



Agenda

Special Meeting of the City Commission

City of Kalamazoo

Monday, May 18, 2015

6:00 p.m.

City Hall – Community Room, Second Floor - 241 West South Street

1. **CALL TO ORDER/ROLL CALL**
2. **COMMUNICATIONS**
3. **NEIGHBORHOOD PRESENTATIONS**
 - Oakwood Neighborhood Association
Lizzie Stuart, Board Secretary
Cheryl Lord, Executive Director
 - Parkwyn Village Association
Leslie Tung, President
 - Woods Lake Association
4. **CITIZEN COMMENTS**
5. **MISCELLANEOUS COMMENTS AND CONCERNS BY COMMISSIONERS**
6. **ADJOURNMENT**



Agenda

Regular Meeting of the City Commission

City of Kalamazoo

Monday, May 18, 2015

7:00 p.m.

City Commission Chambers – 241 West South Street

A. CALL TO ORDER/ROLL CALL

B. OPENING CEREMONY

1. Invocation: **Bishop Daniel Cunningham**
2. Pledge of Allegiance
3. Introduction of Guests
4. Proclamations

C. ADOPTION OF FORMAL AGENDA

D. COMMUNICATIONS

1. [Calendar of Upcoming Meetings](#)

E. PUBLIC HEARINGS

F. CONSENT AGENDA

(Action: Motion to approve items “1-10” and authorize the City Manager to sign all documents on behalf of the City)

1. [Approval of a one-year contract extension with Aaron Powers of Wayne County Appraisal, LLC d/b/a WCA Assessing to provide City Assessor/Assessor of Record services through May 31, 2016 in the amount of \\$97,236.](#)
2. [Approval of a contract with James E. Fulton & Sons for Hays Park renovations in the amount of \\$150,802.](#)
3. [Approval of a contract with the Michigan Department of Transportation for the resurfacing of Riverview Drive and the realignment of Mt. Olivet at Riverview in the amount of \\$211,100.](#)
4. [Approval of the purchase of a new fire apparatus from Spartan ERV utilizing the Houston-Galveston Area Council Cooperative Purchasing Program in the amount of \\$498,650.](#)

5. Approval of a two-year contract extension with Wayne County Appraisal, LLC d/b/a WCA Assessing for field inspections, data entry of real property parcels, and data entry and canvas of personal property parcels in the amount of \$526,868; and the handling of all small claims tribunal appeals on an as-needed basis at the rate of \$66.77 per hour.
6. Adoption of a RESOLUTION designating financial institutions as approved depositories for the City and authorizing the positions of Finance Director (also known as the Director of Management Services/Chief Financial Officer), the City Treasurer and the Assistant City Treasurer to execute and sign agreements to procure various cash management services of financial institutions and to provide specific operational and procedural information to such institutions as may be required.
7. Adoption of a the following resolutions authorizing the issuance of Building Authority Refunding Bonds:
 - a. a RESOLUTION authorizing the issuance of tax-exempt Building Authority Refunding Bonds, Series 2015A in an amount not to exceed \$8,500,000.
 - b. a RESOLUTION authorizing the issuance of taxable Building Authority Refunding Bonds, Series 2015B in an amount not to exceed \$9,000,000.
8. Approval of the Mayor's appointment of Tracy Hall to the Planning Commission for a term expiring on March 31, 2018.
9. Approval of the following appointments to the Zoning Board of Appeals:
 - a. the appointment of **Chris Gheen** as Alternate #1 for a term expiring on March 31, 2018; and
 - b. the appointment of **Matthew McClelland** as Alternate #2 for a term expiring on March 31, 2017.
10. Approval of the minutes from the City Commission meetings on April 6, April 20, and May 4, 2015.

G. REGULAR AGENDA

H. REPORTS AND LEGISLATION

1. City Manager's Report

I. UNFINISHED BUSINESS

J. POLICY ITEMS**K. NEW BUSINESS****L. CITIZEN COMMENTS**

The "Citizen Comments" portion of the meeting is a time for citizens to make comments; it is not intended to be a forum for debate or a time for question-answer dialogues with the City Commission or staff. In general, Commissioners do not directly respond to speakers during citizen comment periods. At the conclusion of a speaker's remarks, the Mayor or individual Commissioners may refer a question to City staff, if appropriate. Also, individual Commissioners may choose to respond to speakers during "Commissioner Comments."

M. COMMISSIONER COMMENTS**N. CLOSED SESSION****O. ADJOURNMENT**

ADDITIONAL INFORMATION

Get news, information, and alerts from the City of Kalamazoo. Sign up at www.kalamazoocity.org/connect, follow @KalamazooCity on Twitter, and search for The City of Kalamazoo on Facebook.

Questions regarding agenda items may be answered prior to the meeting by contacting the City Manager's Office at 269.337.8047.

Persons with disabilities who need accommodations to effectively participate in City Commission meetings should contact the City Clerk's Office at 337-8792 a week in advance to request mobility, visual, hearing or other assistance.

Agendas for the regular meetings of the Kalamazoo City Commission are available on the Internet at: www.kalamazoocity.org

The Kalamazoo City Commission meetings are held on the first and third Mondays at 7:00 p.m. and are shown live on the Public Media Network (channel 190 for Charter customers, channel 99 for U-Verse customers). The meetings are rebroadcast on Tuesdays at 8:00 a.m., Wednesdays, at 1:00 a.m., and Thursdays at 3:00 p.m.

GUIDELINES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS

Welcome to the Kalamazoo City Commission meeting, and thank you for your participation in Kalamazoo local government. The City Commission recognizes that citizens who make the effort to attend a Commission meeting often feel passionately about an issue. The following guidelines are not meant to discourage individual expression; rather, they exist to facilitate the orderly conduct of business and to ensure that all citizens who wish to address the City Commission are able to do so in an atmosphere of civility and respect, without fear or intimidation.

1. Out of respect for business being conducted during the meeting, please turn off all cell phones and pagers prior to the start of the meeting.
2. In an effort to maintain order and to allow a respectful discussion, please do not make comments from the audience area. Audience members should also refrain from applause or other audible noise at times not formally recognized as appropriate by the meeting chair.
3. Citizens have opportunities to address the Commission at the following times during a meeting:
 - a. Consideration of Regular Agenda items. Citizens are permitted to speak to the Commission on Regular Agenda and Unfinished Business prior to the City Commission voting, except those votes setting a public hearing. (Note: The Consent Agenda is a list of items proposed for City Commission approval to be voted upon all at one time. This is a time-saving procedure as most Consent Agenda items are housekeeping measures. A citizen may request an item be removed from the Consent Agenda for individual consideration or discussion.) Comments must be germane to the specific item under consideration.
 - b. The Citizen Comment period near the end of the meeting is for comment on Agenda or Non-Agenda items.

4. To address the City Commission, please sign in at the podium near the Clerk's station and then proceed to the podium directly in front of the dais when invited by the meeting chair. Before beginning your comments, please clearly state your name for the record and whether you reside within the city limits. Comments are limited to four minutes.
5. Signs, placards and banners are permitted in Chambers during open meetings but only along the perimeter of the room (side and back walls) and only if they do not obstruct the vision of others.

If you have any questions, please feel free to contact the City Clerk's Office at 269.337.8792



Calendar of Upcoming Meetings

City of Kalamazoo

City Commission (next 30 days)

Regular Business Meetings – 7:00 p.m. in the City Commission Chambers

June 1st and June 15th

Regular Neighborhood Meetings – 6:00 p.m. in the Community Room at City Hall

June 15th

Advisory Boards, Commissions and Committees (next two weeks)

The **Kalamazoo Historic District Commission** will meet on Tuesday, May 19, 2015 at 5:00 p.m., in the Community Room at City Hall.

The **Environmental Concerns Committee** will meet on Wednesday, May 20, 2015 at 4:30 p.m., in the Community Room at City Hall.

The **Local Development Finance Authority** will meet on Wednesday, May 20, 2015 at 7:30 a.m., in The Southwest Michigan Innovation Center, Located at 4717 Campus Drive.

The **Building Board of Appeals** will meet on Thursday, May 21, 2015 at 2:00 p.m., in the Commission Chambers at City Hall.

The **Kalamazoo Municipal Golf Association** will meet on Thursday, May 21, 2015 at 5:30 p.m., in the Commission Chambers at City Hall.

The **Kalamazoo Transit Authority Board** will meet on Friday, May 22, 2015 at 8:15 a.m., in the Metro Transit Conference Room, located at 530 N. Rose.

The **Investment Committee of the Retirement System & Perpetual Care Investment Committee** will meet on Wednesday, May 27, 2015 at 9:30 a.m. in the Lawrence Conference Room at the Kalamazoo Community Foundation, located at 402 E. Michigan Avenue.

The **Zoning Board of Appeals** will meet in special session on Thursday, May 28, 2015 at 7:00 p.m., in the City Commission Chambers at City Hall.



Commission Agenda Report

Date: **05/18/15**

Item **F1**

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Anderson, and City Commissioners

FROM: James K. Ritsema, City Manager, ICMA-CM
Reviewed By: Thomas Skrobola, Director of Management Services/Chief Financial Officer
Prepared By: Andrew Falkenberg, Deputy Assessor

DATE: May 6, 2015

SUBJECT: Renewal of contract for Aaron Powers as City Assessor

RECOMMENDATION

It is recommended that the City Commission approve a one-year extension of a contract with Aaron Powers of Wayne County Appraisal, LLC d/b/a WCA Assessing to provide City Assessor/Assessor of Record services in the amount of \$97,236 for the duration of the contract, from June 1, 2015 through May 31, 2016.

BACKGROUND

Since 2012, the City has contracted with Aaron Powers of WCA Assessing Services, located in Westland, Michigan, to provide Master Assessing services for the City.

The State is very explicit as to what is required in the way of supervision in the preparation of an assessment roll. WCA is already under contract to complete all physical inspections/data entry pertaining to neighborhood reviews and building permits and handling of all small claims appeals. Therefore, Mr. Powers is in the best position to meet all State guidelines pertaining to roll preparation and supervision of the Assessment Roll.

Over the last several years, Mr. Powers has produced a completed Assessment Roll, fulfilled City Commission, staff and citizen requests and has handled full tribunal appeals from inception to completion.

Mr. Powers will continue, under supervision of the Director of Management Services/Chief Financial Officer, to perform all state and county statutory assessment duties including all required forms, act as secretary to the Board of Review, perform all required work that is necessary to produce a completed Assessment Roll, fulfill any City Commission requests and handle all full tribunal appeals from inception to completion.

Mr. Powers is on-site at City Hall in Kalamazoo several times a month, sets on-site appointments and meetings in advance and his office in Westland directly receives all calls and emails directed to the City Assessor. Mr. Powers works in conjunction with City staff and management to assure excellent assessing services.

COMMUNITY RESOURCES CONSULTED

No community resources were necessary.

FISCAL IMPACT

Funds to cover this contract are available in the Adopted FY 2015 budget.

ALTERNATIVES

The alternative of not approving this contract is not recommended, as State law requires the City of Kalamazoo to have the City's Assessment Roll supervised and signed by a Michigan Master Assessing Officer.

ATTACHMENTS

None



Commission Agenda Report

City of Kalamazoo

Date: **05/18/15**

Item **F2**

TO: Mayor Hopewell, Vice Mayor Anderson, and City Commissioners

FROM: James K. Ritsema, City Manager, ICMA - CM

Prepared By: Sean Fletcher, CPRP, Parks and Recreation Director

DATE: May 15, 2015

SUBJECT: Hayes Park Improvement Project
Bid Reference #: 988-52-037/TJ

RECOMMENDATION

It is recommended that the City Commission approve a contract with the low responsive bidder, James E. Fulton & Sons for Hays Park Renovations in the amount of \$150,802.

BACKGROUND

Hays Park, known to some as “Paddy Miller’s Woods” is 10.33 acres located at 2001 Miller Road in the Edison Neighborhood. The park has one of the finest stands of Beech and Maple trees remaining in Michigan. The west half of the park fronts a residential street (Factory) and provides an open grass area, undeveloped baseball field with backstop, and limited picnic and play facilities. The park has no paved walkways.

The park has seen little improvement over the past 15 years, with outdated park play equipment that needs to be removed. In 2013, the Parks and Recreation Department began to review the park in order to make improvements. Hays Park master planning was completed in 2013, with the Parks and Recreation Advisory Board providing input as well as a public input meeting to gain input from neighbors.

Renovations to the park include two unique playgrounds that fit with the parks’ natural environment. The Climax Forest playground will have engineered fallen logs, stump steppers and a swing set. The “Industrial Era” playground will have stacked stone slabs, stepping stones and a climbing structure. These improvements will transform Hays Park into Kalamazoo’s first “naturalized” playground, which will help provide children with a different type of park experience.

Bids for the project were solicited in 2014. The bids received were very high in the opinion of the landscape architect O’Boyle, Cowell, Blalock & Associates (OCBA) and the Parks &

Recreation Director. The project plans were reviewed and changes to the scope of the project were made in hopes that the bids would come in lower. The second bids also came in high and it was determined that the project should be reviewed again and bids solicited again in 2015.

Bids were solicited again in March 2015, with bids still being higher than anticipated. In order to complete the project, the decision was made to reallocate \$100,000 in CIP funds from the 2015 Splash Pad project.

COMMUNITY RESOURCES CONSULTED

Parks and Recreation Advisory Board
Hays Park Improvement Community Input Meeting
2009 Parks & Recreation Plan

FISCAL IMPACT

The initial budget for the Hays Park Renovations was \$170,000. As of April 20th, a total of \$29,720 had been expended. The site work, playground equipment and contingency total \$239,802.

Included in the 2015 Budget is \$175,000 for a Spray Park at Upjohn Park. A Spray Park in Upjohn Park would be a great addition to the park, but given recent developments and other possibilities for Upjohn Park, the decision has been made to delay this project for 2015 and reconsider in future budget years.

This change will free up funds to complete the Hays Park Renovations. Released funds that are not used for the Hays Park Renovations will be used for other park improvements.

ALTERNATIVES

The City Commission may choose to reject the recommendation to award this contract to James E. Fulton & Sons, however this is not recommended since it would jeopardize the completion of the Hays Park project which was slated to begin in 2014.

ATTACHMENTS

Bid Results Summary

BID RESULTS SUMMARY

PROJECT:Hays Park Improvements-REBID 2015

DATE: May 15, 2015

BIDDERS SOLICITED: 54

BIDDERS RESPONDED: 0

MBE/WBE BIDS SOLICITED: 13

MBE/WBE BIDDERS RESPONDED: 0

BID REFERENCE NO: 988-52-037/TJ

MBE/WBE AWARDED: No

ISSUE DATE: March 4, 2015

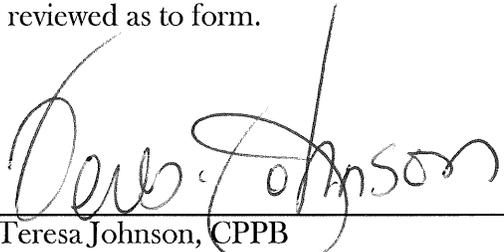
BID OPENING: March 25, 2015

APPROVAL REQUIRED: City Commission

FUNDED BY: City

<u>BIDDERS</u>	<u>AMOUNT BID</u>	<u>LOCATION</u>
James E. Fulton & Sons, Inc. Base bid less Alternate	\$156,802.001 \$150,802.00	City
Kalleward Group, Inc.	\$158,000.00	Kalamazoo County

Purchasing procedures have been followed and City Attorney has reviewed as to form.



Teresa Johnson, CPPB
Purchasing Manager



Commission Agenda Report

Date: **05/18/15**
Item **F3**

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Anderson, and City Commissioners

FROM: James K. Ritsema, City Manager
Reviewed by: Sue Founé, Public Services Managing Director
Prepared by: Matt Johnson, P.E. City Engineer

DATE: May 8, 2015

SUBJECT: Approve Contract No 15-5140 with the Michigan Department of Transportation for the resurfacing of Riverview Drive

RECOMMENDATION

It is recommended that the City Commission approve a contract with the Michigan Department of Transportation (MDOT) in the amount of \$211,100 for the resurfacing of Riverview Drive and the realignment of Mt. Olivet at Riverview.

BACKGROUND

Public Act 51 of 1951 created a fund into which specific transportation taxes are deposited. Act 51 also established jurisdictional road networks and set priorities for the use of transportation revenues. As an incorporated city, the City of Kalamazoo is eligible to receive Federal and State funding for road construction and maintenance through Public Act 51.

In 2010, Public Services Engineering staff determined Riverview Drive from Gull Road to 500 feet south of Mosel Avenue needed to be resurfaced. Staff applied for and received \$661,000 in Federal Surface Transportation (STU) funding through our local Metropolitan Planning Organization, Kalamazoo Area Transportation Study (KATS). The project was designed by our existing staff and submitted for bidding through the MDOT Local Agency Programs (LAP). Through the LAP, MDOT will handle the bidding, awarding, and contract administration. The City of Kalamazoo will be responsible for the on-site inspection and verifying the contractor quantities. MDOT will pay the contractor for their work and bill the City of Kalamazoo for our portion per the contract.

Cost participation for Riverview Drive is to be divided between the City of Kalamazoo and the Federal Highway Administration (FHWA).

COMMUNITY RESOURCES CONSULTED

As with all federally funded projects, this was included in the Kalamazoo Area Transportation Study (KATS) Transportation Improvement Program, which is advertised and open to public comment.

Public Services Engineering staff held a public meeting on December 10th of 2014 at the Kalamazoo Township Hall, and met with representatives from Bike Friendly Kalamazoo on September 4th 2014 to discuss the project.

FISCAL IMPACT

Funds are available in the 2015 Major Streets CIP budget for this project.

Funding

Major Street Capital Funding

Project Costs	\$211,100
Engineering and Contingencies	\$53,000

Costs

Total Anticipated Costs	\$264,100
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ALTERNATIVES

The alternative of not approving the contract with MDOT is not recommended as Riverview Drive requires resurfacing and a major portion of the cost is to be funded through Federal and State funds.

ATTACHMENTS

None



Commission Agenda Report

Date: **05/18/15**

Item **F4**

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Anderson, and City Commissioners

FROM: James K. Ritsema, City Manager
Reviewed by: Jeffrey Hadley, Public Safety Chief
Prepared by: Ryan Tibbets, Assistant Chief – Fire Administration/Finance

DATE: April 22, 2015

SUBJECT: Fire Apparatus Purchase

RECOMMENDATION

City Commission approval is recommended for the purchase of a new fire apparatus in the amount of \$498,650 utilizing the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program from Spartan ERV, 907-7th Ave. North, Brandon, SD 57005.

BACKGROUND

The mission of Kalamazoo Public Safety is to provide for the safety and welfare of all citizens and visitors to the City of Kalamazoo and to protect them from loss of life and property due to the ravages of fire, natural disaster or crime. Public Safety staffs and operates five front-line engines (pumpers) and two front-line aerial apparatus 24 hours a day, 365 days per year. Public Safety also maintains three reserve engines and one reserve aerial. Utilizing these resources, Public Safety provides all-hazards emergency response services for the residents and visitors of the City of Kalamazoo.

The proposed new fire apparatus is a planned request that will allow Public Safety to replace the current Engine 7 which operates out of Station 7 located at 2331 Parkview. The current Engine 7 is a 2001 model year and will be placed in reserve status when the new apparatus is received. Engine 55 which is currently in reserve status will be sold.

Public Safety personnel worked diligently on this project for more than a year to determine the type, size and capabilities of the new apparatus. Personnel evaluated many factors such as; community risk, current response capabilities and visited many fire departments and consulted with apparatus operators and mechanics to determine the apparatus configuration. Spartan Motors is located in Charlotte, Michigan and is the parent company of Spartan ERV.

COMMUNITY RESOURCES CONSULTED

No community resources were consulted.

