

# **KALAMAZOO HISTORIC PRESERVATION COMMISSION**

**CITY HALL – 3<sup>rd</sup> Floor Conference Room**

**Tuesday, February 11, 2014 – 7:00pm**

**I. Call to Order – 7:00 pm**

**II. Approval of Absences:**

**III. Approval of Agenda:**

**IV. Introduction of Guests:**

**V. Citizen Comments on NON-agenda items\***

**VI. Financial Report**

- a. City (Steppenwolf) **(ITEM A)**
- b. O'Connor Fund year end reports 2014 **(ITEM B)**

**VII. Action and Discussion Items**

- a. Work Plan Reports from Team Leaders **(no reports in advance of meeting)**
  - i. Designation (D) – Aardema
  - ii. Sustainability (SU) – Stevens (Hidden Kalamazoo)
  - iii. Preservation Month (PM) – Holewinski
  - iv. Iannelli Fountain (IF) – Brose
  - v. Operations (O) – Wright (Work Plan?)
  - vi. Sites (SI) – Aardema

**VIII. Old/New Business**

**IX. Approval of meeting notes: January 14, 2014 **(ITEM C)****

**X. Correspondence**

**XI. Coordinators Reports on non-agenda items** Coordinator's Report **(No change from January)**

4<sup>th</sup> quarter Section 106 report (missed last month) **(ITEM D)**

List of National Register resources in Kalamazoo **(ITEM E)**

**XII. Citizen Comments on NON-agenda items\***

**XIII. Commissioner Comments**

**Adjourn            9:00 PM**

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources, and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804. \*The Commission's Work Plan is on the reverse side.

\* Citizen Comments are limited to four minutes on non-agenda items. During agenda items, citizens are also requested to limit their comments to four minutes unless invited to join in the discussion by the Commission.

## Kalamazoo Historic Preservation Commission goals for 2013

### PRESERVATION MONTH 2013 Leader: Tony Holewinski

**GOAL:** Present a diverse variety of events to celebrate Preservation Month in May and promote sustainability for the HPC

- ~~1. Committee to develop activities & budgets~~
- ~~2. Schedule & promote/publicize events~~
- ~~3. Preservation Awards committee to decide awards~~
- ~~4. Create work schedules, recruit & train volunteers~~
- ~~5. Complete events~~
- ~~6. Post event debrief presented to HPC~~
7. Form committee for next year.

### FOUNTAIN OF THE PIONEERS Leader: David Brose

**HIGHEST PRIORITY GOAL:** Restoration of the Fountain of the Pioneers by 2015.

1. Develop Friends of the Fountain Committee to lead & secure lead gifts and City/County commitments: 2013.
- ~~2. Submit Jeffris Foundation Grant application 2013.~~
3. Submit full (art & local history) NATIONAL level NRHP nomination to SHPO 2013.\* (PO)
4. Create Public Interpretation Task Force: 2014
5. Implement tiered public fund raising 2013 - 2015.
6. Submit PRESERVE AMERICA and other public agency grant applications: 2014 (SF).
7. Celebrate Fund-raising success, launch interpretive programs - monitor work on Fountain complex: 2015

### DESIGNATION Leader: Curt Aardema

**GOAL:** Enhance Local Historic Districts and National Register designated properties to add development potential and protect important resources.

1. Create a simple process for property owners interested in local or national designation.
2. Research new properties for potential designation.
3. Identify funding sources to assist property owners or the HPC in preparing documentation
4. Invite property owners to consider local or national designation based on research.

#### LOCAL DESIGNATION

- Isaac Brown House
- Woodside Properties
- Park Club
- South Rose/Cedar Area

#### NATIONAL REGISTER DESIGNATION

- Continue work to create new Washington Square NR HD
- State Theater
- Fifth Third and PNC Bank Buildings
- Bronson/Upjohn Headquarters Buildings
- Kalamazoo Gazette Building
- Milwood Neighborhood
- Hillcrest/Waite Farm Neighborhood
- Westnedge Hill Neighborhood
- Parkwyn Village Neighborhood
- Update Bronson Park NR HD
- *Update East Campus NR HD to include Oakland Recital Hall and remove demolished buildings*

### SUSTAINABILITY Leader: Lynn Stevens

- ~~1. Identify new fund raising sources for HPC~~
- ~~2. Create subcommittee to explore options~~
- ~~3. Present short list of options to HPC~~
- ~~4. Identify a working group to explore market feasibility and budget for fund raising project~~
5. Provide support to oversight of the Lost & Found Book sales and O'Connor Fund for Historic Preservation.

### OPERATIONS Leader: Chris Wright

1. Working quarterly or as needed with Jeff Chamberlain to discuss KHPC activities.
2. Ensuring quorum at meetings.
3. ~~Conduct O'Connor fund appeal in November.~~
4. ~~Help create monthly agendas with the coordinator.~~
5. Oversight and updates of operational plans monthly.
6. Ensure succession plans for HPC

### SITES Leader: Curt Aardema **HISTORIC SCHOOLS INITIATIVE**

**GOAL:** Inform the Kalamazoo community about the history, value, sustainability and significance of preserving local buildings designed for education.

