



Agenda

Regular Meeting of the City Commission

City of Kalamazoo

Monday, May 4, 2015

7:00 p.m.

City Commission Chambers – 241 West South Street

A. CALL TO ORDER/ROLL CALL

B. OPENING CEREMONY

1. Invocation: **Bishop Daniel Cunningham**
2. Pledge of Allegiance
3. Introduction of Guests
4. Proclamations

C. ADOPTION OF FORMAL AGENDA

D. COMMUNICATIONS

1. [Calendar of Upcoming Meetings](#)
2. Priority Based Budgeting Update – Community Engagement

E. PUBLIC HEARINGS

1. [Acceptance of the recommendations from the Community Development Act Advisory Committee, adoption of the Program Year 2015 Action Plan for the use of funds received from the US Department of Housing and Urban Development \(HUD\), and authorization for the Director of Community Planning and Development to act as the official representative of the City and sign all required HUD documents. \(Action: Motion to approve the Action Plan and authorize the CP&D Director to sign all documents\)](#)

F. CONSENT AGENDA

(Action: Motion to approve items “1-6” and authorize the City Manager to sign all documents on behalf of the City)

1. [Approval of a contract with Murray Painting Company for Repainting the Secondary Air Header for a total amount of \\$143,328.](#)
2. [Approval of a contract with AngelTrax for the purchase of a transit bus camera system in the amount of \\$159,622.42.](#)

3. Approval of the purchase of five new Chevrolet Tahoe police vehicles from Berger Chevrolet through the MiDEAL purchasing program in the amount of \$162,511.25.
4. Approval of a contract with the Michigan Department of Transportation for the resurfacing of Mills Street and the rehabilitation of the Mills Street Bridge over the Kalamazoo River in the amount of \$255,400.
5. Acceptance of contribution-in-aid funding from the City of Kalamazoo Brownfield Authority for the Rivers Edge project in the amount of \$84,000 and approval of an increase in the Major Street Capital Budget by \$84,000.
6. Acceptance of a grant from the Kalamazoo Community Foundation for improvements to the disc golf course at Knollwood Park in the amount of \$1,950.

G. REGULAR AGENDA

H. REPORTS AND LEGISLATION

1. City Manager's Report

I. UNFINISHED BUSINESS

J. POLICY ITEMS

K. NEW BUSINESS

L. CITIZEN COMMENTS

The "Citizen Comments" portion of the meeting is a time for citizens to make comments; it is not intended to be a forum for debate or a time for question-answer dialogues with the City Commission or staff. In general, Commissioners do not directly respond to speakers during citizen comment periods. At the conclusion of a speaker's remarks, the Mayor or individual Commissioners may refer a question to City staff, if appropriate. Also, individual Commissioners may choose to respond to speakers during "Commissioner Comments."

M. COMMISSIONER COMMENTS

N. CLOSED SESSION

O. ADJOURNMENT

ADDITIONAL INFORMATION

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Questions regarding agenda items may be answered prior to the meeting by contacting the City Manager's Office at 269.337.8047.

Persons with disabilities who need accommodations to effectively participate in City Commission meetings should contact the City Clerk's Office at 337-8792 a week in advance to request mobility, visual, hearing or other assistance.

Agendas for the regular meetings of the Kalamazoo City Commission are available on the Internet at: www.kalamazoocity.org

The Kalamazoo City Commission meetings are held on the first and third Mondays at 7:00 p.m. and are shown live on the Public Media Network (channel 190 for Charter customers, channel 99 for U-Verse customers). The meetings are rebroadcast on Tuesdays at 8:00 a.m., Wednesdays, at 1:00 a.m., and Thursdays at 3:00 p.m.

GUIDELINES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS

Welcome to the Kalamazoo City Commission meeting, and thank you for your participation in Kalamazoo local government. The City Commission recognizes that citizens who make the effort to attend a Commission meeting often feel passionately about an issue. The following guidelines are not meant to discourage individual expression; rather, they exist to facilitate the orderly conduct of business and to ensure that all citizens who wish to address the City Commission are able to do so in an atmosphere of civility and respect, without fear or intimidation.

