

# KALAMAZOO HISTORIC PRESERVATION COMMISSION

## MEETING NOTES

CITY HALL - 241 W. South – Community Room – 2<sup>nd</sup> floor

TUESDAY, February 14, 2017 – 7:00pm

- I. Call to Order – 7:00 pm
- II. Approval of Absences: David Benac Kohrman, Aardema
- III. Approval of Agenda: No changes CA/CW
- IV. Introduction of Guests: Josh Koenig, Regina Gorham, Jack Urban, Beth Timmerman, Norman Jung
- V. Citizen Comments on NON-agenda items\* & Correspondence:
- VI. Financial Report (January 1 – everything resets to \$0)
  - a. REVENUE October (\$0) YTD (\$144.96)
    - i. \$1200 transferred from Mich Humanities Council grant to HPC to reimburse for payment to NextExitHistory – amends 2016
  - b. EXPENDITURES November (\$8,549.56) YTD (\$8,549.56)
    - i. Royalties and marketing for Kalamazoo: Lost and Found \$549.56
    - ii. HPC to Bronson Park 21<sup>st</sup> Century \$8,000
  - c. BALANCE REMAINING (\$7,600 from budget of \$16,000 - *ESTIMATE*)
  - d. RESERVE FUND (\$30,337.32) Unchanged
- VII. Action and Discussion Items
  - a. Work Plan Reports from Team Leaders
    - i. Sustainability (SU) – Stevens (Hidden Kalamazoo Tour) (**ITEM A**) Short discussion of added publicity – which of this year's sites to cover in Spark and should we approach Encore? Decided to concentrate on Masonic Temple and the story of how it was saved from demolition for Encore and let Steve Ellis and Spark cover the Muleskinner.
    - ii. Preservation Month (PM) – the call for nominations went out on January 30 with a media release Wed May 24 or Thur May 25 email - Contact Land Bank Sharon will send out a reminder next week for nominations.
    - iii. Bronson Park 21<sup>st</sup> Century (BP21)
      1. Fundraising – \$1.1M raised another \$350,000 in grants out.
      2. Planning -
      3. Education – Brose – Committee is working on curriculum development wince two markers will be on Public School property. Working on Next Exit History postings. Have contracted with Act Naturally Studio to produce 5 short (2 minute) videos – one for each corner and one for the park. The videos are covered by the grant from the Michigan Humanities Council. The committee is working with Jason Wesaw, the artist, a metal fabrication company KNM Metallurgy and Engineering and 7Gen A&E for the bases. Worked with architect Steve VandenBussche to review the sited and choose specific locations for the monuments – need to evaluate for soil stability and plan for footings and installation. Also working on marking the street signs. We have received the final payment from the Michigan Humanities Council Grant.
    - iv. Operations (O) – Wright
      1. Schedule a planning session for HPC – existing and new commissioners and supporters - Pick a date for a planning session March 1<sup>st</sup> 6pm 3 hours Send the Agenda to the commissioners in Word so they can fiddle with it – add date and time.
    - v. Sites (SI) – Aardema – Curt has spoken with Sue Robinson to bring her up to speed on the sites, especially schools. Curt discussed the mid-century modern school buildings that we may need to look at and begin education.
    - vi. Designation (D) – Aardema
  - VIII. Old/New Business

- a. New commissioner – application in packet – HPC has three vacancies at the end of March 2017. Two have already been submitted to the mayor **(ITEM B) Lynn Stevens moved and Chris Wright to recommend appointing Beth to the Preservation**
- b. Comments and approval of Annual Report to the City Commission **(ITEM C) CA/CW approve as written.**

**IX. Approval of meeting notes and minutes:**

- a. November 9, 2016 (one day later than usual due to presidential election – missing from last month’s packet) **(ITEM D) CA/ CW approve as written**
- b. January 10, 2017 **(ITEM E) CA/ CW approve as written Veronica MARTIN, not Morning**
- c. **December** meeting was cancelled – no meeting notes

**X. Coordinators Report on non-agenda items**

- a. Preservation Commission members are invited to attend the Historic District Commission training on either February 21 or March 21 at 5:00pm. (Definite date available at HPC 2/14 meeting) The annual training will take place after any applications are reviewed.
- b. Coordinators monthly report **(ITEM F)**
- c. Reminder of the joint HDC/HPC meeting on **Tuesday March 14<sup>th</sup> beginning at 6PM.** Does HPC want to supply a light dinner? This is the same night as the Reading Together and Kareem Abdul Jabbar at Miller – can we shift to the April meeting for the joint meeting and meet at 5PM on 3/14 for the March meeting to allow people to get to the Reading Together event.

**XI. Citizen Comments on NON-agenda items\***

**XII. Commissioner Comments**

**Adjourn DBrose/CW 8:14 PM**

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City’s historic resources, and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804. \*The Commission’s Work Plan is on the reverse side.

\* Citizen Comments are limited to four minutes on non-agenda items. During agenda items, citizens are also requested to limit their comments to four minutes unless invited to join in the discussion by the Commission.