- ~~1. Identify and list the historic school buildings in Kalamazoo.~~
- ~~2. Host remote KHPC meetings at schools around the city.~~
3. Research and compile information related to the schools on the list. Concentrate on the Lincoln School.
4. Establish a communication link with local school administrators.
5. Establish a program and presentation to share with school teachers, students, administrators, parents, etc.

**Historic Preservation Commission  
February 2014 Monthly Report**

**Revenue**

Book Fund	\$ 65,623.29
Interest Income	\$ (98.48)
Interest on Investments	
Historic Preservation Fundraising **	\$ 29,837.00
<b>Total Revenue</b>	<b>\$ 95,361.81</b>

**Expenses**

Commissioner Education	\$ 2,171.89
O'Connor Fund	\$ 1,421.63
Memberships	\$ 1,456.00
Public Education	\$ 40,547.01
Publications	\$ 15,108.60
Miscellaneous	\$ 1,397.67
<b>Total Expenses</b>	<b>\$ 62,102.80</b>
<b>Ending Working Capital (as of 2/3/14)</b>	<b>\$ 33,259.01</b>



**Historic Preservation  
Revenue Ledger**

<u>Date</u>	<u>Description</u>	<u>Amount</u>	
	BOOK SALES	\$19,617.64	
2010	BOOK SALES	\$ 5,446.04	
1/12/2011	Book Sales - Barnes & Noble	\$ 281.70	
5/18/2011	book sales - Michigan News Agency	\$ 209.70	will be abated-was rebilled at lower cost*
6/23/2011	HPC awards - Mueller Enterprises	\$ 220.00	
6/29/2011	Book Sales - Nature Connection	\$ 144.96	
6/29/2011	Book Sales - Michigan News Agency	\$ 161.70	*
7/31/2011	Book Sales - \$95.88 - \$209.70 =	\$ (113.82)	
11/2/2011	Book Sales - Kazoo Books	\$ 200.70	
12/31/2011	Book Sales - Kazoo Books	\$ 161.70	
12/31/2011	book sales - Michigan News Agency	\$ 129.36	
12/31/2011	Book Sales - Heritage Co.	\$ 152.76	
3/28/2012	Book Sales - The Spirit of Kalamazoo	\$ 113.19	
5/29/2012	Mavcon Properties contribution	\$ 5,000.00	
5/29/2012	Now & Then, LLC	\$ 32.34	
6/6/2012	Michigan News Agency	\$ 129.36	
6/27/2012	The Nature Connection	\$ 144.96	
8/22/2012	Book Sales - The Spirit of Kalamazoo	\$ 129.36	
9/5/2012	book sales - Michigan News Agency	\$113.19	
9/20/2012	Book Sales - Barnes & Noble	\$ 160.56	
10/3/2012	Book Sales - Barnes & Noble	\$ 92.82	
10/17/2012	Book Sales - Barnes & Noble	\$ 4.20	
10/12/2012	Book Sales - Now & Then	\$ 16.17	
12/12/2012	Book Sales - The Nature Connection	\$ 144.96	
12/19/2012	Book Sales - Kazoo Books	\$ 144.96	
12/20/2012	Book Sales - Now & Then	\$ 32.34	
1/4/2013	Book Sales - Pam O'Connor	\$ 31.96	
1/30/2013	Book Sales - Barnes & Noble	\$ 192.90	

# Historic Preservation Commission

ITEM A

1/30/2013 Book Sales - Kalamazoo Antiques	\$	160.56
2/6/2013 Book Sales - Heritage Co.	\$	152.76
2/21/2013 Greenleaf Trust - Fountain study	\$	5,000.00
3/13/2013 Book Sales - Kazoo Books	\$	129.36
2/28/2013 Book Sales - Kazoo Books	\$	160.56
4/30/2013 B&N shortage on payment	\$	(0.90)
4/15/2013 Book Sales - Spirit of Kalamazoo	\$	129.36
4/4/2013 Hidden tour Donation rec#122552	\$	100.00
4/3/2013 Hidden tour Donation rec#122551	\$	100.00
4/19/2013 Hidden tour Donation rec#122555	\$	600.00
4/29/2013 Hidden tour Donation rec#122554	\$	200.00
5/2/2013 Douglas & Sons - Hidden Tour	\$	500.00
5/15/2013 Book Sales - Barnes & Noble	\$	152.76
5/31/2013 Hidden Kalamazoo Tour	\$	562.00
6/18/2013 Hidden Kalamazoo Tour	\$	1,050.00
6/25/2013 Hidden Kalamazoo Tour	\$	15.98
7/8/2013 Lost and Found book sales	\$	50.00
7/11/2013 Spartan Store-ticket sales	\$	5,390.00
8/1/2013 Book Sales - Now & Then	\$	32.34
8/21/2013 Book Sales - The Spirit of Kalamazoo	\$	161.70
May-13 Hidden Kalamazoo Tour**	\$	207.00
Jun-13 Hidden Kalamazoo Tour**	\$	8,130.00
9/25/2013 Book Sales - The Nature Connection	\$	129.36
10/8/2013 Book Sales - Homes Tour - SARA	\$	130.00
10/18/2013 Hidden Kalamazoo Tour - Fifth Third Bank	\$	2,000.00
11/6/2013 Book Sales - Kazoo Books	\$	144.96