FISCAL IMPACT

Funds for the purchase of the new fire apparatus are contained in Public Safety's 2015 Capital Improvement Project (CIP) budget.

ALTERNATIVES

The City Commission could choose not to approve this proposal; however, to maintain the operational condition of the current fleet, maintenance costs will continue to escalate dramatically.

Public Safety believes this acquisition will be a cost effective solution towards meeting the department's mission statement of providing for the safety and welfare of the citizens and visitors of Kalamazoo.

ATTACHMENTS

None



Commission Agenda Report

City of Kalamazoo

Date: **05/18/15**

Item **F5**

TO: Mayor Hopewell, Vice Mayor Anderson, and City Commissioners

FROM: James K. Ritsema, City Manager, ICMA-CM
Reviewed By: Thomas Skrobola, Director of Management Services/Chief Financial Officer
Prepared By: Andrew Falkenberg, Deputy Assessor

DATE: May 6, 2015

SUBJECT: Renewal of contract with Wayne County Appraisal, LLC d/b/a WCA Assessing for assessing services

RECOMMENDATION

It is recommended that the City Commission approve a two-year extension of a contract with Wayne County Appraisal, LLC d/b/a WCA Assessing for field inspections, data entry of real property parcels, data entry and canvas of personal property parcels in the amount of \$526,868. WCA will also handle all small claims tribunal appeals on an as needed basis charging \$66.77 per hour.

BACKGROUND

In January 2012, the City Commission approved the Adopted FY 2012 Budget inclusive of a plan to contract out assessing field work. This plan has had the effect of eliminating 3 full-time real property field appraisers and 1 full-time personal property appraiser. WCA has been providing assessment services since April 2012. During the contract, period over 6,000 residential parcels have been reviewed.

Including commercial and industrial properties, over 30% of the parcels in the City of Kalamazoo have been reviewed by WCA in the preceding three years. This is keeping with the requirement for WCA to complete the field inspections on all building permits and complete field inspections on 10% of all parcels to comply with state guidelines that all parcels be inspected within a 7 to 10 year cycle.

COMMUNITY RESOURCES CONSULTED

No community resources were necessary.

FISCAL IMPACT

Funds to cover this contract are available in the Adopted FY 2015 budget.

ALTERNATIVES

The alternative of not approving this contract is not recommended, since it would not be practical to attempt to identify and integrate another provider at this time.

ATTACHMENTS

None



Commission Agenda Report

Date: **05/18/15**

Item **F6**

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Anderson, and City Commissioners

FROM: James K. Ritsema, City Manager
Reviewed By: Thomas C. Skrobola, Management Services
Director/Chief Financial Officer
Prepared By: Wade Carlson, City Treasurer

DATE: May 6, 2015

SUBJECT: Authorization to Update Treasury Management Resolution to Procure and Perform Cash Management Services from Approved Financial Institutions

RECOMMENDATION

It is recommended that the City Commission adopt a resolution designating financial institutions as approved depositories for the City and authorizing the positions of Finance Director (also known as the Director of Management Services/Chief Financial Officer), the City Treasurer and the Assistant City Treasurer to execute and sign agreements to procure various cash management services of financial institutions and to provide specific operational and procedural information to such institutions as may be required.

BACKGROUND

The City Charter identifies officers of the City, namely the Finance Director (also known as the Director of Management Services/Chief Financial Officer) and the City Treasurer, to establish and maintain accounts and services with financial institutions. The City utilizes cash management services that include online banking and reporting, wire transfer of funds, direct deposit of payroll, checking and savings account reconciliation, credit card processing and other services generally defined as cash management services.

The positions and individuals listed in the attached resolution are consistent with current practices and this request is in compliance with the City Charter and Banking and Investment Policy. The purpose of this resolution is to provide assurances to our financial institutions that the City staff with which they are dealing are authorized to act on behalf of the City. With recent staff changes in the Management Services Department, the newly appointed individuals specified in this resolution must be approved by the City Commission to perform banking functions on the accounts specified. Signatures of the authorized individuals in the resolution will be obtained by the City Clerk upon approval.

The current resolution primarily covers banks and credit unions with a physical presence in the City of Kalamazoo. Bank ratings, evaluations and financial security will be considered before city funds are deposited or invested with any institution.

COMMUNITY RESOURCES CONSULTED

No Community Resources were consulted.

FISCAL IMPACT

City Commission approval of the attached resolution will allow the City to continue cash management services with its current institutions. It will also allow the City to support local institutions that meet the guidelines of the banking and investment policy for financial security while maintaining a competitive rate of return on investment.

ALTERNATIVES

The Commission could choose not to adopt the resolution. This would unduly hinder the City's ability to properly manage cash and banking functions and is not recommended.

ATTACHMENTS

Resolution

CITY OF KALAMAZOO, MICHIGAN

RESOLUTION NO. _____

**A RESOLUTION DESIGNATING APPROVED FINANCIAL
DEPOSITORIES AND AUTHORIZING CERTAIN CITY OFFICIALS TO
ACT ON BEHALF OF THE CITY IN SECURING AND MANAGING
CASH MANAGEMENT SERVICES OFFERED BY FINANCIAL
INSTITUTIONS AND REQUIRED BY THE CITY**

Minutes of a regular meeting of the City Commission of the City held on the ____ day of _____, 2015, at or after or after 7:00 o'clock p.m., local time, at City Hall.

PRESENT, Commissioners:

ABSENT, Commissioners:

The following preamble and resolution was offered by _____ and supported by _____.

WHEREAS, The City Charter identifies officers of the City, namely the Finance Director (also known as the Director of Management Services/Chief Financial Officer) and City Treasurer, to establish and maintain accounts with financial institutions as determined by the City Commission

WHEREAS, The City must perform financial transactions to maintain its day to day operations and establish procedures for the same

WHEREAS, The City is required to execute and sign agreements with financial institutions to procure and perform various cash management services

NOW THEREFORE, BE IT RESOLVED that the positions of Finance Director (also known as the Director of Management Services/Chief Financial Officer) and City Treasurer and Assistant City Treasurer are authorized to execute and sign agreements that may be required to procure various cash management services required by the City.

BE IT FURTHER RESOLVED that the positions of Finance Director (also known as the Director of Management Services/Chief Financial Officer) and City Treasurer and Assistant Treasurer are authorized to provide financial institutions with specific operational and procedural information as may be required in the daily execution of the various cash management services provided by the financial institution to the City of Kalamazoo.

BE IT FURTHER RESOLVED that the following financial institutions are designated as approved depositories for the City:

Bank of America	Mercantile Bank	Chemical Bank
Comerica Bank	Fifth Third Bank	Irwin Union Bank
Huntington National Bank	JPMorgan Chase Bank	1 ST Source Bank
PNC Bank	Ambassador Capital Management	
Citizens Bank	First National Bank of Michigan	
Flagstar Bank, FSB	Michigan Commerce Bank	
Old National Bank	US Bank	
Honor Credit Union	Consumers Credit Union	
Southwest Mich. Credit Union	Educational Community Federal Credit Union	
Omni Community Credit Union	First Community Federal Credit Union	
Lake Michigan Credit Union	Preferred Credit Union	
Allegis Credit Union	KALSEE Credit Union	

BE IT FURTHER RESOLVED that a certified copy of these resolutions and a certification of the names, titles and specimen signatures of the persons holding the positions authorized to act on behalf of the City shall be furnished to the financial institution and that the financial institution is authorized to rely on these resolutions and such certification until written notice of any change therein shall be received by an appropriate officer of the financial institution.

BE IT FURTHER RESOLVED that changes to the authorized signatures certified below may be made by the City of Kalamazoo by sending a letter to the financial institution setting forth the change and be certified by the City Clerk.

I further certify that set forth below is the name, title and specimen signature of each person presently holding the positions authorized above to act on behalf of the City and that such person is a duly acting officer of the City with the title indicated.

Name	Title	Specimen Signature
Thomas C. Skrobola	Finance Director	_____
(also known as the Director of Management Services/Chief Financial Officer)		
Kelli Steinman	City Treasurer	_____
Andrew Falkenberg	Assistant City Treasurer	_____

The above resolution was offered by _____ and supported by

AYES, Commissioners:

NAYS Commissioners:

ABSTAIN Commissioners:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

The foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kalamazoo at a regular meeting held on May 18, 2015. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976). Minutes of the meeting will be available as required by the Act.

Scott A. Borling, City Clerk



Commission Agenda Report

City of Kalamazoo

Date: **05/18/15**

Item **F7**

TO: Mayor Hopewell, Vice Mayor Anderson, and City Commissioners

FROM: James K. Ritsema, City Manager
Prepared By: Thomas C. Skrobola, Management Services Director / Chief Financial Officer

DATE: May 13, 2015

SUBJECT: City of Kalamazoo 2015 Limited Tax General Obligation Refunding Bonds

RECOMMENDATION

It is recommended that the City Commission adopt a resolution to approve the issuance of tax-exempt refunding bonds in an amount not to exceed \$8,500,000 to refund Building Authority Refunding Bonds, Series 2005 and; adopt a resolution to approve the issuance of taxable refunding bonds in an amount not to exceed \$9,000,000 to refund 2005 Building Authority Bonds, 2005B Building Authority Bonds, and 2006A Building Authority Bonds.

BACKGROUND

The tax-exempt refunding bonds will be used to refund the following outstanding bonds:

- Building Authority Refunding Bonds, Series 2005, which refunded a portion of the Authority's 1999 Building Authority Bonds, originally issued to finance the City's former Public Safety/District Court Facility; and 2006B Building Authority Bonds, which were issued to finance the cost of a new Public Safety Facility for the City.

The taxable refunding bonds will be used to refund the following outstanding bonds:

- 2005 Building Authority Bonds, 2005B Building Authority Bonds, and 2006A Building Authority Bonds, which were issued to acquire, construct and equip a new multi-level Parking Ramp for the City, together with the acquisition and construction of new skywalks to connect the new Parking Ramp to the Epic Center Parking Ramp and the Kalamazoo City Centre, including approximately 30,000 square feet of multi-use space and the demolition of the existing Gilmore Parking Ramp.

The City's Financial Advisors, Robert W. Baird and Co., periodically evaluate City debt to identify refinancing opportunities to achieve cash flow savings to the City. Recently, Baird

advised the City's Chief Financial Officer that the City would save approximately \$2 million in cash flow over the next 15 years by issuing refunding bonds to refinance five bonds that were issued in 2005 and 2006 through the City's Building Authority. The Building Authority is operated by the City to facilitate the issuance of tax exempt and taxable bonds to finance the construction of new City-owned facilities and the renovation of City-owned facilities.

The refunding bonds are to be issued by the City to refinance the outstanding Building Authority Bonds. As indicated above, the bonds that are being targeted for refunding were issued in 2005 and 2006 to support the construction of Public Safety and Court facilities, as well as the Rave Ramp and Skywalks between the Rave Ramp and Epic Ramp.

The Resolutions authorize the issuance of Refunding Bonds and authorize City officials to take the necessary actions in connection with the refunding of the outstanding Series 2005 Refunding Bonds, 2005 Building Authority Bonds, 2005B Building Authority Bonds, 2006A Building Authority Bonds, and 2006B Building Authority Bonds, to achieve debt service savings for the City.

COMMUNITY RESOURCES CONSULTED

The Building Authority is expected to meet in June 2015 to authorize the redemption of the Building Authority Refunding Bonds.

FISCAL IMPACT

The Building Authority Refunding bond issue is being recommended to take advantage of low interest rates in today's bond market and achieve interest cost savings for the benefit of the City.

The estimated savings from FY 2015-2029 is \$2.1 million, of which roughly \$900 thousand would accrue to the benefit of the General Fund (\$75-80 thousand per year) and \$1.2 million would accrue to the Downtown Development Authority (\$80-85 thousand per year).

ALTERNATIVES

The City Commission may choose not to adopt the resolution and forgo the savings associated with the recommendation action. This is not recommended as the savings would provide significant fiscal benefit.

ATTACHMENTS

Refunding Resolutions (Tax-Exempt and Taxable)

**RESOLUTION AUTHORIZING ISSUANCE OF
LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015A**

CITY OF KALAMAZOO
County of Kalamazoo, State of Michigan

Minutes of a regular meeting of the City Commission of the City of Kalamazoo, County of Kalamazoo, Michigan, held in the City, on the 18th day of May, 2015 at 7:00 p.m., prevailing Eastern Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), authorizes the City of Kalamazoo, County of Kalamazoo, Michigan (the “City”) to refund or advance refund all or any part of its outstanding securities; and

WHEREAS, the City of Kalamazoo Building Authority, County of Kalamazoo, State of Michigan (the “Authority”) has previously issued its Building Authority Refunding Bonds, Series 2005, dated July 26, 2005, in the original principal amount of \$7,725,000 (the “Series 2005 Bonds”) which were issued to refund a portion of the Authority’s 1999 Building Authority Bonds which were originally issued to finance part of the cost to acquire, construct, furnish and equip additions, extensions and improvements to the City’s former Public Safety/District Court Facility, together with site, utility and parking improvements; and

WHEREAS, the Authority has previously issued its 2006B Building Authority Bonds, dated October 26, 2006, in the original principal amount of \$4,270,000 (the “Series 2006B Bonds” and together with the Series 2005 Bonds, the “Prior Bonds”) which were issued to finance the cost of the acquisition, construction, furnishing and equipping a new Public Safety Facility for the City, together with necessary site acquisition and preparation, including parking and utility improvements and demolition of certain existing structures; and

WHEREAS, the City and the Authority have entered into a certain Refunding Contract dated July 5, 2005 (the “2005 Contract”), by which the City has agreed to pay contractual payments to the Authority in amounts sufficient to pay the debt service on the Series 2005 Bonds, and has pledged the City’s limited tax full faith and credit therefor; and

WHEREAS, the City and the Authority have entered into a certain Limited Tax Full Faith and Credit General Obligation Contract of Lease dated September 18, 2006 (the “2006 Contract”), by which the City has agreed to pay contractual payments to the Authority in amounts sufficient to pay the debt

service on the Series 2006B Bonds, and has pledged the City's limited tax full faith and credit therefor; and

WHEREAS, the Prior Bonds, the 2005 Contract and the 2006 Contract are "outstanding securities" of the City within the meaning of Act 34; and

WHEREAS, the City has been advised that it may be able to accomplish a net savings of debt service costs by refunding all or a portion of the outstanding Prior Bonds through the issuance of refunding bonds by the City; and

WHEREAS, the City desires to issue refunding bonds pursuant to Act 34 in an aggregate principal amount of not to exceed Eight Million Five Hundred Thousand Dollars (\$8,500,000) for the purpose of paying all or part of the cost of refunding all or part of the Prior Bonds in order to achieve interest cost savings for the benefit of the City and its taxpayers; and

WHEREAS, the City desires to negotiate the sale of the Bonds to an underwriter to be determined by an Authorized Officer and identified in a Sale Order (the "Underwriter") within the parameters established by this Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Details. Bonds of the City shall be issued in the aggregate principal amount of not to exceed Eight Million Five Hundred Thousand Dollars (\$8,500,000), as finally determined upon sale thereof, to be designated LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015A (the "Bonds"), for the purpose of paying the cost of refunding all or a portion of the Prior Bonds and issuance costs of the Bonds.

The Bonds shall consist of bonds registered as to principal and interest of the denomination of \$5,000 or multiples of \$5,000 not exceeding for each maturity the aggregate principal amount of such maturity, dated as the date of delivery, or such other date as determined by the City Manager or Director of Management Services and Chief Financial Officer (each, an "Authorized Officer"), numbered as determined by the Transfer Agent (hereinafter defined), and maturing or subject to mandatory redemption on October 1st in the years 2016 to 2026, inclusive, or such other dates as shall be determined at the time of sale and in the amounts as determined by an Authorized Officer. The Bonds shall bear interest at a rate or rates to be determined at the time of sale thereof, but in any event not exceeding 5.00% per annum, payable on October 1, 2015 (or such other date as determined at the time of sale thereof), and semi-annually thereafter by check or draft mailed by the Transfer Agent to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. The principal of the Bonds shall be payable at the designated corporate trust office of The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan, as a registrar and transfer agent for the Bonds (the "Transfer Agent"). The Bonds may be subject to optional or mandatory redemption prior to maturity as determined at the time of sale.

Interest on the Bonds shall be paid by check drawn on the Transfer Agent mailed to the registered owner of the Bonds at the registered address, as shown on the registration books of the City maintained by the Transfer Agent. Interest shall be payable to the registered owner of record as of the fifteenth day of the month prior to the payment date for each interest payment. The date of

determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. The principal of the Bonds shall be payable at the corporate trust office of The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan as registrar and transfer agent for the Bonds (the "Transfer Agent"), provided that in the event that the Bonds are purchased by a single institutional investor the City may act as its own Transfer Agent.

2. Execution of Bonds; Book-Entry Only Form. The Bonds shall be signed by the facsimile signatures of the Mayor and the City Clerk and shall have the facsimile seal of the City printed on the Bonds. No Bond shall be valid until authenticated by an authorized representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by it to the purchaser in accordance with instructions from the Finance Director upon payment of the purchase price for the Bonds in accordance with the offer therefor when accepted. Executed blank certificates for registration and issuance to transferees shall simultaneously, and from time to time thereafter as necessary, be delivered to the Transfer Agent for safekeeping.

The Bonds may be issued in book-entry-only form through The Depository Trust Company in New York, New York ("DTC") and the Authorized Officers are authorized to execute such custodial or other agreements with DTC as may be necessary to accomplish the issuance of the Bonds in book entry only form and to make such change in the Bond Form within the parameters of this Resolution as may be required to accomplish the foregoing.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the City. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the redemption date; the redemption price or premium; the place where Bonds called for redemption are to be surrendered for payment; and that interest on Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein..

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

4. Security for Bonds; Limited Tax Pledge of City; Defeasance of Bonds. The City hereby pledges its limited tax full faith and credit for the prompt payment of the principal and interest on the Bonds. The City shall, each year budget the amount of the debt service coming due in the next fiscal

year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary levy taxes upon all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year. The City Treasurer is authorized and directed to open a separate fund with a bank or trust company designated by the City Commission to be known as the LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. Into said fund there shall be placed the accrued interest, if any, received at the time of delivery of the Bonds.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay the principal of and interest on the Bonds when due, shall be deposited in trust, this Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Issuance Fund; Escrow Account; Proceeds of Bond Sale. Proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of the Prior Bonds to be refunded (the "Refunded Bonds") as provided in this paragraph. Upon receipt of the proceeds of sale of the Bonds, the accrued interest and premium, if any, shall be deposited in the Debt Retirement Fund for the Bonds. From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015A BOND ISSUANCE FUND (the "Bond Issuance Fund"), which may be established by the City or an escrow agent. The moneys in the Bond Issuance Fund shall be used solely to pay the costs of issuance of the Bonds. Any amounts remaining in the Bond Issuance Fund after payment of issuance expenses shall be transferred to the Debt Retirement Fund for the Bonds. The balance of the proceeds of the Bonds, together with other available funds of the City, if any, shall be deposited in an escrow fund (the "Escrow Fund") consisting of cash or cash and investments in direct obligations of or obligations the principal of and interest on where are unconditionally guaranteed by the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing (the "Escrow Securities") and used to pay the principal of and interest on all or a portion of the Refunded Bonds as determined by an Authorized Officer at the time of sale. Each of the Authorized Officers is hereby authorized to select and appoint a bank or trust company qualified to serve as Escrow Agent (the "Escrow Agent") and to negotiate the terms of and execute and deliver an Escrow Agreement (the "Escrow Agreement") on behalf of the City. The Escrow Fund shall be held by pursuant to the Escrow Agreement which shall irrevocably direct the Escrow Agent to take all necessary steps to call the Refunded Bonds for redemption on the first date such Refunded Bonds may be called for redemption. Each Authorized Officer is authorized and directed to appoint an Escrow Agent and execute the Escrow Agreement on behalf of the City. The amounts held in the Escrow Fund shall be such that the cash and investments and income received thereon will be sufficient without reinvestment to pay the principal of and interest on the Refunded Bonds when due at maturity or call for redemption as required by this section. Each Authorized Officer is authorized and directed to purchase or cause to be purchased, Escrow Securities, including but not limited to, United States Treasury Obligations – State and Local Government Series (SLGS), in an amount sufficient to fund the Escrow Fund.

