I. Call to Order:

II. Roll call and approval of absences: John Mitchell (notice 11/12/20)

For virtual meetings, during the roll call, each commissioner needs to state their name, and where they are currently located and attending from.

III. Approval of Agenda:

IV. Introduction of Guests:

V. Public Comment on non-agenda items

VI. Disclaimer

Chapter 16, Section 22 of the City of Kalamazoo Code of Ordinance states:

Historical preservation is a public purpose. To serve that purpose, the Historic District Commission is hereby charged with the following responsibilities:

a) The Kalamazoo Historic District Commission is empowered to regulate Work on the exterior of historic resources and non-historic resources in historic districts in the City of Kalamazoo and shall otherwise have all powers invested in Historic District Commissions pursuant to the Local Historic Districts Act, MCLA § 399.201 et seq. 1970 PA 169, as Amended 1992.

b) To regulate Work on resources which, by City ordinance, are historic or non-historic resources located within local historic districts, including but not limited to the moving of any structure into or out of, or the building of any structure in, an historic district.

The following documents are available in the Community Planning and Economic Development Department located at 245 North Rose Street. These documents will help assist property owners in understanding the responsibilities of owning property in a local historic district, MCLA § 399.201 et seq. 1970 PA 169 as Amended 1992 (Michigan Local Historic District Act); Code of Ordinances City of Kalamazoo, Michigan (Chapter 16 - Historic District); Secretary of the Interiors Standards for Rehabilitation & Guidelines for Rehabilitating Historic Buildings, 1990; Standards and Guidelines for Kalamazoo Historic Districts, and maps of Kalamazoo Local Historic Districts. These documents and maps are also available on the city of Kalamazoo website at https://www.kalamazoocity.org/historicpreservation

VII. HEARINGS

OLD BUSINESS: None

VIII. NEW BUSINESS:

a) 1003 Oak  5:05pm
   Owner: Eric Cornell
   Style – Cross gable ell
   Built: 1890
   Zone: RM-1.5
   Owned since: 08/10/2020
   1. Remove north facing front door and board over to match siding
   PPZ 20 - 0010 New Application
   Public Comment then Commission Deliberation

b) 1552 Academy  5:20pm
   Owner: Scott Hunsinger
   Style – Mid-century modern
   Built: 1956
   Zone: RS-5
   Owned since: 07/11/2005
   1. Replace two high, horizontal windows on east and west walls of the garage with 29” x 58” double hung windows
   2. Replace right/east garage door facing Henderson Court with a double/French door with sidelites
   3. New roof
   PPZ 20 - 0011 New Application Public Comment then Commission Deliberation
IX. Approval of Minutes - June 16, 2020 (ITEM C)
   No minutes for the non-quorum informal discussion the HDC had on Thursday, August 27, 2020.

X. Administrative approvals - September 8, 2020 to November 10, 2020
   a) No building permit required - 10
   
   Locust  711  Gutters, storm door, driveway gate
   LovellW  809  Roof - flat over front porch only
   ParkS  1140  Fence - front yard pickets remain, back yard privacy
   Stuart  443  Roof - small flat over rear/west door
   WestS  627  Steps - rear
   SouthW  1423  Repair concrete, rebuild chimney
   Monroe  155  Replace windows on sun porch - RW B4 HD
   Academy  1521  Fence in back yard
   Minor  922  Storm windows
   Village  519  AC - mini-split on south wall of garage

   b) Building permit required - 6
   
   LovellW  941  Roof retroactive permit app in June
   Woodward  232  Roof - carriage barn
   KalW  904  Roof
   Village  742  Porch repairs - deck, rails, columns, steps
   CedarW  611  Roof
   Woodward  505  Roof

XI. Other Business
   1. Discuss scheduling a training for new commissioners – and old commissioners. Would be easy to
do a virtual training on Zoom with a shared screen.

XII. Adjournment
   Question and comments regarding this agenda or the Kalamazoo Historic District Commission should be directed to the Historic Preservation Coordinator at 337-8804.

