

**KMGA Meeting Minutes**  
**October 12, 2011**

**President** Chuck Clinard  
**Vice President** Dave Vernier  
**Secretary** Curt Wiser  
**Board Members** Jack Bullard Pete Farner  
**Director of Golf** Steve Tyler  
**Greens Superintendent** Rick Laux  
**City Manager** Ken Collard **Business Manager** Thomas Skrobola  
**Parks and Recreation** Frances Jewell  
**Economic Development** Jerome Kisscorni  
**Greens Chair** Quincy Franklin **Clerks Office** Scott Borling (Minutes)  
**City Commissioner** Barbara Miller

- **Absent from meeting:** Jack Bullard; Dave Vernier; Steve Tyler; Quincy Franklin; Barbara Miller
- The meeting was called to order at 2:30 p.m. by Board President Chuck Clinard
- **The Minutes** There were no minutes from the September 20, 2011 meeting.

**1. Review of meeting with PGA**

1. Pete Farner, Frances Jewell, Tom Skrobola and Curt Wiser attended with 2 members of the PGA to discuss the the RFP. Appropriate language for the RFP and the need to develop an incentive based compensation package were discussed. Pete Farner led a discussion regarding this meeting in order to apprise the board members not in attendance.

**2. Discussion, Revision and Approval of the RFP**

1. Frances Jewell presented a draft RFP. Board members modified the language. It was moved by Chuck Clinard and approved by the board to approve the revised RFP
2. It was decided that upon final approval, that the RFP would be posted on the PGA website. A "pre-proposal session" was scheduled for November 2, 2011, 2:30 p.m. at City Hall, where interested individuals and management companies may meet or phone in questions for members of the KMGA Board
3. It was decided that Proposals would have to be submitted by November 15, 2011

**3. Budget Projection**

1. Tom Skrobola presented a proposed budget for 2012-2013. It was moved by Pete Farner and seconded by Jermoe Kisscorni that the budget be approved with the consideration that the budget is subject to modification as a new golf course management contract is consumated

**4. KMGA/MPE Asset Discussion and Resolution**

1. As of this meeting, Steve Tyler/MPE had not responded to requests to provide a list of equipment and inventory owned by MPE. It was moved by Pete Farner and seconded by Tom Skrobola to have Jim Baker develop an asset list and discern which items are owned by MPE and which assets are owned by the KMGA.

## **5. Membership Drive**

1. At the time of this meeting the Board had no information regarding 2012 Membership Rates or early sign-up discounts. It was moved by Curt Wiser and seconded by Tom Skrobola that the Board President request that Steve Tyler/MPE provide a fee structure, 2012 membership drive strategy and a complete list of 2011 members to the Board by the October 18, 2011, meeting.

## **6. Non-agenda Items**

### **1. Statement of Direction by the KMGGA Board of Governors**

- i. Curt Wiser presented a draft statement to be communicated to the members, golfing public and golf courses staff. Key elements of the draft included: RFP and contract items; Addressing the conditions at Milham Park Golf Course; and the acquisition of revenue generating items, such as golf carts and a liquor license for Milham Park. The Board suggested modifications to the draft and that it be resubmitted at the next meeting.

### **2. First Tee**

- i. Jerome Kisscorni indicated that he had uncovered the prospects of developing the First Tee program at the KMGGA courses. Curt Wiser offered assistance.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted, Curt Wiser, Secretary