

Agenda

City of Kalamazoo – Parks and Recreation Advisory Board Parks and Recreation Community Room

Note Meeting Date:
Wednesday, May 7, 2008, 5:00 pm
Mayors' Riverfront Park

- I. Roll Call
- II. Introduction of Guests
- III. Changes to the Agenda
- IV. Special Presentations
- V. Approval of Minutes (April 1, 2008)
- VI. Old Business
 - A. Property Review Committee – Update on Request to Include PRAB
 - B. Board Member Recruitment
- VII. New Business
 - A. College Park Lease Agreement (recommendation requested)
- VIII. Event Recommendations
 - A. West Main Hill Neighborhood Association – Annual WMH/USTA Picnic, Henderson Park
Tuesday, August 5, 2008
- IX. Comments
 - A. Citizens – Non Agenda Items
 - B. Commission Liaison
 - C. Friends of Recreation Liaison
 - D. Parks and Recreation Director Monthly Report
 - Park Ordinance Change
 - Smartshop machette sculptures \$300 each
 - E. Staff
 - F. Board Members
- X. Adjournment

Attachments

Minutes of Previous Meeting
College Park Lease Memo
Event Recommendation (1)
Park Ordinance Change Memo (informational)
Letter from PRAB Chair to CMO re Property Review Committee Representation

Board Members

Gary Wager, Chair
Lance Ferraro, Vice-Chair
Gina Antoniotti
Michael Dombos
Brian Fricke
Zachary Greening
Damien Garrylee McCormick
Larry Ross
Griffin Williams

Barbara Miller, Commission Liaison
David Carrigan, Friends of Recreation Liaison

Next Meeting: Tuesday, June 3, 2008, 5:00 pm Youth Development Center (**note location change**)

PRAB Meetings are held in Mayors' Riverfront Park Community Room the first Tuesday of each month at 5:00 pm.

Parks and Recreation Department Mission Statement

The Vision of the City of Kalamazoo Parks and Recreation Department is to create a community of neighborhoods where people live, work, and play. We do this by being good stewards of the environment, providing dynamic parks, trails, and recreation programs for all citizens, and by promoting youth development initiatives in support of healthy families.

DRAFT
Parks and Recreation Advisory Board Minutes
April 1, 2008

Chair Wager called the meeting to order at 5:00 pm in the Parks and Recreation Community Room in Mayors' Riverfront Park.

Roll Call:

Members Present: Lance Ferraro, Gary Wager, Garrylee McCormick, Griffin Williams, and Zachary Greening

Members Absent: Gina Antoniotti, Brian Fricke, Larry Ross, and Michael Dombos

City Commission Liaison: Barbara Miller, present

Friends of Recreation Liaison: absent

Staff Present: Frances Jewell and Pat Vinge

Introduction of Guests: Martha Ailes, Special Projects Coordinator, Community Planning & Development

Changes to the Agenda: None

Special Presentations: None

Approval of Minutes: *The March 4, 2008 minutes were unanimously approved.*

Old Business:

Property Review Committee

Chair Wager will draft a letter to the City Manager requesting that the Parks and Recreation Department be reinstated to the Property Review Committee per March 4, 2008 motion.

Portage Creek Watershed Project – Milham Park

A Clean Michigan Initiative Grant is providing \$114,600 in state funding for the restoration of Portage Creek as it runs through Milham Park. The project partners include numerous community group representatives. Mark Polega, Parks Manager, has been working with the group on planning native species plantings. When completed, the project will establish approximately 6,900 feet of riparian buffer/no mow zone; restore 2,900 feet of eroded streambanks; install 1 rock weir cross vane; improve riparian management and long-term stability; and install educational signage. This area's work assists with significant infrastructure improvements for this particular section of Portage Creek that will now not have to be addressed in the master planning project for Milham Park.

Board Member Recruitment

In mid-year 2008, the Board will be losing Zach Greening Brian Fricke, and Griffin Williams. Members suggested that as well as looking for 2 new youth members, that meetings could be announced in the Gazette's "What's Happening" section. Staff will make this part of the announcement process beginning with the regularly scheduled June meeting.