A note on quorum and Historic District Commission decisions:
City of Kalamazoo Code of Ordinance – Chapter 16 – Historic District Commission – section 19 states:
“A majority of the members of the Commission shall constitute a quorum. A majority of the appointed members is required to take
action on all matters not of an administrative nature, but a majority of a quorum may deal with administrative matters.” All
applicants should be aware that the minimum of four of the commissioners must vote for a motion for a decision to be made in all
actions. Applicants may choose to postpone their review to the next regularly scheduled meeting of the commission before the
commission begins their deliberations if fewer than seven commissioners are present. The postponement form is available from
the coordinator and must be filled out and signed before the applicant leaves the meeting.

GUIDELINES FOR PUBLIC PARTICIPATION AT HISTORIC DISTRICT COMMISSION MEETINGS
The Historic District Commission recognizes that citizens who make the effort to attend a Commission meeting often feel
passionately about an issue. The following guidelines are not meant to discourage individual expression; rather, they exist to
facilitate the orderly conduct of business and to ensure that all citizens who wish to address the Historic District Commission are
able to do so in an atmosphere of civility and respect.
• Out of respect for business being conducted during the meeting, turn off all cell phones and pagers prior to the meeting.
• Citizens have opportunities to address the Historic District Commission at the following times during a meeting:
• Address Non-agenda items at the beginning of the meeting. If you wish to speak about a specific review, please wait until that
  review comes to the commission.
• Consideration of Regular Agenda items. Citizens are permitted to speak to the Commission on project reviews after the applicant has made their presentation and prior to the Historic District Commission discussion. The Chair will call for comments from the public.

NEW OWNERS in Historic districts*
(No letters sent since August)

<table>
<thead>
<tr>
<th>Date</th>
<th>Street w #</th>
<th>HD</th>
<th>previous owner</th>
<th>current owner w address</th>
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</table>

Historic District Commission FYI - November 17, 2020

REVIEWS: Historic District Commission:
Through Nov.10, 2020
- HDC cases to 09/08/2020 – 95 total
- 2020
  - 61 no fee
  - 23 bldg permit–$35*
  - 11 HDC hearing - $85
  - 95 TOTAL $1730

Through Nov.10, 2019
- Fees total year to date, 2020 …… $1730
- 2020
  - $ 0
  - $ 805
  - $ 935
  - $1730
- 2019
  - 57 no fee
  - 41
  - 14
  - 92
- 2019 fees
  - $ 0
  - $ 1435
  - $ 1190
  - $ 2625

Report on Michigan Tax Credit - No changes

Senate Bill 54: Google “Michigan senate bill 54 2019” – Going out of committee on Thursday November 12, 2020. With luck it may go to the floor for a vote before this end of the year

House Bill 4100: Google “Michigan house bill 4100 2019”
APPLICATION FOR PROJECT REVIEW – Historic District Commission Hearing

COMPLETE Applications for review at the Historic District Commission meeting including payment of the $85 hearing fee must be received by NOON on the 2nd Tuesday of the month- the meeting is on the 3rd Tuesday of the month.

(Please PRINT CLEARLY - See instructions on reverse side)

Property Address: 1005 Oak St, Kalamazoo MI 49008

Historic District: [ ] South/Vine [ ] Stuart [ ] West Main Hill [ ] Rose Place [ ] Haymarket

Applicant: Eric Cornell Owner: Same

Mailing Add. 1003 Oak St Mailing add

City State & Zip: Kalamazoo MI 49008 City, State Zip

Phone: 269 366 1024 Phone:

Email: ericcornell20@comcast.com Email @

Contractor:

(✓) Work to be done by owner

Contractor

Proposed Work: Use additional sheets to describe work if necessary

See attached sheets To remove the western-most door

on the front of the home and to side over the

area with matching siding of both material & design.

(✓) This property has at least one working smoke detector for each dwelling unit.

