

**KMGA Monthly Meeting
February 17, 2009
Minutes**

President	Vice President	Secretary	Greens Chair
Orlin Loen	Tom Vandenberg	Teresa Snook	
Board Members			
Vic Callahan	Bob Cavanaugh	Chuck Clinard	Quincy Franklin
Rick Margelis	Noel Ocen	Lee Stuart Jr.	David Vernier
Director of Golf	Business Manager	Greens Superintendent	
Steve Tyler	Don Brinks	Ron Williams	
City Manager		Parks and Recreation	
Ken Collard	Thomas Skrobola	Frances Jewell	Jerome Kisscorni
City Commissioner	Clerk's Office – (Minutes only)		
Barbara Miller	Scott Borling		

- **The Minutes** of the January 20, 2009 meeting were approved.
- **Officers and Appointments:**
The following KMGA officers were elected:
 - President – Orlin Loen
 - Vice President – Tom Vandenberg
 - Secretary – Teresa Snook
 The following appointments were made:
 - Business Manager – Don Brinks
 - Greens Chairman – Rick Margelis
- **Don Brinks presented the Business Manager's Report.**
 - Break down of 2008 Dispersements:
 - 14% Debt service
 - 81% Fixed costs
 - 5% Other – we only have influence over 5% of spending
 - Comparing 1998 to 2008, revenue break down remains very similar, despite the fact that the amount of revenue has declined significantly:

	<u>1998</u>	<u>2008</u>
Carts	15%	22%
Driving Range	5%	5%
Greens Fees	56%	54%
Memberships	23%	18%
Other	1%	1%
 - Siegfried Crandall is working on our annual audit. It will be completed in May.
 - KMGA's 2009 budget has been approved by the City Commission. The commission will review all budgets and financials quarterly.
- **Steve Tyler presented the Greens Chairman's Report**
 - Cost to treat a diseased tree as opposed to removing it is approximately \$200 per tree per year. (See information on tree issues below.)

- There will be no new equipment purchases this year. As a result, higher equipment maintenance costs are likely.

Eastern Hills:

1. Demolition on Eastern Hills' old equipment barn to the southeast of #16 green will take place on Friday, February 20.
2. There are several diseased trees on Eastern Hills' West nine that will need to be eliminated.

Milham Park:

1. Two new maintenance workers started this week. They have begun removing diseased trees at Milham Park.
2. Bunker work at Milham Park will begin early this spring.
3. Ron Williams plans on doing some low-growing, low-maintenance plantings as a backdrop to #4.

Red Arrow:

1. The damaged boundary fence will be repaired by KMGGA employees.

- **Steve Tyler presented the Golf Director's Report.**

- **Concession and Management Agreements for Eastern Hills**

- The following motion was made and unanimously passed by the KMGGA board:

The revised Concession Agreement and Management Agreement for Eastern Hills (both attached) will be signed by KMGGA President Orlin Loen, then forwarded to the City with the following amendment: Subsection 3G on page 3 will be struck from the Management Agreement.

- These new agreements replace the former agreements, major change being: KMGGA will handle all concessions accounting and banking for Eastern Hills. Steve Tyler will receive 10% of concession revenues as compensation for managing them. This arrangement will keep the City out of day-to-day operations and will be the simplest form of financial management.
 - The above change was recommended by our Beer and Wine License Broker, Wayne Dearing. Randy Chau, Wayne Dearing, Tom Skrobola, and Steve Tyler met and worked out the revision.
 - Tom Skrobola complimented Steve Tyler on his willingness to do whatever it takes to get this Beer and Wine License in place.
- **Eastern Hills Construction** – Health Department requirements and ability to obtain work permits delayed construction, but things are now moving forward. Completion is targeted for April, with the expectation that Eastern Hills' 50th Anniversary (May 29) will be celebrated with a toast.
 - **Memberships** – We have sold 201 memberships to date. Last year 436 were sold by mid-May. There is uncertainty as to how much the weakened economy will hinder our bottom line. It was reported that the local private courses (Gull Lake CC, Kalamazoo CC, and The Moors) have all lost approximately 20% of their memberships. We are hopeful that those golfers will choose to play at our KMGGA courses.

- **New Business**
 - Congratulations to Board Member Vic Callahan for being inducted into the Michigan Interscholastic Golf Coaches Association Hall of Fame last week.

- **Old Business**
 - Steve Tyler and John Block plan on re-establishing the Kalamazoo Golf Hall of Fame, as it has been idle since 2003.

The meeting was adjourned.

Respectfully submitted,

Teresa L. Snook
KMGA Secretary