

KALAMAZOO HISTORIC PRESERVATION COMMISSION

CITY HALL – 3rd Floor Conference Room

Tuesday, May 13, 2014 – 7:00pm

I. Call to Order – 7:00 pm

II. Approval of Absences:

III. Approval of Agenda:

IV. Introduction of Guests:

V. Citizen Comments on NON-agenda items* & Correspondence

VI. Financial Report

a. City (Steppenwolf) **No report this month – revisions underway.**

VII. Action and Discussion Items

a. Work Plan Reports from Team Leaders

i. Designation (D) – Aardema

ii. Sustainability (SU) – Stevens (Hidden Kalamazoo)

iii. Preservation Month (PM) – Holewinski

1. Presentation at City Commission meeting for Preservation Month? May 19

2. Choose/authorize food

iv. Iannelli Fountain (IF) – Brose

v. Operations (O) – Wright

vi. Sites (SI) – Aardema

VIII. Old/New Business

a. **Section 106 reviews – 1st quarter of 2014 (ITEM A)**

IX. Approval of meeting notes: April 8, 2014 **(ITEM B)**

X. Correspondence

XI. Coordinators Reports on non-agenda items Coordinator's Report **(ITEM C)**

XII. Citizen Comments on NON-agenda items*

XIII. Commissioner Comments

Adjourn

9:00 PM

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources, and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804. *The Commission's Work Plan is on the reverse side.

* Citizen Comments are limited to four minutes on non-agenda items. During agenda items, citizens are also requested to limit their comments to four minutes unless invited to join in the discussion by the Commission.

Kalamazoo Historic Preservation Commission goals for 2013

PRESERVATION MONTH 2013 Leader: Tony Holewinski

GOAL: Present a diverse variety of events to celebrate Preservation Month in May and promote sustainability for the HPC

- ~~1. Committee to develop activities & budgets~~
- ~~2. Schedule & promote/publicize events~~
- ~~3. Preservation Awards committee to decide awards~~
- ~~4. Create work schedules, recruit & train volunteers~~
- ~~5. Complete events~~
- ~~6. Post event debrief presented to HPC~~
7. Form committee for next year.

FOUNTAIN OF THE PIONEERS Leader: David Brose

HIGHEST PRIORITY GOAL: Restoration of the Fountain of the Pioneers by 2015.

1. Develop Friends of the Fountain Committee to lead & secure lead gifts and City/County commitments: 2013.
- ~~2. Submit Jeffris Foundation Grant application 2013.~~
3. Submit full (art & local history) NATIONAL level NRHP nomination to SHPO 2013.* (PO)
4. Create Public Interpretation Task Force: 2014
5. Implement tiered public fund raising 2013 - 2015.
6. Submit PRESERVE AMERICA and other public agency grant applications: 2014 (SF).
7. Celebrate Fund-raising success, launch interpretive programs - monitor work on Fountain complex: 2015

DESIGNATION Leader: Curt Aardema

GOAL: Enhance Local Historic Districts and National Register designated properties to add development potential and protect important resources.

1. Create a simple process for property owners interested in local or national designation.
2. Research new properties for potential designation.
3. Identify funding sources to assist property owners or the HPC in preparing documentation
4. Invite property owners to consider local or national designation based on research.

LOCAL DESIGNATION

- Isaac Brown House
- Woodside Properties
- Park Club
- South Rose/Cedar Area

NATIONAL REGISTER DESIGNATION

- Continue work to create new Washington Square NR HD
- State Theater
- Fifth Third and PNC Bank Buildings
- Bronson/Upjohn Headquarters Buildings
- Kalamazoo Gazette Building
- Milwood Neighborhood
- Hillcrest/Waite Farm Neighborhood
- Westnedge Hill Neighborhood
- Parkwyn Village Neighborhood
- Update Bronson Park NR HD
- *Update East Campus NR HD to include Oakland Recital Hall and remove demolished buildings*

SUSTAINABILITY Leader: Lynn Stevens

- ~~1. Identify new fund raising sources for HPC~~
- ~~2. Create subcommittee to explore options~~
- ~~3. Present short list of options to HPC~~
- ~~4. Identify a working group to explore market feasibility and budget for fund raising project~~
5. Provide support to oversight of the Lost & Found Book sales and O'Connor Fund for Historic Preservation.