(Owner or applicant’s initials) (Required) * see back

Applicant’s Signature: Eric Cornell Date: 11/10/2020

Owner’s Signature: Eric Cornell Date: 11/10/2020

(if different)

For Historic Preservation Coordinator’s Use Only

Case Number: PPZ-20-0010 Date Received*: 11/10/2020

Zoning RM 15 Year built 1890 Complete Application 11/10/2020

 Owned since 08/10/2020

COMMISSION

Meeting Date: 11/17/2020 Hearing fee paid $85

COMMENTS:

Approve in Concept Date: Letter mailed

FINAL ACTION

[ ] Approve [ ] Site Visit [ ] Approve w/Conditions [ ] Deny [ ] Postpone [ ] Withdrawn

ACTION DATE

Certificate of Appropriateness Issued

Notice of Denial with appeals information

Notice to Proceed Comments

Revised November 22, 2019
Remove this door and side over
(1) **1003 Oak St** – Nov. 12, 2020 Front doors
(3) bottom of the door that will remain (left door)

(2) Front doors close
(4) bottom of the door proposed to be removed (right door)
(Chapter 16) (d) When reviewing plans, the Historic District Commission shall consider: 1) The Secretary of Interior’s “Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings”; (2) Local design guidelines; (3) The historical or architectural value and significance of the structure resource and its relationship to the historical value of the surrounding area; (4) The relationship of the exterior architectural features of such structure resource to the rest of the structure resource and to the surrounding area; and (5) The general compatibility of exterior design, arrangement, texture and materials proposed to be used; (6) Any other factor, including aesthetic, which it deems to be pertinent.
2. The commission could postpone with the applicant’s consent, to ask for more details or to prepare a revised plan. The revised plan should include the following changes:
   a. ____________________________
   b. ____________________________

   If the applicant does not consent to a postponement, the commission must make a decision at this meeting or the December 15, 2020 meeting to comply with the 60-day rule.

3. Deny the application, based on Secretary of the Interior Standards #1 & #2. The commission denies a Certificate of Appropriateness for this project.

Secretary of the Interior’s Standards for Rehabilitation
The Secretary of the Interior’s Standards for Rehabilitation are ten basic principles created to help preserve the distinctive character of a historic building and its site, while allowing for reasonable change to meet new needs. The Standards are applied to projects in a reasonable manner, taking into consideration economic and technical feasibility.

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.

2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.

3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.

4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.

5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.

6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.

7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.

8. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.

9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.
APPLICATION FOR PROJECT REVIEW – Historic District Commission Hearing

COMPLETE Applications for review at the Historic District Commission meeting including payment of the $85 hearing fee must be received by NOON on the 2nd Tuesday of the month- the meeting is on the 3rd Tuesday of the month. (PLEASE PRINT CLEARLY - See instructions on reverse side)

Property Address: 1552 ACADEMY STREET

Historic District: [ ] South/Vine [ ] Stuart [✓] West Main Hill [ ] Rose Place [ ] Haymarket

Applicant: Scott Hansinger Owner: Same

Mailing Add. 1552 ACADEMY Mailing add

City State & Zip: KALAMAZOO 49006 City, State Zip___

Phone: 269 382-6000 Phone:

Email hustler2002 @GMAIL.COM Email @

Contractor: JERRY BERRIGAN

( ) Work to be done by owner

Contractor JERRY BERRIGAN

Proposed Work: Use additional sheets to describe work if necessary

See attached sheets - 2 ATTACHED SHEETS

( ) This property has at least one working smoke detector for each dwelling unit. (Owner or applicant's initials) * see back

Applicant's Signature: Scott Hansinger Date: 11-10-20

Owner's Signature: __________ Date: __________

(If different)

________________________________________________________________________

-For Historic Preservation Coordinator's Use Only-

Case Number: PPZ- 20-0011 Date Received*: 11/10/2020

Zoning RS-5 Year built: 1956 Complete application 11/10/2020

Owned since 07/11/2005

COMMISSION

Meeting Date: 11/17/2020

COMMENTS:

Approve in Concept Date: __________ Letter mailed __________

FINAL ACTION

[ ] Approve [ ] Site Visit [ ] Approve w/Conditions [ ] Deny [ ] Postpone [ ] Withdrawn

ACTION DATE

Certificate of Appropriateness Issued

Notice of Denial with appeals information

Notice to Proceed __________ Comments __________

Revised November 22, 2019

HDC Mtg 11/17/2020

Page 1 of 8
Proposed Work:

1. Extend 4 existing garage window openings on east and west sides downward. Replace existing windows with R.O. 29"w x 58"h double hung windows. Windows have wood exterior to match house.

