

KALAMAZOO HISTORIC PRESERVATION COMMISSION

CITY HALL – 3rd Floor Conference Room

Tuesday, July 8, 2014 – 7:00pm

I. Call to Order – 7:00 pm

II. Approval of Absences:

III. Approval of Agenda:

IV. Introduction of Guests:

V. Citizen Comments on NON-agenda items* & Correspondence

VI. Financial Report

a. City (Steppenwolf) **No report this month – revisions underway.**

VII. Action and Discussion Items

a. Work Plan Reports from Team Leaders

i. Designation (D) – Aardema

ii. Sustainability (SU) – Stevens (Hidden Kalamazoo)

iii. Preservation Month (PM) – Holewinski

iv. Iannelli Fountain (IF) – Brose

v. Operations (O) – Wright

vi. Sites (SI) – Aardema

VIII. Old/New Business

a. Discussion of Reservation Boundary marker project (Brose)

b. Report on Hidden Kalamazoo Tour – preliminary plans for 2015 (Stevens, Holewinski, Wright, Ferraro) **(ITEM A)**

c. Coordinator requests approval for HPC to reimburse the cost of gas for her trip to NAPC conference July 17-20 in Philadelphia PA **(ITEM B)**

d. Meeting in August?

e. Discussion of updating Work Plan (Wright)

IX. Approval of meeting notes: June 10, 2014 **(ITEM C)**

X. Correspondence

XI. Coordinators Reports on non-agenda items Coordinator's Report **(ITEM D)**

a. Second Quarter Report on Section 106 reviews **(ITEM E)**

XII. Citizen Comments on NON-agenda items*

XIII. Commissioner Comments

Adjourn 9:00 PM

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources, and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804. *The Commission's Work Plan is on the reverse side.

* Citizen Comments are limited to four minutes on non-agenda items. During agenda items, citizens are also requested to limit their comments to four minutes unless invited to join in the discussion by the Commission.

Kalamazoo Historic Preservation Commission goals for 2014

PRESERVATION MONTH 2014 Leader: Tony Holewinski

GOAL: Present a diverse variety of events to celebrate Preservation Month in May and promote sustainability for the HPC

1. Committee to develop activities & budgets
2. Schedule & promote/publicize events
3. Preservation Awards committee to decide awards
4. Create work schedules, recruit & train volunteers
5. Complete events
6. Post event debrief presented to HPC
7. Form committee for next year.

FOUNTAIN OF THE PIONEERS Leader: David Brose

HIGHEST PRIORITY GOAL: Restoration of the Fountain of the Pioneers by 2015.

1. Develop Friends of the Fountain Committee to lead & secure lead gifts and City/County commitments: 2013.
2. ~~Submit Jeffris Foundation Grant application 2013.~~
3. Submit full (art & local history) NATIONAL level NRHP nomination to SHPO 2013.* (PO)
4. Create Public Interpretation Task Force: 2014
5. Implement tiered public fund raising 2013 - 2015.
6. Submit PRESERVE AMERICA and other public agency grant applications: 2014 (SF).
7. Celebrate Fund-raising success, launch interpretive programs - monitor work on Fountain complex: 2015

DESIGNATION Leader: Curt Aardema

GOAL: Enhance Local Historic Districts and National Register designated properties to add development potential and protect important resources.

1. Create a simple process for property owners interested in local or national designation.
2. Research new properties for potential designation.
3. Identify funding sources to assist property owners or the HPC in preparing documentation
4. Invite property owners to consider local or national designation based on research.

LOCAL DESIGNATION

- Isaac Brown House
- Woodside Properties
- Park Club
- South Rose/Cedar Area

NATIONAL REGISTER DESIGNATION

- Continue work to create new Washington Square NR HD
- State Theater
- Fifth Third and PNC Bank Buildings
- Bronson/Upjohn Headquarters Buildings
- Kalamazoo Gazette Building
- Milwood Neighborhood
- Hillcrest/Waite Farm Neighborhood
- Westnedge Hill Neighborhood
- Parkwyn Village Neighborhood
- Update Bronson Park NR HD
- *Update East Campus NR HD to include Oakland Recital Hall and remove demolished buildings*

SUSTAINABILITY Leader: Lynn Stevens

1. ~~Identify new fund raising sources for HPC~~
2. ~~Create subcommittee to explore options~~
3. ~~Present short list of options to HPC~~
4. ~~Identify a working group to explore market feasibility and budget for fund raising project~~
5. Provide support to oversight of the Lost & Found Book sales and O'Connor Fund for Historic Preservation.