6. Bond Form. The Bonds shall be in substantially the following form with such changes as may be required to conform to the final terms of the Bonds established by the Sale Order:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF KALAMAZOO

CITY OF KALAMAZOO

LIMITED TAX GENERAL OBLIGATION REFUNDING BOND, SERIES 2015A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	October 1, ____	_____, 2015	

Registered Owner:

Principal Amount: _____ Dollars

The City of Kalamazoo, County of Kalamazoo, State of Michigan (the "City"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360 day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, at the Interest Rate per annum specified above, payable on October 1, 2015 and semiannually thereafter. Principal of this bond is payable upon presentation and surrender of this bond at the corporate trust office of The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan, as registrar and transfer agent for the Bonds or such other transfer agent as the City may hereafter designate (the "Transfer Agent") by notice mailed to the registered owner not less than sixty (60) days prior to an interest payment date. Interest on this bond is payable to the person or entity which is the registered owner of record as of the 15th day of the month preceding the interest payment date as shown on the registration books of the City kept by the Transfer Agent, by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address.

This bond is one of a series of bonds of even date of original issue aggregating the principal sum of \$_____, issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and a resolution duly adopted by the City Commission of the City for the purpose of paying all or part of the cost of refunding certain outstanding securities of the City.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the City, and the City is required, if necessary, to levy ad valorem taxes on all taxable property in the City for the payment thereof, subject to applicable constitutional, statutory, and charter tax rate limitations. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the City are hereby irrevocably pledged.

Bonds maturing in the years 2016 through 2024, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds in multiples of \$5,000 maturing in the year 2025 and thereafter shall be subject to redemption prior to maturity, at the option of the City, in any order of maturity and by lot within any maturity, on any date on or after October 1, 2024, at par and accrued interest to the date fixed for redemption.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.L.C.

[Insert Term Bond redemption provisions, if necessary.]

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

This bond is transferable only upon the registration books of the City kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing. Upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing and upon the payment of the charges, if any, prescribed in the resolution authorizing this bond, a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond. Neither the City nor the Transfer Agent shall be required to transfer or exchange this bond or portion of this bond either during the period of fifteen (15) days immediately preceding the date of the mailing of any notice of redemption or (except as to the unredeemed portion, if any, of this bond) after this bond or any portion of this bond has been selected for redemption.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the City, including this bond and the series of bonds of which this is one, does not exceed any constitutional, statutory or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the City of Kalamazoo, County of Kalamazoo, State of Michigan, by its City Commission, has caused this bond to be signed in the name of the City by the facsimile signatures of its Mayor and City Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

CITY OF KALAMAZOO
County of Kalamazoo
State of Michigan

By: _____
Its Mayor

(SEAL)

By: _____
Its City Clerk

[FORM OF TRANSFER AGENT'S CERTIFICATE OF AUTHENTICATION]

Date of Registration:

Certificate of Authentication

This bond is one of the bonds described in the within-mentioned resolution.

_____, Michigan

Transfer Agent

By: _____

Authorized Signature

7. Negotiated Sale. The City Commission has considered the option of selling the Bonds through a competitive sale and a negotiated sale, and pursuant to the requirements of Act 34, based on the advice of its financial advisor, determines that a negotiated sale of the Bonds will allow more flexibility in accessing the municipal bond market, and to price and sell the Bonds at the time that is expected to best achieve the most advantageous interest rates and costs to the City, and will provide the City with greater flexibility in structuring bond maturities and adjusting terms for the Bonds.

8. Bond Purchase Agreement; Delegation to Authorized Officers; Sale Order. Each Authorized Officer is hereby authorized to select a purchaser or underwriter for the Bonds and to negotiate the sale of the Bonds with the underwriter, subject to the parameters set forth in this Resolution. Each Authorized Officer is authorized to award the sale of the Bonds to the underwriter pursuant to a bond purchase agreement and/or a sale order, subject to the parameters set forth in this Resolution.

9. Adjustment of Bond Terms. The Authorized Officers are each hereby authorized to adjust the final bond details as set forth herein to the extent necessary or convenient to complete the sale of the Bonds and in pursuance of the forgoing is each authorized to exercise the authority and make the determinations pursuant to Sections 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, date of issuance, interest payment dates, redemption rights and other matters within the parameters established by this resolution; provided that the principal amount of Bonds issued shall not exceed the principal amount authorized in this resolution, the interest rate per annum on the Bonds shall not exceed six percent (5.00%) per annum, the Bonds shall be sold at a price not less than 98.00% of their par value, and the refunding of the Prior Bonds shall result in present value savings to the City.

10. Tax Covenant. The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on each issue of the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended, including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds.

11. Continuing Disclosure Undertaking. The City agrees to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Bonds in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, and the Authorized Officers are each hereby authorized to execute such undertaking prior to delivery of the Bonds.

12. Authorization of Other Actions. The Authorized Officers are each authorized and directed to (a) approve the circulation of a preliminary official statement describing the Bonds and to deem the preliminary official statement "final" for purposes of Rule 15c2-12 of the SEC; (b) approve the circulation of a final official statement describing the Bonds and to execute the same on behalf of the City; (c) solicit bids for and approve the purchase of a municipal bond insurance policy for the Bonds; and (d) do all other acts and take all other necessary procedures required to effectuate the sale, issuance and delivery of the Bonds.

13. Bond Counsel. Miller, Canfield, Paddock and Stone, P.L.C. is hereby appointed to serve as bond counsel for the Bonds, notwithstanding the periodic representation in unrelated matters of parties or potential parties to the transaction contemplated by this resolution.

14. Financial Advisor. Robert W. Baird & Co. is hereby appointed as the Registered Municipal Advisor with respect to the Bonds.

15. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

Scott A. Borling
City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kalamazoo, County of Kalamazoo, State of Michigan, at a regular meeting held on May 18, 2015, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Scott A. Borling
City Clerk

24394578.2\046053-00207

**RESOLUTION AUTHORIZING ISSUANCE OF
LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015B (TAXABLE)**

CITY OF KALAMAZOO
County of Kalamazoo, State of Michigan

Minutes of a regular meeting of the City Commission of the City of Kalamazoo, County of Kalamazoo, Michigan, held in the City, on the 18th day of May, 2015 at 7:00 p.m., prevailing Eastern Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), authorizes the City of Kalamazoo, County of Kalamazoo, Michigan (the “City”) to refund or advance refund all or any part of its outstanding securities; and

WHEREAS, the City of Kalamazoo Building Authority, County of Kalamazoo, State of Michigan (the “Authority”) has previously issued its 2005 Building Authority Bonds (Taxable), dated April 11, 2005, in the original principal amount of \$7,325,000 (the “Series 2005 Bonds”); its 2005B Building Authority Bonds (Taxable), dated October 12, 2005, in the original principal amount of \$2,835,000 (the “Series 2005B Bonds”); and its 2006A Building Authority Bonds (Taxable), dated January 23, 2006, in the original principal amount of \$2,840,000 (the “Series 2006A Bonds” and together with the Series 2005 Bonds and the Series 2005B Bonds, the “Prior Bonds”); and

WHEREAS, the Prior Bonds were issued to acquire, construct and equip a new multi-level Parking Ramp for the City, together with the acquisition and construction of two (2) new skywalks to connect the new Parking Ramp to the Epic Center Parking Ramp and the Kalamazoo City Centre, together with necessary site preparation and improvements, including approximately 30,000 square feet of multi-use space to be contained on the lower level of said new Parking Ramp, and the demolition of the existing Gilmore Parking Ramp; and

WHEREAS, the City and the Authority have entered into a certain Limited Tax Full Faith and Credit General Obligation Contract of Lease dated November 15, 2004 (the “2004 Contract”) and a Limited Tax Full Faith and Credit General Obligation Contract of Lease Supplement dated May 16, 2005 (the “2005 Contract Supplement”), by which the City has agreed to pay contractual payments to the Authority in amounts sufficient to pay the debt service on the Prior Bonds, and has pledged the City’s limited tax full faith and credit therefor; and]

WHEREAS, the Prior Bonds, the 2004 Contract and the 2005 Contract Supplement are “outstanding securities” of the City within the meaning of Act 34; and

WHEREAS, the City has been advised that it may be able to accomplish a net savings of debt service costs by refunding all or a portion of the outstanding Prior Bonds through the issuance of refunding bonds by the City; and

WHEREAS, the City desires to issue refunding bonds pursuant to Act 34 in an aggregate principal amount of not to exceed Nine Million Dollars (\$9,000,000) for the purpose of paying all or part of the cost of refunding all or part of the Prior Bonds in order to achieve interest cost savings for the benefit of the City and its taxpayers; and

WHEREAS, the City desires to negotiate the sale of the Bonds to an underwriter to be determined by an Authorized Officer and identified in a Sale Order (the "Underwriter") within the parameters established by this Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Details. Bonds of the City shall be issued in the aggregate principal amount of not to exceed Nine Million Dollars (\$9,000,000), as finally determined upon sale thereof, to be designated LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015B (TAXABLE) (the "Bonds"), for the purpose of paying the cost of refunding all or a portion of the Prior Bonds and issuance costs of the Bonds.

The Bonds shall consist of bonds registered as to principal and interest of the denomination of \$5,000 or multiples of \$5,000 not exceeding for each maturity the aggregate principal amount of such maturity, dated as the date of delivery, or such other date as determined by the City Manager or Director of Management Services and Chief Financial Officer (each, an "Authorized Officer"), numbered as determined by the Transfer Agent (hereinafter defined), and maturing or subject to mandatory redemption on October 1st in the years 2015 to 2029, inclusive, or such other dates as shall be determined at the time of sale and in the amounts as determined by an Authorized Officer. The Bonds shall bear interest at a rate or rates to be determined at the time of sale thereof, but in any event not exceeding 6.00% per annum, payable on October 1, 2015 (or such other date as determined at the time of sale thereof), and semi-annually thereafter by check or draft mailed by the Transfer Agent to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. The principal of the Bonds shall be payable at the designated corporate trust office of The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan, as a registrar and transfer agent for the Bonds (the "Transfer Agent"). The Bonds may be subject to optional or mandatory redemption prior to maturity as determined at the time of sale.

Interest on the Bonds shall be paid by check drawn on the Transfer Agent mailed to the registered owner of the Bonds at the registered address, as shown on the registration books of the City maintained by the Transfer Agent. Interest shall be payable to the registered owner of record as of the fifteenth day of the month prior to the payment date for each interest payment. The date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. The principal of the Bonds shall be payable at the corporate trust office of The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan as registrar and transfer agent for the Bonds (the "Transfer Agent"), provided that in the event that the Bonds are purchased by a single institutional investor the City may act as its own Transfer

Agent.

2. Execution of Bonds; Book-Entry Only Form. The Bonds shall be signed by the facsimile signatures of the Mayor and the City Clerk and shall have the facsimile seal of the City printed on the Bonds. No Bond shall be valid until authenticated by an authorized representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by it to the purchaser in accordance with instructions from the Finance Director upon payment of the purchase price for the Bonds in accordance with the offer therefor when accepted. Executed blank certificates for registration and issuance to transferees shall simultaneously, and from time to time thereafter as necessary, be delivered to the Transfer Agent for safekeeping.

The Bonds may be issued in book-entry-only form through The Depository Trust Company in New York, New York (“DTC”) and the Authorized Officers are authorized to execute such custodial or other agreements with DTC as may be necessary to accomplish the issuance of the Bonds in book entry only form and to make such change in the Bond Form within the parameters of this Resolution as may be required to accomplish the foregoing.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the City. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the redemption date; the redemption price or premium; the place where Bonds called for redemption are to be surrendered for payment; and that interest on Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein..

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner’s duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

4. Security for Bonds; Limited Tax Pledge of City; Defeasance of Bonds. The City hereby pledges its limited tax full faith and credit for the prompt payment of the principal and interest on the Bonds. The City shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary levy taxes upon all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year. The City Treasurer is authorized and directed to open a separate fund with a bank or trust company designated by the City Commission to be known as the LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. Into said fund there shall be placed the accrued interest, if any, received at the time of delivery of the Bonds.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay the principal of and interest on the Bonds when due, shall be deposited in trust, this Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Issuance Fund; Escrow Account; Proceeds of Bond Sale. Proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of the Prior Bonds to be refunded (the "Refunded Bonds") as provided in this paragraph. Upon receipt of the proceeds of sale of the Bonds, the accrued interest and premium, if any, shall be deposited in the Debt Retirement Fund for the Bonds. From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015B (TAXABLE) BOND ISSUANCE FUND (the "Bond Issuance Fund"), which may be established by the City or an escrow agent. The moneys in the Bond Issuance Fund shall be used solely to pay the costs of issuance of the Bonds. Any amounts remaining in the Bond Issuance Fund after payment of issuance expenses shall be transferred to the Debt Retirement Fund for the Bonds. The balance of the proceeds of the Bonds, together with other available funds of the City, if any, shall be deposited in an escrow fund (the "Escrow Fund") consisting of cash or cash and investments in direct obligations of or obligations the principal of and interest on where are unconditionally guaranteed by the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing (the "Escrow Securities") and used to pay the principal of and interest on all or a portion of the Refunded Bonds as determined by an Authorized Officer at the time of sale. Each of the Authorized Officers is hereby authorized to select and appoint a bank or trust company qualified to serve as Escrow Agent (the "Escrow Agent") and to negotiate the terms of and execute and deliver an Escrow Agreement (the "Escrow Agreement") on behalf of the City. The Escrow Fund shall be held by pursuant to the Escrow Agreement which shall irrevocably direct the Escrow Agent to take all necessary steps to call the Refunded Bonds for redemption on the first date such Refunded Bonds may be called for redemption. Each Authorized Officer is authorized and directed to appoint an Escrow Agent and execute the Escrow Agreement on behalf of the City. The amounts held in the Escrow Fund shall be such that the cash and investments and income received thereon will be sufficient without reinvestment to pay the principal of and interest on the Refunded Bonds when due at maturity or call for redemption as required by this section. Each Authorized Officer is authorized and directed to purchase or cause to be

purchased, Escrow Securities, including but not limited to, United States Treasury Obligations – State and Local Government Series (SLGS), in an amount sufficient to fund the Escrow Fund.

6. Bond Form. The Bonds shall be in substantially the following form with such changes as may be required to conform to the final terms of the Bonds established by the Sale Order:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF KALAMAZOO

CITY OF KALAMAZOO

LIMITED TAX GENERAL OBLIGATION REFUNDING BOND, SERIES 2015B (TAXABLE)

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	October 1, ____	_____, 2015	

Registered Owner:

Principal Amount: _____ Dollars

The City of Kalamazoo, County of Kalamazoo, State of Michigan (the "City"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360 day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, at the Interest Rate per annum specified above, payable on October 1, 2015 and semiannually thereafter. Principal of this bond is payable upon presentation and surrender of this bond at the corporate trust office of The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan, as registrar and transfer agent for the Bonds or such other transfer agent as the City may hereafter designate (the "Transfer Agent") by notice mailed to the registered owner not less than sixty (60) days prior to an interest payment date. Interest on this bond is payable to the person or entity which is the registered owner of record as of the 15th day of the month preceding the interest payment date as shown on the registration books of the City kept by the Transfer Agent, by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address.

This bond is one of a series of bonds of even date of original issue aggregating the principal sum of \$_____, issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and a resolution duly adopted by the City Commission of the City for the purpose of paying all or part of the cost of refunding certain outstanding securities of the City.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the City, and the City is required, if necessary, to levy ad valorem taxes on all taxable property in the City for the payment thereof, subject to applicable constitutional, statutory, and charter tax rate limitations. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the City are hereby irrevocably pledged.

Bonds maturing in the years 2015 through 2024, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds in multiples of \$5,000 maturing in the year 2025 and thereafter shall be subject to redemption prior to maturity, at the option of the City, in any order of maturity and by lot within any maturity, on any date on or after October 1, 2024, at par and accrued interest to the date fixed for redemption.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.L.C.

[Insert Term Bond redemption provisions, if necessary.]

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

This bond is transferable only upon the registration books of the City kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing. Upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing and upon the payment of the charges, if any, prescribed in the resolution authorizing this bond, a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond. Neither the City nor the Transfer Agent shall be required to transfer or exchange this bond or portion of this bond either during the period of fifteen (15) days immediately preceding the date of the mailing of any notice of redemption or (except as to the unredeemed portion, if any, of this bond) after this bond or any portion of this bond has been selected for redemption.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the City, including this bond and the series of bonds of which this is one, does not exceed any constitutional, statutory or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the City of Kalamazoo, County of Kalamazoo, State of Michigan, by its City Commission, has caused this bond to be signed in the name of the City by the facsimile signatures of its Mayor and City Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

CITY OF KALAMAZOO
County of Kalamazoo
State of Michigan

By: _____
Its Mayor

(SEAL)

By: _____
Its City Clerk

[FORM OF TRANSFER AGENT'S CERTIFICATE OF AUTHENTICATION]

Date of Registration:

Certificate of Authentication

This bond is one of the bonds described in the within-mentioned resolution.

_____, Michigan

Transfer Agent

By: _____

Authorized Signature

7. Negotiated Sale. The City Commission has considered the option of selling the Bonds through a competitive sale and a negotiated sale, and pursuant to the requirements of Act 34, based on the advice of its financial advisor, determines that a negotiated sale of the Bonds will allow more flexibility in accessing the municipal bond market, and to price and sell the Bonds at the time that is expected to best achieve the most advantageous interest rates and costs to the City, and will provide the City with greater flexibility in structuring bond maturities and adjusting terms for the Bonds.

8. Bond Purchase Agreement; Delegation to Authorized Officers; Sale Order. Each Authorized Officer is hereby authorized to select a purchaser or underwriter for the Bonds and to negotiate the sale of the Bonds with the underwriter, subject to the parameters set forth in this Resolution. Each Authorized Officer is authorized to award the sale of the Bonds to the underwriter pursuant to a bond purchase agreement and/or a sale order, subject to the parameters set forth in this Resolution.

9. Adjustment of Bond Terms. The Authorized Officers are each hereby authorized to adjust the final bond details as set forth herein to the extent necessary or convenient to complete the sale of the Bonds and in pursuance of the forgoing is each authorized to exercise the authority and make the determinations pursuant to Sections 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, date of issuance, interest payment dates, redemption rights and other matters within the parameters established by this resolution; provided that the principal amount of Bonds issued shall not exceed the principal amount authorized in this resolution, the interest rate per annum on the Bonds shall not exceed six percent (6.00%) per annum, the Bonds shall be sold at a price not less than 98.00% of their par value, and the refunding of the Prior Bonds shall result in present value savings to the City.

10. Continuing Disclosure Undertaking. The City agrees to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Bonds in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, and the Authorized Officers are each hereby authorized to execute such undertaking prior to delivery of the Bonds.

11. Authorization of Other Actions. The Authorized Officers are each authorized and directed to (a) approve the circulation of a preliminary official statement describing the Bonds and to deem the preliminary official statement "final" for purposes of Rule 15c2-12 of the SEC; (b) approve the circulation of a final official statement describing the Bonds and to execute the same on behalf of the City; (c) solicit bids for and approve the purchase of a municipal bond insurance policy for the Bonds; and (d) do all other acts and take all other necessary procedures required to effectuate the sale, issuance and delivery of the Bonds.