2. Move garage door on the left (to the west) forward 4". (To be less set back in opening.)

3. Replace garage door to the right (east) with new entry door and window unit. 95’ x 80” to fit garage door opening. Door similar to images below.
4. Replace garage roof to match existing roof. Will use architectural shingles, add continuous soffit venting, continuous ridge venting, ice and water shield and synthetic underlayment.
1) **1552 Academy** – Nov. 5, 2020
2) Garage facing Henderson Ct.
3) Left/East wall – Windows to be replaced w/ 29” x 58” 2H
4) Right/West wall – Windows to be replaced w/ 29” x 58” 2H
Historic Preservation Coordinator
KALAMAZOO HISTORIC DISTRICT COMMISSION

APPLICATION FOR PROJECT REVIEW
STAFF COMMENTS

Property address  1552 Academy
Applicant       Scott Hunsinger
Owner           Scott Hunsinger
Received        11/10/2020

CASE # PPZ 20-0011
Year built: 1890
Owned since 08/10/2020
Meeting date: 11/17/2020

Previous reviews (HDC = commission meeting; Admin = administrative approval):
2001 – Approval to replace east, upper slider with double wood window and remove and side in rear upper picture window, demo rear exterior staircase, roof (Admin)

Historic District  West Main Hill
Zoning           RS-5
Additional Permits required – Building
Rental History:  NA

Proposed Work:
1. Replace two high, horizontal windows on east and west walls of the garage with 29” x 58” double hung windows
2. Replace right/east garage door facing Henderson Court with a double/French door with sidelites

Observations:
• The north face of the garage faces Henderson Court and the City of Kalamazoo Henderson Park. This court is more than an alley and less than a street. This elevation could be considered a rear or secondary elevation.
• The proposed alterations will allow a family room to be added to this small house.

Applicable Criteria
(1) Secretary of the Interior Standards for Rehabilitation - (see next page)

Standard #1 - A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.

The proposed window replacements would be nearly invisible from the public right of way. The replacement of one of the garage doors with a door and window combination.

Standard #2 - The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.

The replacement of one of the garage doors with a door and window combination maintains the rhythm of openings into the garage. A similar arrangement of door and window was used to connect the original house to the garage on the east side.

(Chapter 16) (d) When reviewing plans, the Historic District Commission shall consider: 1) The Secretary of Interior’s “Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings”; (2) Local design guidelines; (3) The historical or architectural value and significance of the structure resource and its relationship to the historical value of the surrounding area; (4) The relationship of the exterior architectural features of such structure resource to the rest of the structure resource and to the surrounding area; and (5) The general compatibility of exterior design, arrangement, texture and materials proposed to be used; (6) Any other factor, including aesthetic, which it deems to be pertinent.
COMMISSION ACTIONS (Motions):
1. Approve the window changes on the east and west sides along with the door and sidelights to replace the west garage door as proposed. The plan substantially complies with Secretary of the Interior Standards #1 and #2. The commission approves a Certificate of Appropriateness for this project. Approval of any final details to be delegated to the historic preservation coordinator.
2. The commission could postpone with the applicant’s consent, to ask for more details or to prepare a revised plan. The revised plan should include the following changes:
   a. ______________________________________________________
   b. ______________________________________________________

   If the applicant does not consent to a postponement, the commission must make a decision at this meeting or the December 15, 2020 meeting to comply with the 60-day rule.
3. Deny the application, based on Secretary of the Interior Standards #1 & #2. The commission denies a Certificate of Appropriateness for this project.

Secretary of the Interior’s Standards for Rehabilitation
The Secretary of the Interior’s Standards for Rehabilitation are ten basic principles created to help preserve the distinctive character of a historic building and its site, while allowing for reasonable change to meet new needs. The Standards are applied to projects in a reasonable manner, taking into consideration economic and technical feasibility.

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4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

(Chapter 16) (d) When reviewing plans, the Historic District Commission shall consider: 1) The Secretary of Interior’s "Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings"; 2) Local design guidelines; 3) The historical or architectural value and significance of the structure resource and its relationship to the historical value of the surrounding area; 4) The relationship of the exterior architectural features of such structure resource to the rest of the structure resource and to the surrounding area; and 5) The general compatibility of exterior design, arrangement, texture and materials proposed to be used; 6) Any other factor, including aesthetic, which it deems to be pertinent.