New Business:

Update on Riverfront Redevelopment – Martha Ails, Special Projects Coordinator, CP&D

Ms. Ails discussed the \$2.8 million Clean Michigan Initiative Grant from the Michigan Department of Environmental Quality which will spur economic development and improve public access to the waterfront. The area targeted is properties with access to the Kalamazoo River, bounded by Paterson-Riverview-Michigan-Walbridge, including an area known as "River West" which lies between the river, Gull St. and to the south, the railroad tracks. The funds may be

spent on acquisition, environmental work, demolition, and public infrastructure. This is a strategic shift from industry to an extension of the downtown with mixed-use, friendly to pedestrians and cyclists as well as motor vehicles, and keeping the floodplain protected and available for recreation.

Much of the area is in the 100-year floodplain which limits some growth options. Verburg Park runs along the river, with the southern portion laying outside the floodplain. CP & D staff is exploring the possibility of "swapping" a portion of the park that is outside the floodplain for other property which is within the floodplain. This would require a process, including mitigation which could possibly include the Jack Coombs Trail as an Urban Nature Trail. The north end of Verburg Park could be a trailhead connecting with the Jack Coombs Trail. Research still needs to be done to determine if the swap is possible since State grant dollars went into Verburg Park in the 1970's which included restrictions on future use. PRAB members were open to the idea of swapping a portion of Verburg Park for another area within the floodplain that would enhance recreational activities.

Ms. Ailes also discussed the Smartshop which is a former brownfield and 2004 Cool Cities project. Part of the purchase agreement was discounted price in return for "other valuable considerations" which included sculptures along the Jack Coombs Trail. Two foot machette designs were voted on at the Art Hop and the actual 6-7 foot sculptures will be installed this summer. ***PRAB unanimously supported the concept of installing the public art sculptures along the River West area.*** PRAB members congratulated Ms. Ailes on the great job she has been doing on the Riverfront Redevelopment.

Event Recommendations for Approval: None

Comments:

Citizens – Non Agenda Items: None

Commission Liaison: None

Friends of Recreation Liaison: None

Parks and Recreation Managing Director – Monthly Report:

Frances Jewell shared that 10 bids for the RFP for the 5 Year Parks and Recreation Master Plan have been received and range from \$30,000-\$90,000. Staff will narrow down the submissions and evaluate the remaining bids.

Staff: None

Board Members:

Zach Greening announced that Saturday, April 12 is the Axtell Creek/National City/Vine Neighborhood Clean-up day. Gary Wager said that May 6 at 4:00 the Woods Lake Park bench donated by the Ladies Library Association will be dedicated along with a tour of native plants in the park by Nate Fuller.

Garrylee McCormick shared information about Kalamazoo's sister city, Pushkin, Russia. Two-thirds of Pushkin is parkland and 2010 will be the 300th anniversary of the founding of Pushkin. Garrylee said that it would be wonderful for Kalamazoo to present Pushkin with an appropriate gift for the anniversary and said that he has had hand-crafted a box made from the large Burr Oak that had to be removed from Bronson Park a few years ago. He suggested that the Friends of Recreation Park History book would be a nice gift as well as possibly one of the machettes that Martha Ailes had discussed. Frances offered to check with Martha Ailes concerning the possibility of purchasing one of the machettes for a gift for Kalamazoo's sister city, Pushkin, Russia and to display in the Parks and Recreation office with an explanation of the program.

Gary Wager shared that the Gilmore Foundation was receptive to considering a grant for the LaCrone/Woods Lake Parks redevelopment projects.