# Historic Preservation Commission

ITEM A

12/2/2013 Phyllis Herring	\$	40.00	
12/18/2013 Petals & Postings	\$	240.84	
12/18/2013 Nature Connection	\$	120.42	
12/18/2013 Heritage Company	\$	120.42	
12/18/2013 Michigan News	\$	97.02	
12/18/2013 Nelson Breech Nave	\$	112.62	
12/6/2013 HPC Grant - Fountain Study	\$	(5,000.00)	(journal entry done by Marcy Dix)
1/29/2014 Fountain Campaign Planning		\$21,500.00	
Total		\$75,714.83	

**Miscellaneous  
2012**

Misc: Travel/Supplies/Materials

**2012 Budget**  
\$100

		<b>Expenses</b>	
<u>Date</u>	<u>Description</u>		<u>Amount</u>
	Miscellaneous Materials		575.93
	2010 Miscellaneous Materials		29.81
3/8/2011	Chris Wright - food for work plan retreat	\$	35.51
7/7/2011	ISBN & price stickers-Pam O'Connor	\$	51.00
	<b>Total</b>	<b>\$</b>	<b>692.25</b>

**Publications/Promotion  
2012**

	<b>2012 Budget</b>
Promotion	\$ 200.00
Consultants - Fulfillment, Marketing and Royalty	

**Expenses**

<u>Date</u>	<u>Description</u>	<u>Amount</u>
	Publications	\$7,223.91
2010	Publications	\$3,552.49
7/7/2011	Pamela O'Connor	\$146.25
12/31/2011	Pamela O'Connor - 2nd printing Royalties	\$302.02
12/31/2011	Lynn Houghton - 2nd Printing Royalties	\$302.02
12/31/2011	Pamela O'Connor - marketing	\$57.05
6/30/2012	Pamela O'Connor - marketing	\$247.95
12/31/2012	Pamela O'Connor - marketing	\$177.64
12/31/2012	Pamela O'Connor - 2nd printing Royalties	\$181.41
12/31/2012	Lynn Houghton - 2nd printing Royalties	\$181.41
7/25/2013	Pamela O'Connor - marketing	\$319.19
12/31/2013	Pamela O'Connor - marketing	\$354.79
12/31/2013	Pamela O'Connor - 2nd Printing Royalties	\$410.13
	Total	\$13,456.26





**Memberships  
2012**

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Memberships - NTHP, HPC

**2012 Budget**  
\$500.00

**Expenses**

<u>Date</u>	<u>Description</u>	<u>Amount</u>
	Memberships	\$ 492.00
2010	Memberships	\$ 125.00
2/17/2012	NTHP Membership - David Brose	\$20.00
4/17/2012	NTHP membership gifts	\$140.00
4/4/2013	NTHP membership - David Brose	\$25.00
6/17/2013	NTHP membership gifts	\$125.00
	<b>Total</b>	<b>\$ 1,103.00</b>

**O'Connor Fund  
2012**

**Page 3**

**O'Connor Fund**                      **2012 Budget**  
For Appeal Costs                      \$600.00

Expenses

<u>Date</u>	<u>Description</u>	<u>Amount</u>
	Appeal costs	341.43
2010	Appeal costs	\$ 153.40
11/22/2011	Terry O'Connor - reimburse postage	275.00
11/22/2011	Chris Wright - reimburse pizza for fund appeal	56.71
12/21/2011	Katie Jacobs - reimburse for supplies	227.86
11/15/2012	Tony Holewinski - reimburse for supplies	158.40
10/17/2013	Pam O'Connor - reimburse for mailing material	208.83
	<b>Total</b>	<b>\$ 1,421.63</b>

**Commissioner Education  
2012**

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Commissioner Education - NTHP,  
MHPN, State HP

**2012 Budget**  
\$0.00

**Expenses**

<u>Date</u>	<u>Description</u>	<u>Amount</u>
	Commissioner Education	\$ 968.87
2010	Commissioner Education	\$ 20.00
8/26/2011	MHPN renew memberships	\$ 250.00
11/22/2011	Katie Jacobs - reimburse for NTHP membership	\$ 20.00
8/15/2013	MHPN renew memberships	\$ 230.00
	<b>Total</b>	<b>\$ 1,488.87</b>

**FOUNTAIN CAMPAIGN PLANNING**

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**2014**

**Amount**

1/29/2014 MHPN	\$9,500.00
1/29/2014 Tyler-Little Family	\$2,000.00
1/29/2014 Greenleaf Trust	\$10,000.00

