

KALAMAZOO HISTORIC PRESERVATION COMMISSION

CITY HALL - 241 W. South – Community Room – 2nd floor

TUESDAY, January 10, 2017 – 7:00pm

MEETING NOTES

I. Call to Order – 7:04 pm

II. Approval of Absences: No absences

III. Approval of Agenda: Approved with added item to add a joint HDC/HPC meeting on March 14th for Imagine Kalamazoo update

IV. Introduction of Guests: Pam O'Connor, Regina Gorham, Josh Koenig, Emily Parfet, Veronica Morning, Barbara Brose

V. Citizen Comments on NON-agenda items* & Correspondence:

VI. Financial Report (ITEM A) Did not update this information

- a. REVENUE October (\$0) YTD (\$11,301.49)
- b. EXPENDITURES November (\$1893.40) YTD (\$11,013.22)
- c. BALANCE REMAINING (\$4198.51)
- d. RESERVE FUND (\$30,337.32)

Kal Comm Fdn – O'Connor Fund (Report from Pam O'Connor)

Main acc't \$227,950.68 spendable \$24,378

Agency \$18,386.29 spendable \$3193.57

Curt Aardema explained the reserve fund and the annual budget. The KHPC reserve fund is \$30,337.32 and the annual budget of \$16,000 comes from that reserve fund. Adjustments to the budget can be made quarterly in April, July and October.

VII. Old/New Business

- a. Retroactive approval of \$8,000 for Bronson Park 21st Century (Fountain of the Pioneers) to the Special FOTP Campaign Planning account. **(ITEM B)** The \$8000 should come from the current 2017 KHPC budget. KHPC will make a budget adjustment in April if it is needed and consider a donation to the O'Connor Fund

CA/CW Move to transfer \$8000 from KHPC 2017 budget to the Bronson Park 21st century account. The motion passed unanimously by roll call vote.

DBen/CA add to March agenda to propose a donation and amend the budget to add back in the \$8000 into the budget and possibly add onto a \$6000 gift to O'Connor Fund. The motion passed unanimously by voice vote.

- b. New commissioners – applications in packet – HPC has 3 vacancies at the end of March 2017 **(ITEM C)** All the applicants were present. Josh Koenig has attended HPC meetings for over a year and is now assistant chair of the History department at WMU. Regina Gorham is a curator at the Kalamazoo Valley Museum and has been a very active member of the Hidden Kalamazoo Committee for the last two years. Emily Parfet is a preservation supporter and was behind the rehabilitation and adaptive re-use of the brick schoolhouse in Richland.

DBrose/DK Move to make a recommendation to Mayor Hopewell for the appointment of Regina Gorham, Emily Parfet and Josh Koenig to the Historic Preservation Commission. The motion passed unanimously by voice vote.

- c. Section 106 fourth quarter report. Review of proposed emergency demolition of fire damaged houses at 915 East Stockbridge and 1316 Mills. **(ITEM D)** Curt Aardema commented – City should attempt to find a buyer for 1316 Mills if possible. Stone and exterior materials should be salvaged from 915 East Stockbridge if possible. (Curt and Chris are willing to take materials.)
- d. Add a joint HDC/HPC meeting on March 14th for Imagine Kalamazoo – the commission approved this extended meeting without a motion. Sharon will invite the HDC

VIII. Action and Discussion Items

- a. Work Plan Reports from Team Leaders
 - i. Sustainability (SU) – Stevens (Hidden Kalamazoo Tour)

- ii. Preservation Month (PM) Sharon will send out call for nominations for preservation awards
- iii. Bronson Park 21st Century (BP21)
 - 1. Fundraising \$1M has been met by the end of the calendar year. Pam talked about the BP21 stickers and New Year's Fest. Presentations to clubs and retirement homes begin in about 2 weeks. The campaign has over \$600,000 in grant applications and ready to be prepared applications in the process, either submitted or being written. The campaign may be eligible to apply for a grant from the Foundation for Excellence.
 - 2. Planning
 - 3. Education – Brose David Brose
 - I. Public Ed: KNM Metals from Cassopolis has been chosen to make the markers and they will meet with Jason Wesaw, the artist and Steve Vanden Bussche from 7th Gen AE to review the plans on January 18th.
 - II. David met with the tribal council about the boundary markers. The council was very enthusiastic and supports the project
 - III. In early December a RFP for 5, two minute short videos was sent to local videographers. Three proposals were received and Sharon Ferraro, Sean Fletcher and David Brose chose a firm. David has met with the videographer and worked out details. David reviewed the proposed content of the videos and a timeline and contingencies. The videos are funded by a grant from the Michigan Humanities Council.
 - IV. Sharon and David gave a talk at New Year's Fest on the history of Kalamazoo throughout the ages starting when the earth was cooling and ending with today. In two sessions they attracted 175 people. David Brose and Curt Aardema left at 8:15pm
- iv. Operations (O) – Wright
 - 1. Add to February agenda – schedule a planning session in late February or early March. Include current commissioners, recommended appointees and supporters
- v. Sites (SI) – Aardema
- vi. Designation (D) – Aardema

IX. Approval of meeting notes and minutes:

- a. November 9, 2016 (one day later than usual due to presidential election) – *(incomplete – WMU Public History student Veronica Martin , in attendance this evening, took extensive notes and will forward them to Sharon) (ITEM E)*
- b. December 13, 2016 meeting was cancelled – no meeting notes

X. Coordinators Report on non-agenda items

- a. Coordinators monthly report **(ITEM F)**

XI. Citizen Comments on NON-agenda items: Pam O'Connor mentioned the State Historic Preservation Review Board meeting to consider delisting East Campus and East Hall. She also pointed out that the Federal Historic Preservation Income Tax Credit is under threat in Congress and she will send out information about how we can contact the legislators.

XII. Commissioner Comments

Adjourn 8:47 PM

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources, and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804. *The Commission's Work Plan is on the reverse side.

* Citizen Comments are limited to four minutes on non-agenda items. During agenda items, citizens are also requested to limit their comments to four minutes unless invited to join in the discussion by the Commission.