12. Bond Counsel. Miller, Canfield, Paddock and Stone, P.L.C. is hereby appointed to serve as bond counsel for the Bonds, notwithstanding the periodic representation in unrelated matters of parties or potential parties to the transaction contemplated by this resolution.

13. Financial Advisor. Robert W. Baird & Co. is hereby appointed as the Registered Municipal Advisor with respect to the Bonds.



Commission Agenda Report

City of Kalamazoo

Date: **05/18/15**

Item **F8**

TO: Vice Mayor Anderson and City Commissioners

FROM: Mayor Hopewell

DATE: May 8, 2015

SUBJECT: Board and Commission Appointment

RECOMMENDATION

It is requested that the City Commission approve the Mayor's appointment of **Tracy L. Hall** to the Planning Commission for a term expiring on March 31, 2018.

BACKGROUND

City ordinance establishes that the Mayor appoints and reappoints members to the Planning Commission. I have reviewed the Nomination Report for Tracy Hall and have appointed her to the Planning Commission. I am now requesting City Commission approval for this appointment as required by ordinance. The attached Nomination Report describes Ms. Hall's qualifications.

COMMUNITY RESOURCES CONSULTED

None

FISCAL IMPACT

There is no fiscal impact directly associated with this appointment.

ALTERNATIVES

The City Commission could choose to approve this appointment, not approve it, or postpone action to a date certain.

ATTACHMENT

Nomination Report



Advisory Boards and Commissions Appointee Nomination Report

City of Kalamazoo

RECOMMENDATION

The Planning Commission recommends that the Mayor appoint **Tracy L. Hall** to the Commission for a partial term that will expire on March 31, 2018. This appointment is to fill a current vacancy on the Planning Commission. Chris Gheen was also reviewed for the vacancy, but is not being recommended for the appointment.

SPECIAL REQUIREMENTS FOR THIS POSITION

Planning Commission members must be residents of the City of Kalamazoo and should have knowledge of the city as well as some familiarity with the zoning ordinance and master plan components, and knowledge of the current issues in the community.

SELECTION PROCESS

Applicants Considered

Ms. Hall and Mr. Gheen were both interviewed by the Nominating Sub-Committee of the Planning Commission on March 26, 2015. Ms. Hall resides in the Oakwood neighborhood and is an instructor of sociology and political science at Kalamazoo Valley Community College, and of social work and gender and women's studies at Western Michigan University. She has resided in Kalamazoo for 20 years, has familiarity with many current issues facing the city, and is very interested in serving in this capacity. Mr. Gheen has lived in Kalamazoo in the Arcadia neighborhood for one year. He is an adjunct professor for Cleary University teaching various business management courses on-line. Mr. Gheen is an active member of the Arcadia Neighborhood Association and is involved with the PTOs for Linden Grove and Arcadia Elementary Schools. He has interest in architecture, and is familiar with many issues in the city.

Final Recommendation

At its regular meeting held on April 2, 2015, the Planning Commission accepted the recommendation of the Nominating Sub-Committee and voted unanimously to recommend to the Mayor to appoint Ms. Hall to fill the vacant partial term.

NOMINEE QUALIFICATIONS

Dual Board Memberships

Ms. Hall is not serving on a different city board or commission at this time.

Residency

Ms. Hall resides in the Oakwood neighborhood.

Term Limits

The candidate would be filling a partial term and she would be eligible to serve two full terms following this partial term.

Training, Experience, Education And Skills

Ms. Hall possesses Bachelor and Master Degrees in political science, and is an instructor at KVCC and WMU. With her 20-year residency in the city, Ms. Hall is very familiar with Kalamazoo. She expressed interest in several current issues. She enjoys local government, and desires to volunteer in this role.

Contribution To Diversity

Ms. Hall would be the only college professor serving on the Planning Commission, and her appointment would help to balance the gender make-up of the Commission.

NOMINATION RATIONALE

It is believed that the candidate possesses the skills and interest to be a good contributor to the deliberations and decision-making of the Planning Commission. She brings diversity to the Commission in terms of employment, neighborhood representation, and experience. She has knowledge of the community, some familiarity with current events and the Planning Commission, and a desire to serve the city in this capacity.

CITY CLERK'S CERTIFICATION

The nominees' qualifications regarding dual board membership, residency, and term limits have been reviewed and verified by the City Clerk's Office.

Scott A. Borling, City Clerk



Commission Agenda Report

City of Kalamazoo

Date: **05/18/15**

Item **F9**

TO: Mayor Hopewell, Vice Mayor Anderson and City Commissioners

FROM: Scott A. Borling, City Clerk

DATE: May 8, 2015

SUBJECT: Board and Commission Appointments

RECOMMENDATION

It is recommended the City Commission approve the following appointments to the Zoning Board of Appeals:

- the appointment of **Chris Gheen** as Alternate #1 for a term expiring on March 31, 2018; and
- the appointment of **Matthew McClelland** as Alternate #2 for a term expiring on March 31, 2017.

BACKGROUND

The City Commission must approve appointments and reappointments to the Zoning Board of Appeals (ZBA). The City Clerk's Office receives applications for the ZBA and forwards them to the staff liaison. It is then the responsibility of the ZBA to recommend appointments and reappointments to the City Commission. The attached Appointee Nomination Report details the nominees' qualifications.

COMMUNITY RESOURCES CONSULTED

None

FISCAL IMPACT

There is no fiscal impact directly associated with these appointments.

ALTERNATIVES

The City Commission could choose to approve these appointments, not approve them, or postpone action to a date certain.

ATTACHMENT

Nomination Report



Advisory Boards and Commissions Appointee Nomination Report

City of Kalamazoo

RECOMMENDATION

The Zoning Board of Appeals (ZBA) recommends the City Commission approve the following appointments:

- The appointment of **Chris Gheen** for a partial term expiring on March 31, 2018, as Alternate #1;
- The appointment of **Matthew McClelland** for a partial term expiring on March 31, 2017, as Alternate #2.

SPECIAL REQUIREMENTS FOR THIS POSITION

Zoning Board of Appeals members must be residents of the City of Kalamazoo and should have knowledge of the City, including some familiarity with the Zoning Ordinance, as well as knowledge of the current issues in the community.

SELECTION PROCESS

Applicants Considered

Chris Gheen and Matthew McClelland

Interview Process and Final Recommendation

Interviews were held on April 16th

On April 16, 2015, the Zoning Board of Appeals approved a recommendation to appoint Chris Gheen as Alternate #1 and Matthew McClelland and Alternate #2.

NOMINEE QUALIFICATIONS

Dual Board Memberships

Chris Gheen and Matthew McClelland are not presently serving on any other City boards.

Residency

Chris Gheen currently resides in the Arcadia Neighborhood.

Matthew McClelland currently resides in the Vine Neighborhood.

Term Limits

This will be Mr. Gheen's first partial term on the ZBA. Mr. Gheen will be eligible to serve two full terms.

This will be Mr. McClelland's first partial term on the ZBA. Mr. McClelland will be eligible to serve two full terms.

Training, Experience, Education And Skills

Mr. Gheen possesses good analytical abilities and an economics/business background.

Mr. McClelland is currently in the food service industry. He also has retail sales and service background with management experience.

Contribution To Diversity

Mr. Gheen has been involved with the Arcadia Neighborhood Association and has a balanced perspective on land use, given his travels and living in several different community throughout his life.

Mr. McClelland provides representation from the Vine Neighborhood, which the ZBA has not had in quite a few years. Mr. McClelland grew up in Comstock but has lived in Washington and California, which provides a good outside perspective on land use issues.

NOMINATION RATIONALE

Mr. Gheen demonstrates good analytical skills and currently teaches economics at Cleary University. Mr. Gheen understands land use issues and the positive impact zoning regulations have on a community.

Mr. McClelland has a customer service background. He also has a good perspective on land use issues. He has been involved with community groups in the past and is a proponent of social justice and equal rights.

CITY CLERK'S CERTIFICATION

The nominee's qualifications regarding dual board memberships, residency, and term limits have been reviewed and verified by the City Clerk's Office.

Scott A. Borling, City Clerk

Date: **05/18/15**
Item **F10**

A regular meeting of the Kalamazoo City Commission was held on Monday, April 6, 2015 at 7:00 p.m. in the City Commission Chambers at City Hall.

Roll Call

COMMISSIONERS PRESENT: Mayor Bobby J. Hopewell
Vice Mayor David Anderson
Robert Cinabro
Don Cooney
Erin Cunningham
Barbara Miller
Jack Urban

COMMISSIONERS ABSENT: None

Also present were City Manager James Ritsema, City Attorney Clyde Robinson, and Deputy City Clerk Shelby Moss.

Invocation

The invocation, given by Chaplain Mike Kemple, was followed by the Pledge of Allegiance.

Commissioner Cunningham read a proclamation entitled *Child Abuse Prevention Month*. Angela Moe, Board Director from the Kalamazoo County Child Abuse Prevention Council, received the proclamation.

Adoption of the Agenda

By unanimous consent the City Commission adopted its meeting agenda with the following changes:

A citizen requested Item F6 (approval of the City Commission minutes) be moved from the Consent Agenda to the Regular Agenda.

Communications

City Manager Ritsema invited the public to attend "Priority Biased Budgeting a Community Conversation" on Wednesday, April 22, 2015 from 5:30 p.m. to 7:30 p.m. at St. Joseph Catholic Church, 930 Lake Street.

Consent Agenda

Consent Agenda items were presented as follows with a recommendation to approve the items with authorization for the City Manager to sign on behalf of the city:

- approval of a one year contract extension with Western Michigan International, Inc. for the purchase of Cummins engine parts in an amount not to exceed \$193,660.17.
- authorization for the City Manager to enter into contracts with ice control salt suppliers as awarded by the State of Michigan for the 2015/2016 winter season requirements in an amount not to exceed \$450,000.
- approval of a one-year contract extension with Waste Management for loading, hauling, and disposal of belt press solids in the amount of \$3,183,080.

- approval of the following appointment and reappointments to the Community Development Act Advisory Committee:
 - the appointment of **Jennette Tarver** as an at-large member for a term expiring on March 31, 2018 .
 - the reappointment of **Dana Underwood** as the Stuart Neighborhood Representative for a term expiring on March 31, 2018.
 - the appointment of **Todd Ide** as an at-large member for a term expiring on March 31, 2017.
- acceptance of a grant from the Kalamazoo Community Foundation from the Mayors' Riverfront Park Endowment Fund in the amount of \$25,000, and increase the General Fund appropriation by \$15,000.

Commissioner Cinabro, seconded by Vice Mayor Anderson, moved to approve the consent agenda requests and authorize the City Manager to sign on behalf of the City.

With a roll call vote this motion passed.

AYES: Commissioners Cinabro, Cooney, Cunningham, Miller, Urban, Vice Mayor Anderson, Mayor Hopewell

NAYS: None

Regular Agenda items were considered next.

Richard Stewart, City resident, requested the March 16, 2015 minutes reflect the comments made by Vice Mayor Anderson regarding his attendance at the Forks & Corks event at the Edison Neighborhood Association.

Commissioner Miller, seconded by Commissioner Urban, moved to approve the City Commission minutes from January 5, January 20, February 9, February 16, March 2, March 9, and March 16, 2015.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Cinabro, Cooney, Cunningham, Miller, Urban, Vice Mayor Anderson, Mayor Hopewell

NAYS: None

Mayor Hopewell recognized the presence of Mary Balkema, Kalamazoo County Treasurer, and welcomed her to the meeting.

Linda Teeter, Chairperson of the Central County Transportation Authority (CCTA), thanked the Commission for considering a resolution in support of the proposed public transportation millage to be placed on the August 4, 2015 ballot. Ms. Teeter stated the CCTA had unanimously adopted a

Consent Agenda
(cont'd)

Regular Agenda

Approval of Meeting
Minutes

Introduction of
Guests

Resolution 15-15
Supporting the
CCTA Millage

Resolution 15-15
Supporting the
CCTA Millage
(cont'd)

resolution on March 19, 2015 to place the millage before voters, and the boundary would include the City of Kalamazoo, Comstock Township, Kalamazoo Township, the City of Parchment, the City of Portage, and 4 precincts from Oshtemo Township. Ms. Teeter stated The Kalamazoo County Transportation Authority and the City of Kalamazoo Transportation Authority Board had unanimously adopted similar resolutions on March 26, 2015. Ms. Teeter highlighted a few of the potential service enhancements the millage would provide, including Sunday service, later evening service, and increased route frequencies. Ms. Teeter asked Commissioners to support the resolution and thanked them for their service to the City of Kalamazoo.

When given an opportunity to comment on a resolution supporting the proposed public transportation millage to be placed before the voters within the CCTA boundaries on August 4, 2015, the following people addressed the City Commission:

Zachary Lassiter, City resident and City of Kalamazoo Transit Authority Board member, expressed support for the proposed millage and stated it was important for other jurisdictions to participate as they also received benefits from the bus system. Mr. Lassiter stated having Sunday bus service was very important, and he thanked the CCTA for all their hard work.

Commissioner Urban, seconded by Commissioner Cooney, moved to adopt a **RESOLUTION** supporting the proposed public transportation millage to be placed before the voters within the CCTA boundaries on August 4, 2015.

Commissioner Miller and Vice Mayor Anderson read into the record a *Resolution in Support of the Central County Transportation Authority Millage Request for August 4, 2015*.

Commissioner Cooney expressed support for the resolution, and thanked all those that had worked so hard on the community's public transportation system. Commissioner Cooney indicated he was looking forward to the improvements the proposed millage would bring and stated the millage was a step in the right direction for public transportation and the environment.

Commissioner Cinabro expressed support for the resolution and thanked CCTA Chairperson Teeter, Vice-Chairperson Greg Rosine, and board member Garrylee McCormick for all their hard work. Commissioner Cinabro gave a brief history on the policy group that worked to develop the CCTA. Commissioner Cinabro explained the importance of the millage and what it would mean to residents in the community. Commissioner Cinabro thanked Chairperson Teeter for her leadership and passion.

Commissioner Cunningham expressed support for the resolution and thanked Chairperson Teeter for her hard work, passion, dedication and leadership.

Commissioner Urban expressed support for the resolution and stated public transportation was a benefit to everyone in the community. Commissioner Urban stated the CCTA helped the community see itself as one metropolitan area with a great bus system.

Vice Mayor Anderson expressed support for the resolution, and offered comments on the topic of hope in the City of Kalamazoo. Vice Mayor Anderson gave a brief history of the public transit system in the City and stated public transit was good for the community. Vice Mayor Anderson thanked those jurisdictions who were participating fully in the CCTA plan and urged voters to create a county wide transit system.

Mayor Hopewell expressed support for the resolution and urged voters to show their support of the millage on August 4th.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Cinabro, Cooney, Cunningham, Miller, Urban, Vice Mayor Anderson, Mayor Hopewell

NAYS: None

City Manager Ritsema gave a brief presentation regarding the creation of the Blue-Ribbon Revenue Panel. City Manager Ritsema stated the panel would consist of 21 representatives from the community and would convene for the first time this summer and wrap-up in the fall of 2015.

In response to a question from Commissioner Cinabro, City Manager Ritsema explained the Panel would be a diverse group, and he encouraged Commissioners to nominate potential members. City Manager Ritsema stated interested applicants could submit a Board and Commission Application to the City Clerk's Office by 5:00 p.m. on Monday, April 20, 2015.

Commissioner Urban noted he would like to see members with expertise in economics, public policy, and public finance in Michigan.

In response to a question from Vice Mayor Anderson, City Manager Ritsema stated all meetings of the Blue-Ribbon Panel would be open to the public, and a page would be created on the City's website for information regarding the Panel. City Manager Ritsema noted the Administration was looking at locations within the community to hold the meetings.

When given an opportunity to comment on the creation of a 21-member Blue-Ribbon Panel to research, study, and explore revenue options, the following people addressed the City Commission:

Chris Mbah, City resident, expressed support for the Blue-Ribbon Panel, and encouraged City Manager Ritsema to consider the authenticity of those he placed on the Panel. Mr. Mbah encouraged the Commission and City Manager Ritsema to partner this Panel with citizen engagement.

Resolution 15-15
Supporting the
CCTA Millage
(cont'd)

Creation of a Blue-
Ribbon Revenue
Panel

Creation of a Blue-Ribbon Revenue Panel (cont'd)

Commissioner Cooney, seconded by Commissioner Cunningham, moved to authorize the creation of a 21-member Blue-Ribbon Panel comprised of city residents, businesses, non-profit, and education stakeholders from the community to research, study, and explore revenue options that, when considered together, would address the City's General Fund structural budget imbalance.

Commissioner Cooney expressed support for the Blue-Ribbon Panel, and stated the issue of revenue was an issue for the Community as well as the City Commission. Commissioner Cooney stated this Panel was a step in the right direction.

Commissioner Cinabro expressed support for the Blue-Ribbon Panel as a diverse group of community stakeholders. Commissioner Cinabro thanked City Manager Ritsema for his leadership in creating the Legacy Cost Task Force in 2014, and the Blue-Ribbon Panel. Commissioner Cinabro encouraged everyone to participate in the meetings even if they were not appointed directly to the Panel.

Vice Mayor Anderson remarked on the parallel tracks of the Blue-Ribbon Panel and Priority Based Budgeting process, and he encouraged citizens to attend the Priority Based Budgeting community discussion on Wednesday, April 22, 2015.

Commissioner Urban thanked City Manager Ritsema for advancing the timeline of the Blue-Ribbon Panel to coincide with the Priority Based Budgeting process. Commissioner Urban urged the public to stay informed and be involved in the discussion of the City's future.

Commissioner Cunningham expressed support for the Blue-Ribbon Panel, and he asked the audience to spread the word about the application window. Commissioner Cunningham expressed hoped that City Manager Ritsema would have many applicants to choose from.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Cinabro, Cooney, Cunningham, Miller, Urban, Vice Mayor Anderson, Mayor Hopewell

NAYS: None

Citizen Comments

When given a final opportunity for citizen comments, the following citizens addressed the City Commission:

Frank Warren, City resident, expressed concerns regarding lost revenue from his General Motors pension, and the cost of living in the City.

Kaitlin Martin, City resident, expressed concerns regarding the treatment of citizens by the Kalamazoo and Portage Departments of Public Safety. Ms. Martin expressed concerns regarding the racial profile study conducted by the Kalamazoo Department of Public Safety.

Citizen Comments
(cont'd)

Chris Wahmhoff, City resident, discussed the settlement of a class action lawsuit against Enbridge Energy Company, and he warned of the health risks petroleum presented to the environment. Mr. Wahmhoff presented each Commissioner with a copy of *Sound Truth and Corporate Myth* by Dr. Riki Ott.

Roger, City property owner, thanked Mayor Hopewell for writing a letter to Rudy Hanson recognizing his hard work and commitment to the City of Kalamazoo.

Tim Graham, City resident, expressed concerns regarding the City's water supply and the access energy companies had to the City's aquifers. Mr. Graham described the importance of government working together toward a common goal.

Max Tibbitts, City resident, on behalf of the Stuart Area Restoration Association thanked Historic Preservation Coordinator Sharon Ferraro and Parks and Recreation Director Sean Fletcher for putting together a historic window rehabilitation workshop with the State of Michigan Historic Preservation group. Mr. Tibbitts invited the community to attend a Priority Based Budgeting presentation given by Deputy City Manager Patsy Moore at Woodward Elementary School on Tuesday, April 14, 2015 at 8:00 p.m. Mr. Tibbitts thanked all City staff for working with the neighborhood associations, and for getting the word out about Priority Based Budgeting.

Kris Mbah, City resident, thanked the Commission for the appointment and reappointment of members to the Community Development Act-Advisory Committee. Mr. Mbah asked if Texas Township had "opted-in" to the Central County Transportation Authority Millage area. Mr. Mbah asked residents to support the Central County Transportation Authority Millage on August 4th. Mr. Mbah invited residents and the Commission to join the "Hands-on Kalamazoo" campaign, to address the lack of community engagement in the City of Kalamazoo.