**Total** **\$21,500.00**



151 S. Rose St., Suite 332  
Kalamazoo, MI 49007-4775  
Phone 269.381.4416

For **good.** For **ever.**<sup>sm</sup>

*Fund Activity Statement  
O'Connor Fund for Historic  
Preservation in the City of  
Kalamazoo (Agency)  
January 1, 2013 through  
December 31, 2013*

**Beginning Fund Value** \$ **13,783.39**

<u>Principal</u>			
<b>Beginning Principal Value</b>		\$	<b>12,893.31</b>
<b><u>Additions:</u></b>			
Gifts	\$	0.00	
Net Investment Return		2,833.35	
Other Additions/Adjustments		0.00	2,833.35
<b><u>Distributions:</u></b>			
Annual Transfer to Grantmaking			( 552.27)
Foundation Annual Administrative Fee			0.00
<b>Ending Principal Value</b>		\$	<b>15,174.39</b>

<u>Grantmaking</u>			
<b>Beginning Grantmaking Value</b>		\$	<b>890.08</b>
<b><u>Additions:</u></b>			
Gifts	\$	0.00	
Annual Transfer from Principal		552.27	
Other Additions/Adjustments		0.00	552.27
<b><u>Distributions:</u></b>			
Grants Approved		0.00	
Foundation Annual Administrative Fee		( 95.33)	
Other Distributions/Adjustments		0.00	( 95.33)
<b>Ending Grantmaking Value</b>		\$	<b>1,347.02</b>

**Ending Fund Value** \$ **16,521.41**



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For **good.** For **ever.**<sup>sm</sup>

*Fund Activity Statement*  
**O'Connor Fund for Historic Preservation in the City of Kalamazoo (Agency)**  
*January 1, 2013 through December 31, 2013*

**Beginning Fund Value** \$ **13,783.39**

<u>Principal</u>			
<b>Beginning Principal Value</b>		\$	<b>12,893.31</b>
<b><u>Additions:</u></b>			
Gifts	\$	0.00	
Net Investment Return		2,833.35	
Other Additions/Adjustments		0.00	2,833.35
<b><u>Distributions:</u></b>			
Annual Transfer to Grantmaking			( 552.27)
Foundation Annual Administrative Fee			0.00
<b>Ending Principal Value</b>		\$	<b>15,174.39</b>

<u>Grantmaking</u>			
<b>Beginning Grantmaking Value</b>		\$	<b>890.08</b>
<b><u>Additions:</u></b>			
Gifts	\$	0.00	
Annual Transfer from Principal		552.27	
Other Additions/Adjustments		0.00	552.27
<b><u>Distributions:</u></b>			
Grants Approved		0.00	
Foundation Annual Administrative Fee		( 95.33)	
Other Distributions/Adjustments		0.00	( 95.33)
<b>Ending Grantmaking Value</b>		\$	<b>1,347.02</b>

**Ending Fund Value** \$ **16,521.41**



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For **good.** For **ever.**<sup>sm</sup>

*Fund Activity Statement*  
**O'Connor Fund for Historic Preservation in the City of Kalamazoo**  
*January 1, 2013 through December 31, 2013*

**Beginning Fund Value** \$ **154,865.09**

<u>Principal</u>			
<b>Beginning Principal Value</b>		\$	<b>146,411.33</b>
<b><u>Additions:</u></b>			
Gifts	\$	4,723.06	
Net Investment Return		31,970.67	
Other Additions/Adjustments		0.00	36,693.73
<b><u>Distributions:</u></b>			
Annual Transfer to Grantmaking			(5,511.19)
Foundation Annual Administrative Fee			0.00
<b>Ending Principal Value</b>		\$	<b>177,593.87</b>

<u>Grantmaking</u>			
<b>Beginning Grantmaking Value</b>		\$	<b>8,453.76</b>
<b><u>Additions:</u></b>			
Gifts	\$	1,000.00	
Annual Transfer from Principal		5,511.19	
Other Additions/Adjustments		0.00	6,511.19
<b><u>Distributions:</u></b>			
Grants Approved		0.00	
Foundation Annual Administrative Fee		(1,043.14)	
Other Distributions/Adjustments		0.00	(1,043.14)
<b>Ending Grantmaking Value</b>		\$	<b>13,921.81</b>

**Ending Fund Value** \$ **191,515.68**



**KALAMAZOO HISTORIC PRESERVATION COMMISSION**CITY HALL – 3<sup>rd</sup> Floor Conference Room**MEETING NOTES**

Tuesday, January 14, 2014 – 7:00pm

**I. Call to Order – 7:08 pm****II. Approval of Absences:** Curt Aardema – temporarily TH/CW**III. Approval of Agenda:** moved item XIIIa to Commissioner comments**IV. Introduction of Guests: Pam O'Connor**

Kirk Russell – wrote a paper on Kalamazoo and HP in planning comparing to other cities in SE Michigan Set up interviews about how Kalamazoo is doing with preservation as part of his capstone of his Masters Project in Urban and Municipal Planning. He took email addresses and will set up appointments for interviews.

