

KALAMAZOO HISTORIC PRESERVATION COMMISSION

CITY HALL - 241 W. South – Community Room – 2nd floor

TUESDAY, October 10, 2017 – 7:00pm

MEETING NOTES

- I. Approval of Absences:** David Kohrman, David Benac 7:05pm RG/DBrose ^^
- II. Approval of Agenda:** McMartin-Vermuelen Farm & extended absences DBrose, SR ^^
- III. Introduction of Guests:** Norman Jung, Steve Crawford, WMU History 4100 class (Sarah Meehan, Amanda Owens, Brandon Jackson, Ciara Lawson, Jacob Wolf, Kyle Costigan, Lance Hoezee, Morgan Manchip, Andrew Osterman, Jaren Neundyk, Alexander R Baak, Josh Schneider, Meghan Williams, Todd Deleonabreu)
- IV. Citizen Comments on NON-agenda items* & Correspondence:** Norman Jung
- V. Financial Report (20 min)**
 - a. REVENUE September (\$258.15) YTD (\$13,107.68)
 - b. EXPENDITURES September YTD (\$16,722.89)
 - c. BALANCE REMAINING (\$12,227.55)
 - d. RESERVE FUND (~~\$30,337.32~~) (Quarterly reports Feb, May, August, November)
- VI. Action and Discussion Items**
 - a. Work Plan Reports from Team Leaders Note any changes to the work plan
 - i. Sustainability (SU) – **(10 min)** (Ferraro) (Hidden Kalamazoo Tour) Reported on the Hidden Kalamazoo tour book – have decided to self-publish, discussed sites for 2018 tour.
 - ii. Preservation Month (PM) (Gorham) **(5 min)**
 - iii. Preservation Month project **(ITEM A)** Regina updated on plans for cemetery inventory at Mountain Home
 - iv. Bronson Park 21st Century (BP21) (Brose) **(15 min)**
 1. Fundraising – very close to \$2M
 2. Planning - Prepare a statement for CC meeting on Monday 10/16 will be an informational presentation about the fountain at the city commission. Pottawatomie are still here, the fountain does not represent the true history of Native Americans in Michigan and southwest Michigan. David recounted the reservation boundary marker project. Gun Lake Band position has not changed. Go to CC Mtg on Monday with Phil Wilson's petition.
 3. Education (Brose/Benac) Review of publicizing and funding physical Educational Program components for BP21CC
 - v. Operations (O) – Koenig **(5 min)** Will meet with Pam and Sharon about O'Connor Fund Appeal
 - vi. Sites (SI) – Robinson & Kohrman **(5 min)** **Sue Robinson** – 18 designated schools and buildings, Sue and David K will each take 9 and 2 of the Hist 4100 students are working on school significance
 - vii. Designation (D) – Kohrman **(10 min)**
 - VII. Old/New Business**
 - a. Discussion of adding a regular annual budget line item designating a donation to the O'Connor Fund, possibly a percentage or a specified amount, RG, JK uncomfortable with designating a budget line annually to move funds from HPC operating funds to O'Connor Fund. Prefer flexibility of spending for commission's funds. September discussion continued to add a line item to the annual KHPC Budget for funds to be donated to the O'Connor Fund.
 - b. Adding more historic preservation into Master Plan (notes in packet) General comments on the notes submitted to the Master Plan team.
 - c. Review National Register nomination of the United States Post Office/Federal Building **(ITEM B)** **SR/JK Motion to approved as presented** ^^^
 - d. Discussion of Hid Kzo website – possible move to a different host. Postpone to Nov for Michael Ianni Review of Section 106 review projects **(ITEM C)**
 - e. **McMartin-Vermuelen Farm** – David Brose pointed out that the site may also have Archeological potential **Motion to approve a Study Committee report on the McMartin farmhouse and railroad viaduct for designation as a local historic district. Brose/Timmerman** ^^

– add to Study Committee report by end of year. ^^

VIII. Approval of meeting notes: (5 min)

a. September 13, 2017 (ITEM D) SR/RG^^

IX. Coordinators Report on non-agenda items (5 min)

a. Coordinators monthly report (ITEM E)

X. Citizen Comments on NON-agenda items* NONE

XI. Commissioner Comments NONE Brose/JK ^^

XII. 9:00 PM

Adjourn