

KALAMAZOO HISTORIC PRESERVATION COMMISSION

CITY HALL – 3rd Floor Conference Room

Tuesday, October 8, 2013 – 7:00pm

MEETING NOTES

- I. **Call to Order** – 7:00 pm
- II. **Approval of Absences:** none
- III. **Approval of Agenda:** approved as presented
- IV. **Introduction of Guests:** 5 students + Norman Jung, Pam O'Connor
- V. **Citizen Comments on NON-agenda items*** No comments at present
- VI. **Financial Report**
 - a. City (Steppenwolf) Report needs to be adjusted to show more current information
 - b. O'Connor Fund – Agency fund and O'Connor Fund – report in packet
- VII. **Action and Discussion Items**
 - a. Work Plan Reports from Team Leaders
 - i. Designation (D) – Aardema
 - ii. Sustainability (SU) – Stevens (Hidden Kalamazoo) Sharon gave a report on this evenings meeting with HK Tour Guides
 - iii. Preservation Month (PM) – Holewinski
 - iv. Iannelli Fountain (IF) – Brose –
 1. David Brose Minutes from IF subcommittee meeting – meeting reviewed progress and next steps for fountain fundraising. IF committee can begin planning fundraising but may not solicit funds yet until after Nov 4/5. David has meeting set up with KCF community relations officer. Committee will also be contacting donors who expressed interest in March at fundraising feasibility study interviews
 2. Pam O'Connor – Previously interested donors to campaign planning fund are still interested - \$10,000 from local \$5000 app to NTHP fund, \$10,000 to Dreihaus Foundation (for professional assistance) 1st of November will submit for Gilmore Foundation. Shortfall of \$13,000 – Keep \$1000 in 2014 Budget and use some additional HPC funds to match a grant from O'Connor Fund for a total \$8000
DK/DB – HPC commit up to \$8000 to add to fundraising campaign. Passed unanimously.
 3. One donor will be sending a check to SF for deposit in HPC for campaign planning
 - v. Operations (O) – Wright
 - vi. Sites (SI) – Aardema – David Kohrman reviewed historic report research resources on a possible nomination for the Lincoln School (LeRoy and Neulander was the architectural firm, not Billingham & Cobb)
- VIII. **Old/New Business**
 - a. Application of David Benac – **DB/CW – recommend to Mayor to appoint David Benac to HPS. Passed unanimously.**
 - b. Approve 2014 Budget – **TH/LS Budget approved as presented – unanimously.**
- IX. **Approval of meeting notes:** September 10, 2013 **DK/DB Approved as presented – unanimously.**
- X. **Correspondence**
- XI. **Coordinators Reports on non-agenda items**
 - a. Coordinator's Report
 - b. 3rd Quarter Section 106 report
- XII. **Citizen Comments on NON-agenda items**
- XIII. **Commissioner Comments**

Adjourn 8:02 PM