1. Out of respect for business being conducted during the meeting, please turn off all cell phones and pagers prior to the start of the meeting.
2. In an effort to maintain order and to allow a respectful discussion, please do not make comments from the audience area. Audience members should also refrain from applause or other audible noise at times not formally recognized as appropriate by the meeting chair.
3. Citizens have opportunities to address the Commission at the following times during a meeting:
 - a. Consideration of Regular Agenda items. Citizens are permitted to speak to the Commission on Regular Agenda and Unfinished Business prior to the City Commission voting, except those votes setting a public hearing. (Note: The Consent Agenda is a list of items proposed for City Commission approval to be voted upon all at one time. This is a time-saving procedure as most Consent Agenda items are housekeeping measures. A citizen may request an item be removed from the Consent Agenda for individual consideration or discussion.) Comments must be germane to the specific item under consideration.
 - b. The Citizen Comment period near the end of the meeting is for comment on Agenda or Non-Agenda items.

4. To address the City Commission, please sign in at the podium near the Clerk's station and then proceed to the podium directly in front of the dais when invited by the meeting chair. Before beginning your comments, please clearly state your name for the record and whether you reside within the city limits. Comments are limited to four minutes.

5. Signs, placards and banners are permitted in Chambers during open meetings but only along the perimeter of the room (side and back walls) and only if they do not obstruct the vision of others.

If you have any questions, please feel free to contact the City Clerk's Office at 269.337.8792



Calendar of Upcoming Meetings

City of Kalamazoo

City Commission (next 30 days)

Regular Business Meetings – 7:00 p.m. in the City Commission Chambers

May 18th and June 1st

Regular Neighborhood Meetings – 6:00 p.m. in the Community Room at City Hall

May 18th

Advisory Boards, Commissions and Committees (next two weeks)

The **Parks and Recreation Advisory Board** will meet on Tuesday, May 5, 2015 at 5:20 p.m., in the Parks and Recreation Community Room at Mayors' Riverfront Park, located at 251 Mills Street.

The **Planning Commission** will meet on Thursday, May 7, 2015 at 7:00 p.m., in the City Commission Chambers at City Hall.

The **Kalamazoo Historic Preservation Commission** will meet on Tuesday, May 12, 2015 at 7:00 p.m., in the Community Room at City Hall.

The **Employee Retirement System Board of Trustees** will meet on Wednesday, May 13, 2015 at 8:00 a.m., in the Third Floor Conference Room at City Hall.

The **Friends of Recreation Board** will meet on Thursday, May 14, 2015 at 8:15 a.m., in the Parks and Recreation Community Room at Mayors' Riverfront Park, located at 251 Mills Street.

The **Traffic Board** will meet on Thursday, May 14, 2015 at 4:00 p.m., in the Public Services Conference Room, located at 415 Stockbridge Avenue.

The **Community Development Act Advisory Committee** will meet on Thursday, May 14, 2015 at 6:30 p.m., in the Community Room at City Hall.

The **Zoning Board of Appeals** will meet on Thursday, May 14, 2015 at 7:00 p.m., in the City Commission Chambers at City Hall.

The **Downtown Development Authority** will meet on Monday, May 18, 2015 at 3:00 p.m., in the Community Room at City Hall.



Commission Agenda Report

Date: **05/04/15**

Item **E1**

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Anderson and City Commissioners

FROM: James K. Ritsema, City Manager
Reviewed By: Laura Lam, Director, CP&D
Prepared By: Dorla Bonner, Community Development Manager

DATE: April 5, 2015

SUBJECT: Public Hearing and Final Approval of Program Year 2015 Annual Action Plan

RECOMMENDATION

It is recommended that the City Commission:

1. Accept the recommendations of the Community Development Act Advisory Committee (CDAAC) and adopt the Program Year 2015 Action Plan; and
2. Authorize the Director of Community Planning and Development to act as the official representative of the City and to sign all required HUD documents.

BACKGROUND

Clarification of Recommendation

Staff would like to provide further detail on the recommendations noted above, as follows:

1. CDAAC's recommendations for the Program Year (PY) 2015 Action Plan (Attachment) detail the allocations for Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) funds received from the U.S. Department of Housing and Urban Development (HUD), as well as any program income, unobligated and reprogrammed funds to be spent in PY2015.
2. Authorize the Director of Community Planning and Development (CP&D) to act as the official representative of the City; to execute all contracts received from HUD; to sign the Annual Action Plan, Consolidated Annual Performance and Evaluation Report, and any other documents required by HUD. The Director would also execute all agreements between the City and any subrecipients who may receive Federal funding and between the CP&D and other City departments who are awarded funding. This streamlines the process for both staff and subrecipients.