**V. Citizen Comments on NON-agenda items\*****VI. Financial Report**

- a. City (Steppenwolf) **(ITEM A)**
- b. Kalamazoo: Lost and Found year end report **(ITEM B)**

**VII. Action and Discussion Items**

- a. Work Plan Reports from Team Leaders **(no reports in advance of meeting)**
  - i. Designation (D) – Aardema
  - ii. Sustainability (SU) – Stevens (Hidden Kalamazoo)
    1. Lynn has sent an email to the branch manager of PNC. Pam suggested we ask if we can use the “old” PNC as the 6<sup>th</sup> site
  - iii. Preservation Month (PM) – Holewinski
    1. Great Unveiling scheduled for May 3 at 501 Elm
    2. LLA Building available May 27, 28 & 29 (Outside catering OK)
  - iv. Iannelli Fountain (IF) – Brose
    1. Peter Carroll took minutes of the meeting on Monday January 13 and David has sent them to everyone. David has begun drafting the letter to John Shagonaby to update him on the status of the fountain restoration in relationship to the Gun Lake Band project. The band wants us to come up with the education committee project and the band will review and comment. HPC is focused on the fountain, Iannelli and the tribes and interpretation that puts the entire fountain into the context of Kalamazoo. Weisblat family has made a donation to the O'Connor fund of \$1000 with the condition that it be spent in the next 12 months. In consultation with Pam, Jeanne Grubb applied that gift to the spendable portion of the O'Connor Fund.
  - v. Operations (O) – Wright (Work Plan?)
  - vi. Sites (SI) – Aardema

**VIII. Old/New Business**

- a. Change date of November meeting to Wednesday, Nov. 12 (Tuesday, Nov. 11 is Veterans Day)
  - i. TH/DBr – so moved – approved unanimously.
- b. Discussion of Board and Commission Appointment Process **(ITEM C)**

**IX. Approval of meeting notes:** December 10, 2013 **(ITEM D)** DBr/TH approved as presented**X. Correspondence** – fact sheet on NR properties in Kalamazoo to be available for press and general queries.

**XI. Coordinators Reports on non-agenda items** Coordinator's Report **ITEM E**

**XII. Citizen Comments on NON-agenda items\***

- a. Pam O'Connor – O'Connor Fund raised just under \$6000 this year, s\$600 over what we raised last year.

**XIII. Commissioner Comments**

- a. Plan for public input sessions for extended preservation plan – consider a subcommittee

**Adjourn 8:35pm**

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources, and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804. \*The Commission's Work Plan is on the reverse side.

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Fourth quarter – October 1 to December 31, 2013 - Report to HPC

City of Kalamazoo, Kalamazoo County – A Certified Local Government

Date	Address	Neighborhood	Requested by
1. 10/01/13	740 Douglas	Fairmont	Community Homeworks
<p>PROPOSED WORK: Replace door                      AREA OF POTENTIAL EFFECT: Limited to this house                      HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the West Douglas potential study area in the 1999-2001 Reconnaissance Level Historic Resources Survey. This area is potentially <b>National Register eligible</b>.                      DETERMINATION OF EFFECT: NO ADVERSE EFFECT All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</p>			
2. 10/21/2013	1223 Jefferson	Fairmont	Senior Services
<p>PROPOSED WORK: Repair water damage on exterior wall above porch (flashing)                      AREA OF POTENTIAL EFFECT: Limited to this house and adjacent houses on Jefferson                      HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the West Douglas potential study area in the 1999-2001 Reconnaissance Level Historic Resources Survey. This area is potentially <b>National Register eligible</b>.                      DETERMINATION OF EFFECT: NO ADVERSE EFFECT All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</p>			
3. 11/07/2013	1330 Jefferson	Fairmont	Senior Services
<p>PROPOSED WORK: Grip rail for front steps                      AREA OF POTENTIAL EFFECT: Limited to this house and adjacent houses on Jefferson                      HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the West Douglas (Fairmont) potential study area in the 1999-2001 Reconnaissance Level Historic Resources Survey. This area is potentially <b>National Register eligible</b>.                      DETERMINATION OF EFFECT: NO ADVERSE EFFECT                      All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</p>			
4. 11/12/2013	702 Douglas	Northside	CoK
<p>PROPOSED WORK: Façade improvements                      AREA OF POTENTIAL EFFECT: Limited to this building and adjacent buildings on West North and Douglas                      HISTORIC PROPERTIES PRESENT: This house was evaluated as being a NON-CONTRIBUTING structure in the North Stuart potential study area in the 1999-2001 Reconnaissance Level Historic Resources Survey. This area is potentially <b>National Register eligible</b>. This building is NOT a historic resource                      DETERMINATION OF EFFECT: NO ADVERSE EFFECT All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</p>			
5. 11/14/2013	1216 Fourth	Edison	Neighborhood Improvement Program
<p>PROPOSED WORK: Rehabilitation of facade                      AREA OF POTENTIAL EFFECT: Limited to the this building and adjacent buildings                      HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually <b>National Register (NR) eligible</b>.                      DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</p>			