HDC Mtg 11/17/2020
Page 6 of 8
I. Call to Order: (Welcome new commissioners – Karla Ragainis and Erick Stucky. Mr. Berg called the meeting to order at 5:05 PM

II. Approval of Absences: Mr. Andrew Grayson absence approved in advance. Approved by Ms. Underwood and second by Mr. Stucky

III. Approval of Agenda: Motion approved as presented by Ms. Underwood and second by Mr. Stucky

IV. Introduction of Guests: None

V. Public Comment on non-agenda items: None

VI. Disclaimer: Ms. Ferraro read the disclaimer into the record. 5:08 PM

VII. HEARINGS

OLD BUSINESS:

a) 417 West Dutton Street 5:10pm Owner: Eric, Tobi and Kristi Breisach

Style – Italianate
Zone: RM-36
Built: 1867
Owned since: 06/25/2019

2. Build new carriage barn/garage at rear of lot
3. PPZ20-0008 Affirm admin approval of 08/28/2020

Commissioners that were present discussed the new constructions at the south property line. All commissioners felt that it fit well within the historic standards and felt it was ok to have an administrative approval by Ms. Ferraro. Ms. Ferraro wanted to have an official commission approval.

Mr. Eric Stucky makes motion to approve the demolition of the 1982 non-historic garage. The commission approves a Certificate of Appropriateness for this project. Approval of any final details to be delegated to the historic preservation coordinator and approve the construction of the carriage barn/garage as complying with Secretary of the Interior Standards 9 & 10. The commission approves a Certificate of Appropriateness for this project. Approval of any final details to be delegated to the historic preservation coordinator with a second to approve by Ms. Dana Underwood. Roll call of all commissioners and all approve.

Ms. Ferraro will issue an official commission approval.

Eric the owner would love to have everyone over once the place has been restored at 417 W. Dutton.
VIII. NEW BUSINESS:

a) 159 Prairie  5:15 PM  Owner: Tom and Kari Hamann
Style: Tudor Revival  Built: 1927
Zone: Rs-5  Owned Since: 10/12/2012

Replace all windows
PPZ20-0009 New application

Homeowners Kari and Tom Hamann are hoping to replace the windows currently in the home in shifts. This year was hoping to do all windows on the lower lever and in 4 years do the windows on the upper level. They have attempted to refurbish them, and this hasn’t help with any of the issues. Tom states there is an element with the windows that is unable to be fabricated to fix the problem. During the wintertime since they are single pain, they do still have problems with sweating and condensation including the refurbished windows and they are also unable to open any of the windows. Kari states they are only able to open maybe 5 windows total, as the side part can’t be fixed.

Ms. Ferraro has pictures attached as she was unable to visit the site due to covid status and the unusual situation with the pandemic. Ms. Ferraro feels they are a good type of window and is a close match to what they have. Kari states the windows will have a coating on the outside and they will make the molding look exactly as what is on the windows now interior and exterior. They are hoping to re-use the metal awnings and flower boxes once windows are replaced.

Ms. Ferraro states with current problems she feels it is not a good outcome to refurbish them. They had a total of 6 windows done by North Coast but was not able to have them in full working order due to a part not available to order. Ms. Ferraro says some of the windows have a spring balance in them and the weather stripping.

Ms. Underwood is curious are we in the habit of approving projects 4 years out since it will be a two-part project? Ms. Ferraro states they can include this in the certificate of appropriateness they will need to get this certificate renewed and call the current historic coordinator as Ms. Ferraro may not be the coordinator at that time. Will be part of the letter they receive and will be entered in our database.

Mr. Fletcher makes motion to Approve the replacement of all the specified windows in the home in two phases. The second phases will require that the owner renew the Certificate of Appropriateness. The plan substantially complies with Secretary of the Interior Standards #1 through #6. The commission approves a Certificate of Appropriateness for this project. Approval of any final details to be delegated to the historic preservation coordinator with a second by Ms. Underwood.

No public comment currently.

Roll call with all commissioners approve.
IX. Approval of Minutes: June 16, 2020 (ITEM C) – motion made and approved by Mr. Stucky and second by Mr. Kastner with all commissioner’s approval.