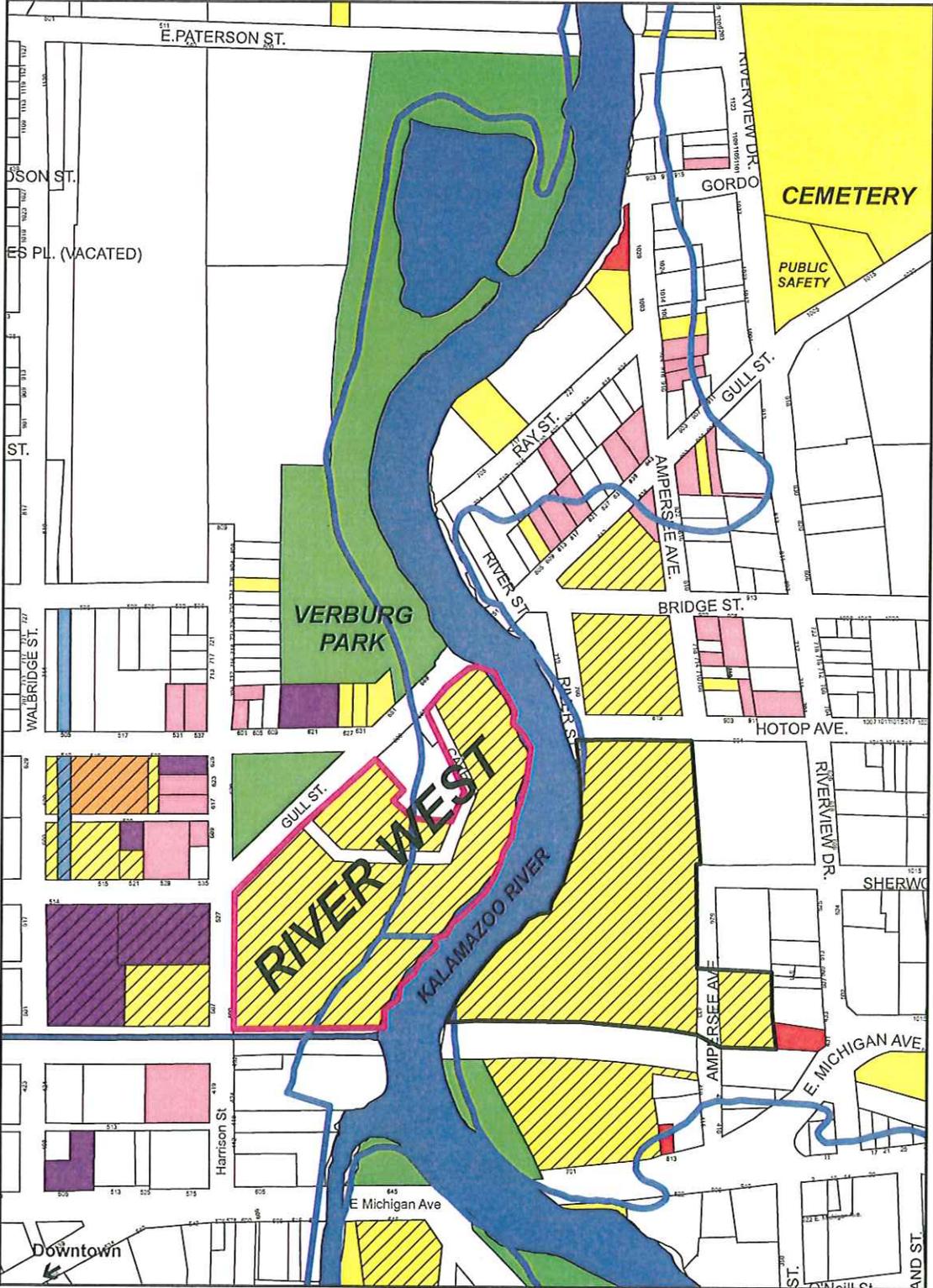
May 6 is election day and both Lance and Zach will be working the election. ***The Board agreed to hold the next PRAB meeting on Wednesday, May 7 at 5:00 pm in the MRP community room.*** Staff will notify the Clerk's Office. Frances shared that she would not be able to attend the PRAB meeting on this date, but that a Department representative would attend.

Adjournment: The meeting was adjourned at 6:05 pm.

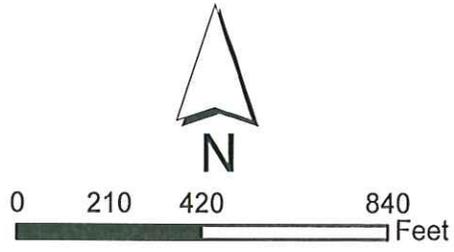
Respectfully submitted,
Pat Vinge, Recording Secretary

Attachments: Riverfront Redevelopment (3)

