

**KALAMAZOO HISTORIC PRESERVATION COMMISSION**  
**MEETING NOTES - CITY HALL – 3<sup>rd</sup> Floor Conference Room**  
**Tuesday, May 13, 2014 – 7:00pm**

i. Call to Order – 7:00 pm

II. Approval of Absences:

III. Approval of Agenda:

IV. Introduction of Guests: Norman Jung

V. Citizen Comments on NON-agenda items\* & Correspondence

VI. Financial Report

a. City (Steppenwolf) No report this month – revisions underway.

VII. Action and Discussion Items

a. Work Plan Reports from Team Leaders

i. Designation (D) – Aardema – We will be exploring the designation with the Land Bank at the end of June. Sharon Will set up a meeting. Curt reported that he wants to wait until potential historic properties have actually changed hands.

ii. Sustainability (SU) – Stevens (Hidden Kalamazoo) Update from Lynn and Sharon on plans. Contact Levines about possible use of Brown House? Mr. Presidents?

iii. Preservation Month (PM) – Holewinski

1. Presentation at City Commission meeting for Preservation Month? June 2 will be the date to make a presentation to the city commission and to give each of the city commissioners a pair of tickets.

2. Choose/authorize food Tony will take care of the food for up to 50 people.

3. **CA/DBrose- move to approve up to \$350 for damage deposit and funds for Awards ceremony passed unanimously**

iv. Iannelli Fountain (IF) – Brose

1. FotP committee met on April 25. We have set up separated funds in the city to accept donations. Sharon has set up accounts with the help of Marcy Dix to accept donations. Still looking for another organization serve as fiduciary – currently working mostly with the Kalamazoo Community Foundation. KCF was willing to accept funds if there was an endowment component in the fund, which we included. Working on the partnership. Jeff Chamberlain has taken the lead. Jeff will meet with KCF, on May 19, David Brose meets with Jeff the day after. We are also considering other organizations that might have the capacity to handle funds of this size. Some foundations are hesitant to place funds with the city so we do need an outside fund. We have also submitted a packet to the city manager for the Appleyard fund. Also looking into Rotary as part of their 100<sup>th</sup> anniversary to explore diversity. (Jeff is also interested in following up on the Rotary.)

v. Operations (O) – Wright No report

vi. Sites (SI) – Aardema – Lincoln School. David Kohrman and Sharon and Curt Aardema met with the principal and is very excited about expanding the students' awareness of the history of the school. We were invited to do a short (10 minute) presentation at their scholar awards ceremony on May 29 at the end of the school day.

VIII. Old/New Business

a. Section 106 reviews – 1<sup>st</sup> quarter of 2014 **(ITEM A)**

IX. Approval of meeting notes: April 8, 2014 **(ITEM B)** CA/ TH – approved unanimously.

**X. Correspondence**

**XI. Coordinators Reports on non-agenda items** Coordinator's Report **(ITEM C)**

**XII. Citizen Comments on NON-agenda items\***

**XIII. Commissioner Comments**

**Adjourn 8:40 PM**

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources, and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804. \*The Commission's Work Plan is on the reverse side.

\* Citizen Comments are limited to four minutes on non-agenda items. During agenda items, citizens are also requested to limit their comments to four minutes unless invited to join in the discussion by the Commission.