

**KALAMAZOO HISTORIC
PRESERVATION
COMMISSION MINUTES**

**June 10, 2008
Third Floor Conference Room
241 W. South St.
Kalamazoo, MI 49007**

Members Present: Erin Seaverson; Claire Milne; Katie Jacobs; Josh Willson
Chris Wright; Linda Gentry Bennett; Peter Carroll

Members Absent: None

City Staff: Sharon Ferraro, Historic Preservation Coordinator

Call To Order:

Ms. Milne called the meeting to order at 7:10 pm.

Approval of Absences: No absences

Agenda: Under A-1-a add discuss State Theater designation; Under A-4-a add discussion of speakers list

Ms. Jacobs, supported by Mr. Carroll, moved to approve the June 10th, 2008 agenda as amended. With a roll call vote the motion carried unanimously.

Minutes:

No changes minutes dated May 13, 2008.

Mr. Willson, supported by Ms. Bennett, moved to approve the May 13th, 2008 minutes as submitted. With a roll call vote the motion carried unanimously.

Introduction of Guests:

Pam O'Connor – former HPC Commissioner

Norman Jung – former HPC Commissioner

Citizen Comments:

None

Correspondence

None

Financial Report

City: on track. Payments were made to Claire Milne to re-imburse her for expenses for the preservation awards reception, and to Pam O'Connor for marketing. Note the invoice from Alan Levy (Goal Trac) has not been paid yet.

O'Connor Fund: No report except two donations.

Lost and Found Book Project: The commission discussed the draft agreement between Kazoo Books and the City of Kalamazoo. Ms. Ferraro reported that the city attorney's office currently has the draft agreement which include Pam O'Connor's revisions. Her revisions were based on current practices in sales and do not specify the price of the book, which will make it easier to change the price – up or down – as the commission chooses.

Ms. Ferraro inquired whether the commission would like to present a copy of Kalamazoo: Lost and Found to the new city attorney, Clyde Robinson, since a copy was presented to the previous City Attorney.

Mr. Wright, supported by Mr. Willson, moved to present a hardcover copy of Kalamazoo: Lost & Found to the new City Attorney, Clyde Robinson. With a roll call vote the motion carried unanimously.

IX. Action Items/Discussion Items:

A. Work plan reports:

The HPC went through the work plan and crossed off items that have been completed.

Designation (D) – Seaverson – Reported that work is progressing on the National Register nomination for the 100 block of East Michigan, William Scott is working on the Iannelli Fountain Statement of Significance for the National Register nomination. The commission discussed designating the interior and the exterior of the State Theater as a single resource local historic district. Ms. Ferraro reported that Amy Arnold of the State Historic Preservation Office affirmed that this is possible under PA 169. Ms. Ferraro restated the review process for designation of the proposed properties, noting that for both National Register nominations and local historic districts, City Commission support will be necessary.

Ms. Seaverson, supported by Mr. Wright made a motion to pursue nomination of the State Theatre to the National Register of Historic Places and to designate the theater as a single resource local historic district. In both cases the designation should include the exterior and the interior. With a voice vote the motion passed unanimously.

Based on the schedule for submitting nominations to the State Historic Preservation Office, the commission decided that the nominations would not be ready for the September meeting of the State Historic Preservation Review Board. The commission will try to have the nominations prepared in time for the January 2009 meeting of the State Historic Preservation Review Board.

The subject of the Iannelli Fountain and the Daniel Thorne grant from the National Trust was raised. The city commission still has not voted to accept the grant. Ms. Milne will write a letter to the city manager urging the commission to place the grant on their agenda.

Communication (C) – Wright – Update from Claire Milne

Partnership Development (PD) – Milne - Update from Claire Milne in packet

Preservation Month (PM) – Jacobs – The commission discussed and assigned contacts to be made from the Speaker’s Series Partnerships Working List.

Iannelli Fountain (IF) – Carroll – Update from Peter Carroll in packet

Budget (B) – Bennett – no report yet

A) Old Business:

- 1) Review Preservation Reception – all went well and had a good crowd of approximately 50 people from a wide spectrum. Ms. Milne supplied plenty of food and there were kudos for presentation.

B) New Business:

- 1) Downtown Comprehensive Plan – Mr. Willson, Mr. Wright, Mr. Carroll and Ms. Ferraro all attended the meeting on Monday and reported on the public process. All felt that it appears a serious effort is being made to include as many people as possible.

CITY REPORTS:

- 1) Site watch list – in packets. Ms. Ferraro also reported that she has prepared a memo asking that a new Reconnaissance Level Historic Resource Survey be in the budget for 2009 to update the last one completed in 2001.
- 2) She is also preparing a proposal for a budget item to pay for annual training for the Historic District Commission, as required for all Certified Local Governments.

Commissioner Comments:

Adjournment: 9:00pm.

Submitted by (Karleen Steppenwolf)

Reviewed by (Sharon Ferraro)

Approved by (Claire Milne)