OPERATIONS Leader: Chris Wright

1. Working quarterly or as needed with Jeff Chamberlain to discuss KHPC activities.
2. Ensuring quorum at meetings.
3. ~~Conduct O'Connor fund appeal in November.~~
- ~~4. Help create monthly agendas with the coordinator.~~
5. Oversight and updates of operational plans monthly.
6. Ensure succession plans for HPC

SITES Leader: Curt Aardema **HISTORIC SCHOOLS INITIATIVE**

GOAL: Inform the Kalamazoo community about the history, value, sustainability and significance of preserving local buildings designed for education.

- ~~1. Identify and list the historic school buildings in Kalamazoo.~~
- ~~2. Host remote KHPC meetings at schools around the city.~~
3. Research and compile information related to the schools on the list. Concentrate on the Lincoln School.
4. Establish a communication link with local school administrators.
5. Establish a program and presentation to share with school teachers, students, administrators, parents, etc.

Report to the Historic Preservation Commission – First Quarter
 City of Kalamazoo, Kalamazoo County – A Certified Local Government

- | | Date | Address | Neighborhood | Requested by |
|----|--|-----------------|--------------|---------------------------|
| 1. | 02/07/2014
<i>DBB order (02/08/2013) DBB 13-001</i> | 2339 Amherst | Oakwood | Dangerous Buildings Board |
| | <i>PROPOSED WORK: Demolition of house and garage</i> | | | |
| | <i>AREA OF POTENTIAL EFFECT: Limited to the this house and adjacent houses</i> | | | |
| | <i>HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.</i> | | | |
| | <i>DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</i> | | | |
| 2. | 02/07/2014 | 1925 S. Burdick | Edison | KCLB |
| | <i>PROPOSED WORK: Demolition of house and 2 story small commercial building</i> | | | |
| | <i>AREA OF POTENTIAL EFFECT: Limited to the this house and adjacent houses</i> | | | |
| | <i>HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.</i> | | | |
| | <i>DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</i> | | | |
| 3. | 02/07/2014
<i>DBB order (06/06/2013) DBB 13-011</i> | 627 Edwin | Northside | Dangerous Buildings Board |
| | <i>PROPOSED WORK: Demolition of fire damaged house</i> | | | |
| | <i>AREA OF POTENTIAL EFFECT: Limited to the this house and adjacent houses</i> | | | |
| | <i>HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.</i> | | | |
| | <i>DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</i> | | | |
| 4. | 02/07/2014
<i>DBB order (11/01/2013) DBB 12-016</i> | 1702 Fulford | Edison | Dangerous Buildings Board |
| | <i>PROPOSED WORK: Demolition of fire damaged house</i> | | | |
| | <i>AREA OF POTENTIAL EFFECT: Limited to the this house and adjacent houses</i> | | | |
| | <i>HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.</i> | | | |
| | <i>DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</i> | | | |
| 5. | 02/07/2014
<i>DBB order (04/09/2012) DBB 12-002</i> | 1702 Fulford | Edison | Dangerous Buildings Board |
| | <i>Owner: Kalamazoo County Land Bank</i> | | | |
| | <i>PROPOSED WORK: Demolition of fire damaged house</i> | | | |
| | <i>AREA OF POTENTIAL EFFECT: Limited to the this house and adjacent houses</i> | | | |
| | <i>HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.</i> | | | |
| | <i>DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</i> | | | |

COK-CP&D = City of Kalamazoo; ComHome=Community Homeworks; DBB= Dangerous Buildings Board; DCA = Douglass Comm Assoc; DNSWM= Disability Network of SW Mich; East= Eastside Nd Assoc; ENA=Edison Nd Assoc.; HRI= Housing Resources, Inc; KCLB = KalCo Land Bank KNHS= Kal Nd Housing Services; KNNHC = Kal Northside Non Profit; KVHH – Kal Valley Habitat for Humanity; NACD= Northside Association for Community Development; NdRehab (NSP2) – CoK Neighborhood Rehabilitation; ROI – Residential Opportunities; SenServ=Senior Services