Jerry Pipoly, City resident, expressed concerns regarding the loud music played during the evening hours at 611 West Cedar Street. Mr. Pipoly also expressed concerns regarding the homeless residents in the downtown area and the lack of enforcement of passenger rules on City busses.

Cody Dekker, City resident, stated his support for the Central County Transportation Authority millage was contingent on the service enhancements being guaranteed. Mr. Dekker expressed concerns regarding the Kalamazoo Department of Public Safety and the racial profiling study. Mr. Dekker requested a complaint form be added to the Kalamazoo Department of Public Safety website.

Asha Khazad, City resident, spoke about the differences between religious organizations in the community.

Citizen Comments
(cont'd)

Zachary Lassiter, City resident, requested the City's data from all departments be made available online, and in one location. Mr. Lassiter stated making the information available online would increase transparency for the City and community participation.

Shannon Sykes, City resident, expressed concerns regarding the Kalamazoo Department of Public Safety and their responses to calls for service. Ms. Sykes requested the Commission seek the perspectives of residents being harassed. Ms. Sykes asked the Commission to address the disparities of policing methods in communities of color.

Dray, City resident, expressed concerns for the homeless population in the City, and the safety of residents in the community.

Richard Stewart, City resident, thanked Commissioner Cooney for his questions and comments to the Edison Neighborhood association during the March 16, 2015 City Commission Neighborhood meeting. Mr. Stewart stated the Commissioners would know they were doing a good job when City residents patted them on the back, and said they were doing a good job. Mr. Stewart expressed concerns regarding the lack of term limits for Commission seats.

Laura Sprague, City resident, expressed concerns regarding the disparity of policing in the neighborhoods, and the harassment by police officers.

Mayor Hopewell asked CCTA Chairperson Teeter to respond to the comments and questions from citizens.

Chairperson Teeter stated Texas Township was meeting with Kalamazoo Valley Community College, and it was the CCTA's hope that bus service would continue to the 9th Street campus. Chairperson Teeter explained the service enhancements she described earlier were dependent on passage of the millage on August 4th.

City Commissioner
Comments

Next, an opportunity was given for miscellaneous comments and concerns of City Commissioners.

Commissioner Cunningham reminded the community to stay involved in the Priority Based Budgeting process. Commissioner Cunningham stated he understood the frustration expressed by residents regarding the policing in the community, and he thanked Mayor Hopewell for his involvement with Kalamazoo Department of Public Safety. Commissioner Cunningham encouraged interested parties to be part of the solution and apply for the new police officer positions. Commissioner Cunningham encouraged people who were afraid to speak at a Commission meeting to find alternative ways of communicating with the Commission, as it was important to have an open dialogue with all City residents.

Commissioner Urban stated it was his understanding the proposed bus service enhancements would be implemented with passage of the millage rather than with the completion of the Metro Transit/CCTA merger.

City Commissioner
Comments (cont'd)

Commissioner Cinabro encouraged those with questions regarding the proposed transportation millage meet with Chairperson Teeter. Commissioner Cinabro requested City Attorney Robinson review the class action lawsuit and, if possible, discuss his findings with Mr. Wahmhoff. Commissioner Cinabro stated he would refer issues regarding the Kalamazoo Department of Public Safety and the racial profiling study to City Manager Ritsema. Commissioner Cinabro offered condolences and remarks on the recent passing of retired City Engineer Frank Szopo and retired Public Services Director Orlin Loen.

City Attorney Robinson stated he was aware of the class action lawsuit and explained the settlement limited claims to properties within 1,000 feet of the mouth of the Kalamazoo River at Marrow Lake. City Attorney Robinson stated the City had not attempted to file a claim because its property did not qualify. City Attorney Robinson reported Enbridge Energy Company had placed monitoring wells on the City's property at Marrow Lake, and the City had requested to take ownership of the wells in order to monitor the City's own well field.

Commissioner Cooney thanked those who spoke regarding the issues facing the community. Commissioner Cooney expressed concerns for people in poverty and stated poverty in the community, especially among children was a priority for the Commission. Commissioner Cooney stated there would be a presentation on the City Commission's priority five within the month. Commissioner Cooney invited the public to attend a discussion on Thursday, April 9, 2015 at 6:00 p.m. at the Kalamazoo Public Library on the key themes from the book "This Changes Everything" by Naomi Klein, facilitated by Western Michigan University faculty and students. Commissioner Cooney encouraged anyone with specific incidences of concern regarding the Kalamazoo Department of Public Safety meet with Chief Jeff Hadley. Commissioner Cooney also invited the public to attend the Walker Institute Community Forum Series discussion entitled "The Juvenile Justice System Disrupting the Pipeline to Prison" on Tuesday, April 14, 2015 at 7:00 p.m. at the Kalamazoo County Juvenile Home, located at 1424 Gull Road.

Mayor Hopewell requested City Manager Ritsema consider the following: 1) updating the Kalamazoo Department of Public Safety website to include a mechanism to file a complaint; 2) sharing data regarding the racial profiling study with the public; and 3) updating the City Commission on the body camera program. Mayor Hopewell described the hiring process for new Public Safety Officers and stated more opportunities for hiring officers would be coming in the future. Mayor Hopewell encouraged the public to speak with Chief Jeff Hadley in they had questions or concerns about the Public Safety Department.

Adjournment

The meeting adjourned at 8:53 p.m.

Respectfully submitted,

Shelby Moss
Deputy City Clerk

For City Commission approval on May 18, 2015

Approved by: _____
Bobby J. Hopewell, Mayor
Dated:

Roll Call	<p>A neighborhood meeting of the Kalamazoo City Commission was held on Monday, April 20, 2015 at 6:00 p.m. in the Community Room at City Hall, 241 W. South Street.</p>
	<p>COMMISSIONERS PRESENT: Mayor Bobby J. Hopewell Vice Mayor David Anderson Bob Cinabro Eric Cunningham Barbara Miller</p>
	<p>COMMISSIONERS ABSENT: Don Cooney** Jack Urban*</p>
	<p>Also present were City Manager Jim Ritsema, City Attorney Clyde Robinson, and City Clerk Scott Borling.</p>
Commissioner Excused	<p>Commissioner Cunningham, seconded by Commissioner Cinabro, moved to excuse the absences of Commissioners Cooney and Urban. With a voice vote the motion passed.</p>
Miscellaneous Communications	<p>An opportunity was given for miscellaneous communications, but no communications were offered.</p>
	<p>*Commissioner Urban arrived at 6:01 p.m.</p>
Neighborhood Communications	<p>Representatives from the following neighborhood associations and community groups were present and addressed the City Commission:</p>
	<p><u>Eastside Neighborhood Association</u> Mike Seals, Board President Pat Taylor, Executive Director</p>
	<p><u>Northside Association for Community Development</u> Orlando Little, President Mattie Jordan-Woods, Executive Director</p>
	<p><u>Oakland Drive/Winchell Neighborhood Association</u> Peter Kushner, President Chris Bartley, Friends of Woods Lake</p>
Northside Neighborhood Association	<p>The Northside Association for Community Development representatives:</p> <ul style="list-style-type: none"> - announced the Northside Neighborhood had been selected to participate in the MI Neighborhood Initiative and described the committees that had been created.
	<p>**Commissioner Cooney arrived at 6:03 p.m.</p>
	<ul style="list-style-type: none"> - distributed and reviewed a pamphlet entitled <i>Northside Cultural Business District</i>.
	<ul style="list-style-type: none"> - invited Commissioners to attend MI Neighborhood committee meetings on the 2nd and 4th Thursdays of the month.

- expressed concern about destructive, late-night cruising in the neighborhood and the associated quality of life crimes.
- recognized City staff who were involved in the MI Neighborhood Initiative.

Northside
Neighborhood
Association (cont'd)

In response to a question from Vice Mayor Anderson, Mr. Little described the X-train and stated it was difficult to categorize the participants using demographics.

Ms. Jordan-Woods stated ticketing and towing cars under a zero tolerance policy had been the effective tactics used in the past to address the X-train.

The Eastside Neighborhood Association representatives:

- reported the Association had partnered with Kalamazoo Valley Habitat for Humanity and E-Net to develop a plan to create community partnerships and involve residents in neighborhood planning.
- stated the Association had hired a consultant to establish a funding plan and help with Board development.
- indicated people from outside the Neighborhood, including Eastwood, Burke Acres, and Spring Valley were coming to the Association seeking services because they did not have neighborhood associations of their own.
- thanked City staff for attending the meetings with Habitat for Humanity.
- reported on development activities in the Neighborhood.
- invited people to attend a fundraising grandparent/grandchild dance on April 25th called the Grand Dance.
- stated the Association had a new website but indicated residents appreciated having the neighborhood newsletter delivered to their homes.
- reported the Association was financially stable.

Eastside
Neighborhood
Association

Commissioner Urban suggested the Association create an arrangement with Kalamazoo Township and to provide neighborhood association service to Township residents for a fee.

Commissioner Cunningham expressed support for the Grand Dance. Commissioner Cunningham announced Kalamazoo Youth for Christ was planning to put a youth center on the East Side.

Oakland/Winchell
Neighborhood
Association

The Oakland/Winchell Neighborhood Association representative:

- described the Association's Speakers Series, which was in its fourth year.
- reported 500 residents received a monthly e-newsletter, which passed along news and information from the City.
- invited people to the Neighborhood car show in May.
- stated Assistant City Planner Rob Bauckham had met recently with the Association and the West Main Hill Neighborhood Association to discuss the development of a stadium lighting ordinance.
- stated Woods Lake Beach Park was beautiful and requested the park be accessible for a longer part of the year.
- asked that decisions about reducing the scope of the Woods Lake improvement project be made in the near future.
- reported the Woods Lake improvement project would include signage to remind visitors to take their trash with them.

Commissioner Cinabro thanked the representatives for their work. Commissioner Cinabro thanked Mr. Kushner for his reasonable and collegial approach to the development of a stadium lighting ordinance.

Citizen Comments

Next, an opportunity was given for citizen comments, but no comments were offered.

Asha Kazhad, City resident, expressed support for Hillary Clinton for President.

Kevin O'Toole, non-resident, expressed concern that the City was considering the sale of Eastern Hills Golf Course.

Commissioner
Comments

Finally, an opportunity was given for miscellaneous comments by City Commissioners, but no comments were offered.

Adjournment

The meeting adjourned at 6:52 p.m.

Respectfully submitted,

Scott A. Borling

City Clerk

For City Commission approval on May 18, 2015

Approved by: _____

Bobby J. Hopewell, Mayor

Dated: May 18, 2015

	<p>A business meeting of the Kalamazoo City Commission was held on Monday, April 20, 2015 at 7:00 p.m. in the City Commission Chambers at City Hall, 241 W. South Street.</p>
Roll Call	<p>COMMISSIONERS PRESENT: Vice Mayor David Anderson Robert Cinabro Don Cooney Eric Cunningham Barbara Miller Jack Urban</p> <p>COMMISSIONERS ABSENT: Mayor Bobby Hopewell</p> <p>Also present were City Manager Jim Ritsema, City Attorney Clyde Robinson, and City Clerk Scott Borling.</p>
Commissioner Excused	<p>Commissioner Cinabro, seconded by Commissioner Miller, moved to excuse the absence of Mayor Hopewell. With a voice vote the motion passed.</p>
Invocation	<p>The invocation, given by Chaplain Mike Kemple, was followed by the Pledge of Allegiance.</p> <p>Vice Mayor Anderson recognized the presence of County Commissioner Mike Seals.</p>
Adoption of the Agenda	<p>By unanimous consent the City Commission adopted its meeting agenda with the following change:</p> <p>A citizen requested that Item F-6, liquor licenses for Brite Eyes Brewing, be moved to the Regular Agenda.</p>
Communications	<p>City Manager Ritsema announced the Transit Authority Board meeting for Friday, April 24th had been cancelled.</p>
Consent Agenda	<p>Consent Agenda items were presented as follows with a recommendation to approve the items and authorize for the City Manager to sign on behalf of the City:</p> <ul style="list-style-type: none"> - approval of the purchase of two Dump Truck Bodies from Arista Truck Systems Inc. for a total expenditure of \$112,400. - approval of a one-year contract extension with Conestoga Rovers & Associates for environmental consulting services at the Cork St. Landfill in the amount of \$132,100. - approval of a one-year contract with B & B Truck Equipment for fire apparatus maintenance, repair and refurbishment services in the amount of \$107,000.
Resolution 15-16	<ul style="list-style-type: none"> - adoption of a RESOLUTION invoking the formal renewal process under applicable Federal law in response to the notice from CC 10, LCC, locally known as Charter Communications that it desires to renew its cable television franchise and authorize the City

Manager and City Attorney to conduct both formal and informal renewal cable television franchise processes.

- adoption of a **RESOLUTION** from the Michigan Department of Licensing and Regulatory Affairs, Liquor Control Commission to allow American Brewers Inc., to add a new Small Wine Makers liquor license to the Micro Brewing license already at 3408 Miller Road, Kalamazoo. Resolution 15-17
- adoption of a **RESOLUTION** to approve a lump sum payment of 1% of base wages to City Commission Appointees, including City Attorney Clyde Robinson, City Clerk Scott Borling and Internal Auditor Ann Videtich. Resolution 15-18
- adoption of a **RESOLUTION** setting a public hearing for May 4, 2015 to adopt the 2015 Action Plan for the use of funds from the U.S. Department of Housing and Urban Development. Resolution 15-19
- acceptance of a donation of \$360 from The Grotto and Pita Pit for improvements to the disc golf course at Knollwood Park.
- acceptance of funding from the Kalamazoo Community Foundation in the amount of \$1,950 to fund an Inclusive Dance Program for 2015.
- approval of the Mayor's reappointment of the following members to the Historic Preservation Commission:
 - the reappointment of **Curt Aardema** for a term expiring on March 31, 2017.
 - the reappointment of **Lynn Stevens** for a term expiring on March 31, 2017.
 - the reappointment of **Chris Wright** for a term expiring on March 31, 2017.
- approval of the appointment of **Chris Wahmhoff** to the Environmental Concerns Committee for a term expiring on January 1, 2016.

Commissioner Cooney, seconded by Commissioner Cunningham, moved to approve the consent agenda requests and authorize the City Manager to sign on behalf of the City.

With a roll call vote this motion passed.

AYES: Commissioners Cinabro, Cooney, Cunningham, Miller, Urban, Vice Mayor Anderson

NAYS: None

Regular Agenda

Resolution 15-20 re:
Micro Brewer and
Small Winemaker
Licenses for Brite Eyes
Brewing Co.

Regular Agenda items were considered next.

When an opportunity was given for citizens to comment on a resolution from the Michigan Department of Licensing and Regulatory Affairs, Liquor Control Commission to allow Brite Eyes Brewing Co. to have a Micro Brewer and Small Wine Making liquor license at 1156 South Burdick Street, the following people addressed the City Commission:

Richard Stewart, City resident, expressed opposition to the approval of the liquor licenses.

Reverend Albert Dines, City resident, expressed opposition to the approval of the liquor licenses.

Asha Kazhad, City resident, spoke about his personal experience with alcohol.

Commissioner Miller, seconded by Commissioner Cooney, move to adopt a **RESOLUTION** from the Michigan Department of Licensing and Regulatory Affairs, Liquor Control Commission to allow Brite Eyes Brewing Co. to have a Micro Brewer and Small Wine Making liquor license at 1156 South Burdick Street.

Prior to a vote on the motion, Commissioner Cooney asked if the City Commission could deny the license if the applicant had met all of the legal requirements.

City Attorney Robinson stated the Commission could recommend denial, but a reason would need to be given in the resolution.

Commissioner Cooney stated alcohol was a problem, but it was not fair to deny these liquor licenses when the Commission had been approving others without objection.

Chief Hadley described how Public Safety investigated the applicants for a liquor licenses and stated if the background investigation was clean there was little standing for Public Safety to recommend denial of a license. Chief Hadley explained there was an appeals process if the licenses were denied, and the City would need to explain and defend why it chose to recommend denial of these licenses but not others.

Commissioner Urban expressed concern about these licenses and stated it would be interesting to see what would happen if the application was denied. Commissioner Urban asked to hear from the applicant.

The applicant, Brian Pierce, explained Brite Eyes would be a coffeehouse, microbrewery, and deli and stated he and his wife were opening Brite Eyes to serve drinkers and non-drinkers alike. Mr. Pierce stated the location on Burdick Street was chosen because it was in an underserved area away from the Downtown. Mr. Pierce indicated Brite Eyes would not be a late night establishment.

In response to a question from Commissioner Urban, Mr. Pierce stated the plan was for the store to be open from 7:00 a.m. to 9:00 p.m. on weekdays, and to close by 11:00 p.m. on weekends.

In response to a question from Commissioner Cunningham, Mr. Pierce stated he and his wife had not contemplated the possibility of being denied the liquor license, and he said they would appeal a denial. Mr. Pierce stated they were not "high rollers" and had invested all their resources in this business venture.

Vice Mayor Anderson asked how a liquor license could come to the City Commission so late in the process and after the applicant had made such a significant investment in property and equipment.

City Attorney Robinson reviewed the steps to get a liquor license from the Michigan Liquor Control Commission (MLCC).

In response to the question from Vice Mayor Anderson, Mr. Pierce stated there was no roadmap for the liquor license approval process. Mr. Pierce explained the purchase of the brewing equipment was done at the time it was done to get good deals. Mr. Pierce also explained the MLCC wanted to see the equipment in place during its inspections.

Commissioner Urban expressed concern about the craft brewing market in Kalamazoo becoming saturated and suggested the City Manager and planning department research potential controls to the development of these businesses. Commissioner Urban remarked it would be difficult to sustain a denial in this case and stated it made a big difference that the business would be a coffee house and deli too. Commissioner Urban stated the City Commission needed to have its eyes wide open moving forward with regard to the liquor license issue.

Commissioner Miller stated she was surprised the Commission was even talking about a denial of these liquor licenses, as Commissioners had not expressed any concerns during the five days since the agenda packet was first published. Commissioner Miller stated the City Commission might need to limit the number of breweries in the future, but it should approve the request at hand.

With a roll call vote this motion passed.

AYES: Commissioners Cinabro, Cooney, Cunningham, Miller, Urban, Vice Mayor Anderson

NAYS: None

Commissioner Miller, seconded by Commissioner Urban, moved to accept the revised 2015/2016 City Commission Priorities as established during the Commission retreat on February 28, 2015.

Prior to a vote on the motion, Commissioner Miller commended City Manager Ritsema for the work already done on the priorities.

Resolution 15-20 re: Micro Brewer and Small Winemaker Licenses for Brite Eyes Brewing Co. (cont'd)

Acceptance of the 2015/2016 City Commission Priorities

Acceptance of the
2015/2016 City
Commission Priorities
(cont'd)

When an opportunity was given for citizens to comment on the revised 2015/2016 City Commission Priorities, the following people addressed the City Commission:

At the request of Chris Mbah and Commissioners, City Manager Ritsema reviewed changes made to the 2015/2016 City Commission Priorities since the City Commission retreat on February 28th.

Chris Mbah, City resident, questioned why “authentic” community engagement was changed to “intentional” community engagement in the revised 2015-2015 City Commission Priorities. Mr. Mbah stated Commissioners and staff were “back pedaling” from authentic engagement.

Zachary Lassiter, City resident, suggested the City make its data warehouses accessible to the public for entrepreneurs and citizens to use.

Frank Warren, City resident, spoke about the casino in Battle Creek, bars, personal responsibility, and his experience with alcohol.

With a roll call vote this motion passed.