Allocation from HUD

HUD has released the funding allocation amounts for 2015. The City will receive \$1,536,917 in CDBG, \$413,630 in HOME, and \$140,690 in ESG to address community needs as identified in the 2014-2018 Consolidated Plan.

Program Income

There are four projects that have received CDBG funding in the past that generate program income on an annual basis. Program income is defined as “any gross income received that was directly generated from the use of federal funds.” As part of the action plan process, any anticipated program income must be identified and assigned to an eligible project. Typically, the activity that generates the program income is allowed to retain the funds to assist in the continuation of that activity. The program income estimated to be generated in PY2015 is:

Table 1: Program Income Estimated for PY2015

Program Income (anticipated):	CDBG
City of Kalamazoo Housing Fund*	\$3,000
City of Kalamazoo Small Business Revolving Loan	\$9,000
Kalamazoo Neighborhood Housing Services	\$21,993
Community Homeworks	\$4,178
Total	\$38,171

*This is an older fund from a past housing rehabilitation program. Program income is only generated if properties are sold that were purchased with CDBG funds.

Total Funding

Based on all of these sources, the total available funding for PY2015 activities is \$2,129,408. The following table provides these totals by federal program:

Table 2: Total PY2015 Funding

Community Development Block Grant (CDBG)	\$1,536,917
HOME Investment Partnership Program (HOME)	\$413,630
Emergency Shelter Grant (ESG)	\$140,690
Program Income	\$38,171
Total	\$2,129,408

Application Process

Prior to CDAAC reviewing applications and assigning funding, staff outlined City projects that are provided federal dollars on an annual basis to support internal programs. These totals were subtracted from the available funding for the competitive process. The activities are shown in the table below.

Table 3: City Funded Activities – Outside the Competitive Application Process

Department	Activity	Source	Funding
CP&D	Admin Support ¹	CDBG Admin Funds	\$307,383
CP&D	Admin Support ²	HOME Admin Funds	\$41,300
CP&D	Code Enforcement	CDBG	\$425,000
Parks and Recreation	Youth Programs	CDBG	\$25,907
Public Safety	Neighborhood Officers	CDBG Public Service	\$150,000
Total:			\$949,590

¹HUD permits 20 percent of the CDBG grant to be allocated to administration.

²HUD permits 10 percent of the HOME grant to be allocated to administration.

A total of 12 applications were received in October 2014; Affordable housing applications included seven CDBG, and four HOME. There were four CDBG applications for targeted neighborhood projects. Several applications requested both CDBG and HOME funding. One application was not considered due to incompleteness. Another application was considered and later removed due to ineligibility. Table 4 includes the grant dollars requested and the funding available for the CDAAC application process.

Table 4: Total Applications and Funding Requests from the Competitive Process

Category	# of Applications	Amount Requested	Amount Available	Difference
CDBG – Affordable Housing	4	\$585,000	\$365,000	(\$220,000)
HOME– Affordable Housing	3	\$558,812	\$450,000	(\$108,812)
CDBG – Targeted Neighborhood Project	3	\$350,000	\$150,000	(\$200,000)
Totals:	10	\$1,493,812	\$965,000	(\$528,812)

As the amount of requested funding was higher than the available funding, CDAAC was required to make some extremely difficult funding decisions. The two subcommittees met

in December 2014 and January 2015 to review the applications and make funding recommendations. CP&D staff was present at each of the subcommittee meetings to serve as a resource and to answer questions. Draft recommendations were presented at the regularly-scheduled CDAAC meeting held on February 12, 2015.

On April 9, 2015, CDAAC held their public hearing. Several prospective subrecipients were in attendance to express their appreciation of CDAAC's support. CDAAC voted to remove the College Town Properties funding recommendation as the grant request was below the minimum grant amount. The recommendations, without College Town Properties, were approved by a unanimous vote to be forwarded to the City Commission (see Attachment).

COMMUNITY RESOURCES CONSULTED

CDAAC is an important component in the City of Kalamazoo's citizen participation plan and is made up of thirteen (13) volunteer members. Six (6) are nominated by the CDBG-eligible neighborhood associations, Eastside, Edison, Fairmont, Northside, Stuart, and Vine, and seven (7) are members-at-large. In addition to the City of Kalamazoo Consolidated Plan 2014 – 2018 priorities, CDAAC also used City Commission priorities, agency performance, capacity and leveraging in its decision-making process.