RIVER WEST REDEVELOPMENT

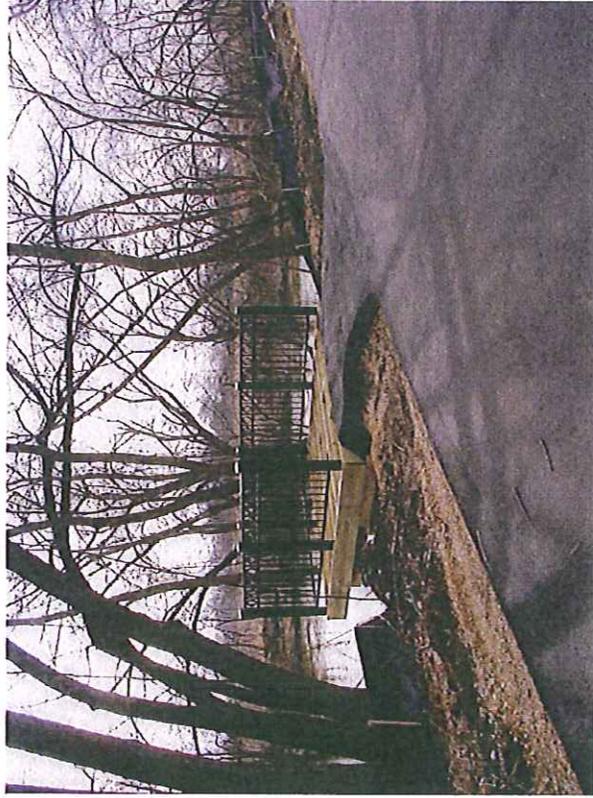
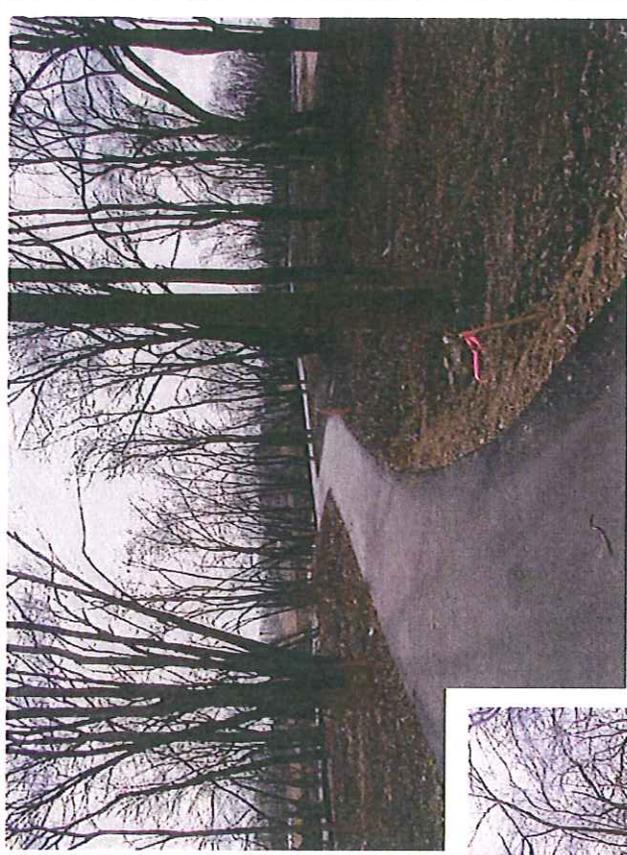


- | | | | |
|--|---|---|------------------------|
|  | City/BRA-Owned Properties |  | City Parks |
|  | State-Owned Properties |  | Brownfield Plan |
|  | Option/Purchase Agreement Existing or Pending |  | Renaissance Zone |
|  | Redevelopment Project |  | Focus of Redevelopment |
|  | Cool Cities Arts as ED Project |  | 100-Year Floodplain |
|  | For Sale - Private Owner | | |