AYES: Commissioners Cinabro, Cooney, Cunningham, Miller, Urban, Vice Mayor Anderson

NAYS: None

City Manager's Report

City Manager Ritsema provided the following reports and updates:

- Departmental Report and Project Updates
- *Inside the City* newsletter, April 2016 edition
- February, 2015 Purchases

City Manager Ritsema stated he would have staff put together information on the liquor license application and approval process and provide a report at the next City Commission meeting.

Citizen Comments

Next, an opportunity was given for general citizen comments.

Asha Kazhad, City resident, described the philosophical differences between the 20th and 21st centuries.

Richard Stewart, City resident, stated the City Commission's decision to approve the liquor license for Brite Eyes Brewing showed that the City was morally bankrupt. Mr. Stewart asked Christians in the community to consider to what the Commission had done and vote in November.

Zachary Lassiter, City resident, stated Howard's Party Store was shut down in 2014 and had their liquor license revoked, and he expressed surprise that the business had bought another license and recently resumed operations.

Albert Dines, City resident, expressed disappointment about the Commission's decision to approve the liquor license for Brite Eyes Brewing.

Steve Barber, City resident, expressed support for the City's Metro Transit system and commended Metro Transit drivers for their service.

Jim Tinsley, non-resident, commended the City Commission and City staff for doing a great job.

State Senator Margaret O'Brien provided an overview of the state's fiscal condition and the 2015 budget process.

Chris Mbah, City resident, stated he had lost confidence in the City Commission for removing the phrase "authentic engagement" from its 2015-2016 Priorities. Mr. Mbah stated citizens were the City's last hope, and they needed to elect new leaders in November.

Finally, an opportunity was given for miscellaneous comments and concerns of City Commissioners.

Commissioner Cunningham acknowledged Chaplain Mike Kemple for his work in the community. Commissioner Cunningham thanked Mr. Stewart for his comments and stated he was a Christian and didn't drink. Commissioner Cunningham thanked Senator O'Brien for her remarks. Commissioner Cunningham invited people to Networkingout: Kalamazoo at Mayors' Riverfront Park on Tuesdays at 6:00 p.m. beginning on April 21st.

Commissioner Urban stated the discussions at this meeting had been energizing, and the passion for community decision making was a good thing. Commissioner Urban stated the City could not keep doing the same things it had been doing and expect different results.

Commissioner Cinabro remarked on the service and recent death of former Public Services Director Orlin Loen.

Commissioner Miller thanked Senator O'Brien for providing an update.

Commissioner Cooney invited people to attend a series of forums on the criminal justice system and a presentation by Richard Reeves on April 30th entitled The Opportunity Ecosystem.

Commissioner Cooney, seconded by Commissioner Miller, moved that the City Commission go into closed session to discuss a matter exempt from disclosure under state statute.

Prior to a vote on the motion, Vice Mayor Anderson indicated the Commission would be returning to open session following the closed session.

Citizen Comments
(cont'd)

Commissioner
Comments

Closed Session

Closed Session
(cont'd)

With a roll call vote this motion passed.

AYES: Commissioners Cinabro, Cooney, Cunningham, Miller,
Urban, Vice Mayor Anderson

NAYS: None

The City Commission went into closed session at 8:30 p.m.
The City Commission returned to open session at 8:42 p.m.

Approval of Consent
Agreement with the US
EPA re: Lead Paint
Disclosures

Commissioner Miller, seconded by Commissioner Urban, moved to authorize the City Attorney to execute a consent agreement and final order with the United States Environmental Protection Agency to resolve an administrative action stemming from the self-admitted failure by the City to make certain required lead paint disclosures in the sale of three tax-forfeited residential structures in 2012 and 2013.

With a roll call vote this motion passed.

AYES: Commissioners Cinabro, Cooney, Cunningham, Miller,
Urban, Vice Mayor Anderson

NAYS: None

Adjournment

The meeting adjourned at 8:43 p.m.

Respectfully submitted,

Scott A. Borling
City Clerk

For City Commission approval on May 18, 2015

Approved by: _____
Bobby J. Hopewell, Mayor
Dated: May 18, 2015

Roll Call	<p>A business meeting of the Kalamazoo City Commission was held on Monday, May 4, 2015 at 7:00 p.m. in the City Commission Chambers at City Hall, 241 W. South Street.</p>
	<p>COMMISSIONERS PRESENT: Mayor Bobby Hopewell Vice Mayor David Anderson Don Cooney Eric Cunningham Barbara Miller Jack Urban</p>
	<p>COMMISSIONERS ABSENT: Robert Cinabro</p>
	<p>Also present were City Manager Jim Ritsema, City Attorney Clyde Robinson, and City Clerk Scott Borling.</p>
Commissioner Excused	<p>Commissioner Miller, seconded by Commissioner Cooney, moved to excuse the absence of Commissioner Cinabro. With a voice vote the motion passed.</p>
Invocation	<p>The invocation, given by Bishop Daniel Cunningham, was followed by the Pledge of Allegiance.</p>
Adoption of the Agenda	<p>By unanimous consent the City Commission adopted its meeting agenda as presented.</p>
Communications	<p>Community Planning and Development Director Laura Lam provided an update on the community engagement component of Priority Based Budgeting.</p>
	<p>City Manager Ritsema announced the City would be seeking public input on the Non-Motorized Transportation Plan at various events from May 13th – 15th.</p>
Public Hearing re: the PY2015 HUD Action Plan and Funding Allocations	<p>At 7:08 p.m. Mayor Hopewell opened a public hearing to receive comments on the recommendations from the Community Development Act Advisory Committee (CDAAC) regarding the Program Year 2015 Action Plan for the use of funds received from the U.S. Department of Housing and Urban Development (HUD).</p>
	<p>Community Development Manager Dorla Bonner reported the City's would receive the following allocation of funds from HUD: Community Development Block Grant (CDBG) - \$1,536,917; HOME Program - \$413,630; and Emergency Solutions Grant (ESG) - \$140,690. Ms. Bonner reviewed the application process for HUD funds and thanked the members of CDAAC for their work. Ms. Bonner stated the final action plan was due to HUD on May 15th.</p>
	<p>Bill Wells, Chair of CDAAC, thanked the City Commission for allowing CDAAC to be involved in this process.</p>
	<p>Vice Mayor Anderson asked if there was a HUD requirement that a certain percentage of the funds be allocated through the CDAAC process, or if HUD limited the funds that could be used for City activities.</p>

Ms. Bonner indicated there were no HUD requirements for distributing a certain percentage of federal funds to non-profit organizations, and. Ms. Bonner stated 80% of the funds had to be used in economically disadvantaged census tracts, and the only other caps were for the "Public Service" and "Administration" categories.

In response to a question from Mayor Hopewell, Ms. Bonner explained the use of CDAAC in the allocation process was not a HUD requirement, and the City could use all of the HUD dollars for qualifying projects in qualifying areas, as long as the projects addressed the goals in the City's Consolidated Plan.

Richard Stewart, City resident, spoke about the allocation of \$900,000 in HUD funds for City projects, and he requested the Mayor and Vice Mayor abstain from voting on this item, as the Douglas fire station renovation project was in the Stuart Neighborhood, where they lived.

Max Tibbitts, City resident, thanked CDAAC members for their work to evaluate the funding applications. Mr. Tibbitts expressed support for the funding recommendations and stated the Douglas fire station renovation would benefit multiple neighborhoods, not just the Stuart Neighborhood.

At 7:20 p.m. Mayor Hopewell closed the public hearing.

Commissioner Urban, seconded by Commissioner Cooney, moved to accept the recommendations from the Community Development Act Advisory Committee, adopt the Program Year 2015 Action Plan for the use of funds received from the US Department of Housing and Urban Development (HUD), and authorize the Director of Community Planning and Development to act as the official representative of the City and sign all required HUD documents.

Prior to a vote on the motion, Commissioner Cooney thanked CDAAC and the Community Planning and Development Department staff for their work on the funding recommendations. Commissioner Cooney expressed dismay at the HUD funding levels.

Commissioner Urban noted CDAAC members gained valuable experience in civic involvement through their service.

Commissioner Cunningham thanked Mr. Wells for his leadership on CDAAC and Ms. Bonner for her hard work.

In response to a request from Mayor Hopewell, City Attorney Robinson explained the concept of a "conflict of interest" under Michigan law and stated a Commissioner's residence in a neighborhood that received funding for a project did not, in itself, create a conflict of interest. City Attorney Robinson stated there was no conflict as long as a Commissioner did not receive a benefit from the funding/project that was more than any citizen would receive.

Public Hearing re: the
PY2015 HUD Action
Plan and Funding
Allocations (cont'd)

Approval of the
PY2015 HUD Action
Plan and Funding
Allocations

Approval of the
PY2015 HUD Action
Plan and Funding
Allocations (cont'd)

Mayor Hopewell stated he did not have a conflict of interest in this matter and would vote in favor of the motion.

Vice Mayor Anderson stated he did not have a conflict of interest in this matter.

With a roll call vote this motion passed.

AYES: Commissioners Cooney, Cunningham, Miller, Urban, Vice Mayor Anderson, Mayor Hopewell

NAYS: None

Consent Agenda

Consent Agenda items were presented as follows with a recommendation to approve the items and authorize for the City Manager to sign on behalf of the City:

- approval of a contract with Murray Painting Company for Repainting the Secondary Air Header for a total amount of \$143,328.
- approval of a contract with AngelTrax for the purchase of a transit bus camera system in the amount of \$159,622.42.
- approval of the purchase of five new Chevrolet Tahoe police vehicles from Berger Chevrolet through the MiDEAL purchasing program in the amount of \$162,511.25.
- approval of a contract with the Michigan Department of Transportation for the resurfacing of Mills Street and the rehabilitation of the Mills Street Bridge over the Kalamazoo River in the amount of \$255,400.
- acceptance of contribution-in-aid funding from the City of Kalamazoo Brownfield Authority for the Rivers Edge project in the amount of \$84,000 and approval of an increase in the Major Street Capital Budget by \$84,000.
- acceptance of a grant from the Kalamazoo Community Foundation for improvements to the disc golf course at Knollwood Park in the amount of \$1,950.

Commissioner Miller, seconded by Vice Mayor Anderson, moved to approve the consent agenda requests and authorize the City Manager to sign on behalf of the City.

With a roll call vote this motion passed.

AYES: Commissioners Cooney, Cunningham, Miller, Urban, Vice Mayor Anderson, Mayor Hopewell

NAYS: None

City Manager Ritsema provided the following reports and updates:

- Over 100 names of nominees for the Blue Ribbon Revenue Panel had been submitted. Applications were being reviewed, and the selection of members should happen within the next week.
- Public Safety Chief Jeff Hadley reviewed the roles of the City and the Michigan Liquor Control Commission in the liquor licensing process.

In response to questions from Commissioner Cooney, Chief Hadley stated liquor licenses for carry-out alcohol sales did not require City approval. Chief Hadley indicated the City could recommend denial of these licenses due to the proximity of other liquor establishments, but a cogent argument would need to be made. Chief Hadley reported there were rules about the proximity of liquor establishments to schools.

Next, an opportunity was given for general citizen comments.

Kay Chase, non-resident and a member of the Michigan Association of Railroad Passenger, reported there would not be one "National Train Day" in 2015 but a series of events across the country. Ms. Chase stated an Amtrak display train would be in Grand Rapids in July, and she presented statistics on train travel.

Warren Fritz, City resident, expressed concern for the safety of train passengers as they crossed Rose Street to get to the parking lot across from the Kalamazoo Transportation Center.

Asha Kazhad, City resident, spoke about changing his name and the Christian understanding of everlasting life.

Jacob Johnson, City resident, invited City leaders to attend the first Kalamazoo Youth Summit on Racism on Saturday, May 9th at the Arcus Center for Social Justice. Mr. Johnson made remarks on poverty and race and the Fountain of the Pioneers in Bronson Park.

Chris Mbah, City resident, expressed disappointment that the Commission had replaced the phrase "authentic engagement" with "intentional engagement" in its 2015-2016 Priorities. Mr. Mbah stated the change seemed to be an attempt to escape authenticity.

Richard Stewart, City resident, spoke about the City Commission's role in the issuance of liquor licenses. Mr. Stewart commended Commissioner Cunningham for not drinking alcohol and being a role model for young people. Mr. Stewart commented on the 10-year anniversary of the resignation of former City Manager Pat DiGiovanni and the differences between "authentic" and "intentional" engagement. Mr. Stewart stated Commissioners needed to address important issues and not hide behind staff and use them as scapegoats.

City Manager's Report

Citizen Comments

Citizen Comments
(cont'd)

Zach Lassiter, City resident, thanked Commissioners for their work and Chief Hadley for his presentation on liquor licenses. Mr. Lassiter expressed support for more code enforcement and reported properties on Portage Street from Washington Square to Collins Street had been heavily hit with graffiti over the past month.

Lisa Kelly, non-resident, requested help with reopening an improperly reported attempted murder/rape case from 1987.

Frank Warren, City resident, spoke about a woman who vandalized his condominium and the security force at the casino in Battle Creek.

Commissioner
Comments

Finally, an opportunity was given for miscellaneous comments and concerns of City Commissioners.

Commissioner Miller commended Blain Lam and the Kalamazoo Marathon for a great event over the weekend.

Commissioner Cooney spoke about recent forums on unequal justice and invited people to attend a forum at Mt. Zion Church on May 12th entitled "Reimagining Kalamazoo." Commissioner Cooney urged people to vote "yes" on both Proposal 1 and the Kalamazoo Regional Education Service Agency (KRESA) ballot question.

Mayor Hopewell urged people to vote "yes" on both Proposal 1 and the KRESA ballot question. Mayor Hopewell invited people to attend the May Mayors' City to City Bike Ride on May 9th, and he remarked on the Prosperity Kalamazoo event with Richard Reeves on May 1st.

Adjournment

The meeting adjourned at 8:13 p.m.

Respectfully submitted,

Scott A. Borling
City Clerk

For City Commission approval on May 18, 2015

Approved by: _____
Bobby J. Hopewell, Mayor
Dated: May 18, 2015



CITY MANAGER REPORT
May 18, 2015

1. [Departmental Reports and Project Updates](#)

2. **Communication**
 - a. [Inside the City, May 2015](#)

3. **Special Reports:**
 - a. [April Purchases](#)

City Manager's Report

MAY 18, 2015

Grants Applied for and Received

No grant applications were filed this this month.

Community Planning & Development (CP&D)

➤ Planning

At the April 2, 2015, Planning Commission meeting, the Commission:

- was provided with an update of the Master Plan project and the stadium lighting ordinance project
- reviewed the annual report from 2014
- voted to continue the administration of the Site Plan Review Program by the Planning Division
- elected officers for the 2015-2016 period. Rachel Hughes-Nilsson was elected as chair of the Commission, Charley Coss was elected as vice-chair, and Emily Greenman Wright was elected as secretary.
- Three site plans were processed as follows:
 1. Building addition for the 13 ½ Party Store located at 638 Riverview Drive
 2. Parking lot addition for Scholten Kitchen and Bath located at 1728 S. Westnedge Avenue
 3. Use change of the existing building at 3500 Gull Road to a large equipment rental business

Planning staff continues to work with staff and consultants from Ministry with Community on the design and placement of its new facility to be located at 500 N. Edwards Street. A special use permit application was processed to allow the new drop-in center use on the property. The Planning staff also continues working with Park Place of Kalamazoo on the proposed development of its property at 1800 S. Park Street for an office complex.

Planning staff conducted an initial Master Plan Update goals exercise to evaluate goals from the 2010 Master Plan with department directors, staff, and Planning Commissioners Mark Fricke and Charley Coss. The future Master Plan will align with Priority Based Budgeting results and be the guiding document to inform the work that several city boards and commissions seek to complete in the next five years. (i.e. CDAAC, ZBA, Planning and City Commission, and Historic Preservation).

On May 13, staff will kick off the Non-Motorized Master Plan (NMP) update at the Bike Week Kick Off Speaker Series. The 1998 NMP will be updated to reflect changes that are occurring with the Kalamazoo Township and KATS NMP updates. The update will include a three-day charrette allowing the public to provide input on new routes, pedestrian accessibility, and changes. Updates will also take into account the walkability audit with Dan Burden in August of 2014, the MDOT cycle track coming out of the Stadium Drive charrette, and community input from Imagine Kalamazoo.

➤ Zoning

At the Zoning Board of Appeals meeting on April 16, the Board approved the following:

- A variance to allow for the construction of a garage on a vacant lot at 2135 Lakeway Avenue for David and Toni Buskirk.
- A recommendation to appoint Christian Gheen as 'Alternate #1' and Matthew McClelland as 'Alternate #2' on the Zoning Board of Appeals.

➤ Code Compliance / Anti-Blight

A public meeting has been scheduled for May 21 at 5:30 p.m. in the City Hall Community Room to hear feedback on the proposed changes to Chapter 9 of the Kalamazoo Code or Ordinances: Abandoned Residential Structures. Additionally, information regarding the proposed amendments has been circulated to neighborhood associations and other citizen groups for input.

Graffiti abatement products will be distributed in May to the core neighborhood associations for use by property owners to remove graffiti. Additionally, CP&D is working on setting up several graffiti removal demonstrations for citizens and business owners. This will be similar to the graffiti removal demonstrations conducted in 2014 working with the Eastside, Northside and Vine Neighborhood Associations. The first demonstration is set for May 15 in the Vine Neighborhood.

➤ Building & Trades

In the month of April, there were 225 permits issued, representing \$1,967,770 in construction valuation. These figures brought year-to-date permits to 966, representing year-to-date construction valuation of \$22,653,559, bringing in nearly \$254,600 in revenue.

➤ Community Development

On April 9, CDAAC held a public hearing for citizens to comment on the 2015 Action Plan. After the hearing, CDAAC voted unanimously to recommend the Action Plan to the City Commission for approval. On April 20, the City Commission adopted a resolution to hold the Public Hearing on the 2015 Action Plan at the May 4 Commission meeting.

Economic Development (ED)

Staff participated in meetings regarding traffic light(s) and costs associated with improvements near 600 E. Michigan Avenue. Staff provided documents to project consultants and reviewed/commented on site improvement costs. Staff worked to finalize the draft agreement with the developer as well as discussed the legal description with City Treasurers office.

Due Care Activities for the Portage Creek Corridor are underway and the third quarterly report was completed in April. Activities continue and are ongoing. Staff is scheduled to meet with the EPA in early May.

Staff held discussions regarding Hazardous Waste Assessment and bid specifications with the environmental consultant for the former JA Richards and 535 E. Ransom Street building demolitions. Staff also added 1017 Porter to the demo project.

Staff is working with several entities on potential redevelopment projects on the former Performance Paper Site. Talks involved squaring off the east end of the site property line and conducting site visits to observe the east boundary.

Human Resources (HR)

Facilitated the presentation of Employer Sponsored Health Clinics to the Health Care Committee and began planning the next Health Care Committee meeting.

All staff members attended and/or assisted with the Annual Respecting Differences Diversity Event held on April 30th.

➤ HR Advisors

Staff had monthly CDL random alcohol and drug screenings conducted for April.

Sergeant and Detective exam reviews (individual meetings with candidates to review exam results) were conducted.

Attended HR professional training sessions: HelpNet workshop on Latest Drug Testing Best Practices and Miller-Canfield's Spring labor-related issues Training.

➤ Training Schedule

Class Title	Date	Location	Time	# Attended
VoIP 2.0 System – Phone, Fax, Jabber and Reporting	4/2/15	Stockbridge – Main Conference Room	8:00 a.m. – 9:30 a.m.	10

Information Technology (I.T.)

I.T. staff handled 681 unique trouble tickets in the month of April. These trouble tickets were I.T. problems handled by I.T. staff that originated with a phone call, email, or in-person visit to the I.T. Helpdesk.