COK-CP&D = City of Kalamazoo; ComHome=Community Homeworks; DBB= Dangerous Buildings Board; DCA = Douglass Comm Assoc; DNSWM= Disability Network of SW Mich; East= Eastside Nd Assoc; ENA=Edison Nd Assoc.; HRI= Housing Resources, Inc; KCLB = KalCo Land Bank KNHS= Kal Nd Housing Services; KNNHC = Kal Northside Non Profit; KVHH – Kal Valley Habitat for Humanity; NACD= Northside Association for Community Development; NdRehab (NSP2) – CoK Neighborhood Rehabilitation; ROI – Residential Opportunities; SenServ=Senior Services

Fourth quarter – October 1 to December 31, 2013 - Report to HPC  
City of Kalamazoo, Kalamazoo County – A Certified Local Government

Date	Address	Neighborhood	Requested by
6. 11/14/2013	1301-1307 South Westnedge	Vine	Neighborhood Improvement Program
PROPOSED WORK: Facade repair			
AREA OF POTENTIAL EFFECT: Limited to the this building and adjacent buildings			
HISTORIC PROPERTIES PRESENT: This double brick commercial building is located within the South Street-Vine Area Local Historic District. Rehabilitation should be done to comply as closely as possible with the Secretary of the Interior's Standards for Rehabilitation and the Kalamazoo Historic District Commission Standards and Guidelines for Rehabilitation.			
<ul style="list-style-type: none"><li>• DETERMINATION OF EFFECT: NO ADVERSE EFFECT if work complies with Historic District Commission Standards for roof. EFFECT All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review except as noted in item "j" below:</li></ul>			
Case Number: IHA13-0123 to 13-0126 Historic District: South Street – Vine Area Certificates of Appropriateness issued on November 14, 2013.			
Your application for the work specified below was <b>administratively approved in accordance with Chapter 16 of the Code of Ordinance of the City of Kalamazoo and Michigan Compiled Laws 399.205.</b>			
<ol style="list-style-type: none"><li>1. Facade repairs for Neighborhood Improvement Program</li><li>2. Masonry should remain unpainted</li><li>3. Painted masonry may be repainted to match</li></ol>			

7. 12/02/2013	1336 -1348 Portage	Edison	Neighborhood Improvement Program
PROPOSED WORK: Façade repairs, masonry cleaning, lighting, signage			
AREA OF POTENTIAL EFFECT: Limited to this 4 story masonry building and the adjacent Washington Square.			
HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Washington Square potential study area in the 1999-2001 Reconnaissance Level Historic Resources Survey. This area is potentially <b>National Register eligible.</b>			
<ul style="list-style-type: none"><li>• Lighting: The lighting fixtures in the proposal are historically appropriate for the building.</li><li>• New entry doors – should be simple. New doors being installed in a relatively modern façade should not replicate historic doors.</li><li>• Signage – the style and brackets chosen for the signage are appropriate.</li><li>• Power washing of the masonry must follow the specifications below (<i>Preservation Brief 1: The Cleaning and Waterproof Coating of Masonry Buildings Page 5 of 17</i>): Power washing with water or with the addition of a NON-IONIC DETERGENT – pressure MUST remain below 300-400 psi</li><li>• Repointing brick work – (<i>Preservation Brief #1 – Repointing mortar joints in historic masonry buildings</i>) New mortar should be color matched to existing mortar and should NOT be a modern mortar. A lime based mortar with little or no cement is recommended for its plasticity.</li></ul>			

DETERMINATION OF EFFECT: NO ADVERSE EFFECT if power washing and repointing mortar is done as specified (Copies of Preservation Briefs #1 and #2 are included for the applicant.). All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.

**Water Washing.** Washing with low-pressure or medium-pressure water is probably one of the most commonly used methods for removing dirt or other pollutant soiling from historic masonry buildings. Starting with a very low pressure (100 psi or below), even using a garden hose, and progressing as needed to slightly higher pressure--generally **no higher than 300-400 psi** -is always the recommended way to begin. Scrubbing with natural bristle or synthetic bristle

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Date	Address	Neighborhood	Requested by
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brushes--never metal which can abrade the surface and leave metal particles that can stain the masonry--can help in cleaning areas of the masonry that are especially dirty.