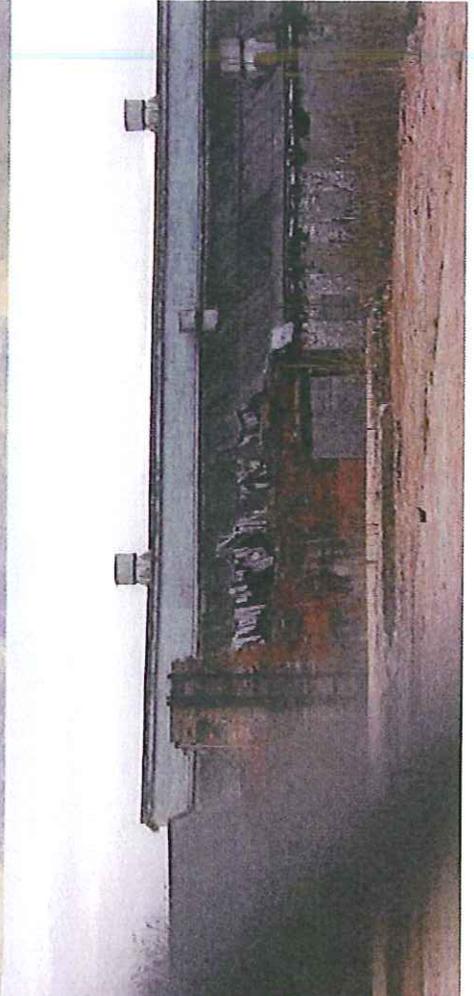
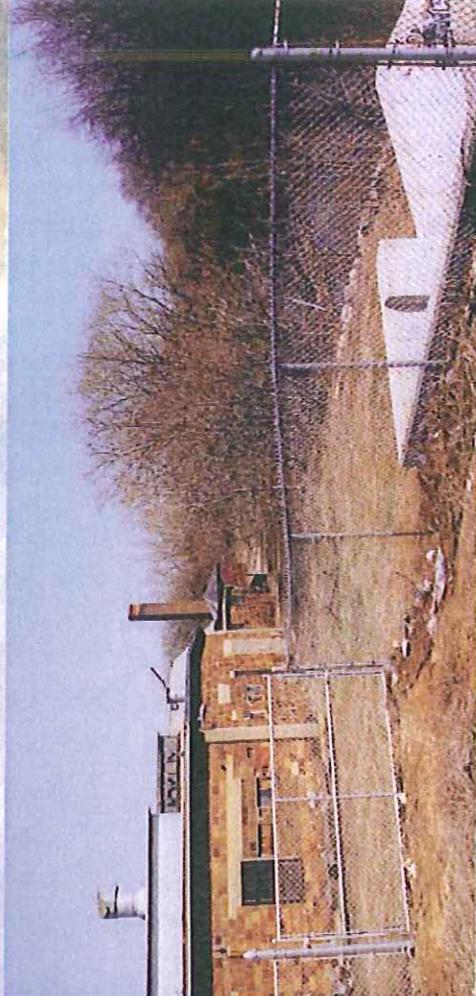
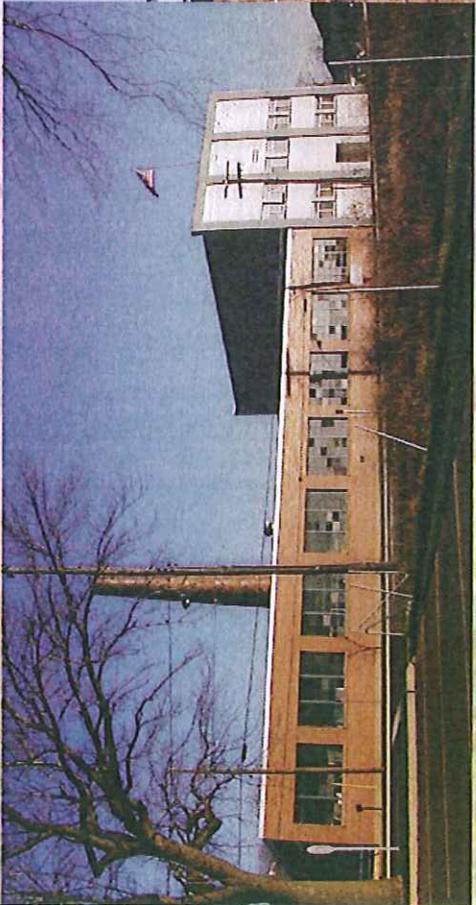


River West After





River West Before





Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor McKinney, and City Commissioners

FROM: Kenneth P. Collard, City Manager, ICMA-CM, P.E.
Prepared By: Frances Jewell, CPRP, Parks and Recreation Managing Director

DATE: May 8, 2008

SUBJECT: College Park Lease Agreement with Kalamazoo College

A handwritten signature in black ink, appearing to be "FJ", located to the right of the "FROM:" section.

RECOMMENDATION

It is recommended that the City Commission approve a lease agreement with Kalamazoo College to operate and maintain College Park and authorize the City Manager to sign the lease agreement.

BACKGROUND

Kalamazoo College has had a lease agreement to operate and maintain College Park from 1982 until 2001. From 1982 to the present, Kalamazoo College has maintained the property.