The City of Kalamazoo's 2014-2018 Consolidated Plan was developed by staff with the research being conducted by an independent planning consultant. The process included extensive citizen input including neighborhood meetings throughout the City, in-depth discussions with service providers and public hearings held in conjunction with CDAAC.

One 30-day comment public comment period and one public hearing is required by HUD and the City of Kalamazoo Citizen Participation Plan to provide full citizen input in setting priorities and allocating PY2015 federal funding. For the PY2015 Annual Action Plan, the 30-day public comment period was held from March 2, 2015 through March 31, 2015 and two public hearings were held, one with CDAAC and one with the City Commission.

FISCAL IMPACT

Through the award of these federal dollars in the manner recommended, the City of Kalamazoo's general fund is not required to address many of these critical community needs. The administration and monitoring of the projects will be conducted by the CP&D staff as part of its 2015 federal grant budget.

ALTERNATIVES

The City Commission may elect to not approve the PY2015 Annual Action Plan as presented. However, the PY2015 HUD Annual Action Plan must be submitted no later than May 15, 2015, for funds to be made available at the start of the Program Year. Any delay

in approving the Plan would likely impact the start of the Program Year. This alternative is not recommended.

ATTACHMENTS

Final PY2015 Action Plan Recommendations

PY2015 Final Action Plan Recommendations

Organization	Activity Name	Requested Funding	DRAFT Recommended Funding
CDBG PUBLIC SERVICE¹			
City of Kalamazoo Public Safety	Crime Prevention		\$150,000
City of Kalamazoo Parks and Recreation	Youth Programs		\$25,907
City of Kalamazoo CP&D	Neighborhood Enhancement		\$20,000
City of Kalamazoo CP&D	Graffiti Removal		\$10,000
Fair Housing Center of Southwest Michigan	Fair Housing Services		\$20,000
Local Initiatives Support Corporation	Continuum of Care		\$20,000
CDBG Public Service Total:			\$245,907
CDBG ADMINISTRATION²			
City of Kalamazoo CP&D	Administration		\$307,383
CDBG - GENERAL			
City of Kalamazoo CP&D	Code Enforcement		\$425,000
City of Kalamazoo CP&D	Demolition		\$43,627
CDBG - AFFORDABLE HOUSING			
Housing Resources, Inc.	Tenant Based Rental Assistance Administration	\$75,000	\$51,315
Senior Services, Inc.	Home Repair for the Elderly	\$110,000	\$66,228
Kzoo Neighborhood Housing Services	Minor/Emergency Roof Repair	\$250,000	\$93,730
Community Homeworks	Emergency Home Repair	\$150,000	\$153,727
CDBG - TARGETED NEIGHBORHOOD PROJECT			
City of Kalamazoo Public Services	Portage Streetscape Project	\$150,000	\$56,250
City of Kalamazoo CP&D	Douglas Firehouse Renovation	\$150,000	\$56,250
GFM the Synergy Center	Renovate building for youth programming	\$50,000	\$37,500
CDBG General Total:			\$935,000
CDBG General Total:			\$983,627
CDBG PROGRAM INCOME			
City of Kalamazoo CP&D	Small Business Revolving Loan		\$9,000
Kzoo Neighborhood Housing Services	Minor/Emergency Roof Repair		\$21,993
City of Kalamazoo CP&D	Housing Revolving Loan Fund		\$3,000
Community Homeworks	Minor/Emergency Roof Repair		\$4,178
CDBG Program Income Total:			\$38,171
CDBG TOTAL:			\$935,000
CDBG TOTAL:			\$1,575,088
HOME			
City of Kalamazoo CP&D	Administration ³		\$41,300
Kalamazoo County Land Bank	Rehab of Vacant Properties for Home Ownership	\$233,812	\$85,473
Housing Resources, Inc.	Tenant Based Rental Assistance	\$125,000	\$86,857
Kzoo Neighborhood Housing Services	Lease/Purchase Program	\$200,000	\$200,000
HOME TOTAL:			\$558,812
HOME TOTAL:			\$413,630
ESG			
Continuum of Care	Cost to administer the ESG program ⁴		\$10,551
Continuum of Care	Various Homeless Programs and Activities		\$130,139
ESG TOTAL:			\$140,690
ESG TOTAL:			\$140,690
ALL PROGRAMS TOTAL:			\$1,493,812
ALL PROGRAMS TOTAL:			\$2,129,408

¹Public Services activities are subject to a 16% cap

²CDBG Planning and Administrative services are subject to a 20% cap

³HOME administration is subject to a 10% cap

⁴ESG administration is subject to a 7.5% cap



Commission Agenda Report

City of Kalamazoo

Date: **05/04/15**

Item **F1**

TO: Mayor Hopewell, Vice Mayor Anderson, and City Commissioners

FROM: James K. Ritsema, City Manager
Reviewed By: Sue Foune, Public Services Managing Director
Prepared By: Frank Renaldi, P.E., Facilities Engineer

Handwritten signature of Sue Foune in black ink.