OPERATIONS Leader: Chris Wright

1. Working quarterly or as needed with Jeff Chamberlain to discuss KHPC activities.
2. Ensuring quorum at meetings.
3. ~~Conduct O'Connor fund appeal in November.~~
4. ~~Help create monthly agendas with the coordinator.~~
5. Oversight and updates of operational plans monthly.
6. Ensure succession plans for HPC

SITES Leader: Curt Aardema **HISTORIC SCHOOLS INITIATIVE**

GOAL: Inform the Kalamazoo community about the history, value, sustainability and significance of preserving local buildings designed for education.

1. ~~Identify and list the historic school buildings in Kalamazoo.~~
2. ~~Host remote KHPC meetings at schools around the city.~~
3. Research and compile information related to the schools on the list. Concentrate on the Lincoln School.
4. Establish a communication link with local school administrators.
5. Establish a program and presentation to share with school teachers, students, administrators, parents, etc.

HIDDEN KALAMAZOO TICKETS DISTRIBUTED – INCOME TABLE

Report to the Historic Preservation Commission – July 8, 2014

Date	D&W Kzo	D&W-Portage -	Spirit of Kalamazoo	Douglas & Son	Sponsors and sites	Volunteers	Comp
05/01/14	150	150	75	100	All 42	60	CC + 20
							MichTh Jax2
05/30/14 SOLD235	84	111	10	20			Lincoln 2
							DKI - 8
06/10/14	100	100	---	---			WKZO -2
06/14/14	---	---	50	---			WWMT - 6
	250	250	125 (75+50)	100	42	60	40
	33 left	61 left	41	30 left			
550 sold*	227 sold	199 sold	74	70 sold	42	60	40
	Ch#1197827 07-02-14		Cash 6/10 \$610 Cash 6/19 \$525	Cash 6/19 \$1095		503 sold*	142-free
	\$5,385		\$1135	\$1095		\$7615	Tickets
						145	K:L&F
	359 - D&W		74	70		\$2600	Sponsors
						\$10,500	
A-1 \$90??	Receipts \$76.65	State \$300	Spark \$300		<i>estimate</i>	\$863.65	<i>Expenses</i>
<u>Deposit 6/10</u> <u>\$610</u>	<u>Deposit</u> <u>6/23</u> <u>\$1760</u>	<u>Deposit</u> <u>D&W check</u> <u>\$5385</u>	<u>Sponsors</u> <u>\$2600</u>	<u>K:L&F</u> <u>Sales</u> <u>\$145</u>	PRELIMINARY	<u>\$9,496.35</u>	<u>NET</u> <u>PROFIT</u>

*7 sold Sun afternoon at \$10 each at Spirit of Kalamazoo about 3:00 pm

**Community Planning and Development
Historic Preservation Coordinator**

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To: Historic Preservation Commission

July 8, 2014

Commissioners,

From July 17-19, 2014, the National Alliance of Preservation Commissions will be holding their biannual Forum in Philadelphia. In early June, I was notified that I would be receiving an award from NAPC:

“The award was created for Forum 2012 in Dan Becker's honor, in recognition of long-time service in the field of historic preservation at the local government level. Our intent was to recognize trailblazers and their long history of professional work in the areas of municipal efforts. Our committee began discussing possible nominees for this year's awards a few months ago, and all were in agreement that you would be a great candidate based on not only your work in Kalamazoo but your long-time support of NAPC. The official title of the award is the "Daniel L. Becker Professionalism Award for Local Leadership."

I would like to request Historic Preservation Commission support for this trip in any amount the commission chooses:

Registration is covered by NAPC as an award recipient and my lodging and meals will be covered by the city.

Transportation: Gas, meals and tolls for the round trip – according to Mapquest should be about \$300. (City per diem does not cover travel days)

I am requesting that the commission reimburse me up to \$300 for the trip to pay for gas, meals and tolls.