The City owns College Park and by the terms of the proposed lease agreement, the City will grant Kalamazoo College the right to operate and maintain the Park for a period of 5 years with the option of three additional 5 year periods.

COMMUNITY RESOURCES CONSULTED

The Parks and Recreation Advisory Board supports leasing the property to Kalamazoo College.

FISCAL IMPACT

There is no fiscal impact, however, if not approved Parks and Recreation would need to reallocate staff for the Park's maintenance.

ALTERNATIVES

The City Commission could choose not to approve the lease agreement but that is not recommended because City staff would then be required to begin maintaining the property.

ATTACHMENTS

There are no attachments.

k:\pv\agenda08\college park lease memo.doc

INTER-OFFICEMEMO

To: Scott Borling, City Clerk

From: Frances Jewell, Parks and Recreation Director



Date: April 26, 2008

Subject: West Main Hill Neighborhood Association – Annual WMH/USTA Picnic
Henderson Park – Tuesday, August 5, 2008

Parks and Recreation staff has no objection to granting the request from the West Main Hill Neighborhood Association to hold their annual WMH/USTA Picnic in Henderson Park on Tuesday, August 5, 2008, from 5:00 pm to 9:30 pm. Organizer will need access to the park from noon to 9:30 pm.

Park user fees in the amount of \$200 will be assessed prior to the event. Event sponsor should coordinate with Parks and Recreation prior to the event.

A recommendation for approval should also be received from the Parks and Recreation Advisory Board, with final approval from the Kalamazoo City Manager.

c Mark Polega, Parks Manager
PRAB

RECEIVED

APR 23 2008

West Main Hill Neighborhood Association
1616 Academy St.
Kalamazoo, MI 49006

Kalamazoo City Clerk

April 23, 2008

Scott Borling, City Clerk
City of Kalamazoo
241 South St.
Kalamazoo, MI 49007

Dear Mr. Borling,

The West Main Hill Neighborhood Association requests the use of **Henderson Park** for the annual WMH/USTA Picnic on **Tuesday, August 5, 2007 from 5:00 to 9:30 pm** (We need access to the park however after noon of that day). Eight (8) barricades are required to close the bordering streets to traffic around the park.

I am enclosing the twenty-five dollar (\$25.00) application fee for the use of the park, along with a copy of the Certificate of Insurance. Thanks for your service and continued support.

Respectfully,



Steven Terranella
2007 WMH/USTA Picnic Committee Co-Chair
Home phone: 269-344-2442
Cell phone: 269-330-2331



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor McKinney, and City Commissioners

FROM: Clyde J. Robinson, City Attorney
Prepared By: Randall S. Schau, Deputy City Attorney

DATE: April 11, 2008

SUBJECT: Section 23-4 of the Kalamazoo City Code

RECOMMENDATION

It is recommended that the City Commission adopt an ordinance that repeals Section 23-4 of the Kalamazoo City Code, said section regarding rules and regulations of City Parks.

BACKGROUND

Prohibitions regarding certain activities in City Parks currently exists in both Chapter 23 and Chapter 33 of the Kalamazoo Code of Ordinances. The section in Chapter 33 (33-23) was adopted by the City Commission in 2006 and was intended to be the only ordinance addressing the issue. Section 23-4, which allows the City Manager to adopt rules and regulations for the operation of City Parks, remains, but is no longer necessary; it was fully superseded by Section 33-23.

Because Section 33-23 completely addresses the issue, it is recommended that Section 23-4 be repealed so there no perceived conflict between the ordinance (33-23) and the rules that were contemplated by Section 23-4.

COMMUNITY RESOURCES CONSULTED

None.

FISCAL IMPACT

None.

ALTERNATIVES

The City Commission could decline to repeal Section 23-4, but doing so would mean that there remain in effect two separate ordinances that address park activities.

RSS/chb

CITY OF KALAMAZOO, MICHIGAN

ORDINANCE NO. _____

AN ORDINANCE TO REPEAL SECTION 23-4 OF THE
KALAMAZOO CITY CODE OF ORDINANCES
REGARDING RULES AND REGULATIONS OF CITY PARKS

THE CITY OF KALAMAZOO ORDAINS:

Section 1. Section 23-4 of the Kalamazoo City Code is hereby repealed.

