APPROVED
Parks and Recreation Advisory Board Minutes
09/02/2014

Chair Meka Phillips called the meeting to order at 5:20 pm in the Parks and Recreation Community Room in Mayors' Riverfront Park.

Roll Call:

Members Present: Meka Phillips, Travis Bell, Michael Markel, John Johnson and Natalie Patchell

Members Absent: None

City Commission Liaison: Stephanie Moore, present

Friends of Recreation Liaison: Kathy Wiedmayer, present

Staff Present: Sean Fletcher and Lisa Brown

Introduction of Guests: None

Changes to the Agenda: None

Special Presentations: None

Approval of Minutes: The minutes for the August 05, 2014 meeting were unanimously approved.

Old Business: None

New Business: The October meeting date has been rescheduled for October 22, 2014.

Event Recommendations: Thirty-One Gifts open house vendor event at Milham Park on September 27, 2014 from 10 a.m. to 2 p.m. was unanimously approved.

Comments:

Citizens: None

Commission Liaison: Stephanie said that Tuesdays at the Farmers Market at Douglass, only have two vendors there. She wanted to know if there was any way to promote the Market so that there is more business. Sean said that he would touch base with Chris Dilley (since this is Can Do Kitchen and not Parks and Recreation).

Stephanie said LaCrone Park hosted a basketball tournament and that it was a success. She said she would like to encourage partnering with the community to get them in the parks.

Stephanie gave thanks on behalf of the Mothers of Hope event. She asked how to address flooding since this was an issue for their basketball tournament. She said that the bathrooms were also flooded.

Stephanie asked about the process for submitting employment applications. Sean said that it is done through Human Resources and the NeoGov process.

Stephanie said she would like information on the scholarships and usage for the 2014 year.

Stephanie said that she will be leaving the City Commission in January of 2015, so there will be a new liaison.

Friends of Recreation Liaison: Kathy told PRAB that the Friends' golf outing has been cancelled for this year.

Parks and Recreation Director Monthly Report: Sean said that October 04, 2014 is the day for the stream clean-up in Verburg Park.

Sean said that for Woods Lake Park, he is working with an architect to revise the plans. He is still hopeful to get the project going. He said that we may have to wait until January to re-bid the project, since the prices may be better in the off-season.

Sean said that the staff has been busy working on priorities for fall.

Sean said that 'Movies in the Park' have been going well. The last movie that was shown was 'Frozen' on August 22, 2014.

Sean said that he is making a contingent offer to a candidate for the Program Assistant position. For the Marketing Assistant position, he sent an activity to the top three candidates, which will be due on September 08, 2014.

Staff: None

Board Members: John asked about the hiring of a Parks Manager. Sean said the position is currently posted externally, and he would like to have someone on board by October 20, 2014.

Natalie said Kalamazoo in Bloom was in Bronson Park. The Latch On event took over half of the park, and the park was a mess from Art Hop the night before. Staff was responsive to get it cleaned up.

Natalie said that the Tree Committee met last month. There were no issues to address concerning parks. They are scheduled to meet again on Friday, September 05, 2014.

Natalie mentioned the KVCC service project-'Cougars Creating Community'. She said that if there are any parks projects that need something, she has contact information to forward on.

Natalie asked how the Crane Park plan meeting went. Sean said that it went well, and that he has some follow-up things to do as a result of that meeting.

Natalie said there is another Eagle Scout project, and it is scheduled to be in Crane Park on Saturday, September 13, 2014. She said there will be a 3' to 4' border put in for about 300' to 400'.

Meka mentioned the possibility of a PRAB member to attend any public events that are approved, and report back to the Board. This would also be a good way for the department to be able to provide feedback to the organizers.

Travis mentioned that the tour of the parks was never completed. PRAB would like to visit Frays, Knollwood, and Springmont Parks. This is scheduled for Wednesday, October 22, 2014, which will be the next meeting.

Travis asked about the property between RotoFinish and Versluis Dickinson, and if it could be sold to the City. He said it would make a good location for a pump track for bikes (since Markin Glen is right up the road). He also asked about grooming the trails at Blanche Hull for bike riding in the winter.

John said the skateboard park looks good since it has been repainted. He would like the Board to encourage others to be members on the Board. He mentioned that friends of his attended the party at the Kik Pool, and they thought it was very well organized and staffed.

Adjournment: 6:40 PM

Respectfully submitted by Amy Willard, Recording Secretary

A. Willard

Recording Secretary

22 Oct 14

Meka Phillips

Chair