

**DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
APRIL 16, 2018**

**MEMBERS PRESENT:** Greg Taylor, Bob Miller, Patti Owens, Ryan Wieber, Susan Lindemann, Jeff Breneman, Bjorn Green, Grant Fletcher, Carl Brown, Mayor Bobby Hopewell

**MEMBERS ABSENT:** Stephanie Hinman

**STAFF PRESENT:** Andrew Haan, Sue Huggett, Patrick Halpin, Deb Houseman, Meghan Behymer

**OTHER:** Michael O'Connor

**I. CALL TO ORDER**

**DIRECTOR TAYLOR CALLED THE MEETING TO ORDER AT 3 P.M.**

**II. ROLL CALL**

**Directors Present:** Greg Taylor, Bob Miller, Patti Owens, Jeff Breneman, Grant Fletcher, Carl Brown, Bjorn Green, Stephanie Hinman, Susan Lindemann, , Mayor Bobby Hopewell

**Directors Absent:** Stephanie Hinman

**III. INTRODUCTION OF NEW BOARD MEMBER**

Ryan Wieber, KPL director, introduced himself to the board.

**IV. ADOPTION OF AGENDA**

**DIRECTOR MILLER MOTIONED TO ADOPT THE AGENDA. SUPPORTED BY DIRECTOR OWENS. MOTION CARRIED.**

**V. MINUTES – March 19, 2018**

Edit to the bottom of first page of regular meeting minutes – “paring” should be “parking”

**DIRECTOR OWENS MOTIONED TO ACCEPT THE MINUTES WITH ONE WORD FIX. SUPPORTED BY DIRECTOR BRENEMAN. MOTION CARRIED.**

**DIRECTOR GREEN MOTIONED TO ACCEPT THE ANNUAL MINUTES. SUPPORTED BY DIRECTOR LINDEMANN. MOTION CARRIED.**

**The Downtown Development Authority** exists to correct and prevent deterioration in the downtown district; to encourage historical preservation; to create and implement development plans in the district; and to promote the economic growth of the district.

**VI. FINANCIAL REPORT**

D. Houseman provided a review of the 2 MILL and TIF March 2018, and TPM February 2018 financial report.

A. Haan commented that DDA took over remaining payment for ACFP loan. Requested and granted a deferral of 5 years for that payment by the Kalamazoo Community Foundation. A revision of the budget will be done (requested by Director Lindemann)

**DIRECTOR MAYOR HOPEWELL MOTIONED TO ACCEPT THE FINANCIAL REPORT. SUPPORTED BY OWENS. MOTION CARRIED**

**VII. ACTION ITEMS**

A. 90-day extension of Lot 9 agreement – M. O’Connor spoke about the extension agreement.

**DIRECTOR MAYOR HOPEWELL MOTIONED TO APPROVE 90-DAY EXTENSION OF LOT 9 AGREEMENT. SUPPORTED BY DIRECTOR MILLER. DIRECTOR OWENS AND DIRECTOR GREEN ABSTAIN. MOTION CARRIED**

**VIII. DISCUSSION ITEMS**

- B. Downtown Report – A. Haan reviewed the Downtown Report. Director Taylor asked about duration of TIF plan - A. Haan noted that per Corridor Improvement Authority legislation, a TIF plan can go for up to 30 years.
- A. Restructuring Update – Recommended board and committee structure being presented to DKI Board April 19 for approval.

**IX. COMMITTEE REPORTS**

- A. Transportation, Parking, & Mobility – Continues to work on parking plan. Proposals due May 11. Completed late Summer.
- B. Capital Improvements – No new information.
- C. Project Review - No new information.
- D. Citizens Council – Committee on hiatus.
- E. Safety – Chief Thomas shared vision at safety committee meeting on March 22, 2018.
- F. Festival site – P. Halpin provided a brief summary of information on festival site usage in 2018.

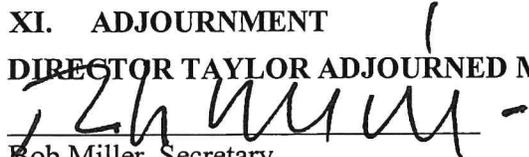
**X. DIRECTOR COMMENTS**

Miller asked about Bates Alley (Consumers is milling and filling alley again). DKI Board Chair, Tom Shuster, has been helping with that project for a July grand opening.

**XI. PUBLIC COMMENTS – No public comments.**

**XI. ADJOURNMENT**

**DIRECTOR TAYLOR ADJOURNED MEETING AT 3:46 P.M.**

  
Bob Miller, Secretary

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