

# **KALAMAZOO HISTORIC PRESERVATION COMMISSION**

**CITY HALL – 3<sup>rd</sup> Floor Conference Room**

**Tuesday, August 13, 2013 – 7:00pm**

**I. Call to Order – 7:04 pm**

**II. Approval of Absences:** Lynn Stevens

**III. Approval of Agenda:**

**IV. Introduction of Guests:** Norman Jung

**V. Citizen Comments on NON-agenda items\***

**VI. Financial Report**

a. City (Steppenwolf) **(ITEM A)**

Ms. Ferraro reported that the funds from the Hidden Kalamazoo Tour had been deposited into a separate account. She will be working with Karleen Steppenwolf to either transfer the money to the active account or to provide an additional report.

**VII. Action and Discussion Items**

a. Work Plan Reports from Team Leaders

i. Designation (D) – Aardema

ii. Sustainability (S) – Stevens (Hidden Kalamazoo)

Ms. Ferraro reported on the tour outcome. The Kalamazoo: Lost and Found books have been delivered to the ticket sales shops, the site managers and to the host sites as thank you gifts. The State Theatre and 5/3 are very interested in participating again. Michigan News was happy to help with ticket sales, but will not sell tickets next year. Some details and plans for next year's tour were discussed.

iii. Preservation Month (PM) – Holewinski – no plans as yet.

iv. Iannelli Fountain (IF) – Brose

Mr. Brose reported on meetings and issues raised with the fountain fundraising project. Jeff Chamberlain has taken the lead on resolving issues that will allow fundraising to begin. The subcommittee is waiting for guidance on how the Gun Lake Band sculpture project will be integrated with the fountain repair project.

v. Operations (O) – Wright

vi. Sites – Aardema – Curt will be working with Lynn Houghton on a history of Lincoln School

**VIII. Old/New Business**

a. Appoint a budget committee for 2014 – Sharon Ferraro, David Kohrman and Chris Wright

b. Set a date to start sub-committee meetings for next year's Hidden Kalamazoo Tour – Ms. Ferraro will arrange in September

c. Recruiting new commissioners – Ms. Ferraro will add a recruiting message to the "Thank you for volunteering" email she is sending out to Hidden Kalamazoo volunteers.

**IX. Approval of meeting notes:** July 9, 2013 **(ITEM B)**

**X. Correspondence**

**XI. Coordinators Reports on non-agenda items**

a. Coordinator's Report **(ITEM C)**

**XII. Citizen Comments on NON-agenda items\***

**XIII. Commissioner Comments**

**Adjourn**

**9:00 PM**

## Kalamazoo Historic Preservation Commission goals for 2013

### PRESERVATION MONTH 2013 Leader: Tony Holewinski

**GOAL:** Present a diverse variety of events to celebrate Preservation Month in May and promote sustainability for the HPC

- ~~1. Committee to develop activities & budgets~~
- ~~2. Schedule & promote/publicize events~~
- ~~3. Preservation Awards committee to decide awards~~
- ~~4. Create work schedules, recruit & train volunteers~~
5. Complete events
6. Post event debrief presented to HPC
7. Form committee for next year.

### FOUNTAIN OF THE PIONEERS Leader: David Brose

**HIGHEST PRIORITY GOAL:** Restoration of the Fountain of the Pioneers by 2015.

1. Develop Friends of the Fountain Committee to lead & secure lead gifts and City/County commitments: 2013.
- ~~2. Submit Jeffris Foundation Grant application 2013.~~
3. Submit full (art & local history) NATIONAL level NRHP nomination to SHPO 2013.\* (PO)
4. Create Public Interpretation Task Force: 2014
5. Implement tiered public fund raising 2013 - 2015.
6. Submit PRESERVE AMERICA and other public agency grant applications: 2014(SF).
7. Celebrate Fund-raising success, launch interpretive programs - monitor work on Fountain complex: 2015

### DESIGNATION Leader: Curt Aardema

**GOAL:** Enhance Local Historic Districts and National Register designated properties to add development potential and protect important resources.

1. Create a simple process for property owners interested in local or national designation.
2. Research new properties for potential designation.
3. Identify funding sources to assist property owners or the HPC in preparing documentation
4. Invite property owners to consider local or national designation based on research.

#### LOCAL DESIGNATION

- Isaac Brown House
- Woodside Properties
- Park Club
- South Rose/Cedar Area

#### NATIONAL REGISTER DESIGNATION

- Continue work to create new Washington Square NR HD
- State Theater
- Fifth Third and PNC Bank Buildings
- Bronson/Upjohn Headquarters Buildings
- Kalamazoo Gazette Building
- Milwood Neighborhood
- Hillcrest/Waite Farm Neighborhood
- Westnedge Hill Neighborhood
- Parkwyn Village Neighborhood
- Update Bronson Park NR HD
- Update East Campus NR HD to include Oakland Recital Hall and remove demolished buildings

### SUSTAINABILITY Leader: Lynn Stevens

1. Identify new fund raising sources for HPC
2. Create subcommittee to explore options
3. Present short list of options to HPC
4. Identify a working group to explore market feasibility and budget for fund-raising project
5. Provide support to oversight of the Lost & Found Book sales & O'Connor Fund for Historic Preservation.

### OPERATIONS Leader: Chris Wright

1. Working quarterly or as needed with Jeff Chamberlain to discuss KHPC activities.
2. Ensuring quorum at meetings.
3. Conduct O'Connor fund appeal in November.
4. Help create monthly agendas with the coordinator.
5. Oversight and updates of operational plans monthly.
6. Ensure succession plans for HPC

### SITES Leader: Curt Aardema **HISTORIC SCHOOLS INITIATIVE**

**GOAL:** Inform the Kalamazoo community about the history, value, sustainability and significance of preserving local buildings designed for education.

- ~~1. Identify and list the historic school buildings in Kalamazoo.~~
- ~~2. Host remote KHPC meetings at schools around the city.~~
3. Research and compile information related to the schools on the list. Concentrate on the Lincoln School.
4. Establish a communication link with local school administrators.
5. Establish a program and presentation to share with school teachers, students, administrators, parents, etc.