

KALAMAZOO HISTORIC PRESERVATION COMMISSION

MEETING NOTES

CITY HALL - 241 W. South – Community Room – 2nd floor

TUESDAY, May 9, 2017 – 7:00pm

- I. Approval of Absences: David Kohrman (5/2), Sue Robinson (5/4), David Benac (5/9)**
- II. Approval of Agenda:**
- III. Introduction of Guests: Pam O'Connor, Norman Jung, Curt Aardema, Jack Urban**
- IV. Citizen Comments on NON-agenda items* & Correspondence:**
 - a. Norman Jung – Melvin Skvarla passed away at the University of Illinois (former Historic Preservation Commissioner) Reminiscing followed.
 - b. Pam O'Connor –
 - i. #1 Fountain – in the park and looked at it closely. Deterioration seems to be accelerating, efflorescing salts. She has sent emails to Sean Fletcher and Sharon Ferraro suggesting that the fountain not be turned on this year. Sharon will ask Blair Bates about removing efflorescence and whether we should use ammonia again.
 - ii. #2 Redevelopment proposal for First Reformed Church – Urban innovation and incubation center – office, meeting, etc. 1st Congregation is voting on May 21 whether to hold on redevelopment for a year to give DKI a chance to see if this happen. She asked the commission to send a letter to Andrew Haan at DKI supporting the idea.
- V. Financial Report - REPORT AT MEETING**
 - a. REVENUE October (\$144.96) YTD (\$160.56)
 - b. EXPENDITURES April (\$110.40) YTD (\$8,199.70) (KCLB rent for barn – HP awards)
 - c. BALANCE REMAINING (\$16,807.44)
 - d. RESERVE FUND (\$30,337.32)
- VI. Action and Discussion Items**
 - a. Work Plan Reports from Team Leaders Note any changes to the work plan
 - i. Sustainability (SU) – (Hidden Kalamazoo Tour) Reported on HK – need more volunteers, sites are working well.
 - ii. Preservation Month (PM) - stick to cookies, iced tea and lemonade.
 - iii. Bronson Park 21st Century (BP21)
 1. Fundraising – more grants coming in, still \$600,000 in grant applications out and \$300,000 in planned grant writing.
 2. Planning – working over next 30-60 days to wrap up major gifts. Early June a letter to area businesses soliciting donations, later in the month to downtown residents and finally a mailed request to potential donors we have been unsuccessful in making direct contact.
 3. Education – Brose – most interviews with Gun Lake band for video are almost done, script written and approved by band, hope to be complete with first version within two weeks. Beta test by end of month. Estimates are in from 7Gen A&E on cost for the markers. NEH website changes are working well. At end of August – we will be on our own and the end of assistance. Member of Public Education committee are working on Native American curriculum units for 3rd grade teachers. Also working on evaluations for the Mich Council for the Humanities grant. Sharon and Sean Fletcher met after the City Commission voted to accept the use agreement for the tribal logo, to discuss implementation of the installation of the signs. KIA will be opening an exhibition by Kay Walking Stick on Wed June 14 (Welcome her at City Hall).
 - iv. Operations (O) – Wright - MHPN Conference is next week.
 - v. Sites (SI) – Aardema - no report
 - vi. Designation (D) – Aardema – Isaac Brown House
- VII. Old/New Business**
 - a. Election of officers
 - i. Chair: Josh Koenig nom by David Brose, 2nd by Regina, elected by voice vote

- ii. Vice-chair David Brose nom by Josh Koenig, 2nd by Beth Timmerman, elected by voice vote
- iii. Treasurer – David Brose nominated, Josh Koenig second - elected by voice vote
- b. Affirm Workplan committee leader assignments (See pages 2-4 following) David Brose moved, Beth Timmerman 2nd, passed by voice vote
- c. Reimburse David Kohrman for hosting Hidden Kalamazoo website and domain name registration (ITEM A) **Beth Timmerman moved, David Brose 2nd, Passed unanimously by roll call vote.**
- d. Consider request from Bronson Park 21st Century committee (ITEM B) **David Brose moved we approve \$521 as proposed, seconded by Josh Koenig, Passed by roll call vote.**

VIII. Approval of meeting notes and minutes:

- a. April 11, 2017 (ITEM C) **Beth/Regina passed by voice vote**

IX. Coordinators Report on non-agenda items

- a. Coordinators monthly report (ITEM D)

X. Citizen Comments on NON-agenda items*: Pam would like to thank retiring HPC members.

XI. Commissioner Comments

Adjourn 9:04 PM

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources, and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804. *The Commission's Work Plan is on the reverse side.

* Citizen Comments are limited to four minutes on non-agenda items. During agenda items, citizens are also requested to limit their comments to four minutes unless invited to join in the discussion by the Commission.