ZOOM Virtual Public Meeting

**Members Present:** Tami Rey, Jeanette Tarver, Margaret Wilson, James Martin, Candice Howell

**Members Absent:** Megan Buwalda, Amina Shakir

**City Staff:** Venessa Collins-Smith, Community Development Coordinator

Antonio Mitchell

**CALL TO ORDER**

**ROLL CALL (Quorum 4)**

Ms. Collins-Smith conducted roll call of CDAAC members and determined quorum existed

**APPROVAL OF AGENDA**

Mr. Martin made a motion to accept the October 8, 2020 agenda. Supported by Ms. Howell. A voice vote was taken and the motion passed.

**APPROVAL OF SEPTEMBER 2020 MINUTES**

The September minutes will be reviewed and approved at the next meeting.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

No citizen comments

**OLD BUSINESS**

- 2021 Application Committee

Ms. Howell shared that it was a little disappointing not to arrive at the number of interested parties that they were hoping for. She has collected information on interested parties from:

  - Northside – Tami Rey
  - Vine - Margaret Wilson
  - Edison – Ms. Howell

She is in the process of getting additional contact information for these interested parties and will send this to Mr. Martin, who is compiling the information.

The flyer is almost complete and will go out to Neighborhood Associations and the interested parties after the notice is published next Wednesday, October 14 in the paper. Edison
Neighborhood Association has indicated that they will share the flyer on their Facebook page, newsletter and distribute to their leaders.

Ms. Collins-Smith provided a report from the overview of the September 28 meeting, which Ms. Rey read:

During the meeting, we addressed the following: We discussed the funding for the community-based programming as follows: CDBG: $350,000 will be awarded in 2021 for repairs, down payment assistance and youth development. Home: $350,000 will be awarded for rental housing, home ownership, in-home owner rehab loans. Mr. Martin will discuss the Notice of Funding Availability and Pre-Submission Training under the “New Business”.

- 2021 Targeted Neighborhood Committee

Megan is not present, so no report is available.

**NEW BUSINESS**

- 2021 Notice of Funding Availability and Pre-Submission Meeting Announcement

The Notice will go out on Oct 14 in the Gazette and will also be posted at City Hall, on the City’s website and Facebook page. The notification will go out to all the Neighborhood Associations and the interested parties from the prior year and the ones that have been added this year. There will be two virtual sessions held on October 29th, the first one at 10:00 a.m. and the second at 5:30 p.m. All interested parties must attend one of the virtual meetings in order to submit an application for funding.

**COMMUNICATIONS/MEMBERS' REPORTS/STAFF UPDATES**

- COVID 19 (Third Tranche of CDBG CARES Act funding)

On September 11, HUD announced it’s third (and possibly final) award. The City of Kalamazoo has been awarded an additional $482,782.00. Our current CARES Act awardees are:
  - Senior Services: $25,000
  - Housing Resources, Inc: $719,052

Discussion needs to happen for the most current award. Ms. Collins-Smith suggested a poll meeting would be held next week to enable the Committee to discuss the needs in the community and identify the businesses that we can assist with the third award. Venessa briefly reviewed the activities that HUD allows. Examples of eligible, COVID-related activities are:
  - Building and Improvements under public facilities (constructing a facility for testing, diagnosis or treatment). This is already in place throughout the city.
  - Rehabilitation of community facilities
  - Acquire, rehabilitate or construct a group living facility that may be used to centralize patients undergoing treatment.
The rehabilitation of commercial buildings or closed school buildings that could be used as a place for testing.

Acquiring or quickly rehabilitating a motel or hotel to expand capacity for hospitals. We do not have that need here in the area.

Assistance to business including special economic assistance. This is something that we already have, and we will be providing awards of a maximum of $2,500. United Way will oversee this.

Provision of new or “acquirable” increased public services
Planning capacity, building and technical assistance.

The Committee Members were encouraged to be in thought about businesses or agencies in the area and their associated needs. These can be discussed and defined at the Poll Meeting and ideas submitted to management from there. Members will email Venessa their availability.

Mr. Martin asked Ms. Collins-Smith and Mr. Mitchell to provide some insight as to where the greatest need might be and businesses that might best benefit from these funds. Mr. Mitchell affirmed that they would provide that guidance and the history of what has been done in the past.

- **Report from Antonio Mitchell**

Antonio shared that a new secretary has been hired to replace Jennifer. She will be available to assist with calendar scheduling and notes.

**CITIZEN COMMENTS**

No citizen comments

**ADJOURNMENT**

Mr. Martin, supported by Ms. Howell, moved to adjourn the meeting. A voice vote was taken and passed. The meeting adjourned.