

KALAMAZOO HISTORIC PRESERVATION COMMISSION

CITY HALL – 3rd Floor Conference Room

MEETING NOTES

Tuesday, January 14, 2014 – 7:00pm

I. Call to Order – 7:08 pm

II. Approval of Absences: Curt Aardema – temporarily TH/CW

III. Approval of Agenda: moved item XIIIa to Commissioner comments

IV. Introduction of Guests: Pam O’Connor

Kirk Russell – wrote a paper on Kalamazoo and HP in planning comparing to other cities in SE Michigan Set up interviews about how Kalamazoo is doing with preservation as part of his capstone of his Masters Project in Urban and Municipal Planning. He took email addresses and will set up appointments for interviews.

V. Citizen Comments on NON-agenda items*

VI. Financial Report

- a. City (Steppenwolf) **(ITEM A)**
- b. Kalamazoo: Lost and Found year end report **(ITEM B)**

VII. Action and Discussion Items

- a. Work Plan Reports from Team Leaders **(no reports in advance of meeting)**
 - i. Designation (D) – Aardema
 - ii. Sustainability (SU) – Stevens (Hidden Kalamazoo)
 - 1. Lynn has sent an email to the branch manager of PNC. Pam suggested we ask if we can use the “old” PNC as the 6th site
 - iii. Preservation Month (PM) – Holewinski
 - 1. Great Unveiling scheduled for May 3 at 501 Elm
 - 2. LLA Building available May 27, 28 & 29 (Outside catering OK)
 - iv. Iannelli Fountain (IF) – Brose
 - 1. Peter Carroll took minutes of the meeting on Monday January 13 and David has sent them to everyone. David has begun drafting the letter to John Shagonaby to update him on the status of the fountain restoration in relationship to the Gun Lake Band project. The band wants us to come up with the education committee project and the band will review and comment. HPC is focused on the fountain, Iannelli and the tribes and interpretation that puts the entire fountain into the context of Kalamazoo. Weisblat family has made a donation to the O’Connor fund of \$1000 with the condition that it be spent in the next 12 months. In consultation with Pam, Jeanne Grubb applied that gift to the spendable portion of the O’Connor Fund.
 - v. Operations (O) – Wright (Work Plan?)
 - vi. Sites (SI) – Aardema

VIII. Old/New Business

- a. Change date of November meeting to Wednesday, Nov. 12 (Tuesday, Nov. 11 is Veterans Day)
 - i. **TH/DBr – so moved – approved unanimously.**
- b. Discussion of Board and Commission Appointment Process **(ITEM C)**

IX. Approval of meeting notes: December 10, 2013 **(ITEM D)** DBr/TH approved as presented

X. Correspondence – fact sheet on NR properties in Kalamazoo to be available for press and general queries.

XI. Coordinators Reports on non-agenda items Coordinator's Report **(ITEM E)**

XII. Citizen Comments on NON-agenda items*

- a. Pam O'Connor – O'Connor Fund raised just under \$6000 this year, \$600 over what we raised last year.

XIII. Commissioner Comments

- a. Plan for public input sessions for extended preservation plan – consider a subcommittee

Adjourn 8:35pm

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources, and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804. *The Commission's Work Plan is on the reverse side.

* Citizen Comments are limited to four minutes on non-agenda items. During agenda items, citizens are also requested to limit their comments to four minutes unless invited to join in the discussion by the Commission.

Kalamazoo Historic Preservation Commission goals for 2013

PRESERVATION MONTH 2013 Leader: Tony Holewinski

GOAL: Present a diverse variety of events to celebrate Preservation Month in May and promote sustainability for the HPC

- ~~1. Committee to develop activities & budgets~~
- ~~2. Schedule & promote/publicize events~~
- ~~3. Preservation Awards committee to decide awards~~
- ~~4. Create work schedules, recruit & train volunteers~~
- ~~5. Complete events~~
- ~~6. Post event debrief presented to HPC~~
7. Form committee for next year.

FOUNTAIN OF THE PIONEERS Leader: David Brose

HIGHEST PRIORITY GOAL: Restoration of the Fountain of the Pioneers by 2015.

1. Develop Friends of the Fountain Committee to lead & secure lead gifts and City/County commitments: 2013.
- ~~2. Submit Jeffris Foundation Grant application 2013.~~
3. Submit full (art & local history) NATIONAL level NRHP nomination to SHPO 2013.* (PO)
4. Create Public Interpretation Task Force: 2014
5. Implement tiered public fund raising 2013 - 2015.
6. Submit PRESERVE AMERICA and other public agency grant applications: 2014 (SF).
7. Celebrate Fund-raising success, launch interpretive programs - monitor work on Fountain complex: 2015

DESIGNATION Leader: Curt Aardema

GOAL: Enhance Local Historic Districts and National Register designated properties to add development potential and protect important resources.

1. Create a simple process for property owners interested in local or national designation.
2. Research new properties for potential designation.
3. Identify funding sources to assist property owners or the HPC in preparing documentation
4. Invite property owners to consider local or national designation based on research.

LOCAL DESIGNATION

- Isaac Brown House
- Woodside Properties
- Park Club
- South Rose/Cedar Area

NATIONAL REGISTER DESIGNATION

- Continue work to create new Washington Square NR HD
- State Theater
- Fifth Third and PNC Bank Buildings
- Bronson/Upjohn Headquarters Buildings
- Kalamazoo Gazette Building
- Milwood Neighborhood
- Hillcrest/Waite Farm Neighborhood
- Westnedge Hill Neighborhood
- Parkwyn Village Neighborhood
- Update Bronson Park NR HD
- *Update East Campus NR HD to include Oakland Recital Hall and remove demolished buildings*

SUSTAINABILITY Leader: Lynn Stevens

- ~~1. Identify new fund raising sources for HPC~~
- ~~2. Create subcommittee to explore options~~
- ~~3. Present short list of options to HPC~~
- ~~4. Identify a working group to explore market feasibility and budget for fund-raising project~~
5. Provide support to oversight of the Lost & Found Book sales and O'Connor Fund for Historic Preservation.

OPERATIONS Leader: Chris Wright

1. Working quarterly or as needed with Jeff Chamberlain to discuss KHPC activities.
2. Ensuring quorum at meetings.
3. ~~Conduct O'Connor fund appeal in November.~~
- ~~4. Help create monthly agendas with the coordinator.~~
5. Oversight and updates of operational plans monthly.
6. Ensure succession plans for HPC

SITES Leader: Curt Aardema **HISTORIC SCHOOLS INITIATIVE**

GOAL: Inform the Kalamazoo community about the history, value, sustainability and significance of preserving local buildings designed for education.

- ~~1. Identify and list the historic school buildings in Kalamazoo.~~
- ~~2. Host remote KHPC meetings at schools around the city.~~
3. Research and compile information related to the schools on the list. Concentrate on the Lincoln School.
4. Establish a communication link with local school administrators.
5. Establish a program and presentation to share with school teachers, students, administrators, parents, etc.