Section 2. Repealer.

All former ordinances or parts of ordinances conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. Severability.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

Section 4. Effective Date.

Pursuant to Section 13(a) of the City Charter, this ordinance shall take effect from and after 10 days from the date of its passage.

CERTIFICATE

The foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Kalamazoo at a regular meeting held on _____, 2008. Public notice was given and the meeting was conducted in full compliance with the Open Meetings Act, (PA 267, 1976). Minutes of the meeting will be available as required by the Act, and the ordinance was duly recorded, posted and authenticated by the Mayor and City Clerk as required by the Charter of said City.

Bobby J. Hopewell, Mayor

Scott Borling, City Clerk

Ken Collard, City Manager.
City of Kalamazoo
241 W. South St.
Kalamazoo, MI 49007
April 2, 2008

Dear Ken,

Several members of the Parks and Recreation Advisory Board (PRAB) are questioning why PRAB and/or the Parks and Recreation Department (PRD) are no longer represented on the city's Property Review Committee (PRC). Representatives from PRAB/PRD were involved in this committee until a decision was made in 2004, to remove the Department's representatives from the committee.

The Parks and Recreation Department provides stewardship for a significant amount of land inventory within the City and would bring value as a committee member of the PRC. As land in the City of Kalamazoo continues to be developed, PRAB/PRD recognizes the importance of open space and sustainable parks and recreation programs to our community, and would bring important and relevant perspectives to the land disposition decision-making process.

Neither the Parks and Recreation Advisory Board, nor the Parks and Recreation Department have been involved with the Property Review Committee during my tenure as a member and chair of the Board. It is the Board's recommendation that the Parks and Recreation Department be reinstated as a member of the Property Review Committee..

I welcome the opportunity of speaking with you regarding this issue, and of course you are always invited to attend a meeting of the Parks and Recreation Advisory Board.

Thank you for your consideration.

Gary Wager, chair
Parks and Recreation Advisory Board
269-598-6274 cell
269-342-4668 fax
gwager@chartermi.net

INTER-OFFICE MEMO

To: Scott Borling, City Clerk

From: Frances Jewell, Parks and Recreation Director 

Date: May 1, 2008

Subject: The Salvation Army , Concert
Bronson Park, Thursday, May 15, 2008, 5 pm – 9:00 pm
[concert 6:30 or 7:00 – 8:00 pm)

Parks and Recreation has no objection to granting the request from The Salvation Army to hold a concert celebrating National Salvation Army week May 12-18, 2008. The concert will be held in Bronson Park, Thursday, May 15, 2008 from approximately 6:30 or 7:00 for one hour. They will require a set-up/tear-down time frame of 5:00-9:00 pm.

Event sponsor should coordinate with Parks and Recreation prior to the event and if needed, must provide their own sound system. Event sponsor will be responsible for any damages to the flowers or any other areas of the Park which are incurred during the date and time of their use. Park user fees in the amount of \$250 will be assessed prior to the event.

A recommendation for approval should also be received from the Parks and Recreation Advisory Board, with final approval from the Kalamazoo City Manager.

c Mark Polega, Parks Manager
PRAB



The Salvation Army

1700 South Burdick Street
Kalamazoo, Michigan 49001-2714
Phone 269-344-6119 FAX 269-344-1163
www.usc.salvationarmy.org

RECEIVED

APR 30 2008

Kalamazoo City Clerk

Captains Tom & Beth McComb
Corps Officers

April 30, 2008

City of Kalamazoo
Clerks Office

RE: **Bronson Park Rental**
Evening of May 15, 2008

Friends,

The Salvation Army is celebrating National Salvation Army week May 12-18, 2008. In honor of this week we would like to rent the **Bronson Park (band shell)** the evening of **Thursday, May 15, 2008** to perform an **outside concert with our brass band** as a thank you to the community for all their support.

We anticipate the concert beginning either 6:30 p.m. or 7:00 p.m. and lasting approximately one hour. A check in the amount of \$50.00 is enclosed for the application fee. If you have any questions, please feel free to contact either me, Sharyn Tennyson at 870-0132 or Captain Tom McComb at 870-0198.

Thank you for your consideration of this request. We look forward to hearing from you soon.

Kindest regards,

Sharyn Tennyson
Office Administrator
269-344-6119 Ext. 204

