

# **KALAMAZOO HISTORIC PRESERVATION COMMISSION**

**CITY HALL - 241 W. South – Community Room – 2<sup>nd</sup> floor**

**TUESDAY, February 13, 2018 – 7:00pm**

## **MEETING NOTES**

- I. Approval of Absences:** David Benac (**Regina Gorham will be late – at dinner for KVCC president candidate**)
- II. Approval of Agenda:**
- III. Introduction of Guests:**
- IV. Citizen Comments on NON-agenda items\* & Correspondence:**
- V. Financial Report (20 min)**
  - a. REVENUE January (\$356.02\*) YTD (\$356.02)
    - i. \$259 – Alamo Drafthouse, \$97.02 book sales
  - b. EXPENDITURES January \$45.00 YTD (\$45)
    - i. Blouin-Policelli –Oct updates to NEH
  - c. BALANCE REMAINING (\$30,845.00)
  - d. RESERVE FUND (\$27,960.00) (Quarterly reports **Feb, May, Aug, Nov**)
- VI. Action and Discussion Items**
  - a. Work Plan Reports from Team Leaders Note any changes to the work plan
    - i. Sustainability (SU) – **(10 min)** (Ferraro) (Hidden Kalamazoo Tour) **(ITEM A)**
    - ii. Preservation Month (PM) (Gorham) **(5 min)**
      1. Preservation Month project **(ITEM B)**
    - iii. Bronson Park 21<sup>st</sup> Century (BP21) (Brose) (15 min)
      1. Fundraising – ON HOLD
      2. Planning – ON HOLD
      3. Education (Brose/Benac)
    - iv. Operations (O) – Koenig (5 min)
      1. Two terms are up on March 31, 2018 – Sue Robinson (eligible for re-appointment) and David Brose – final term. Start search for new commissioner(s). Sue has said she is interested in re-appointment (*Previous commissioners need to be “out of office” for a full term, three years, before they are eligible for re- appointment*)
      2. Report on meeting with Rebekah Kik and Christina Anderson.
    - v. Sites (SI) – Robinson & Kehrman (5 min) report at meeting
    - vi. Designation (D) – Kehrman (10 min)
- VII. Old/New Business**
  - a. O’Connor Fund grant ideas **(ITEM C)**
  - b. Approval of Annual Report to be submitted to city commission in March **(ITEM D)**
- VIII. Approval of meeting notes: (5 min)**
  - a. January 9, 2018 **(ITEM E)**
- IX. Coordinators Report on non-agenda items (5 min)**
  - a. Coordinators monthly report **(ITEM F)**
  - b. Nazareth Study Committee Report on agenda moved to March
- X. Citizen Comments on NON-agenda items\***
- XI. Commissioner Comments**

**Adjourn 9:00 PM**