Handwritten signature of Frank Renaldi in blue ink.

DATE: April 28, 2015

SUBJECT: Secondary Treatment Air Header Repainting

RECOMMENDATION

It is recommended that the City Commission approve a Contract with Murray Painting Company of Freeland, MI (Murray) for Repainting of Secondary Air Header for a total amount of \$143,328.

BACKGROUND

The Secondary Treatment process utilizes aeration to process sewage in the Enhanced Biological Treatment Process. This air is delivered to the aeration cells through the air header. This header is always active and critical to the treatment process. The existing coating on the header has failed and in order to preserve the steel piping of the header we need to recoat the exterior of the pipe.

The bid for the project was split into options to paint both north and south headers or only the north header with alternates to recoat the two carbon storage tanks and the two ground sludge storage tanks. Three bids were received for the project with the second low base bid coming in at \$195,000. The Operations and Maintenance budget is not sufficient to paint the tanks that were bid as alternates.

Murray was founded prior to 1891 and incorporated by the fourth generation of owners in 1983. Murray just recently painted the piping in the Raw Pump Building as a subcontractor to Franklin-Holwerda. Murray has several current projects at or above this magnitude and is qualified and experienced with the work to be performed.

COMMUNITY RESOURCES CONSULTED

This recommendation does not require advisory board or additional public input.

FISCAL IMPACT

The cost of this work will be allocated as follows:

Wastewater Operations and Maintenance Funding \$ 143,328.00

Costs:

 AS-Bid Repainting of Air Header \$ 143,328.00

Funds are available in the 2015 Wastewater Operations and Maintenance Budget for this project.

ALTERNATIVES

It is not recommended to allow the protective coating on the Secondary Air Header to deteriorate.

ATTACHMENTS

None



Commission Agenda Report

City of Kalamazoo

Date: **05/04/15**

Item **F2**

TO: Mayor Hopewell, Vice Mayor Anderson, and City Commissioners

FROM: James K. Ritsema, City Manager
Reviewed by: Sean McBride, Executive Director
Prepared by: Marcella Dorr, Purchasing Maint. Supervisor, CPPO, CPPB

DATE: April 28, 2015

SUBJECT: Transit Bus Camera System Contract

RECOMMENDATION

It is recommended that the City Commission approve a contract with AngelTrax, of Newton, Alabama, in the amount of \$159,622.42, for the purchase of a transit bus camera system.

BACKGROUND

Kalamazoo Metro Transit System (KMTS) was awarded grant monies to fund a new transit bus camera system. The current system is over ten years old and is no longer being manufactured.

A Request for Proposals (RFP), reference number 840-10-008/ME, was issued on February 12, 2015. Six proposals were received and examined by an evaluation committee, which included representatives from the Purchasing and Transportation Departments. The evaluation committee is recommending award to AngelTrax. The AngelTrax proposal was found to be the most responsive, with a proposed system that met and exceeded the RFP requirements. AngelTrax also has the expertise, personnel, hardware, and software to successfully provide and install this system in each of the 36 KMTS transit buses.

The AngelTrax, system will include real-time wireless camera viewing, automatic download of event clips, automatic notification of any component failures, and many other features that will add value to the services we offer the residents of Kalamazoo.

COMMUNITY RESOURCES CONSULTED

Staff will apprise the Kalamazoo County Transportation Authority Board of this contract as an informational item at their next meeting.

FISCAL IMPACT

Adequate funding for the purchase of transit bus camera system is included in the approved 2015 Operating and Capital Budget. The camera system will be funded with 80% federal and 20% state grants. No City General Fund dollars will be used for this contract.