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- | | Date | Address | Neighborhood | Requested by |
|-----|---|-----------------|--------------|---------------------------|
| 6. | 02/07/2014
DBB order (10/09/2012) DBB 12-011
PROPOSED WORK: Demolition of house
AREA OF POTENTIAL EFFECT: Limited to the this house and adjacent houses
HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.
DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review. | 3521 Lowden | Oakwood | Dangerous Buildings Board |
| 7. | 02/07/2014
DBB order (03/11/2013) DBB 13-004
PROPOSED WORK: Demolition of deteriorated house (converted from small church)
AREA OF POTENTIAL EFFECT: Limited to the this house and adjacent houses
HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.
DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review. | 116 Martin | Northside | Dangerous Buildings Board |
| 8. | 02/07/2014
PROPOSED WORK: Demolition of house
AREA OF POTENTIAL EFFECT: Limited to the this house and adjacent houses
HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.
DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review. | 1512 N. Park | Northside | KCLB |
| 9. | 02/07/2014
DBB order (12/12/2012) DBB 12--014
PROPOSED WORK: Demolition of deteriorated garage
AREA OF POTENTIAL EFFECT: Limited to the this garage and adjacent houses
HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.
DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review. | 404 W. Paterson | Northside | Dangerous Buildings Board |
| 10. | 02/07/2014
DBB order (02/18/2013) DBB 13-003
PROPOSED WORK: Demolition of deteriorated house
AREA OF POTENTIAL EFFECT: Limited to the this house and adjacent houses
HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.
DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review. | 738 Roskam | Edison | Dangerous Buildings Board |

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- | Date | Address | Neighborhood | Requested by |
|--|------------------|--------------|---------------------------|
| 11. 02/07/2014 | 738 Roskam | Edison | Dangerous Buildings Board |
| <p><i>DBB order (01/11/2013) DBB 12-018</i>
 <i>PROPOSED WORK: Demolition of deteriorated house</i>
 <i>AREA OF POTENTIAL EFFECT: Limited to the this house and adjacent houses</i>
 <i>HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.</i>
 <i>DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</i></p> | | | |
| 12. 02/07/2014 | 710 Second | Edison | Dangerous Buildings Board |
| <p><i>DBB order (01/11/2013) DBB 12-018</i>
 <i>PROPOSED WORK: Demolition of deteriorated house</i>
 <i>AREA OF POTENTIAL EFFECT: Limited to the this house and adjacent houses</i>
 <i>HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.</i>
 <i>DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</i></p> | | | |
| 13. 02/07/2014 | 904 N. Westnedge | Northside | Dangerous Buildings Board |
| <p><i>DBB order (01/11/2013) DBB 12-019</i>
 <i>PROPOSED WORK: Demolition of deteriorated GARAGE</i>
 <i>AREA OF POTENTIAL EFFECT: Limited to the this garage and adjacent houses</i>
 <i>HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.</i>
 <i>DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</i></p> | | | |
| 14. 02/07/2014 | 527 Witwer | Edison | KCLB |
| <p><i>PROPOSED WORK: Demolition of deteriorated house</i>
 <i>AREA OF POTENTIAL EFFECT: Limited to the this house and adjacent houses</i>
 <i>HISTORIC PROPERTIES PRESENT: This site is not located in a potential study area and is not individually National Register (NR) eligible.</i>
 <i>DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</i></p> | | | |
| 15. 03/12/2014 | 1124 W. North | Fairmont | DBB |
| <p><i>PROPOSED WORK: Demolition of deteriorated, fire damaged house</i>
 <i>AREA OF POTENTIAL EFFECT: Limited to the this house and adjacent houses</i>
 <i>HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the West Douglas potential study area in the 1999-2001 Reconnaissance Level Historic Resources Survey. This area is potentially National Register eligible.</i>
 <i>DETERMINATION OF EFFECT: ADVERSE EFFECT – report sent to SHPO for review</i></p> | | | |
| 04/09/14 | 1124 West North | | |
| <p><i>Determination of Effect from SHPO – No Historic Properties</i>
 <i>DETERMINATION OF EFFECT: No historic properties. All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.</i></p> | | | |

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KALAMAZOO HISTORIC PRESERVATION COMMISSIONCITY HALL – 3rd Floor Conference Room

