

KALAMAZOO HISTORIC PRESERVATION COMMISSION

CITY HALL - 241 W. South – Community Room – 2nd floor

MEETING NOTES

TUESDAY, July 11, 2017 – 7:00pm

- I. Approval of Absences: David Benac**
- II. Approval of Agenda:**
- III. Introduction of Guests:** Jack Urban, Curt Aardema and Pam O'Connor
- IV. Citizen Comments on NON-agenda items* & Correspondence:**
 - a. Michigan chapter of DoCoMoMo – arranging an early October meeting in Lansing organized by Susan Van Dis (author of book on Mid-Michigan Modernism) 6-8 of October, may tour one or two FLW houses, may need docents.
 - b. National Trust Tax Investment Credit is looking for help in saving the Federal Historic Preservation Tax Credit
- V. Financial Report (20 min) - Marcy Dix will join us to help plan the 2018 budget. Also Questions about the financial reports (Due to holiday, report at meeting)**
 - a. REVENUE October (\$0) YTD ~~(\$11,301.49)~~
 - b. EXPENDITURES November ~~(\$1893.40)~~ YTD ~~(\$11,013.22)~~
 - c. BALANCE REMAINING ~~(\$4198.51)~~
 - d. RESERVE FUND ~~(\$30,337.32)~~ (Quarterly reports Feb, May, August, November)
- VI. Action and Discussion Items**
 - a. Work Plan Reports from Team Leaders Note any changes to the work plan
 - i. Sustainability (SU) – **(10 min)** (Ferraro) (Hidden Kalamazoo Tour) **(ITEM A)** Go ahead and submit a proposal to Arcadia Press. Assign a writer/author to each year – maybe add in “new things we learned this year” for repeated sites when we repeat info in each year. New things about the State, etc.
 - ii. Preservation Month (PM) (Gorham) **(5 min)** **Meeting planned with Gorham, Timmerman and Ferraro**
 - iii. Bronson Park 21st Century (BP21) (Brose) **(15 min)**
 1. Fundraising \$1.6 to \$1.7M (PO) – working to reconcile soon. Business letters are out, Business fundraising letters have gone out, Facebook is busier. \$50,000 from Susan Upjohn Delano Parrish Foundation
 2. Planning
 3. Education (Brose) – David provided an illustrated booklet presenting the corner monuments. Cost estimate for the street signs has gone down (\$450 each now \$340 each) Next meeting is Sept 21.
 - iv. Operations (O) – Koenig **(5 min)**
 - v. Sites (SI) – Robinson & Kohrman **(5 min)** Sue – David and Sue will meet and do an informal survey and find a place to keep info collected on the schools .
 - vi. Designation (D) – Kohrman **(10 min)**
- VII. Old/New Business**
 - a. Proposal for Next Exit History position **(ITEM B) (10 min)** David Brose, Sharon and Josh Koenig met and discussed dealing with continuing Next Exit History. Which sites to add to NEH, proposal for job, who is in charge of her, who makes assignments, how assignments work, what materials can be provided. Passed by voice vote.
Brose/Robinson accept proposal and move forward with a plan and process and a letter of agreement. Gorham/Kohrman move \$20 per hour through the end of 2017. Passed by roll call vote. Josh Koenig will write the contract/agreement for the commission to approve by email and affirm by a vote at the next scheduled HPC meeting.
 - b. Schedule brainstorming session for a revenue generating educational experience before the end of September (Participants/volunteers – Brose, Aardema, Timmerman, Ferraro, O'Connor) Send out email After 15 of August – 2 weeks following, two evenings each week. Send email to participants to schedule.

- c. Consider cancelling the August HPC meeting (summer vacation)
Gorham/ Timmerman – cancel August meeting – passed unanimously by voice vote.

VIII. Approval of meeting minutes: (5 min) Robinson/Brose passed by voice vote

- a. June 13, 2017 (ITEM C)

IX. Coordinators Report on non-agenda items (5 min)

- a. Coordinators monthly report (ITEM D)
- b. Section 106 reviews – 2nd quarter report (ITEM E)

X. Citizen Comments on NON-agenda items*

XI. Commissioner Comments

Adjourn 9:00 PM