tami Rey (Late), Jennette Tarver (Late)

Members Absent: Annie Sprague, Amina Shakir

Guest:

City Staff: Venessa Collins-Smith, Compliance Specialist; Jennifer Gutierrez  
Community Investment Secretary; Commissioner Eric Cunningham

**CALL TO ORDER**

Ms. Rey called the meeting to order at approximately 6:54 pm

**ROLL CALL**

Ms. Gutierrez conducted roll call of CDAAC members and determined quorum existed.

**APPROVAL OF AGENDA**

**Ms. Wilson, Supported by Mr. Wells, moved to accept the May 9, 2019 agenda. A voice vote was taken and the motion passed.**

**APPROVAL OF MINUTES**

- **March 21, 2019**

**Mr. Wells, Supported by Ms. Wilson, motioned to approve the March 21, 2019 minutes. A voice vote was taken and the motion passed.**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

None Responded

**OLD BUSINESS**

**NEW BUSINESS**

- **Vote on CDAAC Committee Application & Meeting Dates**

Ms. Collins – Smith explained that they to set up a time to review the CDAAC application for 2020 and make sure it reflects the outline of the con – plan. There will need to be four members of the committee to review the application and the volunteered members are Ms. Tarver, Mr. Wells, Ms. Wilson and Ms. Howell. They agreed that they will meet on June 6<sup>th</sup> at 5:30 pm – 7:30 pm. They will continue to have their regular CDAAC monthly meetings.

**Mr. Wells, Supported by Ms. Tarver, motioned to approve the Committee Application review process and appointing Ms. Wilson as Chair for the committee application review. A voice vote was taken and the motion passed.**

**COMMUNICATIONS/MEMBERS' REPORTS/STAFF UPDATES**

- **2019 – 2023 Consolidated Plan & 2019 Action Plan**

Ms. Collins – Smith mentioned that the city commission voted approval of the 2019 – 2023 Con – Plan and 2019 Action Plan. She briefly reviewed the amount of the approved funding. She also explained that they when they review the committee application they will be doubling the number of units for the five year period and doubling the number of units per year. The main focus is to make apartments in the different core neighborhoods aware of the available funding to rehab apartments. There was also discussion regarding a project for a youth center, how it would work and where to possibly start. No official decision was made, but a possibility in the future.

The committee discussed their different ideas and suggestions and what their possibilities are. They discussed the application process for the applicants, part of it being that the applicant attends the mandatory meeting.

Ms. Howell inquired about what we are doing to assist minority individuals become licensed contractors. Commissioner Cunningham replied that currently the major initiative is focusing solely on minority contractors and that there have been monthly contractors meetings that are currently being conducting.

**CITIZEN COMMENTS**

Mr. Hall asked about the projects and applications process for community investment enhancement in regards to taking into consideration citizen comments. Ms. Collins – Smith explained that citizen comments and suggestions are documented and are also taken into consideration with decision making.

**MISCELLANEOUS**

- **Future of CDDAC & CDAAC Members attending an SPK Meeting**

Ms. Wilson expressed her concern about the future of CDAAC. She explained with the issues and the indication of uncertainty of CDAAC she wanted clarity of what will happen. She suggested that a member from CDAAC attends a SPK meeting.

Ms. Gutierrez explained that the SPK meeting is an open public meeting; any and all of the members of CDAAC are encouraged to attend. She explained that meeting had changed to the first Monday of each month, that the meetings are still held in the community room and in the afternoon. The next meeting will be June 3<sup>rd</sup> at 12:30 pm in the community room.

Ms. Howell volunteered to attend the next SPK meeting. She mentioned she is more concerned with more specific details.

Commissioner Cunningham expressed encouragement to the committee to attend the next SPK meeting for them to get an understanding about SPK.

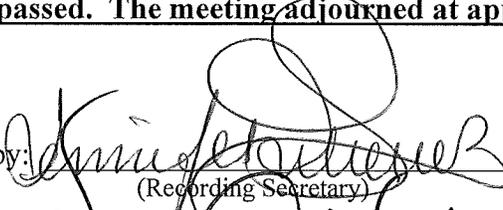
Commissioner Cunningham and Ms. Collins also addressed CDAAC's purpose.

- **Keith Hernandez visit**

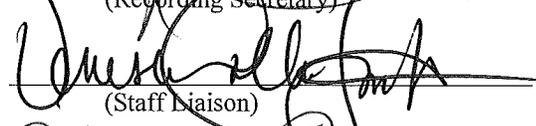
Ms. Collins – Smith mentioned that at the next meeting on June 13<sup>th</sup> Keith Hernandez from HUD will be attending to discuss HUD and answer questions.

**ADJOURNMENT**

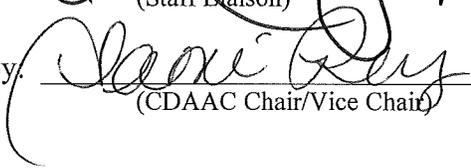
**Mr. Wells, supported by Ms. Tarver, moved to adjourn the meeting. A voice vote was taken and passed. The meeting adjourned at approximately 8:15 pm.**

Submitted by:  \_\_\_\_\_  
(Recording Secretary)

Dated: 6.24.19

Reviewed by:  \_\_\_\_\_  
(Staff Liaison)

Dated: 6/25/19

Approved by:  \_\_\_\_\_  
(CDAAC Chair/Vice Chair)

Dated: 6/13/19