

KALAMAZOO HISTORIC PRESERVATION COMMISSION

CITY HALL – 3rd Floor Conference Room - Tuesday, December 10, 2013 – 7:00pm

MEETING NOTES

- I. **Call to Order – 7:05 pm Vice chair Curt Aardema**
- II. **Approval of Absences:** Chris Wright (email 12/02/13) TH/DBr
- III. **Approval of Agenda:**
- IV. **Introduction of Guests:**
- V. **Citizen Comments on NON-agenda items***
- VI. **Financial Report**
 - a. City (Steppenwolf) **(ITEM A)** Sharon reports that she and Marci Dix are working on determining exact accounting for the HPC accounts – hope top report in January
 - b. O'Connor Fund \$3600 in gifts so far this year
- VII. **Discussion of 2014 City of Kalamazoo budget**

Jeff met with Max Tibbitts, Peter Carroll, Curt Aardema and Chris Wright – chairs of both historic commissions, \$150 mill budget - \$50 million is General Fund – meeting on 12/12 will be review of impact of ERI and special projects. Dec 16 is public hearing on budget with adoption on January 6.

Directive from CMO – directive to CP&D based on discussions with CC members - to eliminate historic preservation position. CP&D counter offer included keeping position until April 2015 and 2014 would be used as transition year to update processes and procedures, delegate responsibilities to other CP&D staff. Curt Aardema pointed out that he and Chris Wright discussed forming a working group with HDC & HPC to set priorities and begin planning
- VIII. **Action and Discussion Items**
 - a. Work Plan Reports from Team Leaders **(no reports in advance of meeting)**
 - i. Designation (D) – Aardema
 - ii. Sustainability (SU) – Stevens (Hidden Kalamazoo)
 - iii. Preservation Month (PM) – Holewinski
 - iv. Iannelli Fountain (IF) – Brose
DBr/LS Approve purchase of 12 copies of Iannelli book from publisher for \$40 each including shipping to use as gifts to major donors, honorary committee members and grantors – motion passed unanimously.
Pam reported on current status of fundraising for
 - v. Operations (O) – Wright
 1. Set dates for commission officer election April 2014
 2. Discussion/update of the workplan – Set up to start meeting in January start meeting at 6pm for year
 - vi. Sites (SI) – Aardema – Curt is working on a meeting with the principal at Lincoln School
- IX. **Old/New Business**
 - a. Discussion of 2014 City of Kalamazoo budget – discussed under VII above.
- X. **Approval of meeting notes:** November 12, 2013 **(ITEM B)** DBr/DK Approved as presented.
- XI. **Correspondence**
- XII. **Coordinators Reports on non-agenda items** Coordinator's Report **(ITEM C)**
DBr/LS – approve a copy of KL&F for Amy Thomas approved unanimously.

XIII. Citizen Comments on NON-agenda items*

XIV. Commissioner Comments

Adjourn 9:00 PM

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources, and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804. *The Commission's Work Plan is on the reverse side.

* Citizen Comments are limited to four minutes on non-agenda items. During agenda items, citizens are also requested to limit their comments to four minutes unless invited to join in the discussion by the Commission.

Kalamazoo Historic Preservation Commission goals for 2013

PRESERVATION MONTH 2013 Leader: Tony Holewinski

GOAL: Present a diverse variety of events to celebrate Preservation Month in May and promote sustainability for the HPC

- ~~1. Committee to develop activities & budgets~~
- ~~2. Schedule & promote/publicize events~~
- ~~3. Preservation Awards committee to decide awards~~
- ~~4. Create work schedules, recruit & train volunteers~~
- ~~5. Complete events~~
- ~~6. Post event debrief presented to HPC~~
7. Form committee for next year.

FOUNTAIN OF THE PIONEERS Leader: David Brose

HIGHEST PRIORITY GOAL: Restoration of the Fountain of the Pioneers by 2015.

1. Develop Friends of the Fountain Committee to lead & secure lead gifts and City/County commitments: 2013.
- ~~2. Submit Jeffris Foundation Grant application 2013.~~
3. Submit full (art & local history) NATIONAL level NRHP nomination to SHPO 2013.* (PO)
4. Create Public Interpretation Task Force: 2014
5. Implement tiered public fund raising 2013 - 2015.
6. Submit PRESERVE AMERICA and other public agency grant applications: 2014 (SF).
7. Celebrate Fund-raising success, launch interpretive programs - monitor work on Fountain complex: 2015

DESIGNATION Leader: Curt Aardema

GOAL: Enhance Local Historic Districts and National Register designated properties to add development potential and protect important resources.

1. Create a simple process for property owners interested in local or national designation.
2. Research new properties for potential designation.
3. Identify funding sources to assist property owners or the HPC in preparing documentation
4. Invite property owners to consider local or national designation based on research.

LOCAL DESIGNATION

- Isaac Brown House
- Woodside Properties
- Park Club
- South Rose/Cedar Area

NATIONAL REGISTER DESIGNATION

- Continue work to create new Washington Square NR HD
- State Theater
- Fifth Third and PNC Bank Buildings
- Bronson/Upjohn Headquarters Buildings
- Kalamazoo Gazette Building
- Milwood Neighborhood
- Hillcrest/Waite Farm Neighborhood
- Westnedge Hill Neighborhood
- Parkwyn Village Neighborhood
- Update Bronson Park NR HD
- *Update East Campus NR HD to include Oakland Recital Hall and remove demolished buildings*

SUSTAINABILITY Leader: Lynn Stevens

- ~~1. Identify new fund raising sources for HPC~~
- ~~2. Create subcommittee to explore options~~
- ~~3. Present short list of options to HPC~~
- ~~4. Identify a working group to explore market feasibility and budget for fund raising project~~
5. Provide support to oversight of the Lost & Found Book sales & O'Connor Fund for Historic Preservation.

OPERATIONS Leader: Chris Wright

1. Working quarterly or as needed with Jeff Chamberlain to discuss KHPC activities.
2. Ensuring quorum at meetings.
3. ~~Conduct O'Connor fund appeal in November.~~
- ~~4. Help create monthly agendas with the coordinator.~~
5. Oversight and updates of operational plans monthly.
6. Ensure succession plans for HPC

SITES Leader: Curt Aardema **HISTORIC SCHOOLS INITIATIVE**

GOAL: Inform the Kalamazoo community about the history, value, sustainability and significance of preserving local buildings designed for education.

- ~~1. Identify and list the historic school buildings in Kalamazoo.~~
- ~~2. Host remote KHPC meetings at schools around the city.~~
3. Research and compile information related to the schools on the list. Concentrate on the Lincoln School.
4. Establish a communication link with local school administrators.
5. Establish a program and presentation to share with school teachers, students, administrators, parents, etc.