ATTACHMENTS

None



Commission Agenda Report

Date: **05/04/15**

Item **F3**

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Anderson, and City Commissioners

FROM: James K. Ritsema, City Manager
Reviewed by: Jeffrey Hadley, Public Safety Chief
Prepared by: Ryan Tibbets, Assistant Chief – Fire Administration/Finance

DATE: April 22, 2015

SUBJECT: Public Safety Patrol Vehicle Purchase

RECOMMENDATION

It is recommended that the City Commission approve the purchase of five (5) new Chevrolet Tahoe police vehicles through the MiDEAL purchasing program in the amount of \$162,511.25, from Berger Chevrolet, 2525-28th Street, Grand Rapids, MI 49512.

BACKGROUND

Fully marked public safety vehicles are critical for safe and effective response to police and fire emergencies. Kalamazoo Public Safety maintains a fleet of (41) front-line marked vehicles to accomplish this mission. Due to excessive maintenance costs inherent with high mileage vehicles, several vehicles have to be replaced each year.

For several years public safety had purchased the now discontinued Ford Crown Victoria as front line public safety vehicles. Several public safety officers including the defensive driving instructors at public safety have been researching the available pursuit rated vehicles to determine what vehicles should be purchased. All public safety officers carry a significant amount of equipment in the vehicle that they are assigned, making many of the available pursuit rated vehicles unsuitable for public safety use. Also, several public safety officers have been injured while retrieving personal protective equipment out of the lower-sitting Crown Victoria's over the years. The 2015 Chevrolet Tahoe is now available in a pursuit-rated four-wheel drive model. With the significant amount of snowfall over the past several winters, Public Safety is going to evaluate the handling and performance of this new option. Based on the room provided, handling, and resale value, the four wheel drive, pursuit rated Chevrolet Tahoe is recommended for purchase.

The proposed vehicles will replace front line cruisers, which will then be rotated to other areas of the department or retired completely. Several different officers often operate a front-line police vehicle 24 hours a day, seven days a week. The drive train, suspension, engine components and interiors are subject to extreme wear and tear due to these extreme driving conditions.

SUMMARY

If the City of Kalamazoo approves this request, five (5) Chevrolet Tahoes will be purchased as specified and ready for use in 2015.

COMMUNITY RESOURCES CONSULTED

Public Safety consulted Kalamazoo County Police Department and Western Michigan University Police Department.

FISCAL IMPACT

Police vehicles are purchased through the State of Michigan MiDEAL purchasing program. These agencies draft specifications for the manufacture of vehicles used by law enforcement departments, and in turn, receive bids from interested automobile companies. The Chevrolet Tahoes will be purchased and delivered at the price of \$32,502.25 each. Funding for the purchase of the five (5) Chevrolet Tahoes is contained in the 2015 Budget, totaling \$162,511.25.

ALTERNATIVES

Alternatives include not purchasing these vehicles and continuing to drive aging vehicles or purchasing some other type of vehicle. Staff believes the selected vehicles to be the best and most functional choice available in this price range.

ATTACHMENTS

None



Commission Agenda Report

Date: **05/04/15**

Item **F4**

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Anderson, and City Commissioners

FROM: James K. Ritsema, ICMA, CM, City Manager
Reviewed by: Sue Founé, Public Services Managing Director
Prepared by: Matt Johnson, P.E. City Engineer

A handwritten signature in black ink, appearing to be "SF", located to the right of the "FROM" section.

DATE: April 10, 2015

SUBJECT: Approve Contract No 15-5144 with the Michigan Department of Transportation for the resurfacing of Mills Street

RECOMMENDATION

It is recommended that the City Commission approve a contract with the Michigan Department of Transportation (MDOT) in the amount of \$255,400 for the resurfacing of Mills Street and the rehabilitation of the Mills Street Bridge over the Kalamazoo River.

BACKGROUND

Public Act 51 of 1951 created a fund into which specific transportation taxes are deposited, and prescribed how these revenues are to be distributed and the purpose for which they can be spent. Act 51 also established jurisdictional road networks and set priorities for the use of transportation revenues. As an incorporated city, the City of Kalamazoo is eligible to receive federal and state funding for road construction and maintenance through Public Act 51.