**Potential hazards of water cleaning.** Despite the fact that water-based methods are generally the most gentle, even they can be damaging to historic masonry. Before beginning a water cleaning project, it is important to make sure that all mortar joints are sound and that the building is watertight. Otherwise water can seep through the walls to the interior, resulting in rusting metal anchors and stained and ruined plaster. **Any cleaning method involving water should never be done in cold weather or if there is any likelihood of frost or freezing because water within the masonry can freeze, causing spalling and cracking. Since a masonry wall may take over a week to dry after cleaning, no water cleaning should be permitted for several days prior to the first average frost date, or even earlier if local forecasts predict cold weather.** Most important of all, it is imperative to be aware that using water at too high a pressure, a practice common to "power washing" and "water blasting", is very abrasive and can easily etch marble and other soft stones, as well as some types of brick. In addition, the distance of the nozzle from the masonry surface and the type of nozzle, as well as gallons per minute (gpm), are also important variables in a water cleaning process that can have a significant impact on the outcome of the project. This is why it is imperative that the cleaning be closely monitored to ensure that the cleaning operators do not raise the pressure or bring the nozzle too close to the masonry in an effort to "speed up" the process. The appearance of grains of stone or sand in the cleaning effluent on the ground is an indication that the water pressure may be too high.

8.	12/19/2013	1824 Portage	Edison	Neighborhood Improvement Program
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PROPOSED WORK: Façade Improvements

AREA OF POTENTIAL EFFECT: Limited to this building

HISTORIC PROPERTIES PRESENT: This retail building was evaluated as being a NON-CONTRIBUTING structure in the Clinton Egleston potential study area in the 1999-2001 Reconnaissance Level Historic Resources Survey. This area is potentially **National Register eligible**.

DETERMINATION OF EFFECT: NO ADVERSE EFFECT All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.

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**National Register of Historical Places - MICHIGAN (MI), Kalamazoo County****MICHIGAN – CITY OF KALAMAZOO**

**Kalamazoo population** 75,000 or so, 40 National Register properties, of which five are National Register districts, the rest are single resources. Five local historic districts, three residential, two commercial with 2070 historic resources.

1. **Appeldorn, Peter B., House** (1983 - Building - #83000854) *Inside local HD*  
532 Village St., Kalamazoo

**Bank of Kalamazoo Building** (1983 - Building - #83004625)

**ELIGIBLE – NOT LISTED**

Also known as American National Bank Building  
136 E. Michigan Ave., Kalamazoo

2. **BRONSON PARK HISTORIC DISTRICT** (1983 - District - #83000855)  
Roughly bounded by S. Rose, S. Park, W. Lovell, and W. Michigan Aves., Kalamazoo

3. **Brown, Isaac, House** (1983 - Building - #83000856)  
427 S. Burdick St., Kalamazoo

4. **Desenberg Building** (1979 - Building - #79001158) *Inside local HD*  
251 E. Michigan Ave., Kalamazoo  
*Only Louis Sullivan designed building in Michigan*

5. **East Hall** (1978 - Building - #78001501)  
East Campus WMU  
Oakland Dr., Kalamazoo  
Period of significance – 1900 to 1924 (including both wings)

6. **East Campus** (added 1983)  
East Hall, North Hall, West Hall, Speech and Hearing Building, Walwood, Spindler, VanderCook, Oakland Gym and other buildings on Stadium

7. **Edgar M. Breese House** (added 1983)  
711 Wheaton

8. **Engine House No. 3** (1983 - Building - #83000857)  
607 Charlotte Ave., Kalamazoo  
Period of Significance: 1900-1924

9. **Gibbs, John, House** (1983 - Building - #83000858)  
3403 Parkview Ave., Kalamazoo

**ELIGIBLE – BUT NOT LISTED ON THE NATIONAL REGISTER**

[ferraros@kalamazoo-city.org](mailto:ferraros@kalamazoo-city.org)

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10. **Gilbert, Henry, House** (1983 - Building - #83000859)  
415 W. Lovell, Kalamazoo
11. John Gibbs House (1983)  
3403 Parkview (opened by WMU)
12. **HAYMARKET HISTORIC DISTRICT** (1983 - District - #83000860) ALSO LOCAL HD  
Michigan Ave. between Portage St. and Grand Rapids & Indiana RR, Kalamazoo  
**HAYMARKET HISTORIC DISTRICT** (Boundary Increase) (added 1990 and 2010 - District - #89002308) ALSO LOCAL HD  
115--141 E. Michigan Ave., Kalamazoo
13. **HENDERSON PARK--WEST MAIN HILL HISTORIC DISTRICT** (1995 - District - #95000871) ALSO LOCAL HD  
Roughly bounded by W. Main, Thompson, Academy, Monroe, W. Lovell and Valley Sts. and Prairie Ave., Kalamazoo
14. **Illinois Envelope Co. Building** (1983 - Building - #83000861)  
400 Bryant St., Kalamazoo
15. **Kalamazoo State Hospital Water Tower \*\*** (1972 - Building - #72000624) ALSO LOCAL HD  
Oakland Dr., Kalamazoo
16. **Ladies Library Association Building \*\*** (1970 - Building - #70000274) ALSO LOCAL HD  
333 S. Park St., Kalamazoo
17. **Lawrence and Chapin Building** (1983 - Building - #83000862)  
201 N. Rose St., Kalamazoo
18. **Lilienfeld, David, House** (1986 - Building - #86000119) ALSO LOCAL HD  
(aka Kalamazoo House)  
447 W. South St., Kalamazoo
19. **Marlborough, The** (1983 - Building - #83000863) ALSO LOCAL HD  
471 W. South St., Kalamazoo
20. **Masonic Temple Building** (1980 - Building - #80001876)  
309 N. Rose St., Kalamazoo
21. **Michigan Central Depot \*\*** (1975 - Building - #75000949) ALSO LOCAL HD  
459 N. Burdick St., Kalamazoo
22. **Montague, Henry, House** (1983 - Building - #83000864)

