Meeting Date: 5/22/15

KALAMAZOO TRANSIT AUTHORITY BOARD MEETING

Minutes of March 27, 2015

Members Present:	Chairperson Garrylee McCormick Lynn North Zach Lassiter JJ Meddaugh Ken Jones
Excused Members:	None
Unexcused Members:	Andy Havice
City Commission Liaison Present:	None
Staff Members Present:	Sean McBride, Executive Director Joan Melekian, Admin Office Specialist Kelly VanderKley, Marketing Coordinator
Others Present:	Megan Arndt, KATS Eric Large, Disability Network

Chair Garrylee McCormick called the meeting of the Transit Authority Board of Directors to order at 8:17 a.m.

Introductions
Introductions of the board made by Joan Melekian, Metro Transit staff and guests present.

Changes and Additions to the Agenda
None

Public Comments on Non-Agenda Items
None

Issues / Items for City Manager / City Commission
Sean commented there were none coming up for the next City Commission Meeting.

Action Items:
a. Meeting minutes of February 27, 2015 – Motion for approval made by Ken Jones to accept the minutes as presented, supported by Lynn North. Motion carried.

b. Income and Expense Statement for February 2015 – Motion for approval of the I & E Statement as presented made by JJ Meddaugh, supported by Zach Lassiter. Motion carried.

c. Approval of Title VI Program – Fare and Service Change Equity Analysis – Sean commented that this report is being presented as a result of our Triennial Review which resulted in 11 findings which needed review/corrections.

This Title VI Program was the last to be addressed with any final issues being resolved and has been reviewed and approved by the FTA and now for Board approval.

Kelly VanderKley, Marketing Coordinator reported that this is a guideline for Metro Transit when implementing any service changes which would be considered as major (meaning effecting more than 5% of routing miles or an increase in fares). This new process requires public feedback and comment before final implementation.

Motion for approval made by JJ Meddaugh, supported by Ken Jones. Motion carried unanimously.

d. Resolution Supporting the Proposed Transportation Millage question on the 8/4/15 Ballot – Sean stated that the CCTA held a meeting on Thurs. March 19th unanimously approved placing a millage on the ballot for 0.75 mil for five years 2016-2020. This millage would fund existing levels of service and expanded services, including Sunday service and later evening service and some route frequency enhancements. The KCTA Board approved the resolution in support of this millage question. The TAB Board did not have a quorum at this meeting and therefore is now being presented at this meeting for approval and support for this millage request. Sean also noted that upon this millage passing, the TAB Board would still be in existence and collecting revenue and will be involved in implementing some of these service enhancements.

Motion to approve the Resolution Supporting the Proposed Transportation Millage question on the August 4, 2015 Ballot made by Ken Jones, supported by Lynn North. Motion carried unanimously.

e. Resolution to Support Proposal 1 on the May 5, 2015 Ballot – Sean stated that this was a Resolution to support the May ballot that raises the sales tax from 6% to 7% and will be a positive outcome specifically for public transit. Currently, gas tax flows through the Comprehensive Transportation Formula in which approximately 90% goes to roads and bridges and 10% to alternative forms of transportation with about 8% of the overall revenue going to public transit systems and split between all the agencies in the State of Michigan. A portion of the current gas tax is being collected for the funding of schools as well as local governments. The new proposal would dedicate the increased sales tax to fund schools and local governments thereby leaving all of the gas taxes and registration fees to be applied to the formula. This could leave more funding for public transit, roads and bridges. The Kalamazoo City Commission as well as the Road Commission and various other transit agencies in the state have already passed resolutions of support.

Motion made by Zach Lassiter, supported by Lynn North. Motion carried unanimously.

Discussion Items:

a. ***Diesel Fuel Update*** – report attached.

b. ***Public Safety*** – Sean stated a draft agreement is being circulated within the organization.

(cont.)

Sean went on to comment that he and Deputy Director, Yvonne Thrash met with the Department of Homeland Security and their added measures to increase a more visible public presence in mass transit locations such as airports, Amtrak stations, other transit agencies like The Rapid, etc. in an effort to make public safety in larger urban areas more apparent. The next step is to make this presence equally known to the next level of transit agencies and we are interested in having them come by to implement a stronger presence here as well.

c. ***Kalamazoo Transportation Center*** – There is an agreement for the leased space at the KTC with a May 1st target move in date.

d. ***Planning Project*** – report attached.

Information Items:

Ridership Report – report attached.

Wheelchair Lift/Ramp Incident Report – report attached.

WMU Student Ridership – report attached.

Demand/Response Monthly Summary Report – report attached.

Miscellaneous Comments made by the Board: Zach Lassiter commented that he was thrilled to see a Public Safety contract nearing completion especially with the upcoming summer months and students out of school. Zach also asked for a master calendar of upcoming transit meetings to include TAB, KCTA, CCTA and KATS. Garrylee McCormick thanked Kelly VanderKley for her report and attending the board meeting with an update on the Title VI issues.

Public Comments:
None

Adjournment - TAB meeting was adjourned by Chair Garrylee McCormick at 8:41 a.m.

Minutes transcribed and presented by Joan M. Melekian

Reviewed and approved by: _____ 5/22/15
Sean McBride
Executive Director
Metro Transit
Date