

KALAMAZOO HISTORIC PRESERVATION COMMISSION
3rd Floor Conference Room – City Hall – 241 West South Street
Tuesday, September 11, 2012 – 7:00 pm
MEETING NOTES

- I. **Call to Order – 7:05 pm**
- II. **Approval of Absences:** David Brose, Katie Jacobs - approved LS/TH, passed unanimously
- III. **Approval of Agenda** approved w/addition of Viii(d) TH/CA
- IV. **Introduction of Guests:** Pam O'Connor, Norman Jung
- V. **Citizen Comments on NON-agenda items*:** Pam O'Connor reviewed her meeting with Fred Upton's staffer Ed Sackley and her tour of the Metropolitan Center with Representative Upton and MHPN Executive Director Nancy Finegood.
- VI. **Financial Report**
 - a. City (Jacobs/Steppenwolf) (ITEM A)
- VII. **Action and Discussion Items**
 - a. Work Plan Reports from Team Leaders
 - i. **Designation (D) – Aardema –**
 1. Sharon and Curt are continuing to meet with the Edison Development Group to work on the nomination of Washington Square to the National Register. Short discussion of other sites to consider for both National Register and local designation.
 - ii. **Sustainability (S) – Stevens (Hidden Kalamazoo)**
 1. Sharon and Lynn have visited two potential sites for the tour – the Columbia Ballroom (over Bimbos) and the Fuller Building.
 - iii. **Preservation Month (PM) – Holewinski**
 - iv. **Iannelli Fountain (IF) – Brose**
 1. Pam O'Connor consulted with SHPO about the fountain and received strong encouragement.
 2. Sharon, Pam and David have almost completed the \$5000 National Trust grant application.
 3. Pam will be meeting with a local donor about an additional \$5000 donation.
 - v. **Operations (O) – Wright**
 1. Sharon will continue to produce meeting notes.
 2. David, Pam, Curt and David discussed arranging a meeting with Jeff Chamberlain to discuss changes to the KHPC.
 - vi. **Sites – Aardema**
 1. Curt would like to get back to working with the schools and focusing on the retention of the historic schools. He has spoken with Lynn Houghton.
- VIII. **Old/New Business**
 - a. Organize plans for 2012 O'Connor Fund Appeal
 - i. 6:00 pm, Nov 13th at Pam's apartment in the Marlborough
 - b. Discussion of changes to the HPC, Appoint subcommittee to meet with Jeff Chamberlain. (See Operations Report for additional details) See VII-vi-1
 - i. Appoint Curt and Chris and Curt as a subcommittee to work with Jeff Chamberlain about changes to HPC TH/CW
 - c. Discussion – off site meetings for HPC to raise awareness
 - d. Discussion of PNC Bank Building (added per Curt Aardema 9/11/12)
- IX. **Approval of meeting notes:** August 14, 2012 (ITEM B)
 - a. **Approved as submitted LS/CA – passed unanimously**

X. Correspondence

XI. Coordinators Reports on non-agenda items

a. Site Watch & Issues (ITEM C)

XII. Citizen Comments on NON-agenda items*

XIII. Commissioner Comments

Adjourn

8:45 PM

Submitted

Sharon Ferraro, Historic Preservation Coordinator – Wednesday September 12, 2012