In 2010, Public Services Engineering staff determined Mills Street from Stockbridge to King Highway Ave to Kendall Ave needed to be resurfaced. Staff applied for and received \$600,000 in federal Surface Transportation (STU) funding through our local Metropolitan Planning Organization, Kalamazoo Area Transportation Study (KATS) and \$212,800 in federal and 39,900 in state bridge funds. Public Services Engineering staff designed the project and submitted the project for bidding through the MDOT Local Agency Programs (LAP). Through the LAP, MDOT will handle the bidding, awarding, and contract administration. The City of Kalamazoo will be responsible for the on-site inspection and verifying the contractor quantities. MDOT will pay the contractor for their work and bill the City of Kalamazoo for our portion per the contract.

Cost participation for Mills Street is to be divided between the City of Kalamazoo and the Federal Highway Administration (FHWA).

COMMUNITY RESOURCES CONSULTED

As with all federally funded projects, this was included in the Kalamazoo Area Transportation Study (KATS) Transportation Improvement Program, which is advertised and open to public comment.

In addition, Public Services Engineering staff met with representatives from Bike Friendly Kalamazoo on September 4th 2014 to discuss the project, and held a public meeting on December 9th of 2014 at the Edison Neighborhood building.

FISCAL IMPACT

Funds are available in the 2015 Major Streets CIP budget for this project.

Funding

Major Street Capital Funding

Project Costs	\$255,400
Engineering and Contingencies	\$ 63,850

Costs

Total Anticipated Costs	\$319,250
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ALTERNATIVES

The alternative of not approving the contract with MDOT is not recommended as Mills Street requires resurfacing and the bridge is in need of repair and a major portion of the cost is to be funded through federal and state funds.

ATTACHMENTS

None



Commission Agenda Report

Date: **05/04/15**

Item **F5**

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Anderson, and City Commissioners

FROM: James K. Ritsema, City Manager
Reviewed by: Sue Founé, Public Services Managing Director
Prepared by: Matt Johnson, P.E. City Engineer

DATE: April 15, 2015

SUBJECT: Acceptance of fund transfer between Brownfield Authority and Major Street Fund and increase in budget to Major Street Capital Fund.

RECOMMENDATION

It is recommended that the City Commission accept contribution in aid (CIA) funding from the City of Kalamazoo Brownfield Authority to the Major Street Capital budget and increase the Major Street Capital Budget by \$84,000.00.

BACKGROUND

Brownfield Authority has been working on a Rivers Edge project near the intersection Gull Road, E. Ransom Street, and Harrison Street. Public Services has a sewer capacity project planned along a portion of E Ransom Street and Gull Road. Public Services approached Brownfield Authority to combine the projects into one project in order to share resources, reduce costs and minimize detours due to sewer and street reconstruction. Public Services offered to design the necessary street modifications for the Brownfield project for cost up to \$84,000.00. Brownfield Authority accepted the offer and has agreed to reallocated up to \$84,000.00 to the major street capital fund upon City Commission approval.

COMMUNITY RESOURCES CONSULTED

This recommendation does not require advisory board or additional public input.

FISCAL IMPACT

The funding for the project is in the Brownfield Authority's 2015 budget.

ALTERNATIVES

The City may choose to not approve the funds but that option is not recommended as both the Brownfield Authority and Major Streets Capital will reduce cost by sharing services.

ATTACHMENTS

None



Commission Agenda Report

Date: **05/04/15**
Item **F6**

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Anderson, and City Commissioners

FROM: James K. Ritsema, City Manager, ICMA - CM
Prepared by: Sean Fletcher, Parks and Recreation Director *SF*

DATE: April 28, 2015

SUBJECT: Kalamazoo Community Foundation Grant Acceptance

RECOMMENDATION

It is recommended that the City Commission accept a grant in the amount of \$1,950 from the Kalamazoo Community Foundation for improvements to the disc golf course at Knollwood Park.

BACKGROUND

The Department of Parks and Recreation has an ongoing objective to seek alternative funding for facility maintenance beyond City general fund dollars. The Friends of Recreation Board approved \$1,950 to fund the addition of tee signs on the disc golf course at Knollwood Park. Spinlab Disc Golf Club members and other volunteers will complete the labor for the project.

COMMUNITY RESOURCES CONSULTED

Kalamazoo Parks & Recreation Strategic Plan 2014-2016. Priority: Economic Sustainability – Establish Sustainable Funding Sources for the Department.

FISCAL IMPACT

Once accepted, the donated funds will go into the Knollwood Park Improvement project code, and can be used for materials and supplies for the tee signs. Funds are not included in the 2015 Parks & Recreation budget.

ALTERNATIVES

There is the alternative to not accept these funds, but this is not being recommended.

ATTACHMENTS

None