MEETING NOTES - Tuesday, April 8, 2014 – 7:00pm

- I. Call to Order – 7:02 pm
- II. Approval of Absences: Lynn Stevens – unexcused absence
- III. Approval of Agenda: DK/CA
- IV. Introduction of Guests: Pam O’Connor and Norman Jung
- V. Citizen Comments on NON-agenda items* & Correspondence
 - a. Michigan Historical Center and the *Story of Where* app (ITEM A) Pam discussed the project to have Michigan sites online through the Michigan Historical Center. They are looking for people to verify all the information about Kalamazoo. Pam asked David Benac if some of his students might be interested in helping. Pam feels this is still a beta project and may not be ready for a while yet.
- VI. Financial Report
 - a. City (Steppenwolf) (ITEM B)
- VII. Action and Discussion Items
 - a. Work Plan Reports from Team Leaders
 - i. Designation (D) – Aardema Curt recapped the Washington Square National Register nomination and the difficulty of getting a response from the Land Bank.
 - ii. Sustainability (SU) – Stevens (Hidden Kalamazoo)
 - iii. Preservation Month (PM) – Holewinski Add Woodward staff and principals to notification of Award. We will also look at having the students be part of the ceremony – possibly writing an essay about why they love their school.
 - iv. Iannelli Fountain (IF) – Brose David Benac and Brose have completed a case study for the education committee – Jeff Chamberlain took the report and said he had met with the diversity people from the community foundation. They are interested in adding more diversity. KCF & Jeff will meet on April 21 for a general meeting and on the 23rd for specifics.
Pam – grants and gifts: Pam is exploring whether Pfizer will match gifts made to the city by current and former Pfizer employees. MCACA through MEDC – Fountain qualifies as a “facility” and could be the recipient of a grant.
 - v. Operations (O) – Wright – Chris had lunch with Laura Lam on Monday – 2 key impressions – no longer a Goal to disband the HPC as a private, independent non-profit.
 - vi. Sites (SI) – Aardema – Curt sent a note to the principal at Lincoln to discuss the historic presentation he has prepared.
- VIII. Old/New Business
 - a. Elect officers – Chris Wright – chair, Curt Aardema – vice chair TH/DBenac passed unanimously
 - b. Review and approve awards (In mailed packet) Pam wanted to nominate Scott Trilby for preservation of his house. Commission approved as presented TH/CA Passed unanimously
 - c. Bellevue Place (added) CA Discussion of the proposed purchase by WMU of 10 houses in the South Street – Vine Area Local Historic District
- IX. Approval of meeting notes: March 11, 2014 (ITEM C) DBrose/CA Passed unanimously
- X. Correspondence - none
- XI. Coordinators Reports on non-agenda items Coordinator’s Report (ITEM D) No comments
- XII. Citizen Comments on NON-agenda items*
- XIII. Commissioner Comments

Adjourn 9:04 PM

REVIEWS:

Historic District Commission:

- ✓ HDC cases to 05/06/14 – 45 total Fees total to date
 - 30 no fee \$ 0
 - 8 building permit -\$30 \$ 240
 - 7 - HDC hearing-\$75 \$ 525
 - In 2013, 41 total cases by 04/01/13 (35 Administrative)

Section 106 reviews (Federally funded projects)

- ✓ Section 106 reviews to 05/06/14 – 15 (All demolitions – no change from last month)
 - In 2013, 14 reviews were complete by 05/06/13

Site Plan Review

- ✓ Site Plan review to 03/04/14 – 0
 - Site Plan review to 03/04/13 - 6



SITES and PROJECTS:

- PNC (1st National Bank Building) – **NO CHANGE**
- North & Douglas commercial Buildings –1017-1029 West North– **NO CHANGE**
- Old Douglass Community Center (231 East Ransom) – **NO CHANGE**
- M.D. Ellis Clock – City Electrician Franz-Erich Griggs has located and accepted a bid for the underpowered motor and will include a universal control that will keep the clock set to the correct time. The cost is \$1545. DKI was awarded the grant. We are in the process of determining whether the city of DKI should order and pay for the clock motor and regulator..
- On Friday April 25, the coordinator made a presentation to the Adventures in Learning program for the Shepherds Center on the History of the Vine Neighborhood. About 35 people attended and enjoyed the program



PRESERVATION MONTH:

- Great Unveiling – Saturday May 3 – 501 Elm in partnership with the Old House Network – 23 volunteers and a record 2½ hours – a little over 3 hours with all the cleanup complete

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**Kalamazoo Historic Preservation Commission Budget
2013 Budget**

	2012 Adopted Budget	2013 Adopted Budget	2014 Proposed Budget
RESOURCES			
K:L&F Book Sales/Hidden Kzoo tour	7,950	6,400	9,850
Other	0	0	0
TOTAL RESOURCES	7,950	6,400	9,850
EXPENDITURES			
O'Connor Fund	200	600	1,000
Commissioner Education	500	0	1,000
Memberships	500	500	500
Public Education	4,375	3,100	3,500
Promotion/Publications	1,575	200	250
Historic Designation	0	0	3,500
Misc	800	100	100
TOTAL EXPENDITURES	7,750	3,900	9,850
Revenue Over Expenditures	200	2,500	0