

KMGA  
MINUTES – SPECIAL MEETING  
FEBRUARY 2, 2012

MEMBERS PRESENT

President: Chuck Clinard  
Vice President: Curt Wisner  
Secretary: Noel Ocen  
Board Members: Jack Bullard, Pete Farner, Bill Hauke, Bill Roschek  
Parks and Recreation: Frances Jewell  
Economic Development: Jerome Kisscorni  
Business Manager: Thomas Scrobola

MEMBERS ABSENT

Pete Farner, Curt Wisner

STAFF PRESENT

Director of Golf: Dean Marks, pending

VISITORS PRESENTS

City Commissioner: Barbara Miller  
City Attorney: Clyde Robinson

Approved minutes are forwarded to: Scott Borling, Clerks Office

This special meeting was convened to sign the Director of Golf contract between DM Golf and the KMGA. As of meeting time, significant progress has been made regarding resolution of all issues and signing will take place after attorneys for both parties have approved the final changes.

- The meeting was called to order at 7:00 pm by Board President Chuck Clinard.
- Tom Skrobola discussed the budget negotiation between the city and DMG – The agreed upon budget combines the city's debt reduction needs with DM Golf's anticipated expenses to manage the facilities up to the appropriate standards. There will be much work ahead to reach these numbers and securing the liquor license is an integral part of this plan.
- Tom reported that the city commission has approved a \$175,000 bond to cover purchase of the clubhouse. These funds should be available by the end of March.
- Clyde Robinson summarized the progress on the contract negotiations. Although a few minor items remain outstanding, he suggested the board authorize the president to sign the contract as soon as the finishing touches are made.
- A motion was made by Noel Ocen and seconded by Tom Scrobola authorizing Chuck Clinard to sign the contract upon the resolution of the final details by Tom King, attorney for DM Golf, and Clyde Robinson, attorney for the city of Kalamazoo. The motion carried.
- Banking transition. The accounts will be transferring from Huntington Bank to Chemical Bank. Dean suggested opening the Chemical Bank account now, but waiting to close the Huntington account until the credit cards and POS system are synced.
- The KMGA covered payroll through 1/31/12. Payroll will now shift to DM Golf.
- Dean requested permission to loan his business \$50,000 (pursuant to Sec. 8, D, #9) to start purchasing inventory for the pro shop. Tom moved approval for DM Golf to seek a \$50,000 loan pending finalization of the contract. The motion was seconded by Jerome. The motion carried.
- As a matter of procedure, Dean will have to receive approval from the board prior to purchasing items that qualify as capital expenses for which DM Golf requests reimbursement.
- Following a lengthy discussion, the board approved a motion made by Tom Skrobola and seconded by Jerome Kisscorni to authorize Dean to spend up to \$30,000 on the following items:

For Milham Park:

1. Tile flooring installed in concession kitchen area
2. Repair bay window in concession area
3. 3-bin sink, installed

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4. Hot dog grill
5. Coffee maker
6. Ice Machine
7. Refrigerated counter
8. 2 Stainless prep tables
9. 23 cu ft reach-in freezer
10. 49 cu ft refrigerator
11. Pop Corn popper
12. Nesting chairs (# t/b/d)
13. Tables (# t/b/d)

For Eastern Hills:

1. Chairs & Tables (# t/b/d)
2. Coolers (t/b/d)

- Dean indicated that he expects to order the POS system tomorrow.
- Dean also discussed the Range machines. The Eastern Hills machine must be replaced and the Milham machine needs repairs. Since we no longer have the software for our machines, he is looking into options for repairing and/or replacing this equipment. There will be more information at the regularly scheduled February meeting.
- Complete long-term remodeling plans for Milham's club house can't be made until we know what the Liquor Commission requirements are and we know how much of the bond proceeds will be spent on the license itself.
- Dean reported that work is underway to get the website up and running again.

The meeting was adjourned at 8:25 pm.

Respectfully submitted by  
Noel Ocen, Secretary