X. Administrative approvals - June 9, 2020 to September 8, 2020 – No Action Needed

a) No building permit required

<table>
<thead>
<tr>
<th>Address</th>
<th>Work Item</th>
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<tbody>
<tr>
<td>West S</td>
<td>814 Awning</td>
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<tr>
<td>West S</td>
<td>814 Mural on west wall near may – on plywood canvas</td>
</tr>
<tr>
<td>Allen Blvd</td>
<td>214 Replace NH rail around 2nd floor deck</td>
</tr>
<tr>
<td>Douglas</td>
<td>504 Storage Shed in SE corner of back yard</td>
</tr>
<tr>
<td>Grand</td>
<td>1535 New deck around pool in back yard</td>
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<tr>
<td>Main W</td>
<td>820 Replace 2 windows and siding w/side addition</td>
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<tr>
<td>Elm</td>
<td>601 Gate across driveway – SW Corner</td>
</tr>
<tr>
<td>Stuart</td>
<td>418 Gate across driveway – N Side 1/2 way</td>
</tr>
<tr>
<td>Village</td>
<td>519 Install double service door inside double garage door</td>
</tr>
<tr>
<td>West S</td>
<td>615 Fence replace on E property line, repair on N prop line</td>
</tr>
<tr>
<td>Cedar W</td>
<td>809 Replace 2nd flr rear door, replace, repair, storms</td>
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<tr>
<td>Cedar W</td>
<td>523 Repair or replace 2nd floor N Window – lower sash</td>
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<tr>
<td>Park Pl</td>
<td>416 Front porch repairs</td>
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<tr>
<td>Dutton W</td>
<td>312 Rails, steps and stair guardrails – front porch</td>
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<tr>
<td>Walnut W</td>
<td>611 Garage Door</td>
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<tr>
<td>Forest</td>
<td>707 Strip Inselwood siding</td>
</tr>
<tr>
<td>Monroe</td>
<td>115 Restore missing 2H wood windows, glass block basement windows</td>
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<tr>
<td>Woodward</td>
<td>428 Gutters and downspouts</td>
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<td>Forest</td>
<td>707 Strip Inselwood Siding</td>
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<tr>
<td>Dutton W</td>
<td>410 Fence</td>
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<tr>
<td>Village</td>
<td>613 Basement windows 2 glass block, replace back door</td>
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<tr>
<td>Academy</td>
<td>1552 Shed in back yard</td>
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<tr>
<td>Park S</td>
<td>1009 Gutters</td>
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<tr>
<td>Park S</td>
<td>1007 Gutters</td>
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<tr>
<td>Eleanor</td>
<td>713 Gutters and exterior wood repair</td>
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<tr>
<td>Locust</td>
<td>711 Gutters, storm door, driveway gate</td>
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<td>Forest</td>
<td>707 Strip Inselwood Siding</td>
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<td>Monroe</td>
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b) Building permit required

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<th>Work Item</th>
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<tr>
<td>Walnut W</td>
<td>302 Roof (bp App Submitted 3/2/2020)</td>
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<tr>
<td>Prairie</td>
<td>124 Roof</td>
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<tr>
<td>Oak</td>
<td>533 Roof</td>
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<tr>
<td>West S</td>
<td>1320 Roof</td>
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<tr>
<td>Vine W</td>
<td>427 Roof</td>
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<tr>
<td>Locust</td>
<td>710 Roof</td>
</tr>
<tr>
<td>Merrill</td>
<td>1321 Roof</td>
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<tr>
<td>Forest</td>
<td>733 Windows replace in fire damaged rooms</td>
</tr>
<tr>
<td>Vine W</td>
<td>803 Roof</td>
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</tbody>
</table>
XI. Other Business

1. Election of officers- Mr. Jeremy Berg will be chair with Dan Kastner as vice chair. Mr. Mitchell makes motion with second by Ms. Underwood. All commissioners approve.

2. Discuss scheduling a training for new commissioners and old commissioners. Would be easy to do a virtual training on Zoom with a shared screen. Ms. Ferraro states could have a very large project coming up in the future due to all the house fires.

X11. Adjournment

Question and comments regarding this agenda or the Kalamazoo Historic District Commission should be directed to the Historic Preservation Coordinator at 337-8804.

Ms. Underwood makes a motion to adjourn meeting with a second from Ms. Raginis. All members motion to approve. 5:32pm