814 Oakland Dr., Kalamazoo

23. **Oaklands, The** (1983 - Building - #83000865) ALSO LOCAL HD  
West Campus WMU  
1815 W. Michigan Ave., Kalamazoo

24. **Old Central High School** (1983 - Building - #83000866) *Inside local HD*  
714 S. Westnedge Ave., Kalamazoo

25. **Old Fire House No. 4** (1983 - Building - #83000867)  
526 N. Burdick St., Kalamazoo

26. **Portage Street Fire Station** (1985 - Building - #85002150)  
1249 Portage St., Kalamazoo

27. **Potter, Allen, Octagon House** (1983 - Building - #83004624) *Inside local HD*  
925 S. Westnedge, Kalamazoo

28. **Prentice, Alonzo T., House** (1983 - Building - #83000868) *Inside local HD*  
839 W. Lovell St., Kalamazoo

29. **Rickman Hotel** (1994 - Building - #94001425) ALSO LOCAL HD  
Also known as Rickman House  
345 N. Burdick, Kalamazoo

30. **Roberts, Martin W., House** (1983 - Building - #83000869) *Inside local HD*  
703 Wheaton Ave., Kalamazoo

31. **Rose Place Historic District** (1983 - District - #83000870) ALSO LOCAL HD  
Rose Pl., Kalamazoo

32. **Shakespeare House** – way out Portage

33. **South Street Historic District \*\*** (1979 - District - #79001159) ALSO LOCAL HD  
South St. between Oakland Dr. and Westnedge Ave., Kalamazoo  
**South Street Historic District** (Boundary Increase) (1995 - District - #95000447) ALSO LOCAL HD  
Also known as See Also: South Street Historic District Roughly, W. Lovell St. from Oakland Dr. to Pearl St. and Academy St. E of Oakland, Kalamazoo

34. **State Hospital Gatehouse** (1983 - Building - #83000872) ALSO LOCAL HD  
1006 Oakland Dr., Kalamazoo



**State Theater \*\*** (1983 - Building - #83004623)  
404 S. Burdick St., Detroit (KALAMAZOO)  
ELIGIBLE – NOT LISTED

35. **Stevens, Andrew J., House** (1983 - Building - #83000873)  
4024 Oakland Dr., Kalamazoo

36. **Stuart Area Historic District** (1983 - District - #83000874) ALSO LOCAL HD  
Also known as Stuart Neighborhood/Henderson Park Historic District;  
Roughly bounded by Michigan Central RR, Douglas, Forbes, W. Main, North, Elm Sts., Kalamazoo  
and Grand Ave., Kalamazoo

**Stuart Area Historic District** (Boundary Increase) (1995 - District - #95000448) ALSO LOCAL  
HD

Also known as Stuart Neighborhood--Henderson Park Historic District (Bound  
Roughly, along Ransom and Willard Sts., Allen Blvd. and Eleanor St., and 425--433 Douglas  
St. and 818 North St., Kalamazoo

37. **Stuart, Charles E., House \*\*** (1972 - Building - #72000625) *Inside local HD*  
427 Stuart Ave., Kalamazoo

38. **Vine Area Historic District** (1983 - District - #83000875) ALSO LOCAL HD  
Roughly bounded by S. Rose, S. Westnedge, W. Walnut, and Ranney Sts., Kalamazoo

39. **Welsh, William L., Terrace** (added 1983 - Building - #83000876) *Inside local HD*  
101-105 W. Dutton St., Kalamazoo

**Kalamazoo Historic Preservation Commission Budget  
2013 Budget**

	<b>2012 Adopted Budget</b>	<b>2013 Adopted Budget</b>	<b>2014 Proposed Budget</b>
<b>RESOURCES</b>			
K:L&F Book Sales/Hidden Kzoo tour	7,950	6,400	9,850
Other	0	0	0
<b>TOTAL RESOURCES</b>	<b>7,950</b>	<b>6,400</b>	<b>9,850</b>
<b>EXPENDITURES</b>			
O'Connor Fund	200	600	1,000
Commissioner Education	500	0	1,000
Memberships	500	500	500
Public Education	4,375	3,100	3,500
Promotion/Publications	1,575	200	250
Historic Designation	0	0	3,500
Misc	800	100	100
<b>TOTAL EXPENDITURES</b>	<b>7,750</b>	<b>3,900</b>	<b>9,850</b>
<b>Revenue Over Expenditures</b>	<b>200</b>	<b>2,500</b>	<b>0</b>