And there will be photos – my husband is going along.

Sharon Ferraro, Historic Preservation Coordinator

History is lived in the main by the unknown and forgotten. Then occasionally voices ring out of the darkness – voices that historians never expected to hear, whose existence they had almost forgotten.

Historian - Arthur Schlesinger Jr.

Meeting July 8, 2014

KALAMAZOO HISTORIC PRESERVATION COMMISSION**MEETING NOTES - CITY HALL – 3rd Floor Conference Room****Tuesday, June 10, 2014 – 7:00pm**

- i. **Call to Order** – 7:05 pm
- II. **Approval of Absences:** none
- III. **Approval of Agenda:** approved
- IV. **Introduction of Guests:** Pam O'Connor, Norman Jung
- V. **Citizen Comments on NON-agenda items* & Correspondence**
 - a. Pam O'Connor rec'd a letter from Jack Urban inviting Pam or Terry to be involved in the city's new budgeting process. David Brose also received an invitation and plans to be involved.
- VI. **Financial Report**
 - a. City (Steppenwolf) **No report this month – revisions underway.**
- Action and Discussion Items**
 - a. Work Plan Reports from Team Leaders
 - i. Designation (D) – Aardema - no updates status of NR listing.
 1. Add East Campus as regular agenda item
 2. Pam met with Stephanie Hinman about the State Theater NR listing and eligibility.
 3. East Campus – An active discussion on the mechanism for reconsidering listing.
 - ii. Sustainability (SU) – Stevens (Hidden Kalamazoo)
 1. Selling K:L&F at Mr. Pres for \$25/hard and \$15 for soft. Tony has offered to sell them **DavBen/CW so moved – approve discount price - passed unanimously.**
 - iii. Preservation Month (PM) – Holewinski – Curt suggested putting up a yard sign for award winners. And possibly a plaque for winners for permanent posting.
 - iv. Iannelli Fountain (IF) – Brose – committee on Tuesday in the afternoon, 2:30-4:30 8:30-9:30 Sharon, Jeff, David also discussed his meeting with Neal Bremer about the reservation boundary markers and will be discussing this with Paula Davis of the Gun Lake Band along with a discussion of the education committee.
 - v. Operations (O) – Wright No report
 - vi. Sites (SI) – Aardema – Curt reported that he has talked with Principal Echols at Lincoln about doing a presentation on the history of the school to the students in the fall.
- VII. **Old/New Business**
 - a. Light meal for FotP planning 6/17/14 - 12 people at \$10/each **Motion by Brose/2nd-Benac – light supper so moved passed unanimously. Pam will arrange food and be reimbursed.**
 - b. \$480 for 12 Iannelli books to be used for gifts to potential donors and to sell at Heritage Co. Profit to HPC from sales. The publisher is selling the books to us at a 50% discount (\$40 each) **Motion by Aardema/2nd-Holewinski passed unanimously.**
 - c. Reimburse Pam for \$12.35 – **Authorize the coordinator to approve reimbursement as needed for shipping of books and grant applications related to the FotP campaign Motion by Brose/2nd-Benac passed unanimously**
 - d. **Iannelli Drawings - Tony Holewinski moved and David Kohrman seconded to spend \$1500 to purchase two Iannelli sketches and reproduction rights from the ArchiTech Gallery of Architectural Art (730 North Franklin #200, Chicago, IL 60654) to support HPC activities and fundraising. Brose abstain rest Aye. Motion passed**
- VIII. **Approval of meeting notes:** May 14, 2014 **(ITEM B)** CA/ CW – as presented unanimously
- IX. **Correspondence**
 - X. **Coordinators Reports on non-agenda items** Coordinator's Report **(ITEM C)**
NAPC Award - HPC – send paragraph to Curt – Lam plans to include in City Managers Report for upcoming City Commission meeting
- XI. **Citizen Comments on NON-agenda items*:** NONE
- XII. **Commissioner Comments**

Motion to Adjourn **Motion by Brose/2nd-Benac** **Adjourn 8:40 PM**

REVIEWS:Historic District Commission:

