

Board of Directors Regular Meeting Minutes

May 20, 2019 3 p.m. | City Hall – Community Room

PRESENT: Stephanie Hinman, Patti Owens, Grant Fletcher, Carl Brown, Susan Lindemann, Ryan Wieber, Bob Miller, Jeff Breneman

ABSENT: Mayor Bobby Hopewell

STAFF: Andrew Haan, Jennifer Jelenek, Deb Houseman, Meghan Behymer, Patrick Halpin

OTHER: Leslie Hoffmann

I. CALL TO ORDER

DIRECTOR FLETCHER CALLED THE MEETING TO ORDER AT 3 P.M.

II. ROLL CALL

PRESENT: Stephanie Hinman, Patti Owens, Grant Fletcher, Carl Brown, Susan Lindemann, Ryan Wieber, Bob Miller, Jeff Breneman

ABSENT: Mayor Bobby Hopewell

DIRECTOR OWENS MOVED TO EXCUSE THE ABSENT MEMBERS. DIRECTOR HINMAN SECONDED. MOTION CARRIED.

III. ADOPTION OF AGENDA

DIRECTOR OWENS MOVED TO ADOPT THE AGENDA. DIRECTOR MILLER SECONDED. MOTION CARRIED.

IV. APPROVAL OF MINUTES – April 15, 2019

DIRECTOR WIEBER MOVED TO APPROVE THE APRIL 15, 2019 MINUTES. DIRECTOR MILLER SECONDED. MOTION CARRIED.

V. FINANCIAL REPORT

- A. 2 MILL and TIF April 2019
- B. TPM March 2019

DIRECTOR MILLER MOVED TO APPROVE THE 2 MILL AND TIF APRIL 2019 AND THE TPM MARCH 2019 FINANCIAL REPORTS. DIRECTOR WIEBER SECONDED. MOTION CARRIED.

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VI. ACTION ITEMS

A. Legal Services –

Motion: Authorize Andrew Haan to execute agreement with legal counsel based on the recommendation of legal services committee.

Director Miller noted that it would be beneficial to have the chosen legal counsel present at the next most appropriate DDA/Kalamazoo Downtown Economic Growth Authority meeting. Director Breneman requested that the board be emailed the contract when available.

DIRECTOR BRENEMAN MOVED TO ADOPT THE AGENDA. DIRECTOR OWENS SECONDED. MOTION CARRIED.

VII. DISCUSSION ITEMS

A. Downtown Report

Andrew Haan and Jennifer Jelenek reviewed the Downtown Report.

Director Owens requested talking points on the parking plan in order to educate their networks on parking. Andrew noted that the communications group is working on creating a rack document that outlines the parking plan.

B. Strategic Planning Session

VIII. COMMITTEE REPORTS

- A. Transportation, Parking and Mobility
- B. Citizen Coalitions

IX. DIRECTOR COMMENTS

Director Owens noted the meaningful effort put in by the Kalamazoo Downtown Partnership team.

Director Fletcher said that the Board should consider how much information they want to be given in the downtown report.

X. PUBLIC COMMENTS - No public comments

XI. ADJOURNMENT

DIRECTOR FLETCHER ADJOURNED THE MEETING AT 4 P.M.

Andrew Haan