The web-based reporting tool built by I.T. staff was used by citizens 36 times during the month of April. This automated web-based system allows citizens to use their web browser or smartphone to report numerous City-related issues including potholes, streetlight outages, traffic signal issues, and tall grass and weeds. All reports were automatically routed to the appropriate City staff via email.

I.T. staff moved the existing VOIP telephone system to a Cisco unified communications platform with a number of new features including:

- Softphone capabilities
- Improved reporting capabilities
- New electronic fax server

I.T. staff implemented WakeOnLAN for all wired PC's administered by City-I.T. This allows I.T. to remotely turn PC's on after-hours and perform routine and required maintenance (patches/etc) without impacting users during the day.

Kalamazoo Department of Public Safety (KDPS)

➤ Criminal Investigation Division (CID)

The CID investigated a report of a person shooting at a subject on Clarence Street. The suspect was located after a short vehicle chase. The gun was recovered and 2 suspects were arrested.

The CID also investigated a robbery at the Checkers Restaurant where the suspect crawled through the drive-thru window and robbed the store. The store manager wrestled the suspect and was able to hold him until police arrived. Suspect was arrested.

The CID investigated a violent armed robbery at the Marathon Gas Station where the clerk was robbed by 2 men at gunpoint. Photos and video were sent to the media to assist in identifying the suspects. The case is still under investigation.

➤ KVET

KVET continues the battle against drug trafficking in and about the city of Kalamazoo. KVET made 25 drug cases and seized 1 firearm in April.

KVET has investigated 16 meth labs thus far in 2015.

Management Services

➤ Assessor

Neighborhood numbers 27 and 36 are currently under review. An assessing employee is visiting properties confirming the information on the assessment record card. This area consists of the majority of the area known as Arcadia, Westwood and Burke Acres. These two neighborhoods are keeping with our desire to review approximately 10% of residential parcels every year.

Staff worked with Kalamazoo County Equalization in completing the balancing of the 2015 assessment database. All reports between Equalization and the City match. Equalization will require the starting Principal Residence Exemption numbers after June 1.

➤ Budget and Accounting

Staff is coordinating with the City's consultants, MGT to update the cost allocation plan in anticipation of the 2016 budget. We have started the process of gathering data to provide to the consultants, who are scheduled to be on-site in May.

The auditors have been on site throughout the month of April to perform the City's annual audit. Staff has been busy assisting the auditors with requests and testing support.

Staff sent the City's 2015 position budget to the consultant to get a jumpstart on the program costing portion of Priority Based Budgeting. Staff also participated in the City's community event and meeting with the Center for Priority Based Budgeting.

Payroll and HR staff are working with BCBS to add a coverage type that indicates that the retiree is participating only in Medicare Part A.

Accounts payable (AP) staff processed weekly and monthly disbursements. Met with Fifth Third to discuss their card program (p-card, virtual card and ach) services and how the City could potentially benefit from them. Staff successfully test the AP import for Treasury. Treasury staff will be looking at starting this process in May.

Division managers met with Bob Zuniga, Dave Thomas & Ryan Tibbets to discuss Public Safety putting on a training session called "Effective Communication." This training will be aimed to help employees effectively communicate with external and internal customers.

➤ Purchasing

Working collaboratively with City Departments bid documents were prepared and distributed through the City's website for five purchasing projects.

Reviewed and set up 135 purchase orders and processed 13 change orders.

Purchasing staff are administering prevailing wages for four construction contracts.

➤ Treasury

Following the payment of our April 1 debt service, the remaining 2014 DDA TIF capture was turned over to the DDA for their use.

Utility Billing – Utility Bills issued in April:

- 12,759 Original Bills
- 2,891 Reminder Notices
- 2,171 Final (shut off) Notices

Staff participated in an Earth Day presentation held at Borgess Hospital on April 22. City Staff provided information on how to conserve water, lawn sprinkling techniques, how and where to make utility payments (online options) and recycling information. It was estimated that approximately 100 citizens participated in this event.

Parks & Recreation

➤ Administration

The Parks Manager and Director accompanied Karen Chadwick, Michael Markel and Chris Bartley to the Michigan Recreation and Parks Association Community Service Awards in Lansing on April 14th. Ms. Chadwick won a community service award for her efforts to keep Martin Luther King, Jr. Park beautiful, while Mr. Markel and Ms. Bartley won the same award for their efforts to maintain and protect Woods Lake Beach.

➤ Recreation

The 18th Annual Egg Hunt was held on April 4. We had 620 people attend the event which included the egg hunt, arts and crafts area, egg decorating, bounce house, and play area. It was a great turn out the evening before Easter considering the windy weather, spring break, and MSU basketball playing at the same time.

The Recreation division has been very busy with the seasonal hiring process. All summer camp positions have been filled, along with Lifeguards for Kik Pool. Additionally, the division has two new interns that have started working for the summer.

The Recreation Manager and Building & Grounds Technician attended the Kalamazoo County Pool Seminar on April 14. It was an informative seminar that covered pool inspections by the County, recreational water illness topics, and information about the upcoming summer season. The pool will begin the process of getting ready to open on June 8th. Our seasonal pool managers will be conducting Ellis and Associates Training on May 15-17 for our new and returning lifeguards.

The exciting new sport of Foot Golf will now be offered at Red Arrow Golf Course starting May 2. Nine foot golf cups were installed for this exciting spin on golf, which will provide a new experience for the entire family. Foot golf will be available to play on Saturdays from 2:00 p.m. to dusk this summer.

➤ Parks

The Parks division has been very busy with the seasonal hiring process. All seasonal park staff positions have been filled.

On April 18, the Parks and Recreation Department teamed up with Volunteer Kalamazoo to host a park clean-up event at Milham Park for Global Youth Service Day. For this event, participants installed a new stone dust pathway along the parking lot edge at the pavilion, removed litter and debris from the park green spaces and creek edge, and lastly weeded, mulched, and trimmed plant material at the pavilion.

On April 24, park staff assisted the Forestry Department with the installation of three Kwanzan Cherry Trees at Martin Luther King Jr. Park. Forestry also removed several dead and declining trees along the southern edge of the park. This not only helps improve the appearance of the park it also increases views into the park improving security.

Versluis/Dickinson began hosting softball tournaments on April 25 and league play began on April 26. The department faces a busy schedule for league and tournament play this season. Parks staff have been busy prepping and maintaining athletic fields, while also maintaining the facilities and managing the overall site. Additionally, staff have been busy coordinating with Public Services to ensure all field, building and parking lot lighting is functioning and operational. One league manager has already commented that the fields were in excellent condition the day they played on them showing the department's commitment to customer service.

On April 30, Parks staff assisted a volunteer group at Martin Luther King Jr. Park with the preparation of planting beds and installation of plant material.

The parks officially open on May 1 to the public, and staff have been busy prepping the parks for this event. The preparation process has included litter and debris removal, cleaning pavilions and restrooms, turning on water for restrooms, irrigation and drinking fountains, and prepping landscape beds for plant material installation. The Forestry Department has been busy assisting with the removal and trimming of trees.

In May, the Parks and Recreation Department will be hosting a volunteer clean-up event at Spring Valley Park. This clean-up effort will focus on mulch installation surrounding the play equipment area near the water tower at Mt. Olivet Road.

➤ Communication/Outreach

We have been able to partner with Just Move Fitness and More to offer aqua fitness classes this year on Saturday mornings at the pool.

The Recreation Manager attended a Hunger Free Coalition meeting on April 21 at Kalamazoo Loaves and Fishes. This meeting was comprised of local county and city organizations that have a vested interest in helping to stop hunger in Kalamazoo. We gave an update on our summer camps being program feeding sites this year. We are able to partner with Loaves and Fishes to offer this program to summer camp attendees which will receive both a healthy breakfast and lunch this summer while attending camp.

The 2015 Family Fun Guide was completed and mailed out to 2,500 homes in the city with children ages 5-14. We also have 1,000 copies to hand out and have available at City Hall, and other key partners in the community. This will coincide with our city registration day on May 4. Nonresident registration will be May 11. Along with the printed copies of the guide, it is also available on our website.

Public Services

➤ Accounting

Public Services accounting staff worked with Purchasing and the department's I.T. staff on the request for proposals for the water meter reading contract currently held by Consumers Energy 2015. Consumers Energy will no longer participate in reading water meters beginning August 31, 2015. A three-month concurrent meter reading contract is being proposed to ensure a smooth transition to the new contractor

Staff worked with the Attorney's office on the six new claims and closed seven damage claims during the month.

Staff met with the Commercial Office and Management Services Staff to obtain their input concerning their areas of responsibility revisions within the recently revised standard operating procedure for New Services Large/Small inside the City and outside the City.

➤ Administrative

Staff provided assistance, input, review and approval of projects, correspondence, current budgets, Priority Based budgeting program development, contract and City policy administration for Public Services including review of various Michigan Department of

Environmental Quality annual reports, City Commission and City Manager requested approvals.

Staff provided residents with precautionary measures concerning street closures, pothole reporting, and bulk trash pick-up.

Staff provided necessary review and approvals for the State Transportation Maintenance contract for the first quarter of 2015.

➤ City Wide Maintenance

Staff continued their efforts in removing graffiti from various Public Services buildings and street structures throughout the system.

An interim custodial services contract was obtained until the complete custodial contract is bid out and awarded.

➤ Customer Service

Staff logged 119 work orders for various Public Services and potholes.

The staff has been working with the contractor on ensuring a smooth Spring Clean Up.

The Cemetery Coordinator took 69 calls regarding burials and grave purchase inquiries; met with families regarding burials and grave purchases; had 15 miscellaneous visitors related to cemeteries; ordered 11 foundations during the month and reported 10 stones re-set at Mountain Home Cemetery.

Staff measured all streets within the cemeteries needing mill and fill, the amount of work will be contingent on the bid pricing. Staff also took 20 work orders for forestry throughout April. Staff worked with the mowing contractor to ensure maintenance expectations were clear for the 2015 mowing season and to plan the mowing schedule.

➤ Engineering

Various Community meetings were held in April concerning traffic, downtown trail way proposals, street projects with full scale infrastructure replacement, construction projects along Portage Creek, countywide street resurfacing and replacement, non-motorized inclusion in projects and assisted economic groups with business attraction efforts by providing information concerning the City's water and wastewater system's available infrastructure and capacity. Staff provided all required inspection services for new services and mains as well as provided required MISSDIG staking for City Utilities inside and outside the City limits. Staff met with Township representatives to provide them with information concerning MISSDIG requirements.

➤ Environmental Services

Staff met with our environmental contractor concerning the drafting of the Post-Construction Controls policy required in the 2015 Storm water Permit Application.

Staff completed annual compliance monitoring of three significant industrial users out of twenty-nine sites; master meter sampling; 120 water distribution samples; water main break

samples; thirty two main construction bacti samples; and six contract water samples; quarterly mercury sampling per the NPDES and approved Mercury Program.

➤ Field Services

Staff flushed the complete water system each evening over seven days; repaired 24 service leaks and 10 water main breaks; cleaned several feet of the sanitary collection system; filled several hundred potholes, on major and local streets and alleys; removed several cubic yards through the process of street sweeping; and removed thirty hazardous City trees within the City right of way, trimmed thirty-four trees, removed brush within the cemetery on Riverview; removed holiday lights; chipped twenty-seven tree stumps at Martin Luther Park; assisted volunteers with the planting of four trees on Arbor Day and assisted parks with the removal of windblown ash trees at Rockwell Park.

Staff prepped the Borgess Marathon pathway for the May 3 event and ensured that the streets were opened at the end of the event.

➤ Fleet Services

Fleet received 143 vehicle work orders in April. The 107 repair type orders included 18 from Public Works, 54 from Public Safety, 10 from Wastewater, 20 from Water, 2 from Parks, and 2 from Community Planning & Development. Thirty-six of the orders were preventative maintenance and included three from Public Works, 23 from Public Safety, one from Wastewater, eight from Water, and one from CP&D.

➤ Safety

The Consultant worked on various safety training programs for Public Services and job hazard assessments in April, completed the modules for the Water Emergency Response Plan, completed respiratory fit testing for staff within the Respiratory Protection Program, and scheduled a meeting with the City's Workman Compensation consultant to discuss ergonomics training to prevent shoulder and back injuries.

➤ Solid Waste

The Spring cleanup for the month of April was a huge success. The contractors removed over 90 tons of brush, branches, leaves and yard waste and over 250 tons of bulk trash placed in the curb lawns. The contractor handled a high volume of reports of misses for bulk items and recycling items outside the program guidelines. Staff conducted sessions on Recycling at one of our elementary schools within Kalamazoo and attended an Earth Day event to promote recycling.

Staff created a solid waste survey that was placed on Imagine Kalamazoo in an attempt to obtain feedback from customers to enhance the solid waste program.

➤ Wastewater

Staff began working with various vendors on biosolids dewatering enhancement pilot testing at our site. The testing will help to determine the direction for future solids dewatering capital improvement projects. Plant staff continued to monitor and implement several capital improvement and plant maintenance projects as well as monitor and implement on-going treatment enhancement efforts. Staff continued to gather system infrastructure information

for inclusion into the Wastewater Systems Strategic Plan for the next five-ten years' worth of capital improvement projects at the treatment plant and facets of the collection system.

➤ Water

Staff continued their efforts to document standard operating procedures required for the Water Systems Environmental Protection Agencies required Risk Management Program and Emergency Response Plan. The Department's consultant scheduled the first of several water system emergency response plan training workshops for staff.

Staff members from all areas of Public Services have met on several occasions to create a list of necessary upgrades to the City's Water System for inclusion in the Water Systems Strategic Plan for the next five-ten years' worth of capital improvement projects for water supply and distribution.

The design for a new booster station in Texas Township is approximately 90% complete.

Transportation

➤ Ridership

There were 274,056 passenger trips provided system-wide in the month of March, 2015, and a total of 797,963 passenger trips provided system-wide year-to-date through March.

Year-to-date through March, 2015, the number of rides provided on Metro County Connect service is up 15.02% over the same time in 2014. The Community Service Van program also had an increase of 94.26% over previous year through March. The number of rides on the Metro Transit fixed-route bus service has dropped 7.04% through March, 2015, which is reflective of new identification badges issued in October 2014 by Western Michigan University that no longer allow for use as bus fare by previously graduated students. In comparing ridership when removing WMU totals, there is a less than 1% decrease over last year.

➤ Activities

Two new vehicles replaced older vehicles in the Metro County Connect service. The new vehicles are El Dorado Aero Elite medium-duty buses.

One of three new hybrid electric buses which arrived in early 2015 features a new graphic design. This new bus is scheduled to go into service in May. The newly designed bus has been featured at community events throughout April.

Metro Transit provided a bus and booth of information the Westwood Neighborhood Association's Earth Day Fair on April 17.

A bus and information was available for touring at a Block Party on May 1 on Burdick directly south of the Kalamazoo Transportation Center.

Metro Transit will be participating in the Kalamazoo Wraps National Children's Mental Health Awareness Day Carnival on May 7.

A Metro Transit bus and a Metro County Connect vehicle will be provided during the Junior League of Kalamazoo Touch-A-Truck event on May 9.

Work is underway on a Ten Year Service Vision Plan that will:

- Review service changes resulting from the 2009 Comprehensive Operational Analysis
- Conduct Peer Benchmarking
- Develop service delivery alternatives for a 10-year horizon.

The Plan is to be completed by September 1, 2015 and will involve significant opportunities for community, rider and stakeholder input.

INSIDE *the* CITY



A primary source of news and information for City employees regarding internal events, policies, and procedures that affect our work for the residents

From the City Manager:

May 2015 Edition

Shared Prosperity Kalamazoo

Recognizing the challenges Kalamazoo faces regarding poverty and inequality, the Kalamazoo City Commission chose to set a priority during the goal setting retreat in February: ***to take a leadership role in fostering collective action to reduce unacceptable poverty - especially of children - in the City of Kalamazoo.*** This priority ultimately led to *Shared Prosperity Kalamazoo*.

Shared Prosperity Kalamazoo is a collaborative effort led by the Kalamazoo City Commission that brings together prominent leaders in the business, non-profit, government, and educational sectors. The goals of the Initiative are to promote:

- Increased access to well-paying jobs
- Strong & economically secure families
- Healthy growth & development for all of our youth

The Initiative was officially launched on April 30 when the City, in partnership with the WMU Lewis Walker Institute, brought Dr. Richard Reeves of the Brookings Institution to speak with city leaders. Dr. Reeves, an expert in inequality and social mobility, spoke on these issues not only on a national level, but also how they are affecting Kalamazoo as well.

On May 15, the first Strategic Workshop was held focusing on increasing access to jobs. Employers and employment agencies from the region convened to discuss how to overcome obstacles and what collective action can be taken to help meet this objective.



Dr. Richard Reeves (Brookings Institution), Von Washington Jr (Kalamazoo Promise), County Commissioner Stephanie Moore, and Tim Surprise (Arcadia Ales) leading a panel discussion following Dr. Reeves' presentation on April 30

On August 28th the group will reconvene to evaluate actions that have been taken and further explore how our community can collaborate and address these issues.

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City of Kalamazoo highlighted at Building Michigan Communities Conference in Lansing

The City of Kalamazoo was well represented this year at the Building Michigan Communities Conference in Lansing. This conference is one of the largest of its kind, attended by over 1,700 service providers, developers, and financiers focused on collaborating to make Michigan's communities better places.

Community Planning & Development Director Laura Lam served on a panel discussing PlacePlans, a joint effort between Michigan State University and the Michigan Municipal League to help communities design and plan for transformative placemaking projects. The project in Kalamazoo engaged a range of resident, business, and institutional partners with Kalamazoo Valley Community College to plan for an improved transportation network around KVCC's new healthy living campus. The plan looks to balance biking, walking, transit, and traffic in the Edison Neighborhood, and examines the role of Portage Street as a gateway to the neighborhood and downtown. The plan also considers the role of the Kalamazoo Farmers' Market in the neighborhood.

Deputy City Manager Jeff Chamberlain participated in a discussion on the expanding food truck culture

in Kalamazoo, and how food trucks can contribute to vibrant communities and a sense of place. When the City passed a food truck ordinance in late 2012, two businesses applied that same day. In 2014, the total had increased to fifteen food truck businesses. Noel Corwin of Gorilla Gourmet also served on the panel, and spoke about the evolution of his business, what factors are involved in the success of food truck businesses, and how food truck culture can create excitement in underutilized areas with 'food truck rallies' and pop-up opportunities.



BUILDING MICHIGAN
COMMUNITIES CONFERENCE

Housing, Assets, People, Partners

The Kalamazoo Department of Public Safety was present as well, with Police Chief Jeff Hadley, Assistant Chief Donald Webster, and Captain Dave Boysen speaking about the COPS division. COPS, or Community Oriented Policing Services, focuses on coordinating the resources of the community to address concerns such as gangs, blight, and crime. Police alone cannot solve the problems in a neighborhood; it takes a true partnership with community members to solve these problems.

Downtown Music Jam

The Downtown Music Jam returns on Tuesday May 19 at the Kalamazoo Community Foundation Courtyard (402 East Michigan Ave). From 5:30 - 9:00 p.m., a variety of solo performers, small ensembles, and bands will each perform a short set, with an open jam session to conclude the evening. For more information, visit the [DMJ Facebook page](#).

Connect with the City!

You can stay up to date with what's happening around the city on social media by following **'The City of Kalamazoo' on Facebook**, **@KalamazooCity on Twitter**, or by signing up for the City's e-mail newsletter at www.kalamazoocity.org/connect.



Public Services seeks input from City residents

The City of Kalamazoo Department of Public Services is looking for feedback on the level and frequency of solid waste services which include recycling, monthly bulk trash, and monthly brush programs. Would you like to see more frequent service? Could you get by with less? Do you think the City would benefit from single stream recycling service? Please let us know what you think of our current level of service, and how we might improve moving forward.



