

IX. Approval of Minutes June 16, 2020 (ITEM C)

No minutes for the non-quorum informal discussion the HDC had on Thursday, August 27, 2020.

X. Administrative approvals - June 9, 2020 to September 8, 2020

a) No building permit required - 31

WestS	814	Awnings
WestS	814	Mural on west wall near map - on plywood canvas
Allen Blvd	214	Replace NH rail around 2nd floor deck
Douglas	504	Storage shed in SE corner of back yard
Grand	1535	New deck around pool in back yard
MainW	820	REPLACE 2 WINDOWS+ SIDING Wside addn
Elm	601	Gate across driveway - SW cor
Stuart	418	Gate across driveway - N side 1/2 way
Village	519	Install double service door INSIDE double garage door
WestS	615	Fence replace on E prop line, repair on N prop line
CedarW	809	Replace 2nd floor rear door, replace, repair, storms
CedarW	523	Repair or replace 2d fl N wdw - lower sash
ParkPI	416	Front porch repairs
DuttonW	312	Rails, steps and stair guardrails - front porch
RoseS	604	Chicken coop in back yard - freestanding
WalnutW	611	Garage door
Forest	707	Strip Inselwood siding
Monroe	115	Restore missing 2H wood windows, glass block basement windows
Woodward	428	Gutters and downspouts
Forest	707	Strip Inselwood siding
Monroe	115	Restore missing 2H wood windows, glass block basement windows
Woodward	428	Gutters and downspouts
DuttonW	410	Fence
Village	613	Bsmt wdws 2 gl block, replace back door
Academy	1552	Shed in back yard
ParkS	1009	Gutters
ParkS	1007	Gutters
Eleanor	713	Gutters + ext wood repair
Locust	711	Gutters, storm door, driveway gate
Forest	707	Strip Inselwood siding
Monroe	115	Restore missing 2H wood windows, glass block basement windows

b) Building permit required -9

WalnutW	302	Roof (bp APP SUBMITTED 3/2/20)
Prairie	124	Roof
Oak	533	Roof
WestS	1320	Roof
VineW	427	Roof
Locust	710	Roof
Merrill	1321	Roof
Forest	733	Windows replaced in fire damaged rooms
VineW	803	Roof

XI. Other Business

1. Election of officers

2. Discuss scheduling a training for new commissioners – and old commissioners. Would be easy to do a virtual training on Zoom with a shared screen.

XII. **Adjournment** Question and comments regarding this agenda or the Kalamazoo Historic District Commission should be directed to the Historic Preservation Coordinator at 337-8804.

A note on quorum and Historic District Commission decisions:

City of Kalamazoo Code of Ordinance – Chapter 16 – Historic District Commission – section 19 states:

“A majority of the members of the Commission shall constitute a quorum. A majority of the appointed members is required to take action on all matters not of an administrative nature, but a majority of a quorum may deal with administrative matters.” All applicants should be aware that the minimum of four of the commissioners must vote for a motion for a decision to be made in all actions. Applicants may choose to postpone their review to the next regularly scheduled meeting of the commission before the commission begins their deliberations if fewer than seven commissioners are present. The postponement form is available from the coordinator and must be filled out and signed before the applicant leaves the meeting.

GUIDELINES FOR PUBLIC PARTICIPATION AT HISTORIC DISTRICT COMMISSION MEETINGS

The Historic District Commission recognizes that citizens who make the effort to attend a Commission meeting often feel passionately about an issue. The following guidelines are not meant to discourage individual expression; rather, they exist to facilitate the orderly conduct of business and to ensure that all citizens who wish to address the Historic District Commission are able to do so in an atmosphere of civility and respect.

- Out of respect for business being conducted during the meeting, turn off all cell phones and pagers prior to the meeting.
- Citizens have opportunities to address the Historic District Commission at the following times during a meeting:
- Address Non-agenda items at the beginning of the meeting. If you wish to speak about a specific review, please wait until that review comes to the commission.
- Consideration of Regular Agenda items. Citizens are permitted to speak to the Commission on project reviews after the applicant has made their presentation and prior to the Historic District Commission discussion. The Chair will call for comments from the public.

NEW OWNERS in Historic districts* Letters sent July 7, 2020:
(No letters sent in August or September)

Date	Street w #	HD	previous owner	current owner w address
06/12/20	McCourtie 726	SV	VERKOW, BENJAMIN 726 MCCOURTIE KALAMAZOO, MI 49008	GROSH, KENT 726 MC COURTIE ST KALAMAZOO, MI 49008
6/10/20	LovellW 936	SV	MCVEIGH, BENJAMIN E 16892 LYNN LN APT C HUNTINGTON BEACH, CA 92649	CUSAK, ZACHARY A 936 W LOVELL ST KALAMAZOO, MI 49007
6/9/20	LovellW 932	SV	SNYDER, WILLIAM C 924 W LOVELL ST KALAMAZOO, MI 49007	SNYDER, ROBIN K 9812 LIBERTY RD FREDERICK, MD 21701
6/9/20	Wheaton 524	SV	PATTISON, MATTHEW & MICHELE PATTISON, JACOB M 26289 PRAIRIE VIEW MATTAWAN, MI 49071	TSUI, JOSEPH B TSUI, HANNAH M 524 WHEATON AVE KALAMAZOO, MI 49008
6/4/20	McCourtie 724	SV	ESTEY, DALE W & CAROL 119 UPJOHN DR KALAMAZOO, MI 49001	SPERO, DUSTIN 65720 COUNTRY ROAD 665 PAW PAW, MI 49079
6/1/20	Normal Ct 817	SV	ROXY PROPERTY MANAGEMENT, LLC 19370 E BRANDYWINE RD GOBLES, MI 49055	CATHERWOOD, ANDREW 13500 LUNDHURST ST APT 4003 AUSTIN, MI 78613
6/1/20	WestS 906	SV	LAVALLEY, WILLIAM J & DEBRA K	MARSH, JEFF & ERIN 906 S WESTNEDGE AVE KALAMAZOO, MI 49008

Historic District Commission FYI - September 15, 2020

REVIEWS: Historic District Commission:

Through Sept. 8, 2020

✓ HDC cases to 09/08/2020 – 52 total

2020	
○ 47 no fee	
○ 17 bldg permit-\$35* (Incomplete)	
○ <u>7 HDC hearing - \$85</u>	
71 TOTAL	

Through Sept. 8, 2019

Fees total year to date, 2020 \$1180

2020	2019	2019 fees
\$ 0	46 no fee	\$ 0
\$ 595	33	\$ 1155
<u>\$ 595</u>	<u>13</u>	<u>\$ 1105</u>
\$ 1180	92	\$ 2260

Report on Michigan Tax Credit - *No changes*

Senate Bill 54: Google "Michigan senate bill 54 2019"

House Bill 4100: Google "Michigan house bill 4100 2019"

207 West Vine - the owners are not proceeding with the rehab of the house due to a lack of available contractors.

