

**KALAMAZOO HISTORIC
PRESERVATION
COMMISSION MINUTES**

**June 12, 2007
Third Floor Conference Room
241 W. South St.
Kalamazoo, MI 49007**

Members Present: Norman Jung; Erin Seaverson;
Linda Gentry Bennett; Josh Willson

Members Absent: Claire Milne, unexcused
Chris Wright, excused

City Staff: Sharon Ferraro, Historic Preservation Coordinator
Karleen Steppenwolf, Recording Secretary

City Commission: Barbara Miller

Call To Order

Ms. Bennett called the meeting to order at 7:06pm.

Approval Of Absences

Mr. Jung, supported by Ms. Seaverson, moved to excuse Chris Wright from the June 12, 2007 HPC meeting. With a roll call vote the motion carried unanimously.

Agenda

Mr. Jung, supported by Mr. Willson, moved to approve the June 12, 2007 agenda as submitted. With a voice vote the motion carried unanimously.

Minutes

Corrections:

Page 2, under Lost and Found Book Project: The second sentence should read- Ms. O'Connor will be "organizing" a book sale "for KHPC" in conjunction.....

Mr. Jung, supported by Mr. Willson, moved to approve the May 9, 2007 minutes as amended. With a roll call vote the motion carried unanimously.

Introduction Of Guests

Pam O'Connor – former commissioner, author of Kalamazoo: Lost and Found

Western Michigan University Students:

Lauren Fryling

Jesse Monroe

Cassie Merrill

Jriselda Carisalez

Edward Kamar

Kassundra Hazely

Kim Forhat

Kaitlin Muldoon

Citizen Comments

Ms. O'Connor spoke about the Michigan Tax Credit. Ms. O'Connor stated that she had just attended a public policy meeting in Lansing. It was determined that they would take the package forward. The package would include additional funding for the State Preservation Office, Licensing Fees and Real Estate Recording Fees. Senator George recommended additional funding for historical preservation.

Correspondence

Ms. Ferraro stated that the public taxpayers notice in the paper regarding City Hall was regarding the renovation of the lighting system in the Atrium and some updates to the City Manager's office. The renovations are not structural.

Financial Report

City: No comments, on track.

O'Connor Fund: no current donations received.

Lost and Found Book Project: Ms. O'Connor stated there is almost \$1000 in sales and three books were sold at the KSOL homes tour.

Action Items/Discussion Items

A) Election of Officers:

Chair Person – Chris Wright

Vice Chair Person – Josh Willson

Treasurer – Linda Gentry Bennett

Ms. Seaverson, supported by Mr. Jung, moved to accept the election of officers as nominated above. With a roll call vote the motion carried unanimously.

B) Donation of a hard copy of Kalamazoo: Lost and Found book as a door prize for the Historic District Orientation on June 21.

Ms. Seaverson, supported by Mr. Jung, moved to approve of donating a hard copy to the Kalamazoo: Lost and Found as a door prize for the Historic District Orientation. With a roll call vote the motion carried unanimously.

Committee Reports

None

City Reports

1. Site watch list and issues watch list are included in the packets.
 - A) State Hospital Water Tower – Ms. Ferraro stated that the meeting on May 21 was very successful with around 20 people attending.

 - B) DDRRC Guidelines – Keith Hernandez and Sharon Ferraro will be working on demolition guidelines. Revisions will take place next week and should be posted by the middle of July. DDRRC will approve the final version.

Commissioner Comments

- Damon’s house(s) may be moved – these are located on the hill above Damons at South Westnedge and Whites Road.
- Downtown Kalamazoo was named one of the Top 10 Turnaround Downtown Cities.
- The Iannelli fountain scrubbing went well, only the north side was done.
- Handrail heights will be looked into in the historical areas.
- 2007 Window Energy Study is underway on the north side. The study will include looking at 150 houses and determining the ones that need to have windows replaced with grant money through the City of Kalamazoo.
- The Vine Street School (behind Old Central) is undergoing renovations.
- Chris Gerrish, a WMU intern is working on preliminary research on a study committee report on Greenlawn, a part of Westmain Hill.

Ms. Seaverson, supported by Mr. Jung, moved to have Ms. Ferraro poll, by email, the board members as to whether we should skip the July or August meeting. With a roll call vote the motion carried unanimously.

Citizen Comments

Ms. O’Connor stated that MHPN might create some financing possibilities for the 100 block of E. Michigan.

Historic Preservation Commission Meeting
June 21, 2007
Page 4 of 4

Adjournment 8:15 pm.

Mr. Jung, supported by Ms. Seaverson, moved to adjourn the HPC meeting at 8:15pm. With a roll call vote the motion carried unanimously.

Submitted by (Karleen Steppenwolf)

Reviewed by (Sharon Ferraro)

Approved by (Chris Wright)