You can find the Public Services Survey on www.ImagineKalamazoo.com.

Public Services personnel attend Governor's Recycling Summit

Personnel from the City's public services department attended the annual Governor's Recycling Summit, which was held May 5 -7 at the Kalamazoo Radisson. The conference brings together colleagues from public, private, and non-profit agencies to highlight Michigan's recycling priorities, share key data and trends about recycling efforts, recognize stakeholders that are making progress, and show how the state is applying its muscle to support the initiative.

Kanoe the Kazoo registration now open



Registration is now open for the 2015 Kanoe the Kazoo float trips! Since 2003, Kanoe the Kazoo has introduced over 1,000 area residents to the beauty and recreational opportunities provided by the Kalamazoo River and its tributary systems and lakes. Trips are held on many of the Saturdays from May to October and most are free. The first trip of the year is on May 23. For a full schedule, details for each trip, and registration information, visit the Kalamazoo River Watershed Council's website at www.KalamazooRiver.org.

Kalamazoo Marathon

Public Services & Public Safety personnel were behind the scenes assisting at length with preparations for the Kalamazoo Marathon. Their work included establishing routes, providing barrels & barricades for safety, sweeping, patching potholes, and ensuring a safe and successful Marathon for 2015!



Photo: Gameface Media

KWRP Solids Study

The largest non-payroll operating cost for the Kalamazoo Water Reclamation Plant (KWRP) is the processing, hauling, and disposal of biosolids generated by primary and secondary processes. In 2014, over \$2.8M was paid in loading, hauling, and landfilling costs.

Increasing the dryness of the material transported, or reducing the overall volume processed can substantially lower these costs. An increase in dryness of only 1% could result in as much as \$170,000 in annual savings, and decreasing the overall volume of material needed to be processed by 10% (through digestion) could result in \$287,000 in annual savings.

A study is currently underway by KWRP personnel to evaluate different methods that could be employed to increase the dryness of processed biosolids or reduce the overall volume. Through at least the end of June, trailer mounted equipment will be brought to the plant to conduct pilot testing on both primary and secondary biosolids. De-watering technologies included in this study are screw presses, rotary presses, “winkle” style belt presses, three belt style presses, and centrifuges.

KWRP staff will also be investigating the feasibility

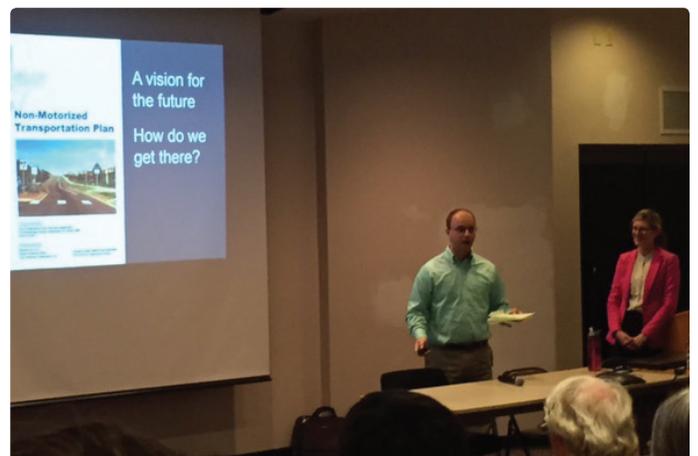
of using anaerobic digestion as a means to reduce the volume of solids that require processing. This process had been used in the past, but due to the combined industrial and domestic waste was deemed unsuitable in the 1960’s. The addition of ‘powdered activated carbon’ to the secondary process in use since the 1980’s may once again make this a viable means to reduce overall processing volume.



The data from these tests will be compiled and projected hauling and landfilling costs will be estimated based on current data. A present worth analysis will be conducted to incorporate capital costs, operational and maintenance costs, and energy usage. This will be evaluated against the “do nothing” cost and costs to refurbish dated equipment. Ultimately, the best and lowest cost potential capital improvement project for solids handling will be identified and the results will be incorporated into a future capital project.

Non-Motorized Plan Update

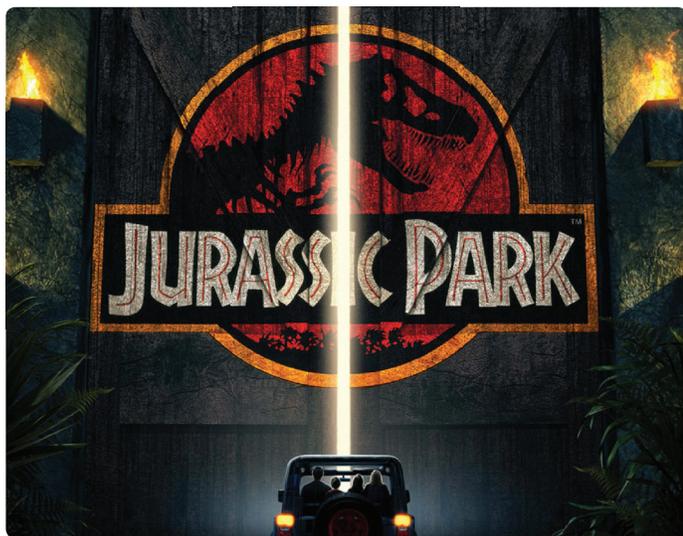
To coincide with Kalamazoo Bike Week, the Planning Department held a series of public meetings during the week of May 9-16 to update its Non-Motorized Plan. This plan was last updated in 1998, and currently only recognizes bike routes and bike lanes, without fully integrating pedestrian mobility, new bicycle lane types (protected lanes and buffered lanes) and the downtown trail expansion. The newly updated plan will incorporate all forms of non-motorized transportation and provide the framework for a more connected city!



City Planner Rebekah Kik and City Engineer Matt Johnson present at a meeting of Bike Friendly Kalamazoo on May 13

Movies in the park series begins on May 29

The Movies in the Park series kicks off this month with the original Jurassic Park on May 29! If you need a refresher of the original before you go watch the new Jurassic World in June, this will be your best chance, under the stars at South Westnedge Park! There will be yard games, food, and more all leading up to the movie beginning when the sun goes down.



Lunch Time Live

Lunchtime Live is less than a month away, so leave the PB&J at home on Fridays and let your local food trucks take care of lunch this summer. Lunch will be served in Bronson Park from 11:30 a.m. - 1:30 p.m. with a variety of live musicians and games throughout the summer. Shelagh Brown will get the series started this year with her performance on June 12.



Parks & Recreation Family Fun Guide



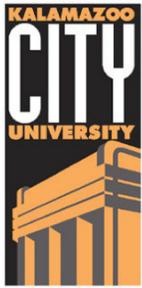
Summer registration jumped into full swing as Parks & Recreation greeted a crowd at the door for the beginning of registration on May 4. Programs are filling up quick but there is still time to get the kids involved in something for the summer. Check out the Summer Activity Guide on the Parks & Recreation home page or stop by the office to get a copy while they last!

MRPA Community Service Award winners

Three members of our community were recognized with Community Service Awards from the Michigan Recreation & Parks Association in April. Karen Chadwick was nominated for her efforts to maintain and enhance Martin Luther King Jr. Park, providing assistance with landscape maintenance, cleaning, and also rallying volunteers to assist in her efforts. Chris Bartley and Michael Markel were recognized for their efforts at Woods Lake Beach Park including planting to reduce erosion, maintaining native flower beds, removal of trash and debris, and their involvement in the Woods Lake improvement project that began in 2006.

Bronson Park Planting Day

Kalamazoo In Bloom's community planting day in Bronson Park is on Thursday May 21 from 9:00am - noon. Join with KIB staff and other volunteers to exercise your green thumb and bring flowers back to the Park!



City University Course Catalog Spring/Summer 2015

Discrimination & Harassment Prevention Training

Required for ALL employees (attendees since 1/1/2010 excluded)

The session objectives include: identifying discriminating and harassing behaviors; understanding the consequences of harassment and discrimination; preventing discrimination, harassment and retaliation through policies, coaching and personal responsibility; reviewing City policies and procedures concerning discrimination and harassment; reviewing relevant court cases and outcomes.

Thursday, May 21

7:30 a.m. to 9:30 a.m.

Harrison-Building #24 Training Room

Thursday, May 28

7:30 a.m. to 9:30 a.m.

Harrison-Building #24 Training Room

Fraud & Abuse Prevention Training and Ethics Policy Review

Ethics require personal integrity and the willingness to do the right thing. Unfortunately, occasions of fraud and abuse are on the rise. Many organizations have experienced cases of fraud and abuse over the years. These occasions may occur because procedures are poorly designed or oversight is lacking. Taxpayers expect the City to have reliable systems in place. This training will increase awareness of employee and management roles regarding fraud and abuse. In addition, it will help employees take action to prevent the possibility of fraud and abuse.

Wednesday, July 22

9:00 a.m. to 11:00 a.m.

City Hall – Community Room

Hiring and Interview Training – Supervisory attendance preferred

Filling a vacancy is not easy. Sometimes it seems that labor law, Equal Employment Opportunity, union contracts, and City policies constrain a supervisor's decision. Yet within the process, a supervisor can do a great deal to ensure that good candidates are in the pool and the best hires are made. This training will give an overview of how to do this.

Friday, June 26

9:00 a.m. to 11:30 a.m.

City Hall – Community Room

**ALL CLASSES REQUIRE REGISTRATION. To register, e-mail City University (cityu@kalamazoocity.org) or call Human Resources at 337-8052.
ALL CLASSES SUBJECT TO CANCELLATION IF ENROLLMENT IS LOW.**



The 3rd Annual Hidden Kalamazoo Tour is still looking for volunteer tour guides. Don't worry about climbing a lot of stairs – each tour is planned to minimize stairclimbing by the tour guides. The first floor guide sends their groups up the stairs to the upper floor guide. Most of the guides from previous years really enjoyed themselves, especially talking to the tourists and meeting the wide range of people who attend. If you are interested check out the Facebook page, the tour website at www.hiddenkalamazoo.com, or contact Sharon Ferraro at ferraros@kalamazoo.org or 337-8804. All the funds raised by the tour go to the Historic Preservation Commission for their projects.

New Hires

Ronald Ridenour Jr	Traffic Signal Technician
John Stubbs	Building Inspector / Plan Review Tech
Michael Priebe	Wastewater Operator / Maintainer Apprentice
Kathy Schultz	Special Project Coordinator
Kelli Steinman	City Treasurer
Kelly Jerue	CSO Dispatcher PT

Promotions

Travis Sullivan	City Records Coordinator
Ronald Borling	Public Safety Lieutenant

Lateral Moves

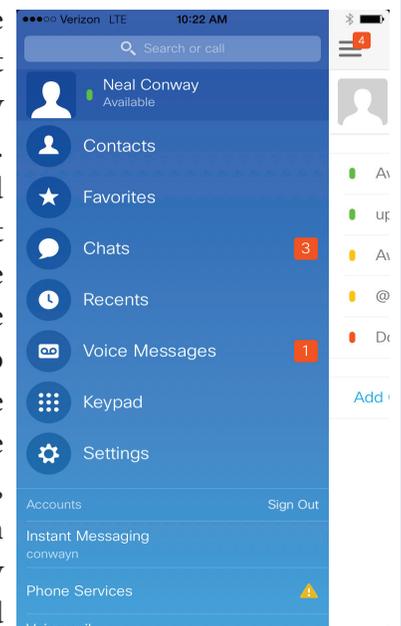
Matthew Marble	Payroll / Accounts Payable Clerk
John Vandenberg	Water Operator / Maintainer Apprentice

Collaboration Edge

Collaboration Edge refers to multiple applications which can connect from the outside of a network to deliver access without using a Virtual Private Network connection (VPN). The City's IT Department has setup two servers which allow our users to utilize the mobile client Cisco Jabber from either Apple or Android stores. All the same features and options available at the desktop are available on the mobile app. Some features are standard: voicemail, recent calls, contacts, instant messaging and presence. Other features require approval and extra licensing to utilize: calling from Jabber to mimic the desk phone extension of the user.

Any VoIP user who uses Jabber at their desktop can download the mobile application and login to the Jabber client with the same network login and password. The application is free from Google Play

or the Apple store and looks and feels very similar to the desktop version of Jabber. Now, with the Jabber mobile client, we can enjoy communicating with fellow employees while we are in meetings, at lunch, or just simply away from our desks. Staying connected has taken the next step forward and we are leveraging the technology we have to become more cohesive as a City. When we all work together, staying connected is an important step and City Hall IT has delivered another tool to help us reach our full potential to join forces and accomplish more, together.





Members of the Michigan Youth Academy take a break from cleaning on Saturday May 2. They cleaned both Riverside and Mountain Home Cemeteries.



Although the earthquake kept most of the fish in hiding, kids still had fun and learned a thing or two at the Parks & Recreation Family Fishing Clinic on Saturday May 2. Two fishing poles were given away; one for the first fish caught, and one for the biggest catch of the day!



A short ceremony on the steps of city hall recognizing National Day of Prayer on Thursday May 7.



Sue Foune, Wendy Burlingham, and Bob McClenney volunteering with NACD staff cleaning up the Splash Park on Florence Street.



Kalamazoo Mayor Bobby Hopewell with Portage Mayor Peter Strazdas at the Mayors' City to City Ride to kick off Kalamazoo Bike Week



Deputy City Manager Patsy Moore presenting at the Priority Based Budgeting meeting at St Joseph Church on April 22.



Work towards living a healthier and more active lifestyle this summer through power walking, jogging, or running with Networkingout: Kalamazoo!

The purpose of Networkingout: Kalamazoo is to create and strengthen a community of professionals committed to living a healthier, more active lifestyle. Simply put, Networkingout is networking through fitness and fitness through networking. At Networkingout: Kalamazoo you will meet a host of interesting professionals while simultaneously bettering your personal health.

Who: Persons interested in living a healthier, more active lifestyle.

When: Starting April 21st through September 22nd, 2015

Every Tuesday from 6:00 - 7:30 p.m.

Where: Mayors' Riverfront Park (Meet at Pavilion)
251 Mills Street
Kalamazoo, MI 49048

Cost: **No cost, just pay us in sweat!**

For additional information, contact:

Carmen James carmen.james@networkingout.com

Eric Cunningham Commissioner EricCunningham@gmail.com

Regina Miller Regina.Miller@networkingout.com

Join us online:

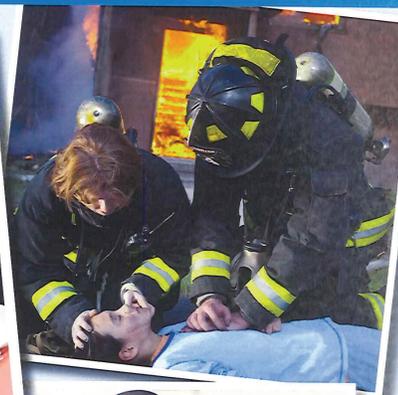
Facebook: [Networkingout: Kalamazoo \(Run This Town\)](#)

Twitter: [@RunThisTownUSA](#)

Instagram: [@RunThisTownUSA](#)

Website: www.networkingout.com

SAVING LIVES, IT'S IN THEIR BLOOD



Be somebody extraordinary, too.

Give Blood

Wednesday, May 20, 2015

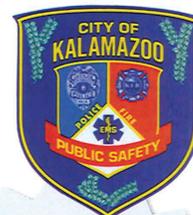
8:00 am – 2:00 pm

Kalamazoo Department
of Public Safety

601 N Park Street, Kalamazoo

APPOINTMENT RECOMMENDED

Call Jeff Welc at 269-337-8101 or schedule online
at donate.miblood.org & enter sponsor code "kdps"



Celebrate
EMS WEEK by
saving lives!



Michigan Blood

MI blood saves lives.™

A nonprofit blood bank serving Michigan hospitals since 1955



GROWLERS



BASEBALL

BIG LEAGUE TALENT.
MAJOR LEAGUE FUN.



JOIN US FOR THE 2015 SEASON!

SUN	MON	TUE	WED	THU	FRI	SAT
MAY/JUNE		26 MAD 7:35	27 MAD 7:35	28 BC 7:05	29 BC 7:05	30 ROC 7:05
31 ROC 5:05	1 KEN 7:05	2 KEN 10:05am	3 WIS 7:35	4 WIS 8:05	5 GB 7:35	6 GB 7:05
7 WIR 6:05	8 WIR 8:05	9 KEN 7:05	10 KEN 7:05	11 WAT 7:05	12 WAT 7:05	13 WIR 7:05
14 WIR 5:05	15 KEN 8:05	16 KEN 8:05	17 MAD 7:05	18 MAD 7:05	19 LAC 7:05	20 LAC 7:05
21 WAT 4:35	22 WAT 8:05	23 ROC 8:05	24 ROC 8:05	25 WIS 7:05	26 WIS 7:05	27 LAK 7:05
28 LAK 5:05	29 BC 11:05a/7:05	30 OFF	*Home & Away Double Header June 29th		■ Denotes Home Games	

SUN	MON	TUE	WED	THU	FRI	SAT
JULY		*Away & Home Double Header July 13th	1 MAD 8:05	2 MAD 8:05	3 LAK 7:05	4 LAK 7:35
5 GD 5:05	6 GD 7:05	7 LAC 8:05	8 LAC 8:05	9 GB 8:05	10 GB 8:05	11 WIR 7:05
12 WIR 5:05	13 BC 11:05a/7:05	14 LAK 7:35	15 LAK 7:35	16 LAC 7:05	17 LAC 7:05	18 WIS 7:05
19 WIS 5:05	20 OFF	21 CALL STAR	22 OFF	23 WIS 8:05	24 WIS 8:05	25 WIR 8:05
26 WIR 1:05	27 MAD 7:05	28 MAD 7:05	29 OFF	30 BC 7:05	31 BC 7:05	○ NWL All-Star Game @ Wisc. Rapids

SUN	MON	TUE	WED	THU	FRI	SAT
AUGUST						1 GB 7:05
2 GB 5:05	3 LAC 8:05	4 BIG LEAGUE SHOWCASE	5 LAC 7:35	6 KEN 8:05	7 KEN 8:05	8 LAK 7:35
9 LAK 6:05	10 DIVISIONAL PLAYOFFS	11	12	13 SUMMER COLLEGIATE WORLD SERIES	14	15

All game times are Eastern Standard Time and subject to change.

GET YOUR TICKETS TODAY!

GENERAL ADMISSION
ADVANCED - \$7 DAY OF GAME - \$8

RESERVED BOX
ADVANCED - \$10 DAY OF GAME - \$11

MILLER LITE PARTY ZONE
ADVANCED - \$25 DAY OF GAME - \$26

TO ORDER TICKETS:

CALL (269) 492-9966

VISIT GROWLERSBASEBALL.COM

GROWLERS BOX OFFICE

HOMER STRYKER FIELD
251 MILLS ST.
KALAMAZOO, MI 49048





INTEROFFICE MEMO

To: James K. Ritsema, ICMA-CM, City Manager
From: Teresa T. Johnson, CPPB, Purchasing Manager
Date: May 1, 2015
Subject: April 2015 Purchases

I am forwarding for the City Commission, and your information, a summary of the purchases and change orders between \$50,000 and \$100,000 administratively approved during April 2015.

c: Thomas Skrobola, Director of Management Services, CFO

April 2015 PURCHASES ADMINISTRATIVELY APPROVED BETWEEN \$50,000 AND \$100,000

DESCRIPTION	VENDOR Location MBE/WBE?	AMOUNT	COMMENT
10 Year Service Plan - Metro	SRF Consulting Group Minneapolis, MN No	\$75,000.00	Qualifications Based Selection

April 2015 CHANGE ORDERS ADMINISTRATIVELY APPROVED BETWEEN \$50,000 AND \$100,000

DESCRIPTION	VENDOR Location MBE/WBE?	COMMENT
There were no change orders between \$ 50,000 and \$ 100,000		