- ✓ HDC cases to 07/01/14 – 76 total Fees total to date
 - 58 no fee \$ 0
 - 15 building permit -\$32 \$ 480
 - 13 - HDC hearing-\$79 \$ 1027
 - HDC cases to 07/02/13 – 69 total (55 no fee, 8 building permit -\$30; 6-HDC hearing-\$75)
 - In 2012, 134 cases by 07/02/12 (123 Administrative)

Section 106 reviews (Federally funded projects)

- ✓ Section 106 reviews to 07/01/14 – 17
 - In 2013, 14 reviews were complete by 07/01/13

SITES and PROJECTS:

- PNC (1st National Bank Building) – **NO CHANGE**
- North & Douglas commercial Buildings –1017-1029 West North– **NO CHANGE** New zoning ordinance will not allow a new convenience store with beer and wine sales in this location)
- Old Douglass Community Center (231 East Ransom) – **NO CHANGE**
- M.D. Ellis Clock – City Electrician Franz-Erich Griggs has located and accepted a bid. The motor and regulator will be ordered within a fortnight.
- Streetcar Barn 1301 Cameron – the collapsed section includes half of the east or rear of the building
- East Campus – Demolition on North hall and the wings of East Hall are scheduled for completion within the next 60 days.



We are exploring two different possible presentations at the Kalamazoo Valley Museum in the fall and into 2015:

- **VIRTUAL HIDDEN KALAMAZOO** – photos from the tour AND other undeveloped sites – may increase awareness of historic buildings that could be redeveloped.
- **REHAB YOUR OLD HOUSE AND KEEP THE CHARM** – in partnership with the museum and Community Homeworks

2014

ER 96-713

106 Review Log

2nd Quarter Report to the Historic Preservation Commission – July 8, 2014
 City of Kalamazoo, Kalamazoo County – A Certified Local Government

Date	Address	Neighborhood	Requested by
1. 05/19/2014	1327 Poplar Place	Edison	Senior Services

PROPOSED WORK: Barrier-free ramp on front

AREA OF POTENTIAL EFFECT: Limited to this house and adjacent houses on Poplar Place

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Clinton- Egleston potential study area in the 1999-2001 Reconnaissance Level Historic Resources Survey. This area is potentially **National Register eligible**.

DETERMINATION OF EFFECT: NO ADVERSE EFFECT All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.

2. 05/27/2014	913 Clinton	Edison	Senior Services
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PROPOSED WORK: Repair front steps, add handrails, possibly other minor work

AREA OF POTENTIAL EFFECT: Limited to this house and adjacent houses on Poplar Place

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Clinton- Egleston potential study area in the 1999-2001 Reconnaissance Level Historic Resources Survey. This area is potentially **National Register eligible**.

DETERMINATION OF EFFECT: NO ADVERSE EFFECT All work is cleared under Federal regulation 36 CFR 800 for the "Protection of Cultural Resources". Work may proceed without further review.

COK-CP&D = City of Kalamazoo; ComHome=Community Homeworks; DBB= Dangerous Buildings Board; DCA = Douglass Comm Assoc; DNSWM= Disability Network of SW Mich; East= Eastside Nd Assoc; ENA=Edison Nd Assoc.; HRI= Housing Resources, Inc; KCLB = KalCo Land Bank KNHS= Kal Nd Housing Services; KNNHC = Kal Northside Non Profit; KVHH – Kal Valley Habitat for Humanity; NACD= Northside Association for Community Development; NdRehab (NSP2) – CoK Neighborhood Rehabilitation; ROI – Residential Opportunities; SenServ=Senior Services

**Kalamazoo Historic Preservation Commission Budget
2013 Budget**

	2012 Adopted Budget	2013 Adopted Budget	2014 Proposed Budget
RESOURCES			
K:L&F Book Sales/Hidden Kzoo tour	7,950	6,400	9,850
Other	0	0	0
TOTAL RESOURCES	7,950	6,400	9,850
EXPENDITURES			
O'Connor Fund	200	600	1,000
Commissioner Education	500	0	1,000
Memberships	500	500	500
Public Education	4,375	3,100	3,500
Promotion/Publications	1,575	200	250
Historic Designation	0	0	3,500
Misc	800	100	100
TOTAL EXPENDITURES	7,750	3,900	9,850
Revenue Over Expenditures	200	2,500	0