

**DOWNTOWN DEVELOPMENT AUTHORITY
ANNUAL MEETING MINUTES
March 17, 2008**

DIRECTORS PRESENT: Bob Doud, Jennifer Shoub, Dan Van Sweden,
Chris Shook, John Steele, Ann Rohrbaugh,
Bobby Hopewell, Jim Escamilla, John Schmitt

DIRECTORS ABSENT: Jeff Nicholson, Kenneth Miller

STAFF PRESENT: Ken Nacci, Mary Staron, Vicky Kettner,
Nicole Wilson, Rob Peterson, Jillian Green

OTHER: Leslie Hoffmann, Jerome Kisscorni, Warren Cook,
Michael O' Connor

Director Doud called the annual meeting to order at 3:26 p.m.

II. ADOPTION OF AGENDA

K. Nacci noted there was one addition under III) Nominating Committee Report, *F) Citizens Advisory Council*.

**DIRECTOR SHOUB MOVED TO ADOPT
THE AGENDA FOR 3/17/08 DDA ANNUAL
MEETING AS AMENDED. SUPPORTED
BY DIRECTOR HOPEWELL. MOTION CARRIED.**

III. NOMINATING COMMITTEE REPORT

K. Nacci reviewed the report with the Board, noting that the Executive Committee had served as the Nominating Committee.

A. Recognition of Retiring Board Members

K. Nacci explained that Director Doud was term-limited and Director Steele was no longer a downtown resident. Additionally, Director Nicholson is resigning due to the relocation of his offices out of state.

B. Election of and Reappointment of Board Members

1. Reappointments

K. Nacci explained that Directors Rohrbaugh and Shook were both being reappointed to four-year terms.

2. New Appointments

K. Nacci noted there were two new appointments, 1) Lisa Prasher of the CSM Group, who is also a downtown resident and, 2) Derek Wissner, owner of Memories Evening Wear, who also has experience participating on the Stevensville Downtown Development Authority Board.

C. Election of Officers

The slate of officers is as follows:

<i>Chair</i>	<i>Jennifer Shoub</i>
<i>Vice Chair</i>	<i>Chris Shook</i>
<i>Secretary</i>	<i>Dan Van Sweden</i>
<i>Treasurer</i>	<i>Ann Rohrbaugh</i>

D. Appointment of DKI Delegates

K. Nacci explained that the DDA is also required to have two board members sit on the DKI Board of Directors. He noted that Jennifer Shoub and Chris Shook would be the DDA delegates on the DKI Board of Directors.

E. Parking Committee Representation

K. Nacci noted Chris Shook; Parking Committee Chair, would continue to serve as the delegate for the committee.

**DIRECTOR HOPEWELL MOVED TO APPROVE
THE NOMINATING COMMITTEE REPORT
AS PRESENTED FOR SUBMISSION TO THE
CITY COMMISSION. SUPPORTED BY DIRECTOR
VAN SWEDEN. MOTION CARRIED.**

F. Citizens Advisory Council

K. Nacci noted that Council had reviewed a handout of the Council's nominating committee report, citing one resignation and four new appointments. Per their by-laws, the Council has a minimum of 9 members, but no maximums.

Director Schmitt asked if the Marlborough Building was in the TIF district. K. Nacci confirmed it was outside of the district, along with the Skyrise Building. V. Kettner added that there are some residents who reside outside of the TIF that have requested minutes and regularly attend the meetings. Although they cannot vote on issues, they want to stay updated on the activities of the Council and provide their feedback.

**DIRECTOR SHOOK MOVED TO APPROVE
THE CITIZENS ADVISORY COUNCIL NOMINATING
COMMITTEE REPORT AS PRESENTED FOR
SUBMISSION TO THE CITY COMMISSION.
SUPPORTED BY DIRECTOR HOPEWELL.
MOTION CARRIED.**

V. ANNUAL REPORT

K. Nacci shared handouts of the report which would be forwarded on the City Commission, noting the report needed to be formally accepted by the Board.

**DIRECTOR VAN SWEDEN MOVED TO
ACCEPT THE 2007 DDA ANNUAL REPORT
AS PRESENTED. SUPPORTED BY DIRECTOR
SHOOK. MOTION CARRIED.**

VI. DIRECTOR COMMENTS

Director Shoub thanked Directors Doud and Steele for their contribution over the years.

Director Rohrbaugh echoed the comments and commended the staff on a well-done annual report.

Director Hopewell echoed the kudos for Directors Doud and Steele.

Director Doud expressed his appreciation to staff and to his employer for allowing his autonomy during his tenure on the Board.

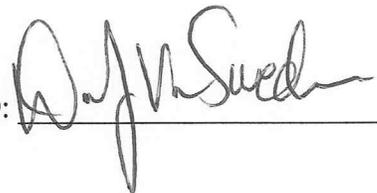
VII. PUBLIC COMMENTS

There were none.

IX. ADJOURNMENT

The meeting was adjourned at 3:49 p.m.

APPROVED: _____



Jillian Green
Recording Secretary